



City of Westminster

Committee Agenda

Title: **Licensing Sub-Committee (1)**

Meeting Date: **Thursday, 22nd April 2021**

Time: **10.00 am**

Venue: **This will be a virtual meeting**

Members: **Councillors:**

Matthew Green (Chairman)
Susie Burbridge
Maggie Carman

If you require further information, please contact Cameron Maclean, Temporary Senior Committee and Governance Officer.

Email: cmaclean@westminster.gov.uk
Tel: **07814 998037**
Corporate Website: www.westminster.gov.uk

Note for Members: Members are reminded that officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. Regarding Item 2, guidance on Declarations of Interests is included in the Code of Governance. If Members and Officers have any questions, they should contact the Director of Law before the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To report any changes to the Membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any pecuniary interests or any other significant interest in matters on this agenda.

Licensing Applications for Determination

Pages

2. 10.00 AM: EURO 2020 TRAFALGAR SQUARE FAN ZONE [OPEN SPACE AT TRAFALGAR SQUARE] LONDON WC2N 5DS

5 - 164

Ward CIA* SCZ**	Site Name & Address	Application Type	Licensing Reference No.
St James's None West End Buffer	EURO 2020 Trafalgar Square Fan Zone Open Space at Trafalgar Square London WC2N 5DS	New Premises Licence	21/01035/LIPN
*Cumulative Impact Area ** Special Consideration Zone			

3. 2.30 PM SKY BAR AND LOUNGE, TROCADERO HOTEL, 12TH AND 13TH FLOOR, 13 COVENTRY STREET, LONDON W1D 7DH

165 - 386

Ward CIA* SCZ**	Site Name & Address	Application Type	Licensing Reference No.
St James's West End None	Trocadero Hotel - Sky Bar & Restaurant Trocadero 13 Coventry Street London	New Premises Licence	20/12016/LIPN

	W1D 7DH		
*Cumulative Impact Area			
** Special Consideration Zone			

Stuart Love
Chief Executive
16 April 2021

In considering applications for premises licences under the Licensing Act 2003, the sub-committee is advised of the following:

POLICY CONSIDERATIONS

The Licensing Sub-Committee is required to have regard to the City of Westminster statement of Licensing Policy, effective from January 2021.

GUIDANCE CONSIDERATIONS

The Licensing Sub-Committee is required to have regard to any guidance issued by the Secretary of State under Section 182 of the Licensing Act 2003. The most recent version was published in April 2018.

1. Procedure for Virtual Hearings Held Under the Licensing Act 2003

The purpose of this procedure is to clarify how the Licensing Sub-Committee (“the Sub-Committee”) will conduct virtual licensing hearings made under the Licensing Act 2003 (as amended) and for licensing applications under other regimes. All hearings are conducted with due regard to the Council’s Constitution, relevant legislation and case law, regulations and guidance.

2. Accessing Virtual Hearings

Virtual Licensing Sub-Committee hearings will be held on Microsoft Teams as a live Teams event. Each application will be dealt with by a separate Teams meeting. All applicants, responsible authorities and other persons (who have submitted a valid representation) (collectively called “Parties”) will be provided with a link to the meeting beforehand. **Only these parties will be able to participate in the hearing** (together with their adviser) provided they have registered, in advance, with the Licensing Authority, as specified below. A link for the general public to watch the meeting will be available on the Council’s website.

3. Final Submissions Before the Hearing

The parties (or their representatives) should use their best endeavours to ensure that all of their final submissions have been made so as to be included in the Sub-Committee report (typically no later than **5.00 pm, 5 working days** before the Sub-Committee hearing). This means by 5pm on the Thursday, the week before the Sub-Committee hearing is due to take place. Final submissions should set out the key points, policies and conditions that a party wishes the Sub-Committee to take account of in determining the application.

Any final submissions that a party wishes to make, (that have not been submitted so as to have been included in the report), must be submitted to the Licensing Service by **12 noon, 3 working days** before the hearing is due to take place. The Licensing email address is: licensing@westminster.gov.uk

4. Rules During Licensing Hearings

The following rules must be followed by all parties to ensure the virtual hearing can progress as successfully as possible:

- 4.1. All parties wishing to participate in the hearing must register their wish to participate in the hearing and provide their email addresses to the Licensing Service at licensing@westminster.gov.uk no later than 12 noon on the Monday before the Thursday hearing is scheduled to take place.
- 4.2. All parties should join the virtual hearing at least 15 minutes before the advertised start time to ensure they are ready to start at the advertised start time. After the advertised start time has passed no registered parties will be allowed to join, except in exceptional circumstances, when permitted by the Chairman, as this could disrupt the meeting.
- 4.3. All parties must only address the hearing when invited to do so by the Chairman.
- 4.4. All parties must keep their microphones on mute unless they are speaking. The Chairman has the ability to mute all parties’ microphones.

- 4.5. If a party wishes to interject, they should put their name in the messaging field. The chairman has the discretion to invite the party to make their comment at an appropriate stage in the hearing.
- 4.6. All parties are asked to keep their comments as succinct as possible.
- 4.7. If a party has a question for another party, this must be addressed to the Chairman who will have the discretion to ask the relevant party to respond.
- 4.8. Parties wishing to make suggestions as to the conditions that may be imposed in the event of the application being granted should do so by reference to the schedule of proposed conditions set out in the Conditions Schedule annexed to the committee papers. In so doing, they should use the same numbering in that schedule. This is to ensure that there is ease of referencing the conditions by all the parties.
- 4.9. To ensure the smooth running of hearings, a time limit will be placed on each party's submissions. This time limit must be adhered to but the Chairman has the flexibility to amend the time limit when it is considered appropriate to do so.
- 4.10. When referring to the hearing papers, participants should give the page and paragraph number when appropriate.
- 4.11. The Chairman has the discretion to amend these rules in any given case where they consider it is appropriate to do so.

5. Procedure

- 5.1. The Chairman will open the meeting and introduce the members of the Sub-Committee and the other officers attending with the members, including the legal adviser, policy adviser and committee officer.
- 5.2. The Chairman will confirm the procedure that the hearing will follow.
- 5.3. The Sub-Committee members and officers will be asked to declare any interests they may have and any other procedural business will be transacted.
- 5.4. The presenting officer from the licensing service will introduce the application, giving a brief description of the application and introducing all the Parties in attendance for each application
- 5.5. Each party who has registered to speak, will be invited to make their representations and will be allowed a maximum of 10 minutes each. In order to ensure that the hearing is fair to all parties and is conducted in an orderly manner, the Chairman has the discretion to extend this time limit where it is appropriate for the determination of the application.
- 5.6. Parties will normally speak in the following order, (the order may change for other types of licensing applications):
 - (a) The applicant
 - (b) Responsible authorities
 - (c) Other persons
- 5.7. The Chairman has the right to grant each party the opportunity to ask questions of each other for the purposes of clarification only where it is appropriate to do so. The Sub-Committee members will then be able to ask questions of the parties.

- 5.8. The legal adviser and/or policy officer may ask questions of the parties as they consider appropriate, including in relation to the conditions which should be attached to the application if the Sub-Committee is minded to grant the application.
- 5.9. Each party will have an opportunity to make a short closing submission each (not introducing any new evidence or case law) of no more than 5 minutes each, in the following order:
 - (a) Responsible authorities
 - (b) Other persons
 - (c) The applicant
- 5.10. The Chairman shall then close the meeting and all parties will leave the meeting. A Decision will not be announced at the end of the hearing unless there is a legal requirement to do so.
- 5.11. The Sub-Committee will deliberate in closed session and all parties will be advised of the outcome in a written Summary Decision. Unless otherwise required or permitted by Regulations, summary decisions will be made within a period of five working days of the last day of the hearing. The written summary of the decision ("Summary Decision") will be sent to all the parties as soon as possible after the Decision has been made. The full Decision, setting out the reasons for the Decision, (Formal Notification) will be sent to the parties as soon as possible thereafter. The time limit for appealing will not commence until the Formal Notification has been sent to the parties.

Dated: 14 January 2021

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Item No:	
Date:	22 April 2021
Licensing Ref No:	21/01035/LIPN - New Premises Licence
Title of Report:	EURO 2020 Trafalgar Square Fan Zone Open Space at Trafalgar Square London WC2N 5DS
Report of:	Director of Public Protection and Licensing
Wards involved:	St James's
Policy context:	City of Westminster Statement of Licensing Policy
Financial summary:	None
Report Author:	Kevin Jackaman Senior Licensing Officer
Contact details	Telephone: 0207 641 6500 Email: kjackaman@westminster.gov.uk

1.	Application		
1-A	Applicant and premises		
Application Type:	New Premises Licence, Licensing Act 2003		
Application received date:	11 February 2021		
Applicant:	The Greater London Authority		
Premises:	EURO 2020 Trafalgar Square Fan Zone		
Premises address:	Open Space at Trafalgar Square London WC2N 5DS	Ward:	St James's
		Cumulative Impact Area:	None
		Special Consideration Zone:	West End Buffer
Premises description:	The EURO 2020 Fan Zone at Trafalgar Square is one two official UEFA Festival sites within London, where families, neighbours and fans can come together and enjoy the UEFA European football championship tournament.		
Premises licence history:	The area applied for has been used for a number of temporary events and currently holds a time limited premises licence. Full history details appear at appendix 3		
Applicant submissions:	<p>Originally scheduled to take place in 2020, but postponed until 2021, the 2020 UEFA European Football Championship, commonly referred to as UEFA EURO 2020 or simply EURO 2020 is scheduled to be the 16th UEFA European Football Championship, the quadrennial international men's football championship of Europe organised by UEFA.</p> <p>The tournament is now scheduled to be held in 12 cities in 12 European countries from 11 June to 11 July 2021. London's Wembley Stadium will host 7 matches of UEFA EURO 2020, including both semi-finals and the final. Hosting EURO 2020 will see our city welcome some of the world's best players and teams to compete for one of the biggest trophies in the game.</p> <p>Trafalgar Square would feature match screenings, exciting activations and food and drink outlets. This application does not seek permission for the sale of alcohol off the premises. The site is a secure, fenced off area incorporating Trafalgar Square, the North Terrace, Pall Mall East and Morley's Hill. The purpose is to provide a space for public broadcast of a limited number of UEFA EURO 2020 football matches. Licensable activity will include the playing of live and recorded music, films, and the sale of alcohol on site.</p> <p>The site will be secured by a 2.4 metre high steel shield fence around its perimeter, with two main entrances managed by security. Entrance will be by advance ticket only which will be</p>		

	<p>allocated by a free ballot. There will be sufficient emergency exits within the perimeter fencing. The terrain is predominantly hard standing.</p> <p>The Event Phase (32 days) will be divided into Match Screening Days, Activation Days and Non-Event Days.</p>
Applicant amendments:	None

1-B	Proposed licensable activities and hours						
Films:	Indoors, outdoors or both					Outdoors	
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	11:00	11:00	11:00	11:00	11:00	11:00	11:00
End:	23:00	23:00	23:00	23:00	23:00	23:00	23:00
Seasonal variations/ Non-standard timings:	The Round of 16 Matches, Quarter-Finals, Semi-Finals and Final are potentially subject to extra-time and penalties whereby the finish time may be extended up until 23:30 to accommodate extra time, penalties and trophy presentation.						

Live Music:	Indoors, outdoors or both					Outdoors	
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	11:00	11:00	11:00	11:00	11:00	11:00	11:00
End:	23:00	23:00	23:00	23:00	23:00	23:00	23:00
Seasonal variations/ Non-standard timings:	The Round of 16 Matches, Quarter-Finals, Semi-Finals and Final are potentially subject to extra-time and penalties whereby the finish time may be extended up until 23:30 to accommodate extra time, penalties and trophy presentation.						

Recorded music:	Indoors, outdoors or both					Outdoors	
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	11:00	11:00	11:00	11:00	11:00	11:00	11:00
End:	23:00	23:00	23:00	23:00	23:00	23:00	23:00
Seasonal variations/ Non-standard timings:	The Round of 16 Matches, Quarter-Finals, Semi-Finals and Final are potentially subject to extra-time and penalties whereby the finish time may be extended up until 23:30 to accommodate extra time, penalties and trophy presentation.						

Performance of dance:	Indoors, outdoors or both					Outdoors	
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	11:00	11:00	11:00	11:00	11:00	11:00	11:00
End:	23:00	23:00	23:00	23:00	23:00	23:00	23:00
Seasonal variations/ Non-standard timings:	The Round of 16 Matches, Quarter-Finals, Semi-Finals and Final are potentially subject to extra-time and penalties whereby the finish time may be extended up until 23:30 to accommodate extra time, penalties and trophy presentation.						

Anything of a similar description to live music, recorded music or performance of dance:				Indoors, outdoors or both			Outdoors
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	11:00	11:00	11:00	11:00	11:00	11:00	11:00
End:	23:00	23:00	23:00	23:00	23:00	23:00	23:00
Seasonal variations/ Non-standard timings:		The Round of 16 Matches, Quarter-Finals, Semi-Finals and Final are potentially subject to extra-time and penalties whereby the finish time may be extended up until 23:30 to accommodate extra time, penalties and trophy presentation.					

Sale by retail of alcohol				On or off sales or both:			On only
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	11:00	11:00	11:00	11:00	11:00	11:00	11:00
End:	22:00	22:00	22:00	22:00	22:00	22:00	22:00
Seasonal variations/ Non-standard timings:		On live Match Screening Days, the supply of alcohol from the bars shall cease no later than 15 minutes after the start of the second half of the Wembley or England match. Where consecutive matches are screened, the supply of alcohol shall continue from the kick-off time of the second match and cease no later than 15 minutes after the start of the second half					

Hours premises are open to the public							
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	11:00	11:00	11:00	11:00	11:00	11:00	11:00
End:	23:00	23:00	23:00	23:00	23:00	23:00	23:00
Seasonal variations/ Non-standard timings:		The Round of 16 Matches, Quarter-Finals, Semi-Finals and Final are potentially subject to extra-time and penalties whereby the finish time may be extended until up to 00:10 the following day to accommodate extra time, penalties and trophy presentation.					
Adult Entertainment:		There are no activities or services of an adult nature connected with this application. In respect of the safeguarding of children the following precautions will be made: an age verification policy will be in force at bars for the sale of alcohol (e.g. Challenge 25); age restricted films will not be shown in the presence of children.					

2.	Representations
2-A	Responsible Authorities
Responsible Authority:	Metropolitan Police
Representative:	Brian Hunter
Received:	03 March 2021

I am in receipt of the above application, operating schedule and attached draft conditions. We the Metropolitan Police as a responsible authority are making a representation against it in the

prevention of Crime and Disorder.

With Regards to the draft conditions, these are accepted with the exception of the following, which if the premises licence were to be granted we would like to see placed upon it, we have highlighted the additional wording in red.

- The Licensable activity authorised by this licence and provided at the premises shall be ancillary to the main function of a Fan Zone for the Euro Football Tournament 2021 and are to run in conjunction with an agreed management plan as agreed by the Licensing, operational and safety planning group (LOSPG)
- Licensable activities shall be restricted between 11th June 2021 and 12th July 2021

20. Security will search customers on the entry points to the events and exercise the right to refuse entry to any unauthorised or disorderly persons. This will include activation days.

23. The Premises Licence Holder will work with the Metropolitan Police Service to develop and implement an appropriate policing plan for the events in conjunction with the EMP.

26. On match screenings days the supply of alcohol from the bars shall begin no earlier than 3 hours before the start of the Wembley or England matches.

28. On activation days the bars shall only operate between 11:00 and 22:00 hours and the sale of alcohol shall be ancillary to the activities taking place. Such activities shall be subject to a written risk assessment and submitted to the responsible authorities in advance. A schedule of bar operating times shall be included in the Alcohol Management Plan.

30. The bars shall close immediately on the direction of the senior police officer engaged on the event. In the event of disorder or injury to any person due to the presence of plastic bottles, the senior police officer present can direct the immediate cessation of alcohol served in plastic bottles whilst the risk is still present.

36. All staff involved in the sale or supply of alcohol shall be trained in the responsible sale of alcohol, ACT-E and WAVE training. The training log will be made available for inspection by the Police and licensing authority.

37. Posters will be displayed on site in the bar area and point of sale, which refer to the challenge 25 policy and to advise that suitable proof of age will be required for the purposes of the supply of alcohol.

39. CCTV -

The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire day period.

A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

We also seek the following additional conditions.

- All bottles or vessels containing or are capable of containing liquids are prohibited from being brought on to the site. With the exception of bottles of 100ml or less that are medical supplies, items required for the care of an infant or sun cream.
- The premises Licence holder will provide a minimum of 1 welfare officer (DBS Checked) per 2,000 customers. Welfare officers will readily identifiable to attendees and who's primary duties will be contained within the EMP Children and Vulnerable Adults policy.
- On any day that a football match is being screened, Hawkers will only be permitted to sell alcohol for a time period of 15 minutes before the end of the scheduled first half until 15 minutes into the second half of any screened fixture. Hawkers will be positioned in stat points as per the premises plan and be protected by a physical barrier.

I look forward to your response in due course

Responsible Authority:	Environmental Health
Representative:	Sally Fabbriatore
Received:	11 March 2021

I refer to the application for a new Premises Licence for the above premises. The premises is situated in the West End Buffer Special Consideration Zone.

This representation is based on the Operating Schedule (including event management plans, etc) and the layout plan that have been submitted for the event site, which is titled with the address, revision 5 and dated 30.01.21.

This is a time limited application from 11/06/21 to 12/7/21.

The applicant is seeking the following on the Trafalgar Square, the North Terrace, Pall Mall East and Morley's Hill:

1. To allow the Supply of Alcohol 'on' the premises Monday to Sunday 11:00-22:00 hours.
2. To allow the provision of the following Regulated Entertainment 'outdoors': Films, Live Music, Recorded Music, Performance of Dance and anything similar Monday-Sunday 11:00-23:00 hours. There is the possibility that these activities could overrun to 23:30 hours if extra time and penalties occur.

I wish to make the following representation in relation to the above application:

1. The provision and hours proposed for the Supply of Alcohol may cause an increase in Public Nuisance in the area and may impact on Public Safety.
2. The provision and hours proposed for Regulated Entertainment may cause an increase in Public Nuisance in the area and may impact on Public Safety.

Reference should be made to the Statement of Licensing Policy <https://www.westminster.gov.uk/node/20023> The applicant should have regard to the requirements of being located in a Special Consideration Zone.

The applicant did seek pre-application advice, 20/10863/PREAPM. Conditions have been proposed by the applicant and the event is being assessed at the Licensing Operation Safety & Planning Group, which is formed of multiple agencies where the plans are scrutinised.

The following condition limits the number of days and the type of operation that the can take place:

- Licensable activities shall be restricted to the period of the UEFA EURO 2020 Men’s Tournament or such other period as the Licensing Authority may approve in its discretion. The licensable activities shall take place in conjunction with:-
 - i. a maximum of 9 days of screenings of matches;
 - ii. a maximum of 4 days for the activation site;
 - iii. a victory day parade

Many other conditions have been proposed which are being considered, further conditions may be proposed by Environmental Health in order to prevent Public Nuisance and protect Public Safety.

The granting of the new Premises Licence as presented may have the likely effect of causing an increase in Public Nuisance in the area and may impact on Public Safety.

Responsible Authority:	Licensing Authority
Representative:	Daisy Gadd
Received:	11 March 2021

I write in relation to the application submitted for a new premises licence for the EURO 2020 Trafalgar Square Fan Zone.

As a responsible authority under section 13(4) of the Licensing Act 2003 as amended under the Police and Social Responsibility Act 2011, the Licensing Authority has considered your application in full. There are concerns in relation to this application and how the operation will promote the four licensing objectives:

- Prevention of public nuisance
- Public Safety
- Prevention of crime & disorder
- Protection of children from harm.

The application seeks to permit Trafalgar Square to be used as an official UEFA site for the EURO 2020 tournament. Trafalgar Square is located within the West End Buffer Special Consideration Zone. It is noted in the Council’s Statement of Licensing Policy 2021 that the rates of incidents per square kilometre is nearly four times the borough average in this zone and that there are key local issues that need to be considered by applicants, namely:

- Robberies
- Theft
- Antisocial behaviour on and around public transport
- Incidents relating to ambulance call outs at night.

This application falls under the Council’s Cinemas, Cultural Venues, Live Sporting Premises and Outdoor Spaces Policy (CCSOS1) which encourages applicants to ensure the hours applied for licensable activities are within core hours and that the applicant has demonstrated

that the sale by retail of alcohol will be ancillary to the venues primary function as a cinema, cultural and live sporting venue and outdoor space. The core hours identified for outdoor spaces are as follows:

Monday to Thursday: 9am to 11:30pm
 Friday and Saturday: 9am to 12am
 Sunday: 9am to 10:30pm
 Sundays immediately prior to a bank holiday: 9am to 12am.

It is noted that the hours applied for licensable activity fall within the timings above. However, you have specified in your application that the opening hours for the site on days of the round 16 matches, quarter-finals, semi-finals and final are potentially subject to extra-time and penalties may be extended to 00:10 the following day to accommodate for these possibilities. Applications for hours outside of core hours will be considered based upon the individual merits of the application.

In the conditions proposed, it is stated that licensable activities shall take place in conjunction with:

- i) A maximum of 9 days of screenings of matches
- ii) A maximum of 4 days for the activation site;
- iii) A victory day parade.

The event summary gives an overview of the intended use of the site in regards to screening and activation days, however it would be useful to discuss the use of the activation sites specifically in more detail to get a greater understanding. Please accept this as a formal representation to the application and I look forward to having further conversations via the Licensing, Operational and Safety Planning Group in regards to conditions

2-B		Other Persons	
Name:		[REDACTED]	
Address and/or Residents Association:		[REDACTED] [REDACTED] [REDACTED]	
Status:	Valid	In support or opposed:	Opposed
Received:	19 February 2021		
<p>I would like to comment on the licensing application for a new venue - Trafalgar Square Euro 2020.</p> <p>We have so many anti -social and crime issues related to alcohol that this part of London has become unlivable. The council should be looking at reducing the number of licenced premises and not extending them. What's more the existing licenced premises (including supermarkets) should be compelled to provide public toilets and to clean the streets, and help with the greening of the area near their premises.</p> <p>The area around Trafalgar square is literally an open air toilet and rubbish dump. This is the case even now when it's cold and the pubs are closed, and is bound to get much worse as soon as they reopen.</p> <p>There are too many pubs/hotels selling alcohol and nothing for the residents, especially families.</p> <p>Please don't make it much worse by allowing this to go ahead. The council needs to look at</p>			

helping create solutions for already deep social problems and not allowing them to get worse for short-term financial gain.

On 11th March the objector submitted the following further comments:

I am writing this in addition to my already submitted objection on behalf of the residents at [REDACTED], regarding an application for a new premises licence for Trafalgar Square.

I understand that the application seeks to licence the area as an open air site as a fanzone for the duration of the Euro 2020 football competition in summer 2021. The licence would last for an entire month, from 11/6/21 to 12/7/21, and have a maximum capacity of 13,999 people.

I object to the application on the grounds of prevention of public nuisance, prevention of crime and disorder, public safety and protection of children from harm.

I live at [REDACTED] which is about 300 metres from the Trafalgar Square. Given where I live, Whitehall will no doubt be a major thoroughfare for those coming to and from Trafalgar Square. [REDACTED] is a tiny cul-de-sac and already (even during the current lockdown) used as an open-air toilet, including our front door. Given that the situation is so awful currently, despite the lockdown, we dread to think what it may look like if this huge month-long event (with 13,999 people!) was allowed to go ahead.

My understanding is that the Licensing Authority will look at the likely effect of the application on the promotion of the licensing objectives. Rather than the likely effect, it is simply inevitable that this number of people attending an open air site where alcohol can be sold in the middle of world famous city will harm the licensing objectives set out above. This will include noise, anti-social behaviour, littering and worse. These issues are familiar to us from our experiences of living here. We have three pubs in our immediate vicinity (Walkers of Whitehall, Silver Cross and Old Shades) with combined capacity of 600 as well as Great Scotland Yard Hotel, Clarence, Corynthia and countless other licenced venues nearby. We also have Tesco and CoOp selling alcohol and suffer from severe alcohol and drug abuse related anti-social activities. Surely such a large new venue will make already awful situation even worse!

Given the Governments timetable for the nations exit from Covid-19 restrictions, it would appear that people gathering in one place in this way would

- i. happen before lockdown is fully released anyway; and
- ii. be perhaps an unwise move at this particular time.

Please note that this is a summary of our concerns, in the short time we have had before the end of the consultation period. We are deluged by this and other licencing applications (Trafalgar Studios, Spring Gardens) and given that many of us, the residents, are struggling with the most challenging health/work/education issues it seems particularly inconsiderate and reckless to even consider yet another mass venue to open at this particular time.

The council should focus on cleaning and maintaining existing venues and public spaces, and reopen small-scale family- friendly and cultural venues. I reserve the right to submit more information in support of the points raised here in due course.

Name:	[REDACTED]		
Address and/or Residents Association:	[REDACTED] [REDACTED], [REDACTED]		
Status:	Valid	In support or opposed:	Opposed
Received:	11 March 2021		

I have just learned about an application for a new premises licence for Trafalgar Square. I understand that the application seeks to licence the area as an open air site as a 'fanzone' for

the duration of the Euro2020 football competition in summer 2021. The licence would last for an entire month, from 11/6/21 to 12/7/21, and have a maximum capacity of 13,999 people.

I object to the application on the grounds of 'prevention of public nuisance', 'prevention of crime and disorder', 'public safety' and 'protection of children from harm'.

I own a property at [REDACTED], which is about 80 metres from the Trafalgar Square. Given where I live, the road will no doubt be a major thoroughfare for those coming to and from Trafalgar Square.

My understanding is that the Licensing Authority will look at the 'likely effect' of the application on the promotion of the licensing objectives. Rather than the likely effect, it is simply inevitable that this number of people attending an open air site where alcohol can be sold in the middle of world famous city will harm the licensing objectives set out above. This will include noise, anti-social behaviour, littering and worse. These issues are familiar to us from our experiences of living here.

Given the Government's timetable for the nation's exit from Covid-19 restrictions, it would appear that 13,999 people gathering in one place in this way would i) happen before 'lockdown' is fully released anyway; and ii) be perhaps an unwise move at this particular time. Please note that this is a summary of my concerns, in the short time I have before the end of the consultation period. I reserve the right to submit more information in support of the points raised here in due course.

3.	Policy & Guidance
The following policies within the City of Westminster Statement of Licensing Policy apply:	
Policy HRS1 applies	A. Applications within the core hours set out below in this policy will generally be granted for the relevant premises uses, subject to not being contrary to other policies in the Statement of Licensing Policy. B. Applications for hours outside the core hours set out in Clause C will be considered on their merits, subject to other relevant policies, and with particular regard to the following: 1. The demonstration of compliance in the requirements of policies CD1, PS1, PN1 and CH1 associated with the likelihood of the effect of the grant of a licence for later or earlier hours on crime and disorder, public safety, public nuisance and the protection of children from harm. 2. If the application is located within a Special Consideration Zone they have demonstrated that they have taken account of the issues identified in that area and provided adequate mitigation. 3. Whether there is residential accommodation in the proximity of the premises that would likely be adversely affected by premises being open or carrying out operations at the hours proposed. 4. The proposed hours of the licensable activities and when customers will be permitted to remain on the premises. 5. The proposed hours when any music, including incidental music, will be played. 6. The hours when customers will be allowed to take food or drink outside the premises or be within open areas which form part of the premises. 7. The existing hours of licensable activities and the past operation of the premises (if any) and hours of licensable premises in the

	<p>vicinity.</p> <p>8. Whether customers and staff have adequate access to public transport when arriving at and leaving the premises, especially at night.</p> <p>9. The capacity of the premises.</p> <p>10. The type of use, recognising that some venues are more likely to impact the licensing objectives than others; for example, pubs and bars are higher risk than theatres, cinemas and other cultural and sporting venues due to the nature of the operation.</p> <p>11. The Licensing Authority will take into account the active measures proposed for a 'winding down' period including arrangements for people to be collected from the premises to travel home safely.</p> <p>12. Conditions on hours may be attached that require that the supply of alcohol for consumption on the premises ceases a suitable period of time before customers are required to leave the premises.</p> <p>13. The council, acting as the Licensing Authority, may reduce hours if, after review, it is necessary to impose conditions specifying shorter hours in order to promote the licensing objectives.</p> <p>14. Specific days for non-standard hours should be identified and justified as part of the application to allow responsible authorities and interested parties to evaluate the impact that these licensable activities may have, and to plan accordingly. The consideration of applications for later hours for Bank Holiday Mondays will take into account that later hours are generally granted for preceding Sundays and that the next day is a working day. Non-specific days are expected to be covered by Temporary Event Notices or variation applications.</p>
<p>Policy CCSOS1 applies</p>	<p>A. Applications outside the West End Cumulative Zones will generally be granted subject to:</p> <ol style="list-style-type: none"> 1. The application meeting the requirements of policies CD1, PS1, PN1 and CH1. 2. The hours for licensable activities are within the council's Core Hours Policy HRS1. 3. The applicant has clearly demonstrated that the sale by retail of alcohol and late-night refreshment will be ancillary to the venue's primary function as a cinemas, cultural and live sporting venues and outdoor space. 4. The applicant has taken account of the Special Consideration Zone Policy SCZ1 if the premises are located within a designated area. 5. The application and operation of the venue meeting the definition for a cinema, cultural venue, live sporting premises or outdoor space as per Clause C. <p>B. Applications inside the West End Cumulative Impact Zone will generally be granted subject to:</p> <ol style="list-style-type: none"> 1. The application meeting the requirements of policies CD1, PS1, PN1 and CH1. 2. The hours for licensable activities are within the council's Core Hours Policy HRS1. 3. The applicant has demonstrated that they will not add to cumulative impact within the Cumulative Impact Zone. 4. The applicant has clearly demonstrated that the sale by retail of alcohol and late-night refreshment will be ancillary to the venue's primary function as a cinema, cultural venue, live sporting premises or outdoor space.

	<p>5. The sale by retail of alcohol and/or late-night refreshment after 11pm is limited to customer, patrons or members of the audience who will or have made use of the primary function of the venue as a cinema, cultural venue or live sporting premises.</p> <p>6. The applicant has demonstrated that they will not add to cumulative impact within the Cumulative Impact Zone.</p> <p>7. The application and operation of the venue meeting the definition for a cinema, cultural venue, live sporting premises or outdoor space as per Clause C.</p> <p>C. For the purposes of this policy the primary function of a cinema, cultural venue and live sporting premises is defined as:</p> <ol style="list-style-type: none"> 1. Cinema For the exhibition of feature or shorts films to an audience. 2. Cultural Venues <ol style="list-style-type: none"> a. Theatres: for the performance of plays, dramatic or other entertainment performances to an audience. b. Performance Venues: for a live performance in front of an audience which may include concert halls, comedy clubs or similar performances venues. c. Cultural Uses: for the exhibition of art (e.g. galleries), a museum, or historical building/site that is open for visitors to visit on payment. 3. Live sporting premises: the premises or the use to which the licence is intended for <ol style="list-style-type: none"> a. Live sporting events in the form of boxing and wrestling which takes place either inside or outside in the presence of an audience. b. Live sporting events that are licensable as they are being held within a building where the sport and audience are accommodated wholly or partly inside that building. c. Live sporting events that will take place outside a building, where the live sporting event is not a licensable activity but other licensable activities, are provided ancillary to that live sporting event.
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4. Equality Implications

The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristics and persons who do not share it.

Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation

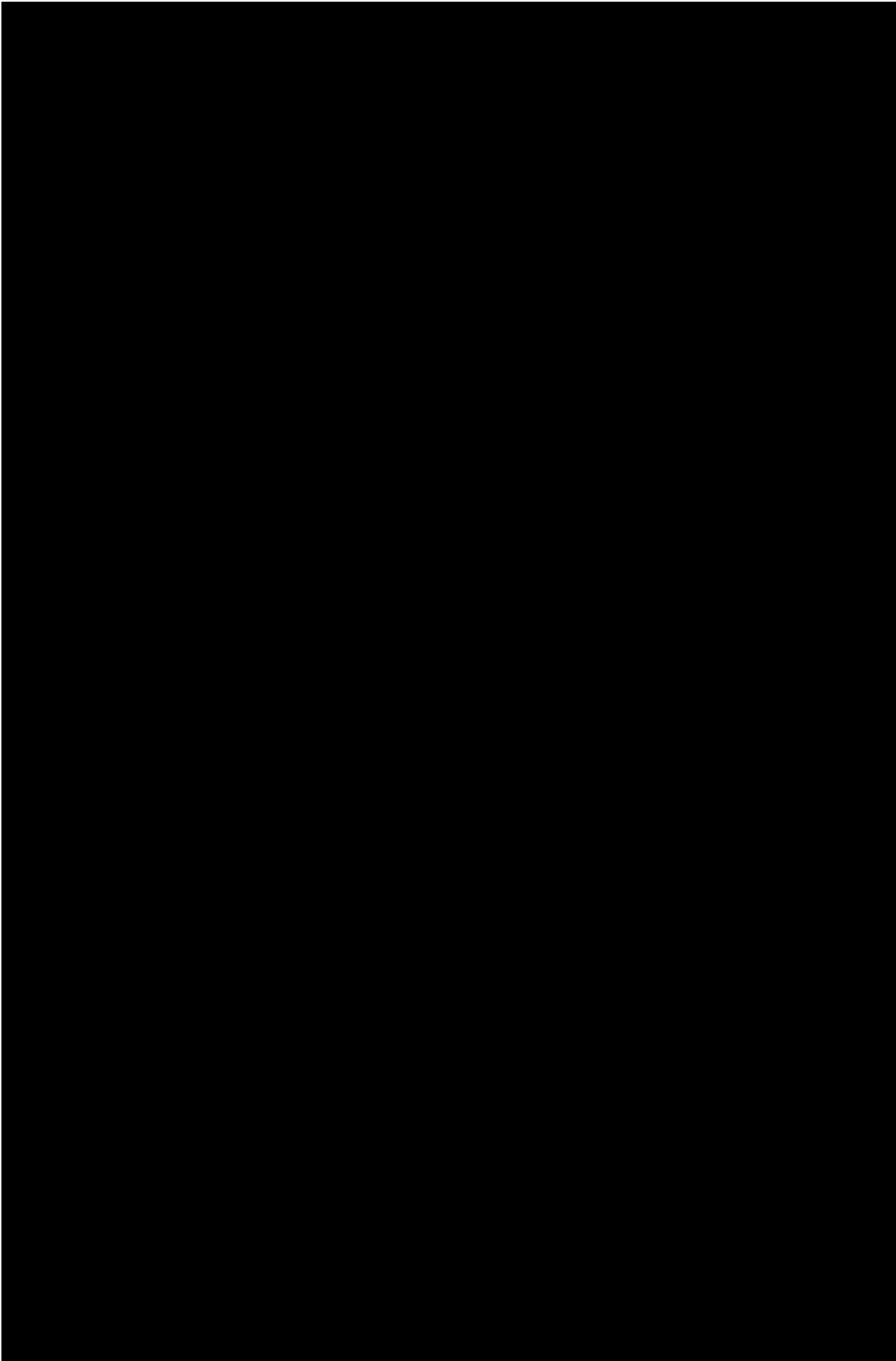
4.	Appendices
Appendix 1	Premises plans
Appendix 2	Applicant supporting documents
Appendix 3	Premises history
Appendix 4	Proposed conditions
Appendix 5	Residential map and list of premises in the vicinity

Report author:	Kevin Jackaman Senior Licensing Officer
Contact:	Telephone: 0207 641 6500 Email: kjackaman@westminster.gov.uk

If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

Background Documents – Local Government (Access to Information) Act 1972

1	Licensing Act 2003	N/A
2	City of Westminster Statement of Licensing Policy	7 th January 2021
3	Amended Guidance issued under section 182 of the Licensing Act 2003	April 2018
4	Metropolitan Police representation	3 March 2021
5	Environmental Health representation	11 March 2021
6	Licensing Authority representation	11 March 2021
7	Interested Party representation (1)	19 February 2021
8	Interested Party representation (2)	11 March 2021



Pre application report



Office Name: Sally Fabbricatore & Daisy Gadd
 Designation: Senior Practitioners
 Date: 17/12/20
 Contact number: 020 7641- 2788
 Email: sfabbricatore@westminster.gov.uk
 Signed: Sally Fabbricatore/Daisy Gadd
 Uniform Ref Number: 20/10863/PREAPM

Trading name of business and Address: Euros Fanzone, Trafalgar Square, London		
Licence:	Applicant/Solicitor:	Cumulative Impact Area:
Yes for Trafalgar Sq, but would not be in use (17/04868/LIPDPS)	Jack Morton Events Company	No
<p>Proposal</p> <p>The proposal is to host the screenings of football matches, played as part of the Euros Tournament (11th June -11th July 2021), in Trafalgar Square from 13th June – 11th July 2021, possibly hosting a Victory Parade on 12th July.</p> <p>The proposal is to screen any match involving England or those matches played at Wembley. Due to the nature of the sport not all of these dates have yet been confirmed. The dates currently appear as follows:</p> <ul style="list-style-type: none"> • 13th, 18th, 22nd and 26th June (4) • TBC – 27th or 28th or 29th June (1) • TBC – 2nd or 3rd July (1) • 6th, 7th and 11th July (3) <p>A document has been provided which highlights the different scenarios of dates and times. It is suggested a document of this nature is also submitted with the application.</p> <p>The proposal is split into three parts:</p> <ul style="list-style-type: none"> • Match day screenings x9 days maximum (TBC) (with possible multiple matches on some days) • On site activations x6 days (TBC) • Victory Parade 12th July if appropriate <p>The match day screenings will be a free ticket only event, we believe a ballot system will be in place. Over 18s only can apply and they can bring up to 3 guests (who can be under 18). Under 18s would need to be accompanied by an adult. The accessibility for the on-site activation is not clear at this stage.</p> <p>On match days there will be a live screening from terrestrial TV showing the match. Prior to kickoff there may be some ancillary entertainment such as a DJ and possible live music on semifinal and finals days.</p> <p>The number of bars and food units are yet to be determined as the capacity will influence what is required. The proposed areas of these units will need to be highlighted on the plan. Alcohol will not be allowed on to site nor will it be able to be taken off site, drinks will only be able to be consumed within the footprint.</p>		

The opening times of the site are likely to be Monday-Sunday 11:00-23:30 hours (this include access and egress of members of the public).

The proposed licensable activities are as follows:

- Regulated Entertainment on Match Days, including Live Music and Recorded Music, Monday-Sunday 11:00 -20:00 hours, Films 11:00-22:40 hours. Onsite activation – unknown.
- Supply of Alcohol ‘on’ the premises: Match Days Monday-Sunday 11:00-21:15 hours and Site Activation midday-22:00 hours. These hours should be discussed with relevant parties prior to application.
- Late Night Refreshment – there is no desire to have Late Night Refreshment. The sale of all food will not stop immediately at the end of the match, but there is a push for people to disperse quickly. (Please note if there is any sale of hot food or hot drink this is licensable from 23:00 hours.)

The main areas to be used for all matches screenings (except the semifinals and finals) are Trafalgar Square, the North Terrace, and Pall Mall East, this needs to be confirmed. For the semifinals and finals, overflow sites have been mentioned in addition to the main site which would likely involve further road closures, confirmation of this is required. For the activation days, Trafalgar Square and the North Terrace are proposed.

The infrastructure would not be in-situ for the whole period, but towards the end of the tournament this would become permanent. The match day screenings will consist of screens but no stage, this may vary on the semifinal and final days. Further details are to be provided regarding the on-site activation and Victory Parade.

Westminster’s Statement of Licensing Policy

Environmental Health bases any recommendations on achieving compliance with Westminster’s Statement of Licensing Policy as well as being consistent with promoting the Licensing Objectives.

The advice in this report should therefore be read in conjunction with the policy which can be found on the Council’s website at the following link:

<https://www.westminster.gov.uk/statement-licensing-policy>

Please note a new revised policy will be published on 7th January 2021 and so you should have regard to that, depending on when you submit your application. In addition this link gives access to the list of Model Conditions (MC) which should be used as the basis for any conditions that may be proposed in an operating schedule.

Under the current policy, the principal policy consideration is **Policy PVC1** (Theatres, cinemas, performance venues and qualifying club) which states that ‘*applications will generally be granted subject to relevant criteria in policies CD1, PS1, PN1 and CH1’ as the premises are not in a Cumulative Impact Area (CIA)* and if the proposal also has the following main elements:

- supply of alcohol is ancillary to an event
- operational hours within core hour policy HRS1

However, your activity and event actually fits better under the definition of **Policy CCSOS1** (Cinemas, Cultural Venues, Live Sporting Premises and Outdoor Spaces Policy) which will be detailed in the new policy. It states:

“Applications outside the West End Cumulative Zones will generally be granted subject to:

- (1) the application meeting the requirements of policies CD1, PS1, PN1 and CH1,
- (2) the hours for licensable activities are within the Council’s Core Hours Policy – HRS1,
- (3) the applicant has clearly demonstrated that the sale by retail of alcohol and late-night refreshment will be ancillary to the venue’s primary function as a cinemas, cultural and live sporting venues and outdoor space,
- (4) the applicant has taken account of the Special Consideration Zone policy SCZ1 if the premises are located within a designated area, and
- (5) the application and operation of the venue meeting the definition for a cinema, cultural venue, live sporting premises or outdoor space as per Clause C.”

Outdoor space is defined as the use of an outdoor space for licensable activities and other purposes as part of or ancillary to an event, small to large concerts, national significant musical concert or events.

Trafalgar Square and the immediate surrounding area (North Terrace and Pall Mall East) does not fall within the West End Cumulative Impact Zone nor within a Special Consideration Zone.

Due to the introduction of **Policy CCSOS1**, on 7th January, it is advisable the application is made under the new policy.

Core Hours

The core hours are as follows for the supply of alcohol for consumption on the premises:

- Monday to Thursday: 10:00 to 23:30
- Friday and Saturday: 10:00 to midnight
- Sundays immediately prior to Bank Holidays: Midday to midnight
- Other Sundays: Midday to 22:30

For regulated entertainment and late night refreshment:

- Monday to Thursday: 09:00 to 23.30
- Friday and Saturday: 09:00 to midnight
- Sundays immediately prior to Bank Holidays: 09:00 to midnight
- Other Sundays: 09:00 to 22:30

Environmental Health considerations:

PN1 – Prevention of Public Nuisance

PS1 – Promoting Public Safety

CH1 – Protection of Children from Harm

The points below address the main elements of the event for consideration. The proposed conditions further in the report attempt to uphold the Licensing Objectives.

Event Management Plan & LOSPG

The main scrutiny will come from the Licensing, Operational and Safety Planning Group (LOSPG) where the plans for the event will be examined. The detail will need to be provided by way of an Event Management Plan (EMP). Conditions to this effect have been added further in the document. The final EMP should be submitted a minimum of 28 days before the event, however the event will need to be heard at LOSPG months before this. The more detail added to the application may help potential objectors understand the impact of the activity. Such a plan should contain appropriate details on relevant aspects (see below under list of recommended conditions).

The Site, Structures and Capacity

The proposed capacities will vary depending on what spaces are being used, the activity and what social distancing measure may be in place at that time. The maximum capacities are proposed as follows:

- Activation Site -5000 people (Trafalgar Square and North Terrace only)
- First 6 matches TBC people (Trafalgar Square, North Terrace and Pall Mall East -TBC). We note that 10,500 people have been proposed, but this will need to be justified.
- Semi-final and final matches, 13,000 people plus overflow space – 13,000 plus (capacity unknown).

If other space are proposed to be used these should have capacities individually set. This detail should be provided in the application.

Calculations and plans should be shared with City Promotions, Events and Filming (CPEF) and Alan Lynagh, Senior Licensing District Surveyor, to assess.

Any calculations on the safe capacity shall be made with reference to the Purple Guide and the Green Guide.

We do not believe there will be any internal structures. Westminster Building Control should be contacted if temporary structures are to be provided for an event to ascertain if temporary structures licences are required. In that situation full structural design details and calculations of all temporary structures must be submitted to Building Control and approval obtained prior to the event starting. Conditions have been proposed that are relevant to temporary and internal structures which may not be necessary if these structures are not proposed.

The proposal is to position the main screen at the Nelson's Column end facing the North Terrace and any other entertainment would also be positioned at this end such as a DJ.

The Site would be surrounded by steel shield, this would act as a sight line to kill to prevent outsiders gathering to watch the match.

Further information regarding crowd flow and access and egress to and from the site will need to be provided. At this stage it is understood entrance will be from the north of the site. It is likely that that King Charles Island would probably be closed to support egress. All proposed road closures should be detailed in the application.

In early discussions there was mention of the use of Morley's Hill and The Mall as overflow sites. Clarification on overflow sites is essential to the application.

Food and Alcohol Offering

The provision of food was discussed during the meeting. The proposal is a mix of mobile units/street food. Consideration should be given to the location of food units in terms of means of escape and potential fumes/odours that may cause a nuisance. The number of units to be provided will be determined following the proposed capacity. Obviously, the footprint of these units will also impact on the safe capacity.

During early discussions the bars were positioned on Pall Mall East and Morley's Hill, but feedback from City Promotions Events and Filming (CPEF) did not support these locations. This should be discussed with CPEF and agreed prior to making the application, as the bars will need to be indicated on the layout plan.

We understand the exact numbers of bars is also yet to be determined but the locations will need to be shown.

Free drinking water will need to be provided. Details of this should be supplied in your application.

All waste provisions should be detailed in the Event Management Plan and this should include any litter arising from the event that may occur outside of the footprint.

Alcohol Management

Some of the following was agreed and has been detailed as conditions further in the document. Further information will need to be provided as part of the Alcohol Management Plan.

- For the matches the use of the bars shall only be available to ticket holders of the event.
- It would be good practice to have a personal licence holder on site at all times.
- A challenge policy should adopted, Challenge 25 is advised.
- Details should be provided of how you intend to Protect Children from Harm.
- The number of bars will be limited by those indicated on the plan.
- The opening of the bars prior to kick off should carefully be considered as this could majorly impact on public safety and crime and disorder if opened too early.
- The welfare of vulnerable people will need to be addressed in the Alcohol Management Plan.
- Alcohol management has not been discussed for the activation days or the Victory Parade, nor the appropriate and reasonable timings. Further discussions are required and then appropriate conditions will need to be proposed.

Street Trading

It has not been agreed where units selling food would be placed. If on WCC land (this includes the North Terrace) then street trading licences would need to be applied for. <https://www.westminster.gov.uk/street-trading-special-events> If on the main body of the Square permissions would need to be sought via the GLA.

Temporary Power Supply (generators) for events:

Use of temporary diesel generators of 37KW and 560KW used to provide power for an event are advised to also comply with the same emission standards under the Non Road Mobile Machinery (NRMM) Regulations (which currently apply to building sites):

- i.e. emission standards Stage IIIA or Stage IIIB of EU Directive 97/68/EC

WC Provisions

With regard to the WCs the Purple Guide should be referenced. It is likely these will be located in South East Corner, North Terrace and Café on Square.

Smoking Area

This was not discussed for the use of the space, however any area would need to comply with the Health Act 2006.

Regulated Entertainment & Noise

If power is going to be taken from generators the plant will need to comply with the usual noise standards of permanent plant.

During the build-up and break down of the site, any activities that might cause noise to be audible outside the Square shall be limited to 08:00 - 18:00 Monday –Saturday and 08:00 - 13:00 Sunday. If there are any proposals outside of these hours they will need to be discussed as to how you will prevent Public Nuisance from occurring.

The screen content would include live content from the BBC or ITV plus UEFA content which is pre-recorded material and will be shown in half time and pre-match, there will also be interviews plus sponsor adverts. The live screening of the matches is not considered to be licensable, however any pre-recorded material (that is not shown on live television) would be classed as a film.

There is a proposal to have a DJ to entertain the crowd once the gates open, it is likely this would likely be considered incidental so long as there was no advertisement, however if it is entertaining the crowd it could be considered licensable. Live music is potentially proposed on the semi final and final days.

Any noise from regulated entertainment should not cause a nuisance to the nearest noise sensitive premises. Therefore, the following condition (that is attached the GLA Trafalgar Square licence) is also proposed for this event:

- For licensable events when the stage is facing north the Music Noise Level shall not exceed 79dB LAeq (5 minutes) one metre from the nearest affected façade.

A Noise Management Plan should be submitted (this can be part of the Event Management Plan) to detail the management of the sound levels and also cover noise from other sources such as dispersal of crowds, plant, build and break, etc.

Resident and Stakeholder engagement will be necessary and this requirement will be conditioned.

Crime and Disorder

The use of glass and cans should be prohibited under the use of this licence.

Security provisions should be discussed with the Police, with regard to searching, numbers of staff, etc. Please contact MetPoliceLicensingTeam@westminster.gov.uk

COVID

Despite potentially obtaining the appropriate licence with details of the proposed capacity the use of the licence will obviously depend on COVID restrictions and social distancing measures that are in place at that the time. We understand that the planning for this event is a working progress and plans will change. However, in the conditions it will be key to detail the worst case scenario for capacities. You will not be able to increase this once the application is made.

Type of licence and time limitation

This would need to be a new application. We would advise three months for this process to allow any unforeseen issues with the validation of the application. <https://www.westminster.gov.uk/premises-licence>

The capacity of the whole site will be over 5000 so this will incur higher licensing fees.

Consideration could be given to making the licence time limited either by application on the licence or by way of condition (proposed below).

You will be expected to advertise the applications around the whole site every 50m, this will need to include an overflow areas you intend to use. Please note all of the audience will need to be included in the footprint of the plan.

We understand the DPS will be a GLA representative on the initial application, but this would then be transferred to person from the bar supplier company before the event.

It has been agreed with Licensing that the representations would be shared as and when they are received.

To make the application less confusing we would suggest you give worst case opening and closing times of the site, so from when gates open and the worst case scenario clearance time. In the relevant section for licensed hours detail those hours you request every day of the week, due to the unknown match dates. The number of occasions would be limited in number by way of condition. You could also add in the comments box the definite dates that you will not be utilising the licence and submit the proposed dates in your documentation. We would then suggest the timetable is signed off by the LOSPG to ensure there is a level of scrutiny.

To confirm this advice is regarding the use of the space discussed, Trafalgar Square and the immediate surrounding areas. If other spaces, such as Hyde Park, are to be considered, this would require a separate application and also separate considerations. To also note if areas such as The Mall are to be used as an overflow site and there is no physical connection between the two sites this will also need to be a separate application.

With regard to the potential of a Victory Parade it is understood you may not want to reference it under this name on the licence. However, you will need to be transparent regarding the activities you request in the application. It may be that you don't wish to apply for licensable activities on this day, therefore it will not need to be mentioned, but once the application is made any member of the public will have access to the application. You may also wish to consider approaching the GLA for use of their premises licence.

Items not discussed in the meeting

Can the following be addressed in the Event Management Plan and in the application:

- Will there be any special effects?
- How will drinking water be provided?
- How will you power the site? i.e. with generators?
- Access to the Activation Site, is this by ticket holder only, or can anyone access the bar? This will require some further thought about how this is controlled and will need to form part of the conditions, which have not yet been included.
- The Victory Day Parade.
- Where are the overflow areas? These will need to be detailed on the layout plan.
- How will the use of the fountains be controlled and managed in the Square.

Mandatory Conditions

The mandatory conditions will automatically be attached to the a licence if granted.

Further Conditions

The following conditions should be considered to uphold the licensing objectives. This list is not exhaustive and changes may be made by responsible authorities throughout the process. Please note once you propose a condition this will not be able to be deleted or made more lenient, it can only be made stricter.

1. Licensable activities shall be restricted between 11th June 2021 and 12th July 2021 to the following:
 - i) a maximum of 9 days of screenings of matches;
 - ii) a maximum of 6 days for the activation site;
 - iii) a **victory parade** on 12th July 2021
2. The use of this licence shall be agreed through the Licensing, Operational and Safety Planning Group (LOSPG) process and shall have had 'no objection' raised by the representatives on the LOSPG.
3. The Licensing, Operational and Safety Planning Group (LOPSG) shall be chaired by a representative of the City Council's City Promotions, Events and Filming team.
4. Membership of the Licensing, Operational and Safety Planning Group (LOSPG) shall normally consist of invited representatives of the designated event organiser, the Metropolitan Police Service, Officers of the Council, the Environmental Health Consultation Team, London Ambulance Service, London Fire Brigade, Transport for London and any other appropriate and specialist advisor as required by the chairman of the LOSPG to achieve 'no objection' and to meet the objectives of the Licensing Act.
5. The match screenings shall be contained to Trafalgar Square, the North Terrace and Pall Mall East only, save for the days of the semi final and final (3 matches in total) when the overflow sites (as indicated the plan) may be utilised if necessary.
6. The activation days shall be contained to Trafalgar Square and the North Terrace only.
7. On match screenings days licensable activities in the event space shall only be provided to persons who are ticket holders for that event. There shall be no re-entry to the site.
8. On match screening days the bar shall only open (TBC) hours before the start of a match.
9. On match screenings days the bars shall close no later than 15 minutes after the start of the second half of the match.
10. On site activation days the bars shall only operate from ?hours to ?hours (TBC).
11. On the **Victory Day Parade** licensable activities shall only take place between 10:00-15:00 hours.
12. The bars shall close immediately on direction of a police officer on duty.
13. On match screenings days the number of persons accommodated in the Trafalgar Square, the North Terrace area and Pall Mall East Area (excluding staff and performers) shall not exceed XXX (TBC).

14. On match screening days when the overflow sites are utilised the total capacity shall not exceed TBC persons (excluding staff and performers).
15. On site activation days the number of persons accommodated in the Trafalgar Square and North Terrace area (excluding staff and performers) shall not exceed 5000.
16. The Premises Licence Holder shall comply with all reasonable requirements of Westminster City Council, Westminster Police Licensing Team, Westminster City Council's Environmental Health Consultation Team, Westminster City Council's City Promotions, Events and Filming Team, the London Fire Brigade and the Metropolitan Police Service.
17. Unless otherwise agreed, no later than 28 days prior to the event the Premises Licence holder must ensure the final Event Management Plan is presented to the members of the LOSPG for their comments. Discussion should begin a minimum of 6 months before. The Event Management Plan shall include, as a minimum:
 - Emergency and Evacuation procedures;
 - Crowd management and stewarding arrangements; (including access and egress)
 - A detailed plan showing CCTV locations installed by the Premises License Holder;
 - Risk Assessments
 - A schedule detailing types and locations of emergency equipment
 - Sanitary accommodation
 - Stewarding and Security
 - Overnight security arrangements
 - A detailed site plan showing all permanent and temporary structures and all access and egress points
 - Capacity at any one time
 - Certificates from competent persons on Structures, Electrical Power Supply and Gas equipment (including LPG)
 - First Aid and Lost Children arrangements
 - Medical Plan
 - Noise Management Plan
 - Alcohol Management Plan
 - A Waste management plan
 - Public Liability Insurance
 - Communications Plan
 - Cancellation Procedure
18. So far as is reasonably practicable the Premises Licence Holder shall ensure that the event is run in accordance with the Event Management Plan.
19. There shall be at least one personal licence holder on site during operational hours. Details of the personal licence holder (including name and contact number) shall be displayed in a prominent position on site.
20. All staff engaged outside the entrance to the premises, or supervising or controlling queues, shall wear high visibility jackets or vests.
21. No drinks shall be served in glass containers or cans at any time.
22. There shall be no alcohol allowed to be brought onto site by members of the public.
23. No alcohol shall be allowed to be taken off site by members of the public.
24. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.
25. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.

26. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
27. A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer of the City Council at all times whilst the premises is open.
28. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
 - i. all crimes reported to the venue
 - ii. all ejections of patrons
 - iii. any complaints received concerning crime and disorder
 - iv. any incidents of disorder
 - v. all seizures of drugs or offensive weapons
 - vi. any refusal of the sale of alcohol
 - vii. any formal visit by a relevant authority or emergency service.
29. Any special effects or mechanical installations shall be arranged, operated and stored so as to minimise any risk to the safety of those using the premises. The following special effects will only be used on 10 days prior notice being given to the licensing authority where consent has not previously been given.
 - dry ice and cryogenic fog
 - smoke machines and fog generators
 - pyrotechnics including fireworks
 - firearms
 - lasers
 - explosives and highly flammable substances.
 - real flame.
 - strobe lighting.
30. No person shall give at the premises any exhibition, demonstration or performance of hypnotism, mesmerism or any similar act or process which produces or is intended to produce in any other person any form of induced sleep or trance in which susceptibility of the mind of that person to suggestion or direction is increased or intended to be increased. NOTE: (1) This rule does not apply to exhibitions given under the provisions of Section 2(1A) and 5 of the Hypnotism Act 1952.
31. The approved arrangements at the premises, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.
32. The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.
33. All emergency exit doors shall be available at all material times without the use of a key, code, card or similar means.
34. Emergency exits and entrances to the event area must be kept clear at all times and must be provided with clearly visible signage.
35. All parts of the licensed area intended to be used in the absence of adequate daylight and all essential safety signage shall be suitably illuminable. Details of the locations and level of illumination must be submitted to the LOSPG or their authorised representative.
36. The edges of the treads of steps and stairways shall be maintained so as to be conspicuous.
37. Curtains and hangings shall be arranged so as not to obstruct emergency safety signs or emergency equipment.

38. All fabrics, curtains, drapes and similar features including materials used in finishing and furnishing shall be either non-combustible or be durably or inherently flame-retarded fabric. Any fabrics used in escape routes, entertainment areas, shall be non-combustible.
39. All fabric, including curtains and drapes used on stage for tents and marquees, or plastic and weather sheeting, shall be inherently or durably flame retardant to the relevant British Standards. Certificates of compliance must be available upon request by an authorised officer of Westminster City Council, The London Fire Brigade.
40. Any moving flown equipment must contain a device or method whereby failure in the lifting system would not allow the load to fall. All hung scenery and equipment must be provided with a minimum of two securely fixed independent suspensions such that in the event of failure of one suspension the load shall be safely sustained.
41. The certificates listed below shall be submitted to the licensing authority upon written request:
 - Any permanent or temporary emergency lighting battery or system
 - Any permanent or temporary electrical installation
 - Any permanent or temporary emergency warning system
42. No waste or recyclable materials, including bottles, shall be moved, removed from the site between 23.00 hours and 07.00 hours on the following day.
43. No deliveries to the premises shall take place between 23.00 and 07.00 on the following day.
44. Flashing or particularly bright lights on or outside the premises shall not cause a nuisance to nearby properties (save insofar as they are necessary for the prevention of crime).
45. No fumes, steam or odours shall be emitted from the licensed area so as to cause a nuisance to any persons living or carrying on business in the area where the premises are situated.
46. A sufficient number of easily identifiable, readily accessible receptacles for refuse must be provided, including provisions for concessions. Arrangements must be made for regular collection. Public areas must be kept clear of refuse and other combustible waste prior to, and so far as is reasonably practicable, during the licensed event.
47. A minimum of 28 days prior to the event a Noise Management Plan to promote the prevention of public nuisance shall be provided to Westminster City Council's Environmental Health Consultation Team for approval. The Noise Management Plan shall state the maximum permitted music noise level applicable at the nearest noise sensitive premises. Once approved in writing it shall be implemented by the Premises Licence Holder.
48. For licensable events when the stage is facing north the Music Noise Level shall not exceed 79dB LAeq (5 minutes) one metre from the nearest affected façade.
49. The Licensee will take all reasonable steps to ensure that amplified music will not cause a nuisance.
50. Residential properties and the relevant amenity group(s) in the immediate vicinity of the Square will be contacted as soon as reasonably practicable (and in any event no later than 28 days) prior to the Event advising them of the times of the Event and any sound check or rehearsal times and giving them a telephone number to contact in the event that they have any complaints.
51. Rehearsals shall be limited from 09:00 hours to 18:00 hours.
52. There shall be no publicity of rehearsals.
53. There shall be no noise audible at the nearest noise sensitive premises from any construction or similar works in association with the set up and dismantling of the site, outside the hours of:
 - 08:00 - 18:00 Monday -Saturday
 - 08:00 - 13:00 Sunday
54. Any generators, refrigerators or other machinery running overnight will be silenced, screened or sited so as not to be audible outside the boundary of the site.
55. Electrical generators, where used, must be:
 - Suitably located clear of buildings, marquees and structures, and free from flammable materials;
 - Enclosed to prevent unauthorised access;

- Able to provide power for the duration of the event;
 - Backed up electrical generators are to be provided to power essential communications, lighting and safety systems in the event of primary generator failure.
56. The minimum number of toilet accommodation shall include:
 - a. Women's Cubicles (TBC)
 - b. Men's Cubicles (TBC)
 - c. Urinals(TBC)
 57. Details of all marquees, tented structures and temporary structures should be provided including emergency exits and signage, fire warning and fire fighting equipment.
 58. Full structural design details and calculations of all and any structures to be erected within the licensed area must be submitted to the Westminster City Council Building Control. A certificate from a competent person or engineer that a completed structure has been erected in accordance with the structural drawings and design specification must be available for inspection prior to a relevant structure being used during the licensed event.
 59. The Premises Licence Holder must ensure that competent persons are employed to assess the electrical requirements at the event and the compatibility of the electricity supply with the equipment to be used. Appropriate safety devices (such as 30mA Residual Current Devices at Source) must be used for electrical apparatus, particularly for any electrical equipment exposed to adverse conditions or electrical equipment to be used in association with hand held devices (e.g. microphones). The competent person must make a certificate of inspection of the electrical installation available for inspection.
 60. All spare fuel, including LPG, must be kept and stored safely in accordance with relevant Health and Safety legislation and suitable safety signage and fire fighting equipment provided.
 61. No licensable activities shall take place at the premises until the licensing authority are satisfied that the premises is constructed or altered in accordance with the appropriate provisions of the District Surveyor's Association - Technical Standards for Places of Entertainment and the reasonable requirements of Westminster Environmental Health Consultation Team, at which time this condition shall be removed from the licence by the licensing authority.
 62. Before the site opens to the public under the licence, the plans as deposited will be checked by the Environmental Health Consultation Team to ensure they are an accurate reflection of the work carried out. Where minor layout changes have occurred during the course of construction new plans shall be provided to the Environmental Health Consultation Team and the Licensing Authority.

To discuss with the Police

63. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
64. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
65. At least (TBC) SIA licensed door supervisor shall be on duty at each entrance of the premises at all times when it is open for business.

66. Adequate stewarding within the licensed area must be provided at all times during the licensed event.

Please be aware that as part of the application process other responsible authorities will also need to assess the proposals and may wish to make additional comments.

Please note that any advice given will not guarantee that your application will be granted by the Licensing Service and the Environmental Health Consultation Team may still choose to make a representation to the application submitted.

UEFA EURO 2020 Fan Zones Men's Tournament

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Event Summary for Premises Licence Application

Trafalgar Square, Westminster, London

Document Version 2.0

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1 Document Control Sheet

Important – this document supersedes all previous versions. It is your responsibility to check with the document owner that you are working with the most current version of the plan.

The Event Management Plan is a live document and will develop throughout the planning process.

Event Name	EURO 2020 Host City: Trafalgar Square Fan Zone	Document Owner	Rob Madeley
Client	Greater London Authority (GLA)	Document Status	Published
Agency	Jack Morton Worldwide Ltd (JMW)	Last Issued	v1.0: 11 Feb 2021
Project Lead	Mike Kent	Current Version	V2.0
Project Manager	Hayley Shingles	Version History	Premises Licence: submission: v1.0 update: v2.0
Technical Director	Lindsay Barrowclough		
Document Updates Since Previous Version	Section:	Notes:	

2 Introduction

The purpose of this document is to support the planning and delivery of the event at the site of Trafalgar Square located in the City of Westminster, London, and sets out the operational planning pertaining to the proposed UEFA EURO 2020 Trafalgar Square Fan Zone, part of London's hosting of UEFA EURO 2020.

Where reasonably practicable, the planning and organising of this event and the standards for the provision of services are in accordance with the Event Safety Guide (commonly known as the purple guide) and the Health and Safety at Work Act 1974, but emphasising the 1999 Health and Safety at Work Regulations which place duties upon employers, self-employed persons to undertake health and safety risk assessments, identify control measures, inform others and coordinate communication of those issues.

2.1 Event Overview

The 2020 UEFA European Football Championship, now held in 2021, commonly referred to as UEFA EURO 2020 or simply EURO 2020 is scheduled to be the 16th UEFA European Football Championship, the quadrennial international men's football championship of Europe organised by UEFA.

The tournament will be held in 12 cities in 12 European countries from 11 June to 11 July 2021. London's Wembley Stadium will host 7 matches of UEFA EURO 2020, including both semi-finals and the final.

Hosting EURO 2020 will see London welcome some of the world's best players and teams to compete for one of the biggest trophies in the game. As a host city, London is committed to screening matches at free to access venues, commonly referred to as Fan Zones, during the competition.

The UEFA EURO 2020 Fan Zone located on Trafalgar Square is one of two official UEFA Festival sites within London being proposed, where families, neighbours and fans can come together and enjoy the tournament. The UEFA EURO 2020 Trafalgar Square Fan Zone would feature match screenings and food and drink outlets.

Match days are divided into two tournament competition stages – the Group Stage, where teams play in groups to determine who progresses to the next stage of the competition, and the Knockout Stage, where teams play head-to-head until the two remaining teams play in the Final. The dates for these match stages are as follows:

Group Stage:

Matchdays 1, 2 & 3: 11th June – 23rd June
Rest days: 24th June – 25th June (no matches)

Knockout Stage:

Round of 16: 26th June – 29th June
Rest days: 30th June – 1st July (no matches)
 Quarter-finals: 2nd July – 3rd July
Rest days: 4th July – 5th July (no matches)
 Semi-finals: 6th July – 7th July
Rest days: 8th July – 10th July (no matches)
 Final: 11th July

Further information regarding the groups and fixtures can be found in UEFA's match schedule via the below link:

<https://www.uefa.com/uefaeuro-2020/fixtures-results/#/md/33673>

2.2 COVID-19 Statement

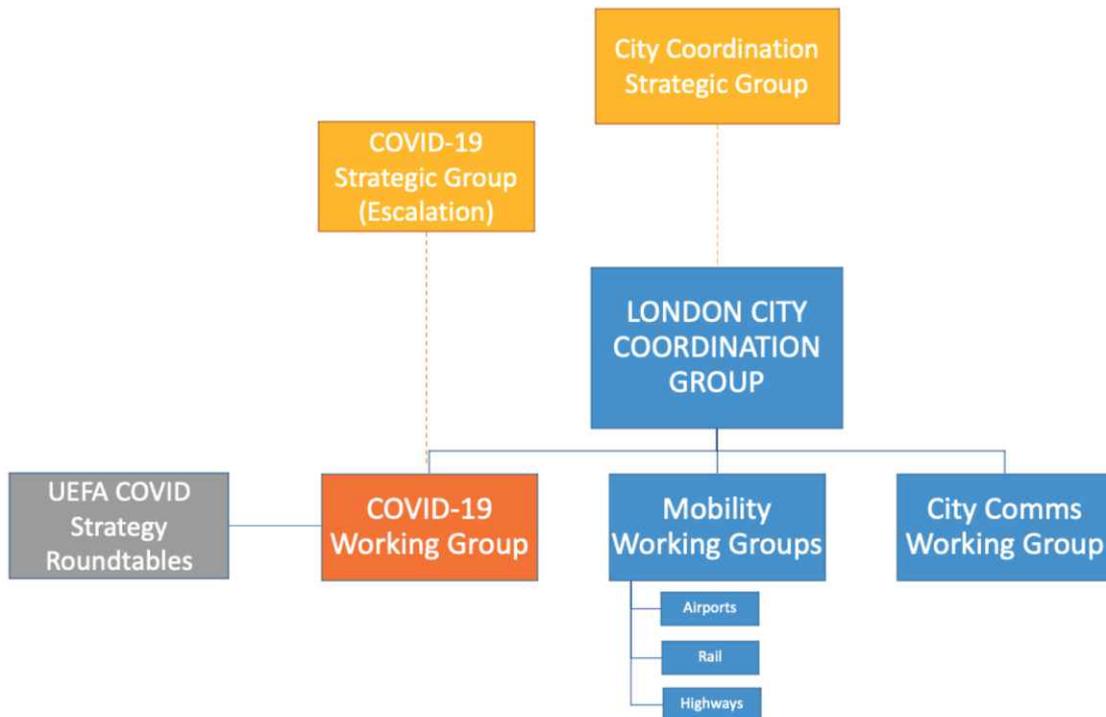
Planning for the UEFA EURO 2020 London Fan Zones is ongoing and detailed plans will be developed during the planning process in collaboration with the City Coordination Group consisting of the Greater London Authority (GLA), The Football Association (FA), National Health Service (NHS), Metropolitan Police Service (MPS), London Ambulance Service (LAS), Westminster City Council (WCC), London Borough of Southwark, London Borough of Brent, Transport for London (TfL), British Transport Police (BTP) and The Royal Parks. This group meets at least monthly to discuss ongoing plans for the EURO 2020 tournament, with the Fan Zone a regular agenda item.

In addition to the City Coordination Group, a focused COVID-19 Working Group meets fortnightly to proactively provide city-wide COVID-19 planning information and considerations which will inform planning. This group consists of the Greater London Authority (GLA), The Football Association (FA), Department for Digital, Culture, Media and Sport (DCMS), Public Health England (PHE), Department for Travel (DfT) and the Metropolitan Police Service (MPS).

Due to the uncertainty around the COVID-19 virus, the plans set out in this document take into consideration the delivery of the event under ordinary circumstances in order to ensure the event can be delivered. However, planning for the UEFA EURO 2020 London Fan Zones will be in conjunction with the above authorities and the guidance and legislation set by the UK Government at the time. This may mean that details of the event change throughout the course of the planning process in response to changing guidance.

The GLA and Jack Morton Worldwide (JMW) regularly meet with the above authorities to assess the status of COVID-19, and any decisions affecting the delivery of the event will be communicated by this group.

Following the announcement of the Government's 'Roadmap' out of COVID-19 restrictions, the following plans currently assume the event will be operated under the guidance and social distancing restrictions of Step 3 until 20th June, and from the 21st June, larger crowds can be accommodated but are still subject to restrictions and guidance to be announced by the Government.



2.3 Local Community Consultation and Stakeholder Engagement

As part of the planning process, JMW will engage with local businesses and residents who may be affected by activities proposed for the Trafalgar Square Fan Zone. Our engagement includes, but is not limited to:

- Direct engagement with property managers, neighbouring land-owners and local stakeholder groups
- Information letter drops and invitation to public (virtual) consultation sessions to inform and present proposed plans
- Ongoing consultation and liaison with blue light services, public transport providers and local authority representatives
- Publicly displayed and advertised notices of licensing proposals
- Email contact details (during consultation and planning), and a direct telephone line (for live event period)
- Attendance at coordinated regular meetings of the Licencing, Operational and Safety Planning Group (LOSPG)

2.4 Documentation

An Event Management Plan (EMP) will be produced to support planning of the event. All plans will be developed as the result of multi-agency liaison meetings throughout the planning process, and will be subject to scrutiny at the LOSPG.

In particular, but not limited to, the EMP will look to address the following issues with the approval of the LOSPG:

- COVID-19 Planning
- Noise and disturbance
- Cleaning and waste management, including the provision of litter picking in and immediately around the site
- Security and Steward Management
- Crowd Ingress and Egress Management, including the provision of stewards in and immediately around the site

3 About the Organiser

The Greater London Authority (the event organiser) have contracted Jack Morton Worldwide Ltd (event producer) as their event delivery partner to deliver and operate the EURO 2020 Fan Zone in London.

JMW and their management team will co-ordinate day-to-day operation of the Trafalgar Square Fan Zone. The management team for the Trafalgar Square Fan Zone will co-ordinate all activities associated with the build, live and derig periods, including deliveries, collections, waste management, security and safety management, food and beverage management, and entertainment.

JMW have successfully delivered the London New Year's Eve Fireworks for the last 17 years, as well as numerous public events including the ceremonies for various Commonwealth Games, Olympic Team GB Homecoming Events, and The Queen's Baton Relay.

The UEFA EURO 2020 Trafalgar Square Fan Zone is one of two Host City UEFA Festival sites being delivered by the GLA. The other being a Football Village on Potters Fields Park open to public every day of the tournament. Plans for both the Fan Zone and the Football Village will be managed and operated under a combined city management plan and will be supported by Project Leads from the GLA and JMW to ensure continuity across all venues.

As part of this planning, numerous stakeholders are being consulted with including London's blue light services, local authorities, TfL and other public transport providers, and local business and residents.

Detailed management plans are subject to continued planning for the EURO 2020 Fan Zones and will be updated in this document as appropriate.

3.1 Organisation Structure

3.1.1 Greater London Authority (Organiser)

As organiser, the GLA have final approval of financial management, concepts, delivery and management of the UEFA EURO 2020 Trafalgar Square Fan Zone.

3.1.2 Jack Morton Worldwide (Delivery Partner)

As the delivery partner to the GLA, JMW are responsible for the event operations, technical production, site design and management, and health and safety planning for the UEFA EURO 2020 Trafalgar Square Fan Zone.

4 Key Delivery Dates

Period	Item / Documentation	Date
Pre-Event	Event Planning and Documentation	Ongoing
	Premises Licence pre-application feedback	17 December 2020
	Premises Licence Consultation Period	Ongoing
	Premises Licence full-application submission	Feb 2021
	Westminster Licensing, Operational and Safety Planning Group (LOSPG) meeting schedule	11 February 2021
		11 March 2021
	Final LOSPG for event sign off	15 April 2021
	Contingency LOSPG if required	13 May 2021
Premises Licence Committee Hearing	3 June 2021	
Live-Event	Competition Dates	22 April 2021
	Competition Dates	11 June – 11 July 2021
	Match Screening Days: Competition Group Stages <i>Matchday 1 (England vs Croatia)</i> <i>Matchday 2 (England vs Scotland)</i> <i>Matchday 3 (England vs Czech Republic)</i>	13 June 2021 18 June 2021 22 June 2021
	<i>(Competition Rest Days: 24 – 25 June 2021)</i>	
	Match Screening Days: Competition Knockout Stages <i>Round of 16 matches (TBC, held at Wembley)</i> <i>Round of 16 matches (if England progress, 1 match)</i> <i>Quarter-final matches (if England progress, 1 match)</i> <i>Semi-final matches (TBC, held at Wembley, 2 matches)</i> <i>Final match (TBC, held at Wembley, 1 match)</i>	26 June 2021 27 or 28 or 29 June 2021 2 or 3 July 2021 6 & 7 July 2021 11 July 2021
	<i>(Competition Rest Days: 30 June – 1 July, 4 – 5 & 8 – 10 July 2020)</i>	
Activation Days: <i>Day 1</i> <i>Day 2</i> <i>Day 3</i>	8 July 2021 9 July 2021 10 July 2021	
Post-Event	Victory Parade (in the event that England Win in the final)	12 July 2021
	Post-event LOSPG	TBC

5 Event Days

Competition Schedule: 11th June – 11th July 2021 (31 days)

Non-Event Days: Days between match screening days where Trafalgar Square is accessible to the public (min. 16)

Match Screening Days: 13th, 18th, 22nd and 26th June (4 total)
 27th or 28th or 29th June (1 total) (*dependent on England progressing*)
 2nd or 3rd July (1 total) (*dependent on England progressing*)
 6th, 7th and 11th July (3 total)

Activation Days: 7th – 10th July (4 total)

Victory Parade: 12th July (*dependent on England winning*)

Due to the small number of scheduled games to be screened at the Trafalgar Square Fan Zone, event infrastructure will not stay in situ for the entirety of 31 days but will 'pop-up' on the date's matches are scheduled to be screened or on activation days.

5.1 Match Screening Days and Content

The Trafalgar Square Fan Zone intends to screen all seven matches held at Wembley Stadium, plus two extra matches featuring England if they progress into the Round of 16 and the Quarter Final, taking the maximum number of screened matches to nine.

These matches are detailed as follows:

Match Date	Kick-Off Time	Match Fixture	Played at Wembley	Screened at Fan Zone
Group Stages				
13th June	14:00	England vs Croatia	Yes	Yes
18th June	20:00	England vs Scotland	Yes	Yes
22nd June	20:00	England vs Czech Republic	Yes	Yes
Knockout Stages				
Round of 16				
26th June	20:00	TBC vs TBC (not England)	Yes	Yes
27th or 28th or 29th June	17:00 or 20:00	TBC vs TBC	No	ONLY if England progress into Round of 16
Quarter Finals				
2nd or 3rd July	17:00 or 20:00	TBC vs TBC	No	ONLY if England progress into Quarter Finals
Semi Finals				
6th July	20:00	TBC vs TBC	Yes	Yes
7th July	20:00	TBC vs TBC	Yes	Yes
Final				
11th July	20:00	TBC vs TBC	Yes	Yes

Match screening days will likely consist of:

- pre-match entertainment – MC/Host and DJ/live music and mascot appearances
- live broadcast including earlier match (if scheduled), and, recorded replays/highlights of previous matches
- food and beverage
- EURO 2020 Merchandise

5.1.1 Opening & Closing Times

On match days, kick-off times are fixed to either 14:00, 17:00 or 20:00 throughout the competition. The proposed daily public opening hours for the site will vary depending on the kick-off time of each match. Irrespective of the kick-off time, the site will only be open to the public a maximum of 3 hours prior to the kick-off of the Wembley, or should they qualify for the Round of 16 and Quarter-final matches, England, fixtures.

The time the site will closed to the public will depend on the following:

- whether extra time and penalties are required from the Knockout Stages
- whether extra time and penalties are required in addition to the trophy lift for the Final

Below are the estimated site operating times for each kick-off time:

Kick-off Time	14:00	17:00	20:00
Doors Open (3 hours prior to kick-off, public onsite)	11:00	14:00	17:00
Bar and Food Concessions Open	11:00	14:00	17:00
<i>Kick-off</i>	14:00	17:00	20:00
<i>Half time</i>	14:45	17:45	20:45
<i>2nd half kick-off</i>	15:00	18:00	21:00
Bars Close (15 mins after start of 2nd half)	15:15	18:15	21:15
<i>Full Time</i>			
<i>All Stages (normal time)</i>	15:55	18:55	21:55
<i>Knockout Stages (plus extra time)</i>	-	19:35	22:35
<i>Knockout Stages (plus extra time & penalties)</i>	-	19:55	22:55
<i>Final (plus extra time, penalties, & trophy lift)</i>	-	-	23:25*
<i>Kick-off (subsequent match)**</i>	17:00	20:00	-
Bars Re-Open	17:00	20:00	-
<i>Half time</i>	17:45	20:45	-
<i>2nd half kick-off</i>	18:00	21:00	-
Bars Close (15 mins after start of 2nd half)	18:15	21:15	-
<i>Full Time</i>			
<i>All Stages (normal time)</i>	18:55	21:55	-
<i>Knockout Stages (plus extra time)</i>	-	22:35	-
<i>Knockout Stages (plus extra time & penalties)</i>	-	22:55	-
Food Concessions Close (5 mins after match end)			
<i>All Stages (normal time)</i>	19:00	22:00	22:00
<i>Knockout Stages (plus extra time)</i>	-	22:40	22:40
<i>Knockout Stages (plus extra time & penalties)</i>	-	23:00	23:00
<i>Final (plus extra time, penalties, & trophy lift)</i>	-	-	23:00*
<i>Live Screen Content Ends (10 mins after match end)</i>			
<i>All Stages (normal time)</i>	19:05	22:05	22:05
<i>Knockout Stages (plus extra time)</i>	-	22:45	22:45
<i>Knockout Stages (plus extra time & penalties)</i>	-	23:05	23:05
<i>Final (plus extra time, penalties, & trophy lift)</i>	-	-	23:35*
Doors Close (45 mins after match end, public offsite)			
<i>All Stages (normal time)</i>	19:40	22:40	22:40
<i>Knockout Stages (plus extra time)</i>	-	23:20	23:20
<i>Knockout Stages (plus extra time & penalties)</i>	-	23:40	23:40
<i>Final (plus extra time, penalties, & trophy lift)</i>	-	-	00:10*

Please note, where end time is listed as after midnight, this time is on the day following the match date, i.e. the Final (11th July 2021), where worst case, the site will be clear by 00:10 on the day following the match (12th July 2021).

*All times for the Final Match are worst case. Should extra time or penalties not be required to settle to Final, the site will be clear earlier than estimated in the table.

The screening of subsequent matches will **only occur, should England qualify, for the 17:00 fixture in the Round of 16 and the 17:00 fixture in the Quarter-finals.

On match screening days the supply of alcohol from the bars shall start a maximum of 3 hours prior to the kick-off of the Wembley or England matches, and cease no later than 15 minutes after the start of the second half of the Wembley or England matches. Where consecutive matches are screened the bars shall be permitted

to supply alcohol from the kick-off of the subsequent match and the supply of alcohol shall cease no later than 15 minutes after the start of the second half of that match. The closing times of bars will be prominently displayed on bar signage.

5.2 Activation Days and Content

On days where matches are not played the site proposed may be used for a number of activation days. These days will not include live screenings of scheduled matches.

The proposed activation days are as follows:

Date	Doors Open	Bars Open	Bars Close	Doors Close	Activation Pre-Match	Doors Re-open	Details
8th July	12:00	12:00	21:45	22:00	No	N/A	Site will close to the public at the end of the activation and be reset for the following day
9th July	12:00	12:00	21:45	22:00	No	N/A	Site will close to the public at the end of the activation and be reset for the following day
10th July	12:00	12:00	21:45	22:00	No	N/A	Site will close to the public at the end of the activation and be reset for the following day

NB. Bar opening hours are maximum and are subject to Activation scheduling where they will likely reduce

Activation Days will likely consist of:

- entertainment – MC/Host and DJ/live music
- recorded replays/highlights of the scheduled matches
- food and beverage
- EURO 2020 Merchandise
- Activations, which may be branded by UEFA sponsors

5.3 Victory Parade (if England win)

Should England win, The Football Association (FA), the governing body of English football, will likely have plans in place to deliver a Victory Parade. All plans for the parade are the responsibility of The FA and will not directly form part the planning for the Trafalgar Square Fan Zone. However, the GLA is committed to supporting The FA, and should a Victory Parade be planned through central London, the Trafalgar Square Fan Zone will provide support for fans.

Plans to utilise the Fan Zone for the Victory Parade will be made in conjunction with all relevant authorities including WCC and MPS. Details of which will be discussed and agreed by the City Coordination Strategic Group, and at the LOSPG.

Victory Parade will likely consist of:

- entertainment – MC/Host and DJ/live music
- recorded replays/highlights of the scheduled matches
- food and beverage
- EURO 2020 Merchandise

Date	Doors Open	Bars Open	Bars Close	Doors Close	Details
12th July	11:00	11:00	15:00	17:00	Site will open to provide facilities to fans attending the Victory Parade should England win the tournament

5.4 Summary of Event Days and Site Occupancy

Key	Explanation			
	Site open for public access			
	Site closed dependant on how England progress			
	Site closed to general public			

Event Date	Event Type	Build Start	Derig Finish	Comment
11th June	-	-	-	
12th June	-	-	-	Trafalgar Square open to public until 21:00
13th June	Match 1	21:00 12th June	03:00 14th June	
14th June	-	-	-	Trafalgar Square open to public from 03:00
15th June	-	-	-	
16th June	-	-	-	
17th June	-	-	-	Trafalgar Square open to public until 17:00
18th June	Match 2	17:00 17th June	06:00 19th June	
19th June	-	-	-	Trafalgar Square open to public from 06:00
20th June	-	-	-	
21st June	-	-	-	Trafalgar Square open to public until 21:00
22nd June	Match 3	21:00 1st June	06:00 23rd June	
23rd June	-	-	-	Trafalgar Square open to public from 06:00
24th June	-	-	-	
25th June	-	-	-	Trafalgar Square open to public until 21:00
26th June	Match 4	21:00 25th June	06:00 27th June	Unless England qualify for the Round of 16 match on the 27 th , 28 th , 29 th June, in which case, derig will follow that match.
27th or 28th or 29th June	Match 5	-	06:00 28th June	Infrastructure remains in place following match on 26th June if England qualify for R. of 16. Otherwise, Trafalgar Square open to public from 06:00 on day following match.
		-	06:00 29th June	
		-	06:00 30th June	
30th June	-	-	-	Trafalgar Square open to public from 06:00
1st July	-	-	-	Trafalgar Square open to public until 21:00
2nd July or 3rd July	Match 6	21:00 1st July	06:00 3rd July	Required if England qualify for Quarter-final. Trafalgar Square open to public from 06:00 on day following match.
		21:00 2nd July	06:00 4th July	
4th July	-	-	-	Trafalgar Square open to public from 06:00
5th July	-	-	-	Trafalgar Square open to public until 21:00
6th July	Match 7	21:00 5th July	-	Infrastructure will stay in place following match 7
7th July	Match 8	-	-	
8th – 10th July	Activation 1, 2, 3	-	-	
11th July	Match 9	-	07:00 12th July	Unless England win, in which case derig will follow the Victory Parade
12th July	Victory Parade	-	TBC PM 12th July	Required if England win the tournament. Infrastructure will stay in place following the Final. Otherwise, site clear for public access

6 Site Design

The site has been designed to maximise the available viewing capacities of each screen whilst showing consideration to the access requirements and limitations for the public, ensuring a high level of planning consideration towards emergency and evacuation procedures ensuring safe evacuation of the site should it be required.

Where reasonably practicable, the planning and organising of this event and the standards for the provision of services are in accordance with the Event Safety Guide (commonly known as the purple guide), the Construction (Design and Management) Regulations 2015, and the Health and Safety at Work Act 1974, but emphasising the 1999 Health and Safety at Work Regulations which place duties upon employers, self-employed persons to undertake health and safety risk assessments, identify control measures, inform others and coordinate communication of those issues.

Additionally, the GLA require all of its projects and events to meet all current Mayor of London policies.

All plans and design are subject to continued planning and ongoing discussions with WCC, TfL and the MPS and may be subject to change.

6.1 The Site

The competition is played across 31 days and as the competition draws to a close, interest and demand will increase, in particular, if England progress through each stage. In order to minimise the impact to the local area, but also adapt the site as interest increases, the proposed site will increase in area as the competition progressed.

The Main Site will consist of and include the areas of Trafalgar Square, the North Terrace and Pall Mall East with an available capacity of 7,752 pax excluding staff. Where required, the Main Site will be increased to include the Morley's Hill extension with a total capacity of 9,508 pax excluding staff. However, capacities are subject to ongoing planning and may change.

If England do not progress into the Knockout Stages, it's possible that the Morley's Hill extension will not be used until the final, however, an assessment will be made ahead of each appropriate match, irrespective of whether England are playing, to determine its use.

Match Date	Match Fixture	Main Site	Extension	Comment
Group Stages				
13th June	England vs Croatia	Yes	No	Socially Distance Plan
16th June	England vs Scotland	Yes	No	Socially Distance Plan
22nd June	England vs Czech Republic	Yes	No	
Knockout Stages				
Round of 16				
26th June	TBC vs TBC (not England)	Yes	No	
27th or 28th or 29th June	TBC vs TBC	Yes	No	
Quarter Finals				
2nd or 3rd July	TBC vs TBC	Yes	TBC	Will ONLY be required if England progress into Quarter-finals
Semi Finals				
6th July	TBC vs TBC	Yes	TBC	Will ONLY be required if England progress into Semi-finals
7th July	TBC vs TBC	Yes	TBC	Will ONLY be required if England progress into Semi-finals
Final				
11th July	TBC vs TBC	Yes	Yes	Will be used regardless of fixture

Whilst the Main Site and Extension demonstrates the maximum capacity proposed, and is the maximum site to reference in consideration to the Licence Application, the Main Site and Extension will likely only be used on a maximum of three occasions.

Government guidance (the 'Roadmap') has been updated since v1.0 of this document and as such, it is now known that certain social distancing guidelines will be in place between 17th May and 21st June. The Trafalgar Square Fan Zone plans to screen two Wembley matches prior to 21st June. The Socially Distanced Plan reflects this for those two matches.

The Socially Distanced Plan utilises furniture to locate ticket holders to a fixed location up to a maximum of 4 people. Each furniture item is spaced at 3m from each other to allow for safe social distancing between groups for ticket holders and staff to pass through.

From 21st June, it is anticipated that the government guidance (the 'Roadmap') will lift social distancing guidelines. The Trafalgar Square Fan Zone plans to screen five Wembley matches, and up to two England matches should they progress, after 21st June. The Post 21st June Plan reflects this for those seven matches.

Post 21st June, a maximum capacity will be agreed with the LOSPG and will be subject to any remaining government guidance on social distancing, in addition to agreed capacity calculations.

6.1.1 Main Site

Trafalgar Square, North Terrace and Pall Mall East.

6.1.2 Main Site including Extension

Trafalgar Square, North Terrace, Pall Mall East and Morley's Hill (used for purpose of licence application).

6.1.3 Contingency Viewing Area

Due to the unknown nature of COVID-19, and the possibility that England may reach the final, plans for an overflow viewing area are being discussed with the relevant authorities.

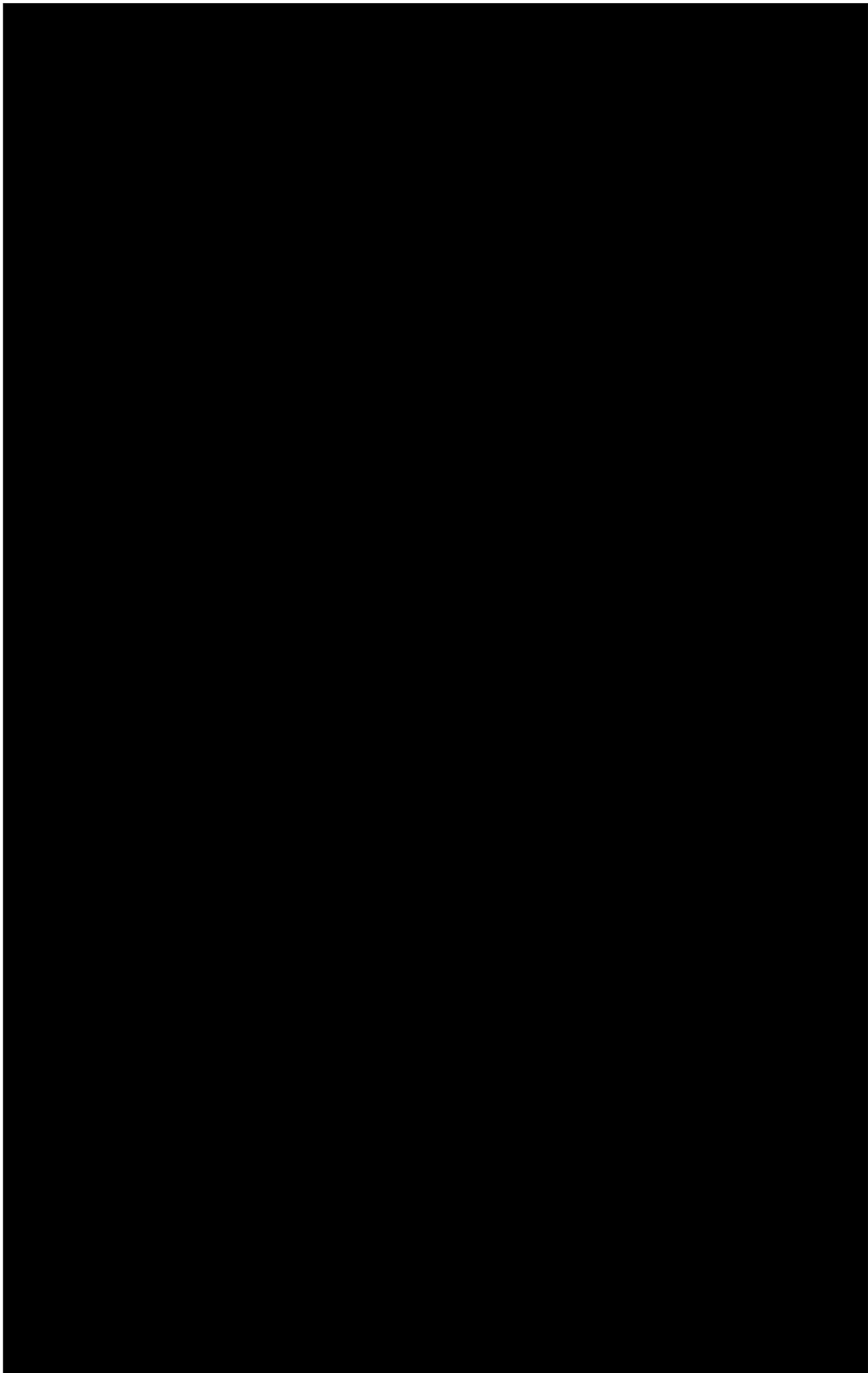
For the final, if England reach the final, or should social distancing guidelines require it, a contingency viewing area to the south of Trafalgar Square, facing towards Whitehall and Northumberland Avenue may be deployed to accommodate the general public.

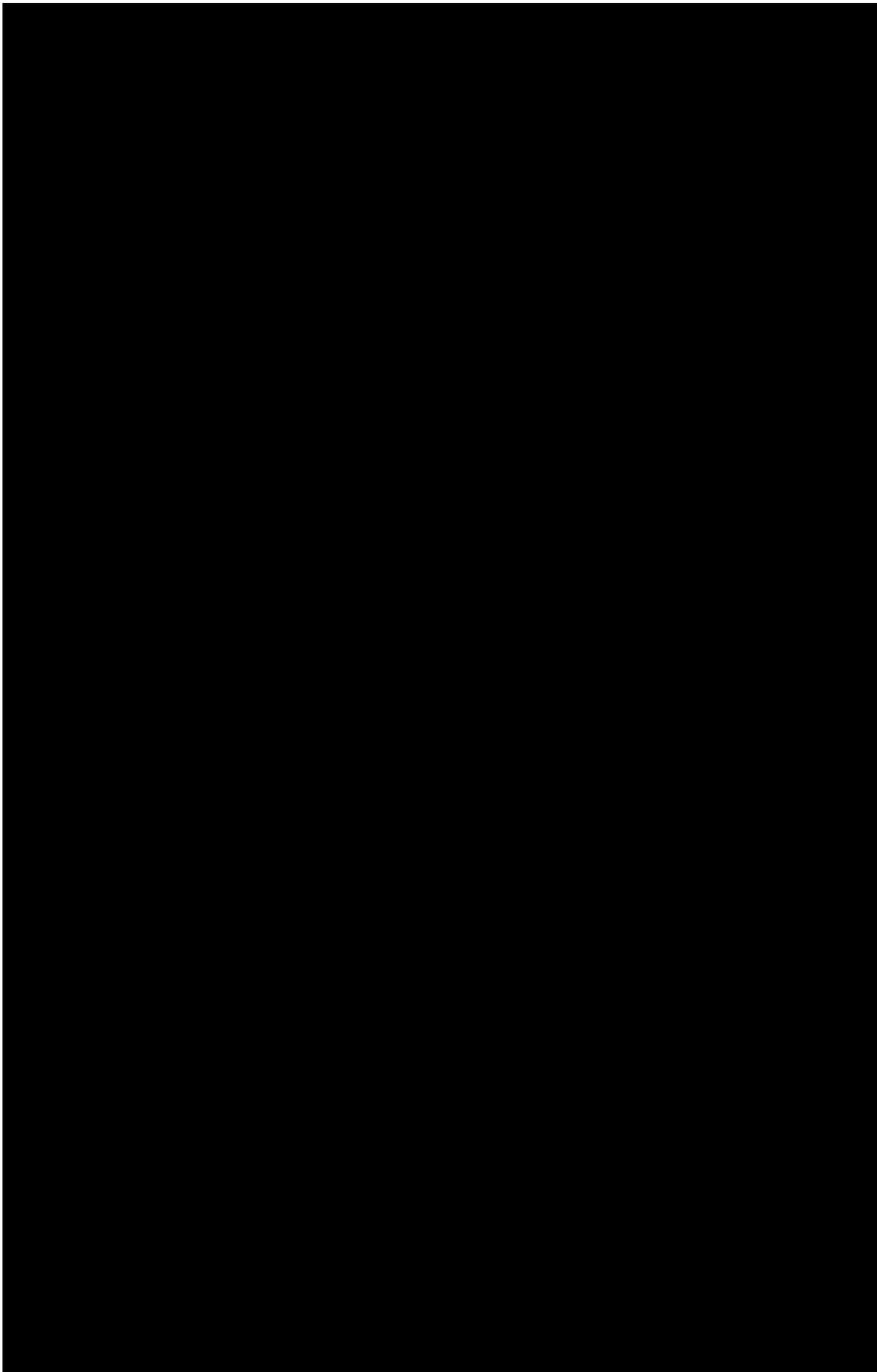
Should this occur, there is no intention from the organiser (GLA) to offer regulated entertainment or carry out licensable activities in this contingency viewing area, and only the live television broadcast will be available to view.

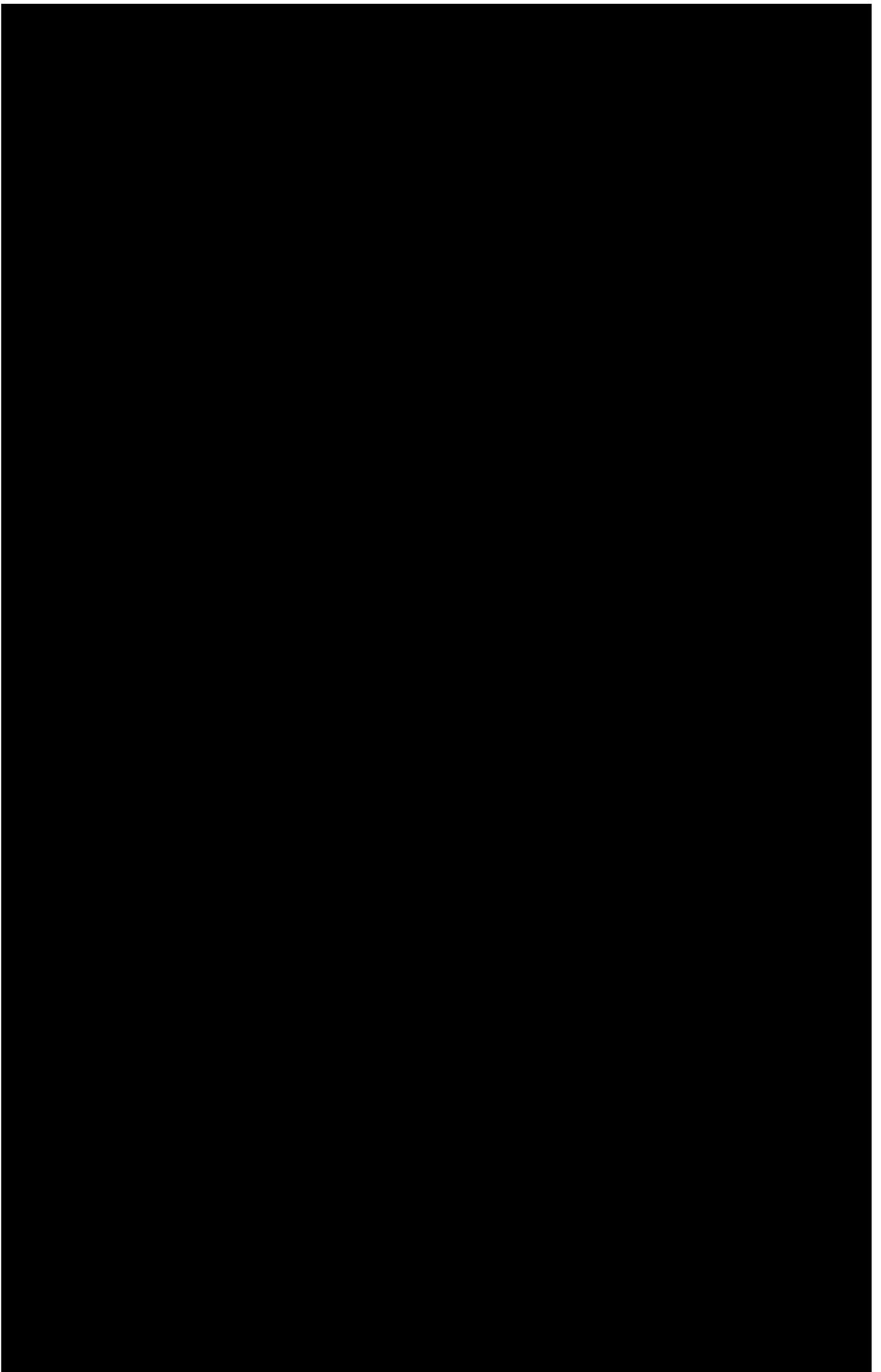
Care will be taken to minimise the impact to local businesses and residents and details of plans (if contingency viewing area is required) will be provided in due course.

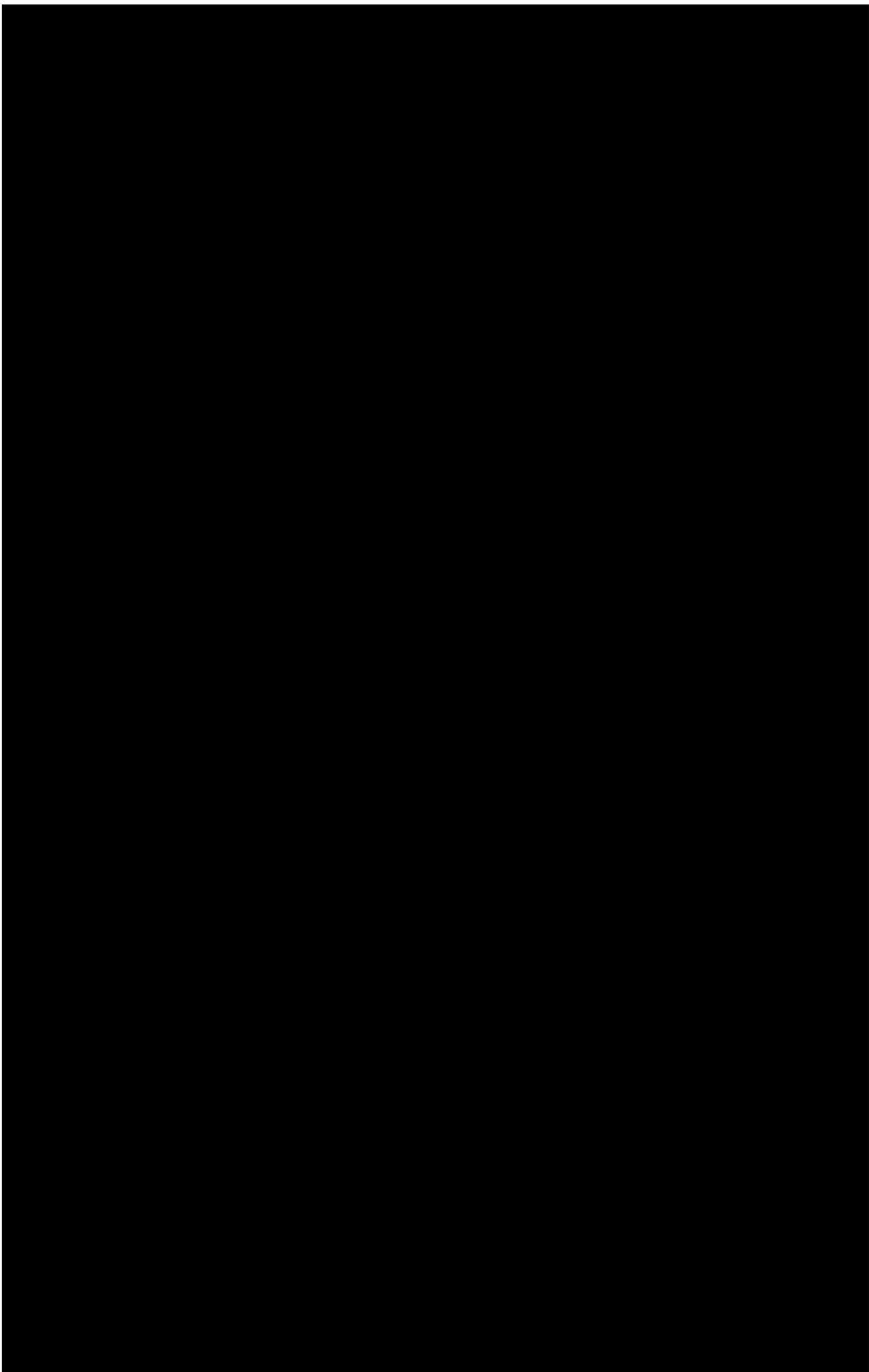
7 Summary

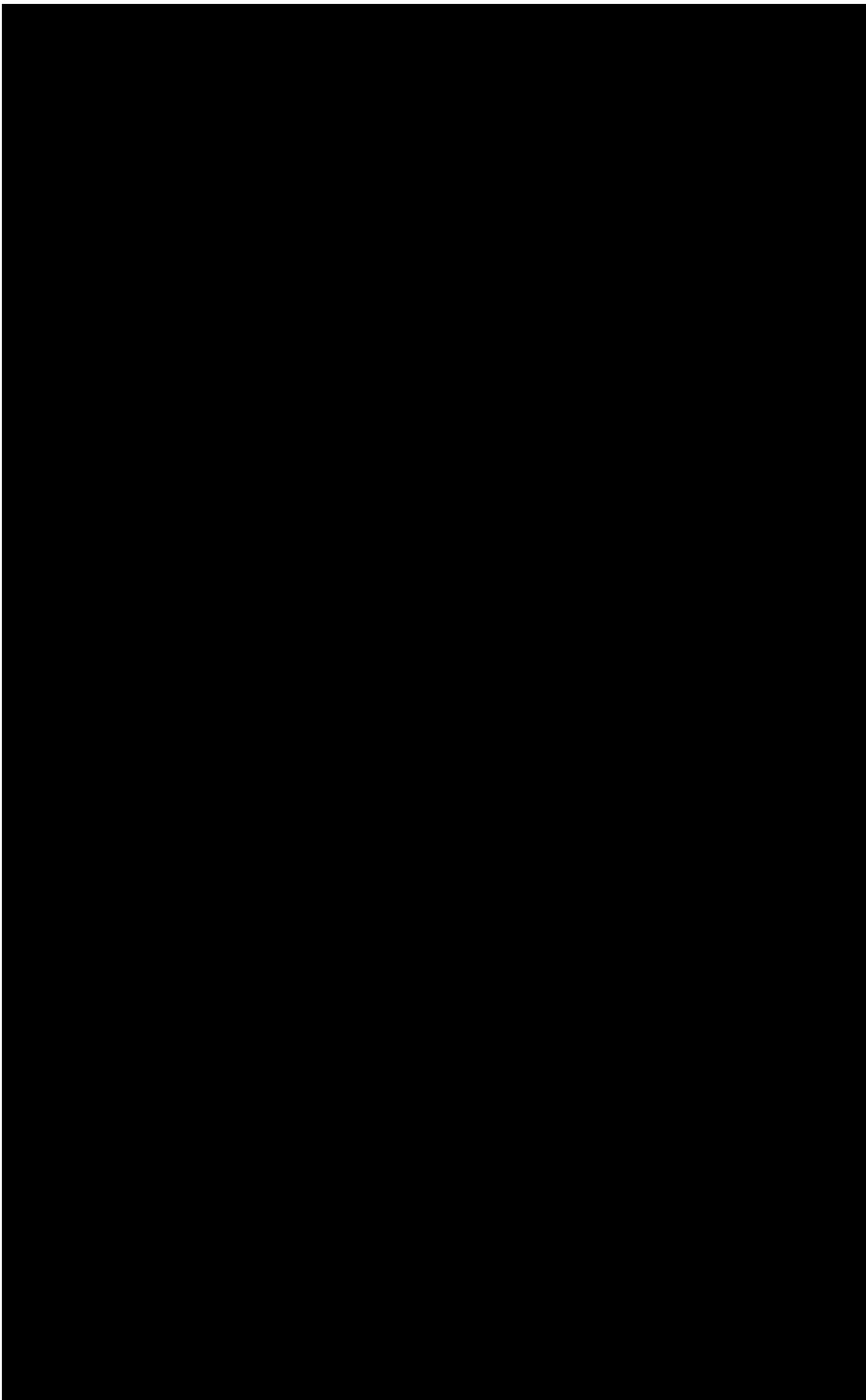
An Event Management Plan (EMP) will be produced to support planning of the event. All plans will be developed as the result of multi-agency liaison meetings throughout the planning process, and will be subject to scrutiny at the Licensing, Operational, Safety Planning Group (LOSPG).

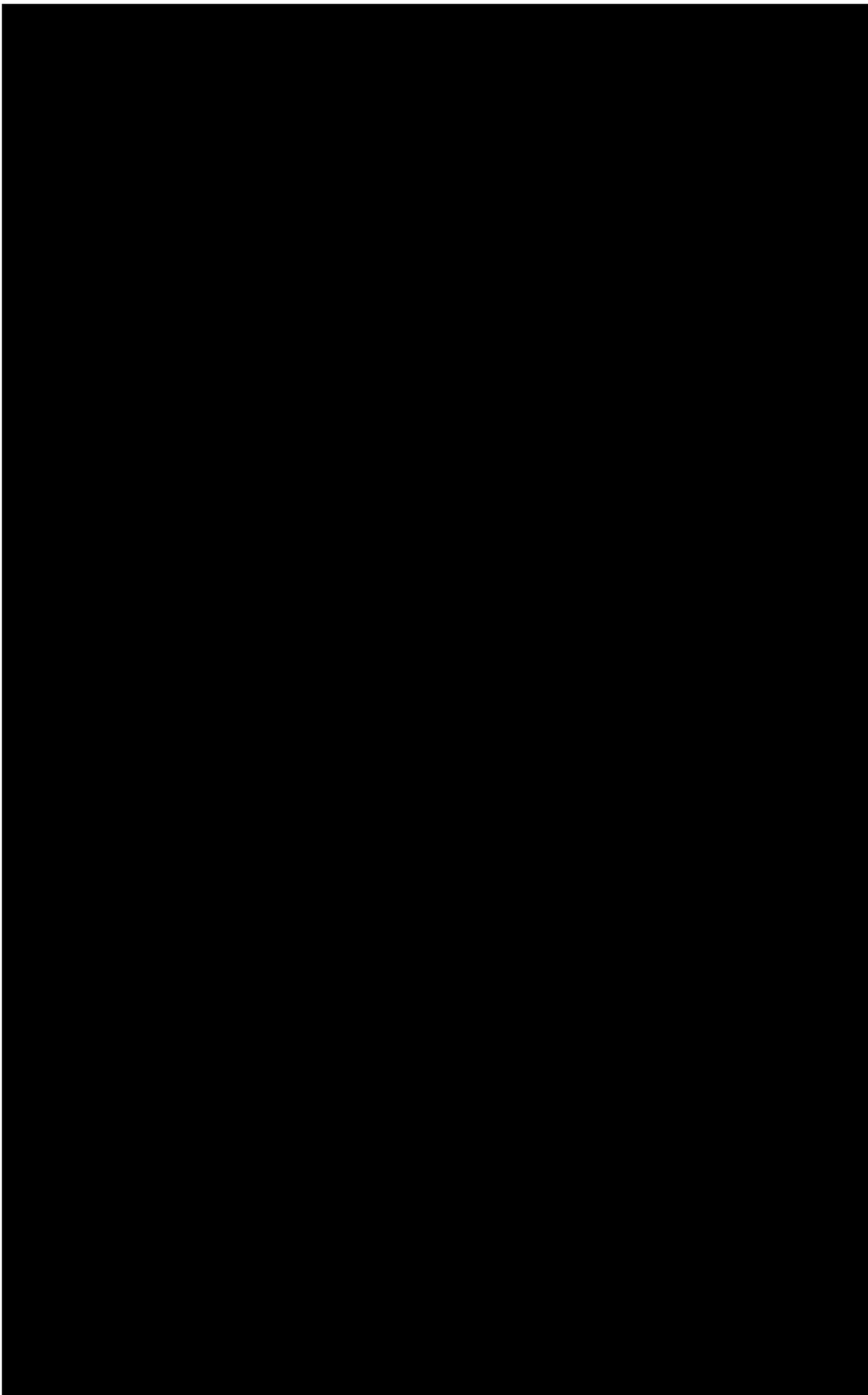


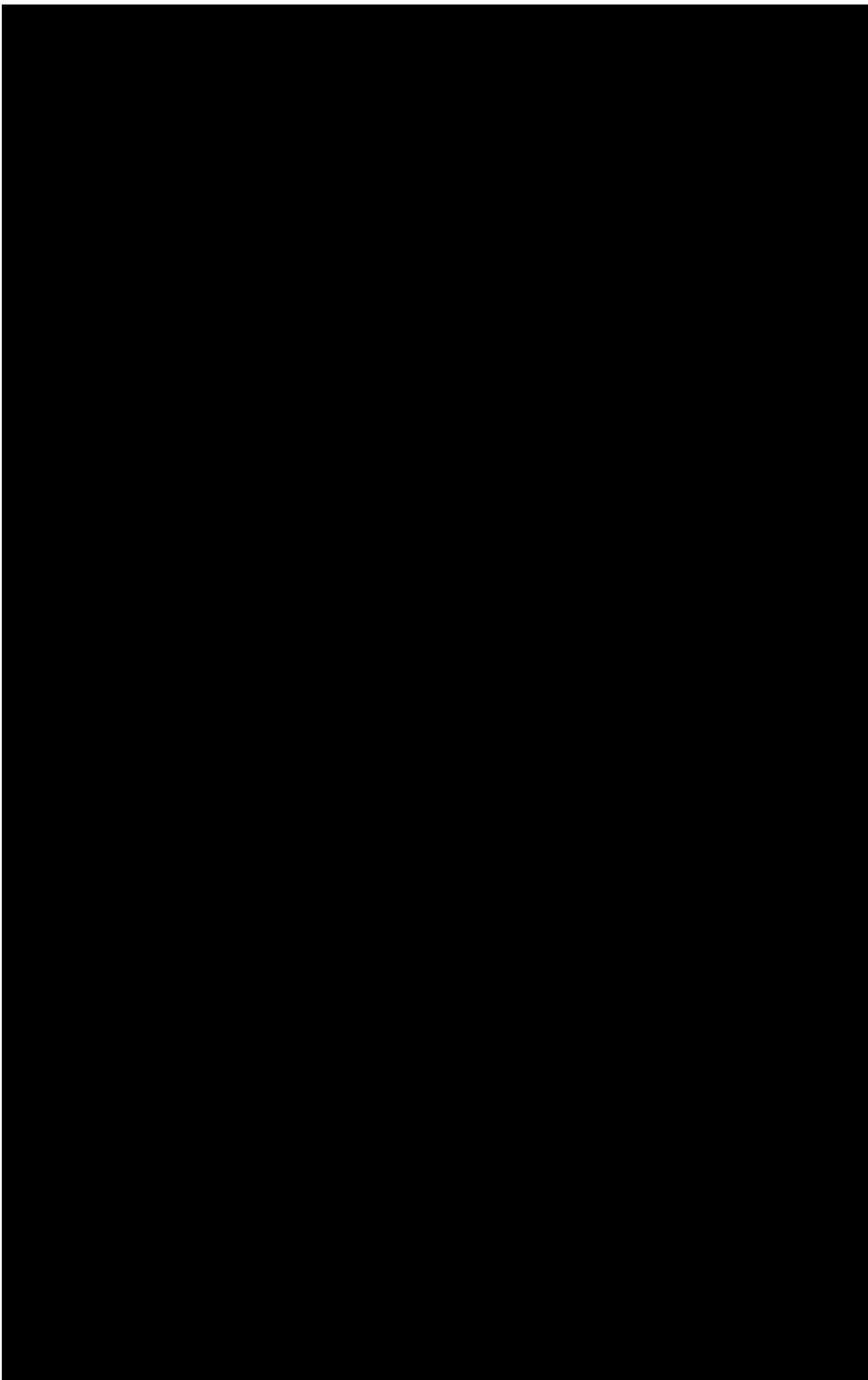


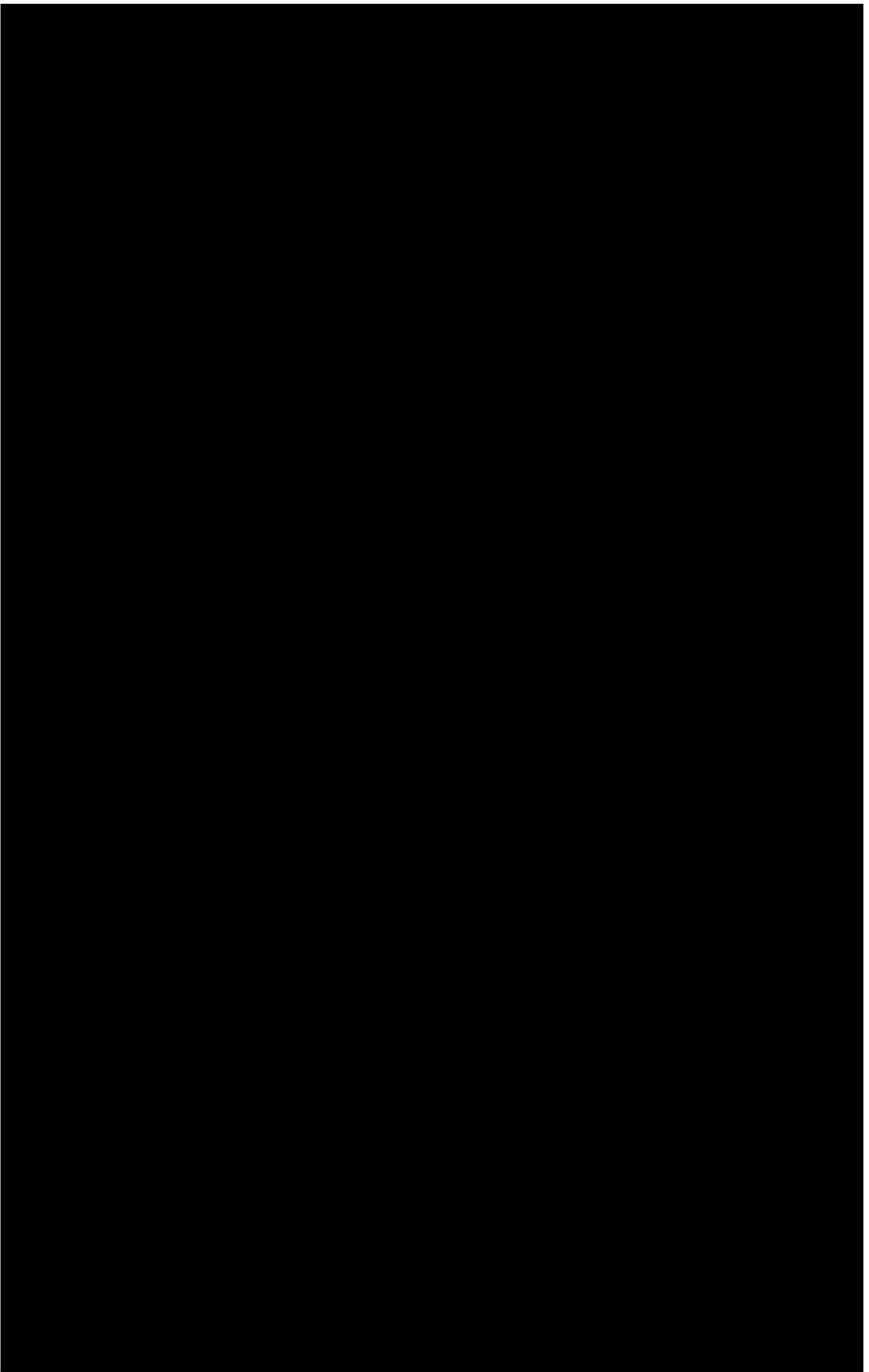


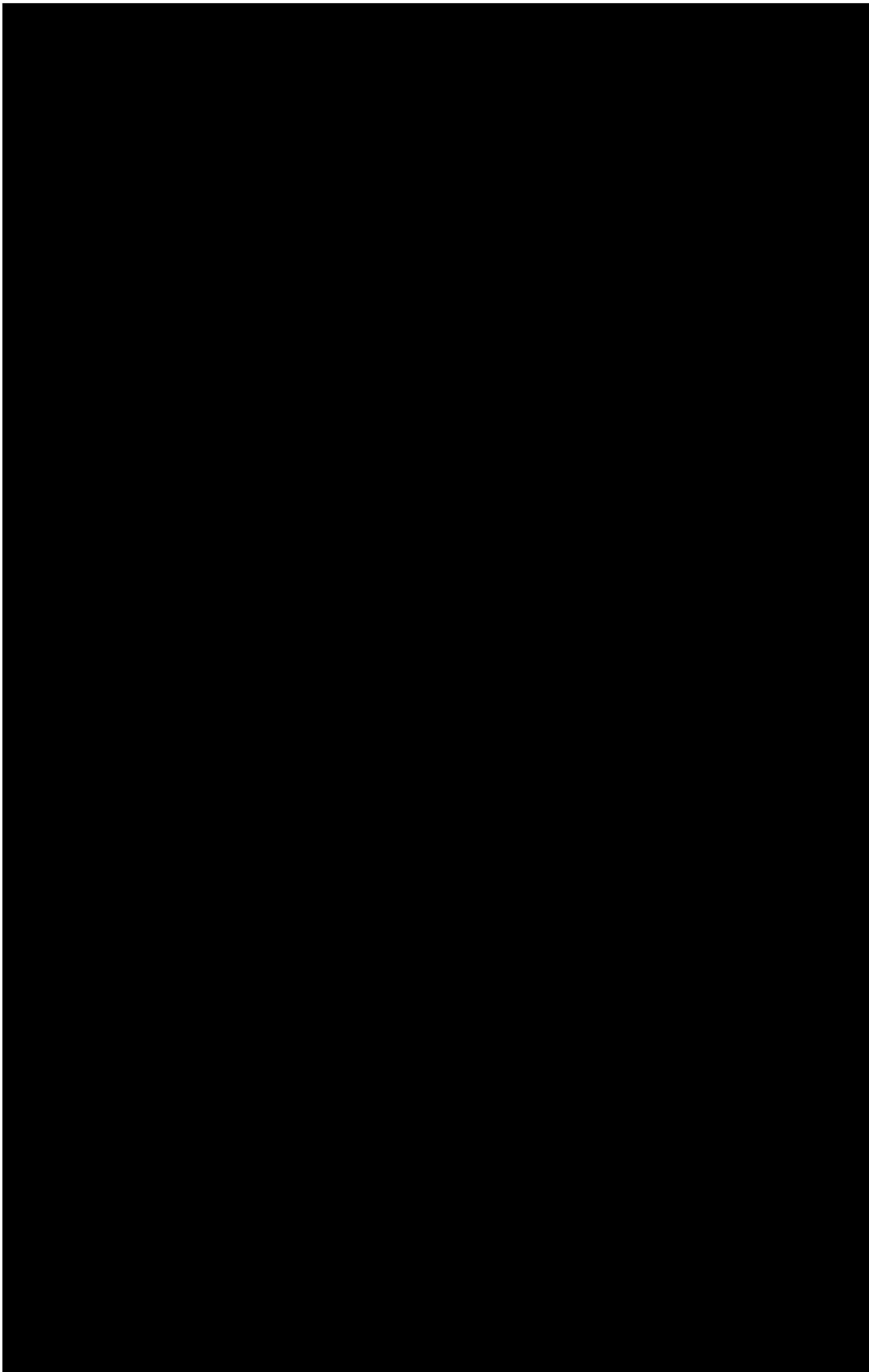


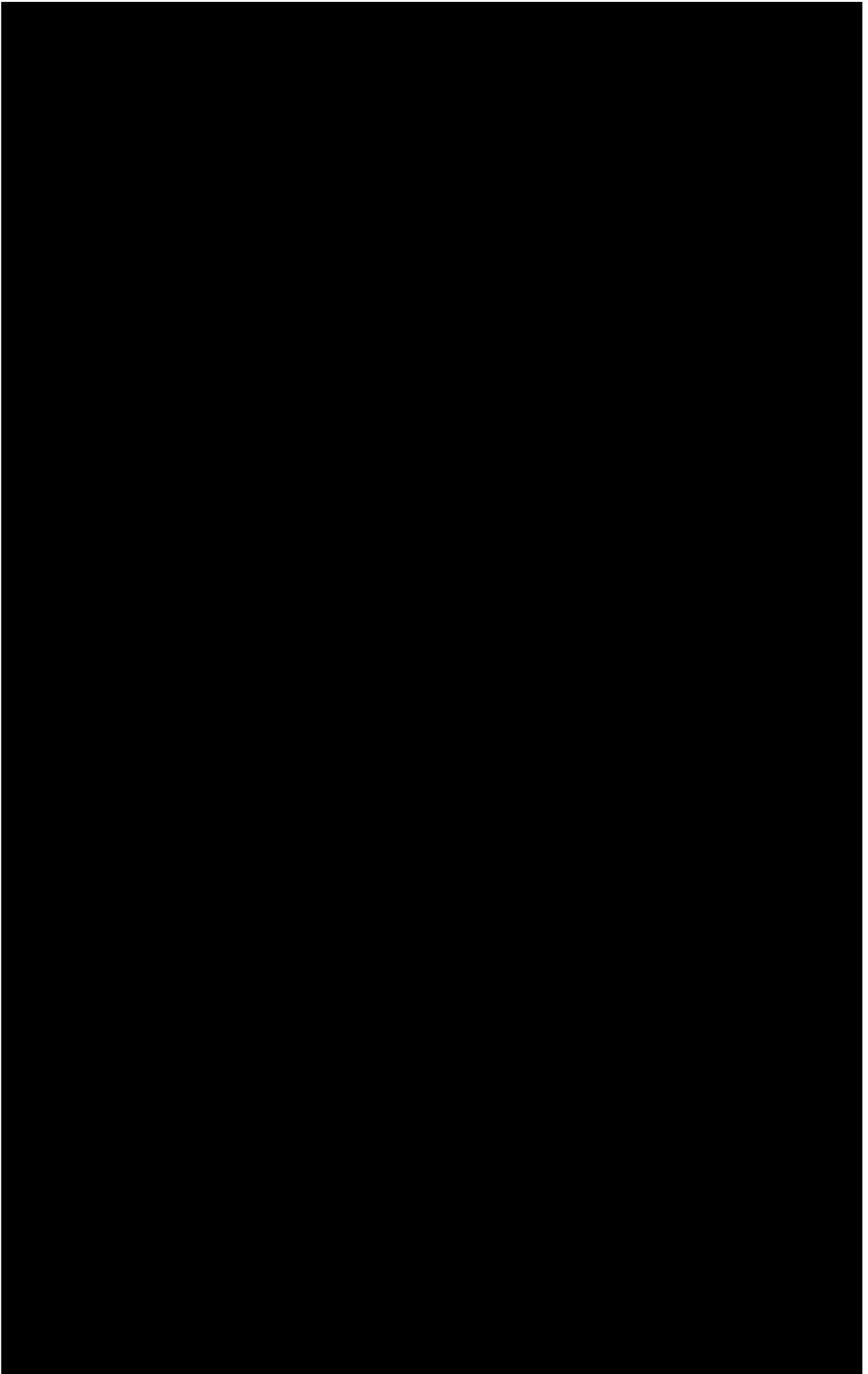


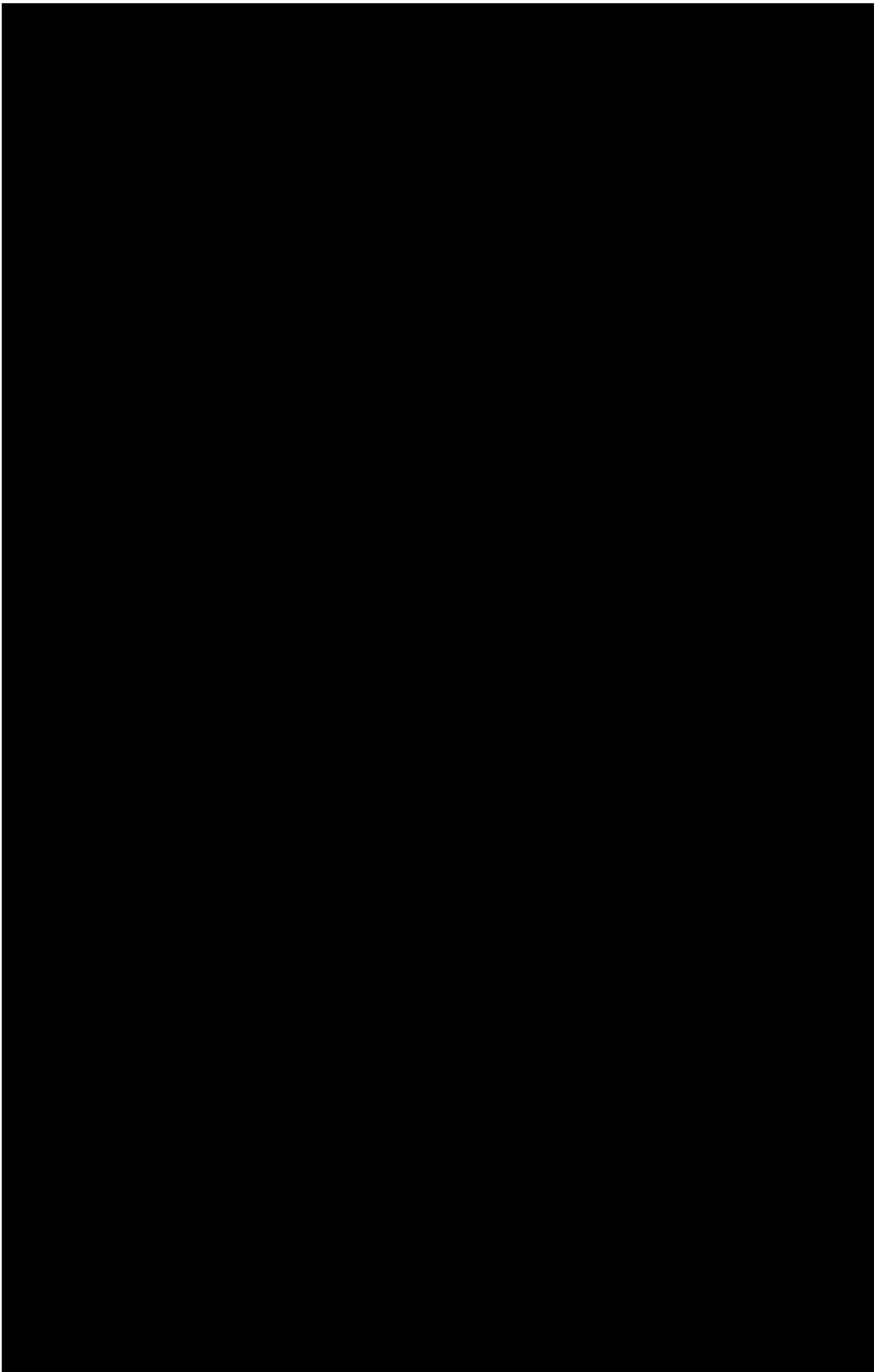


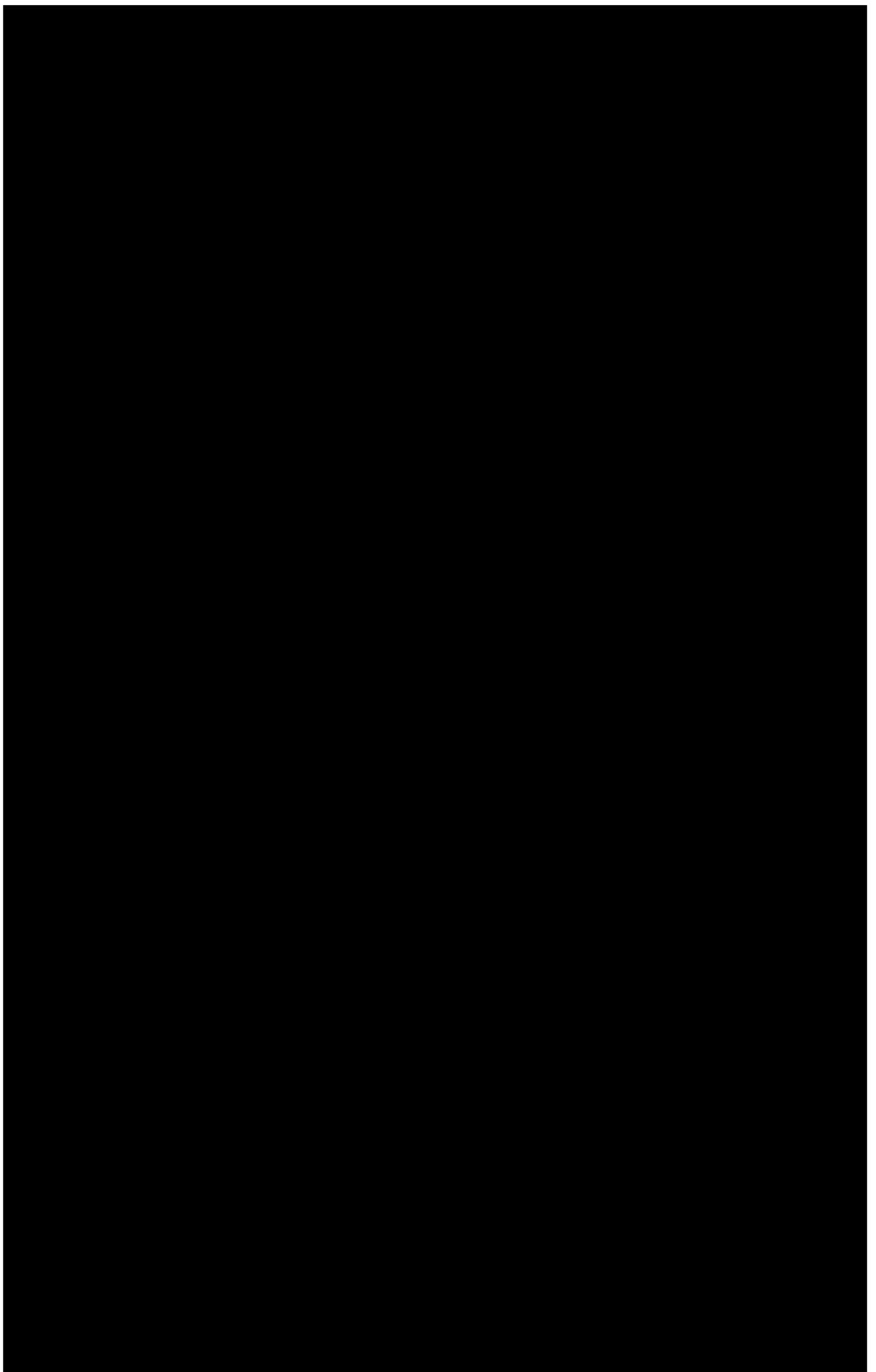


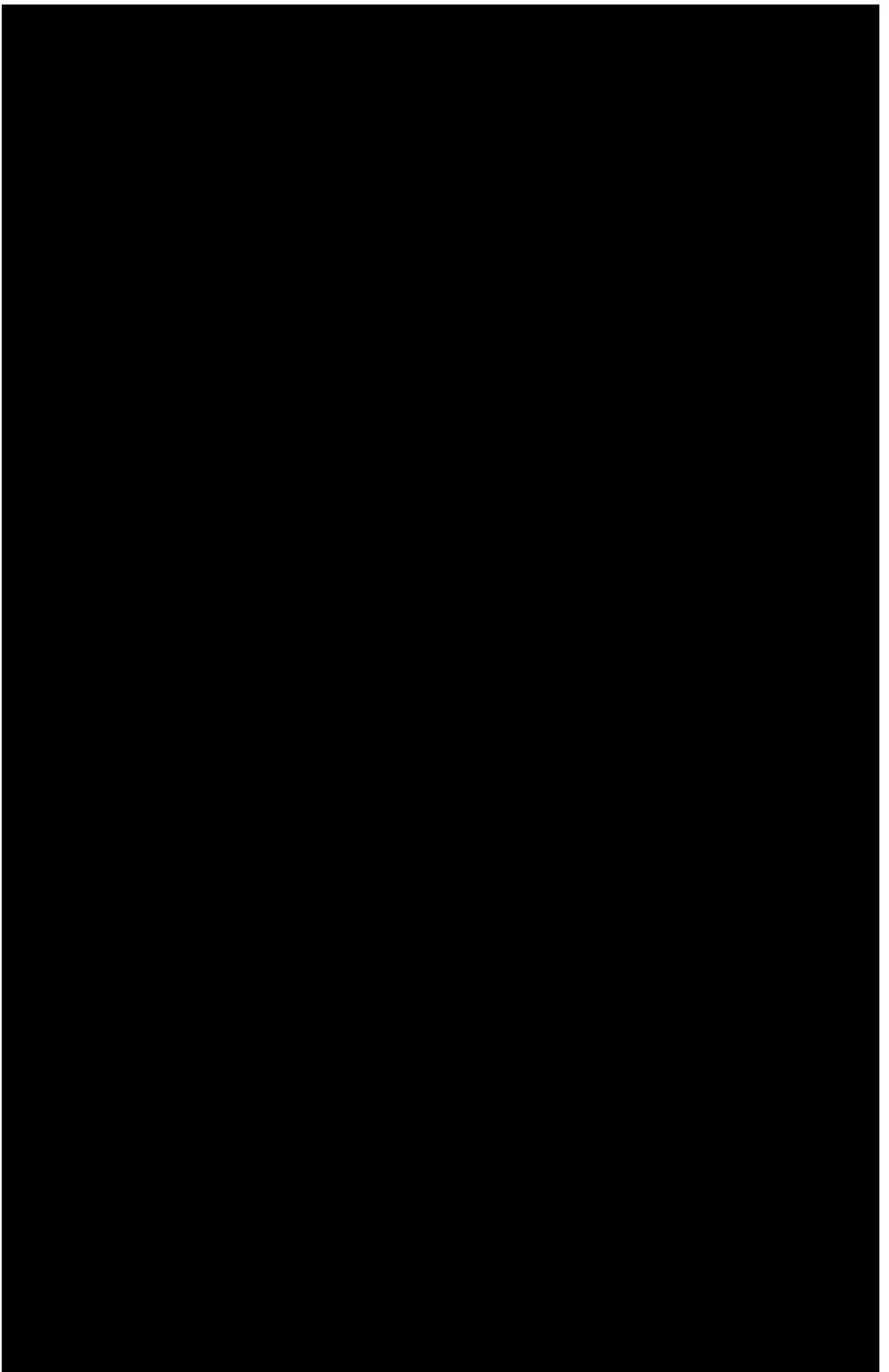


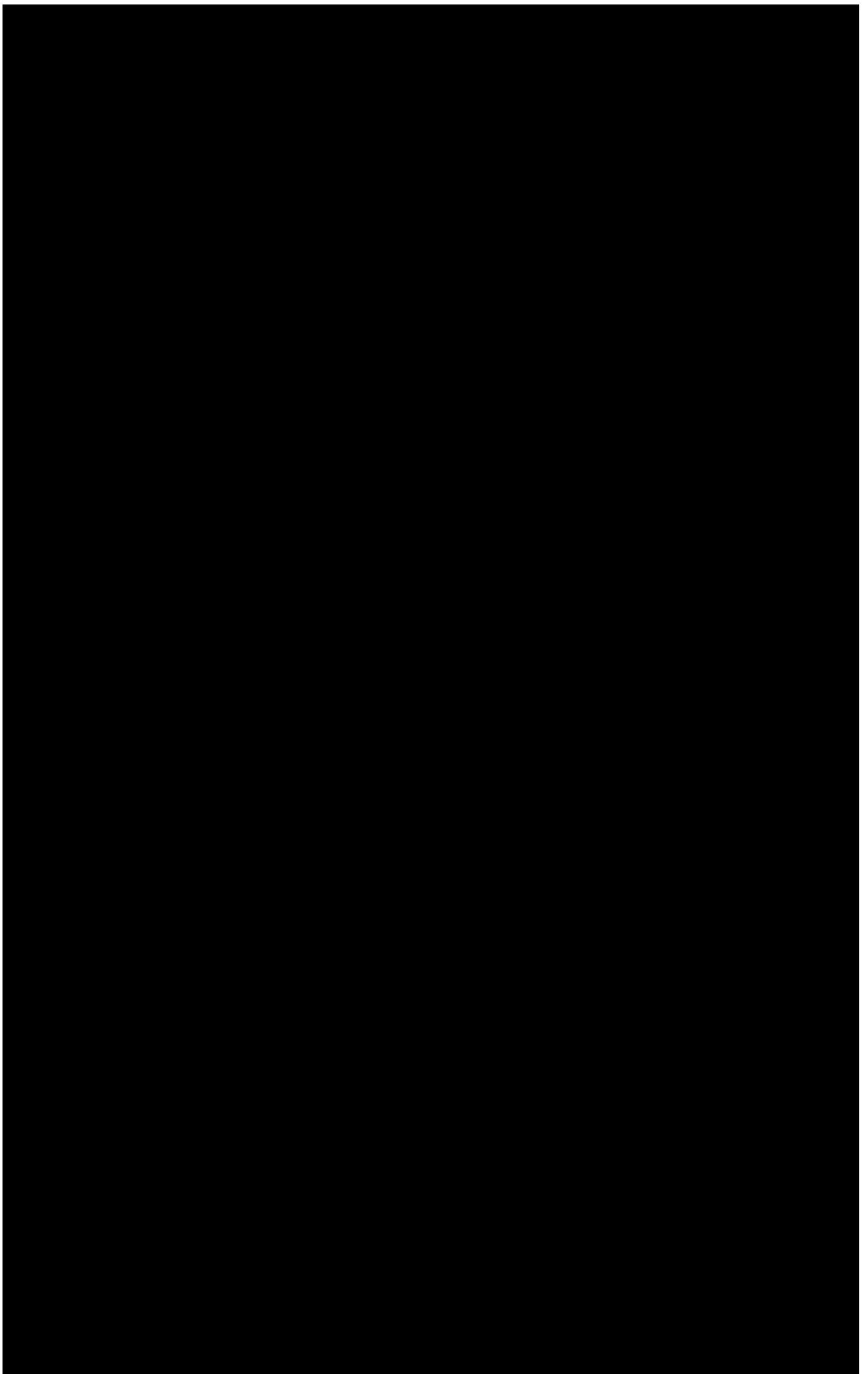


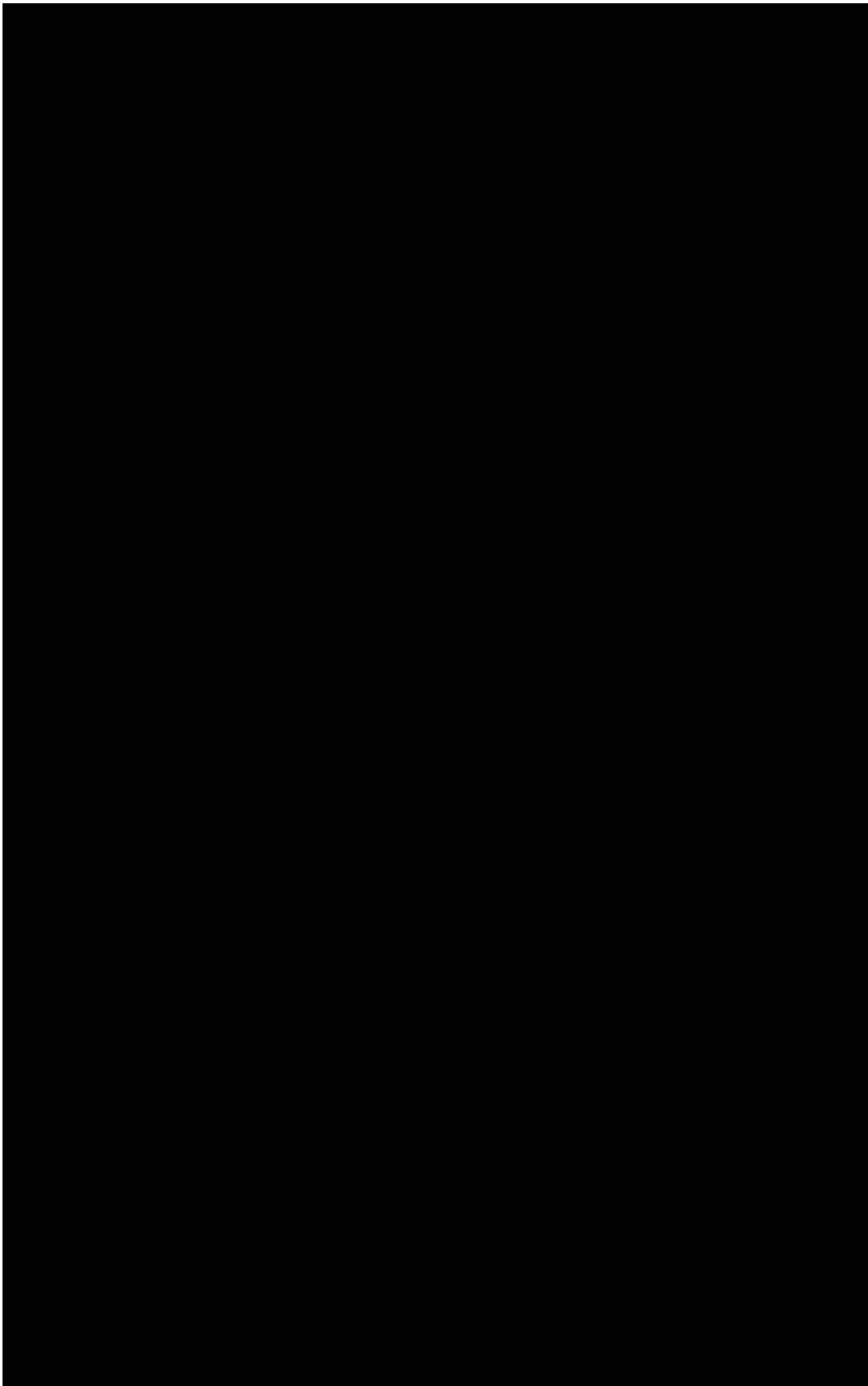


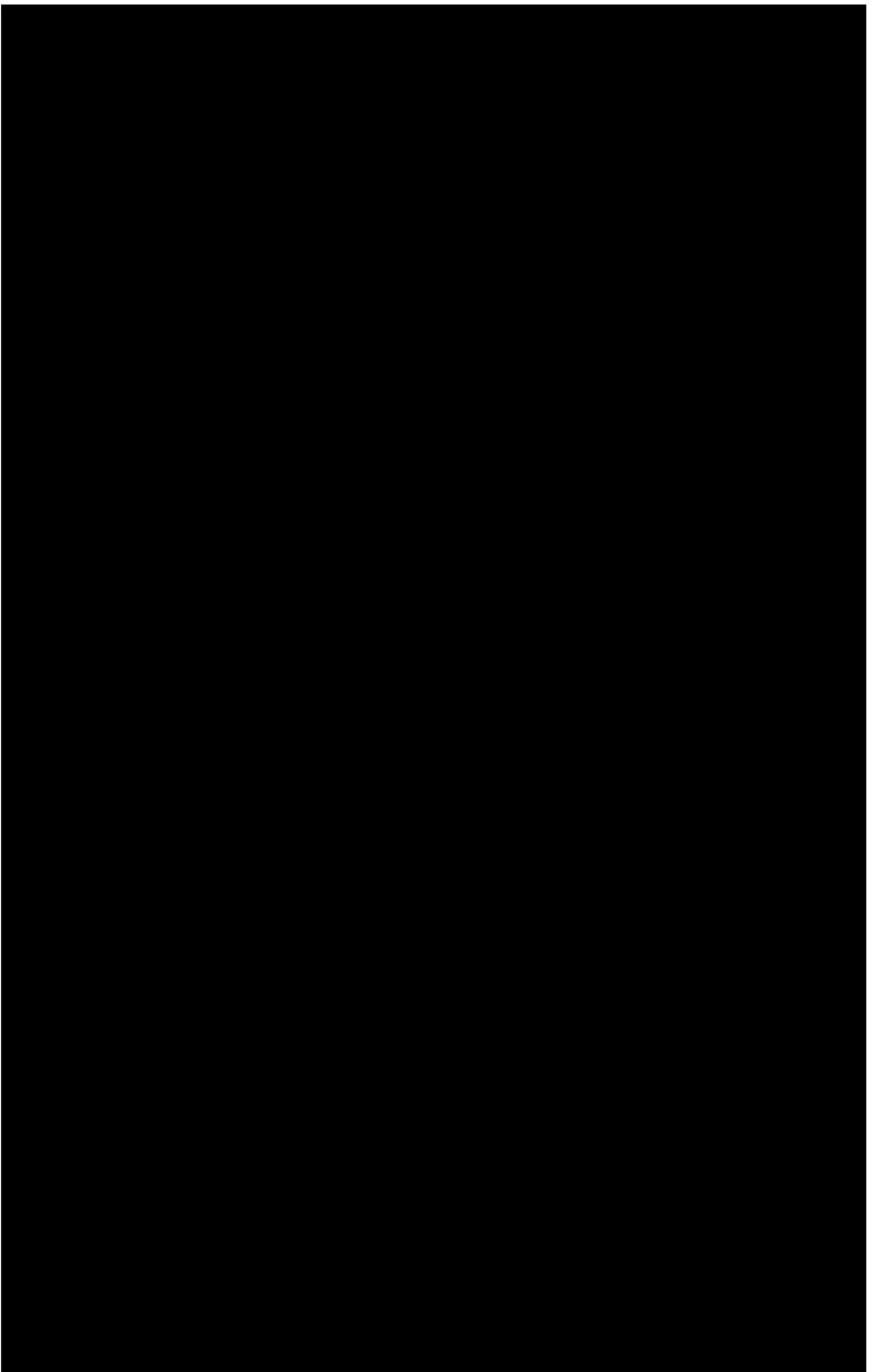


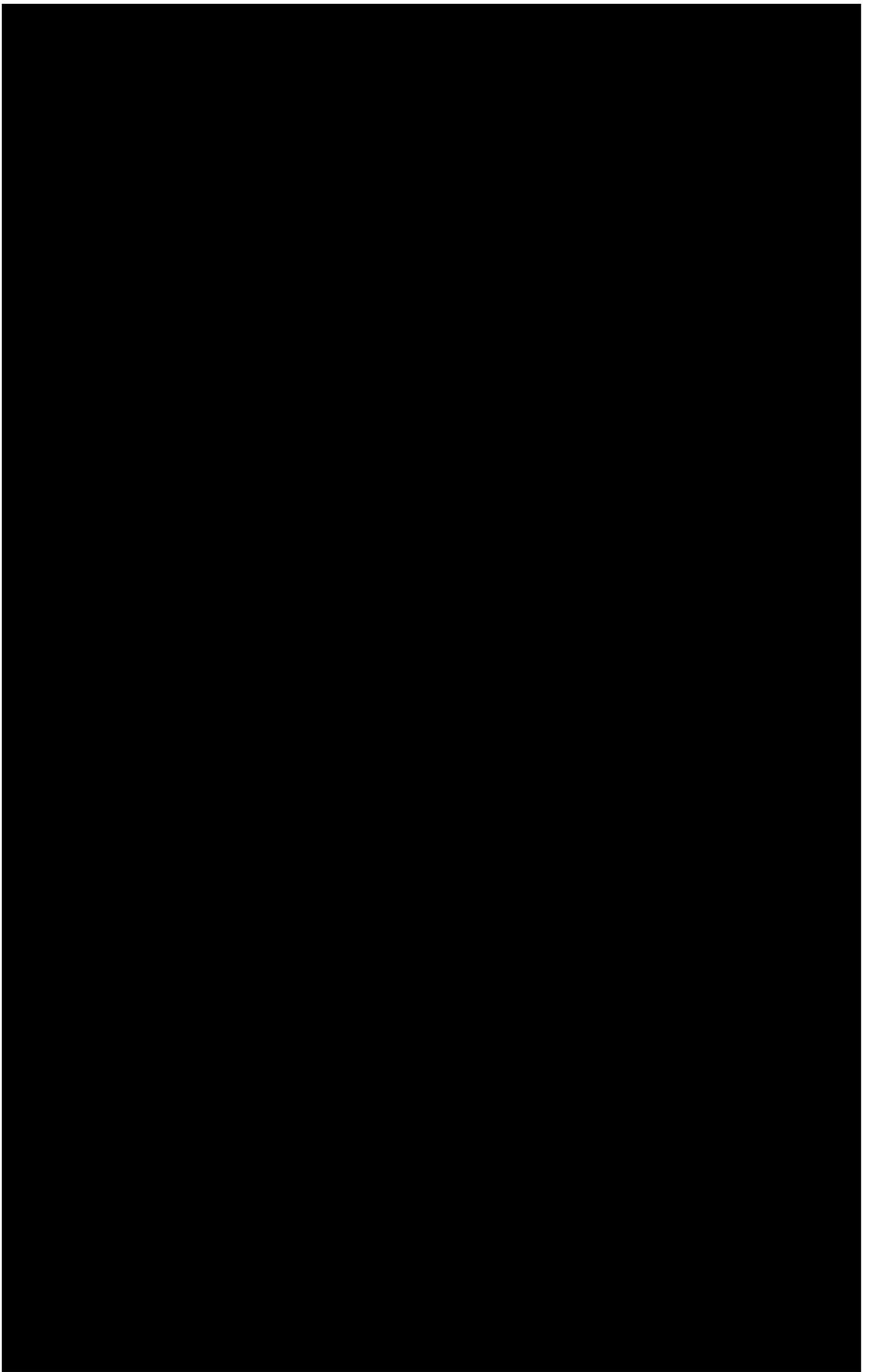


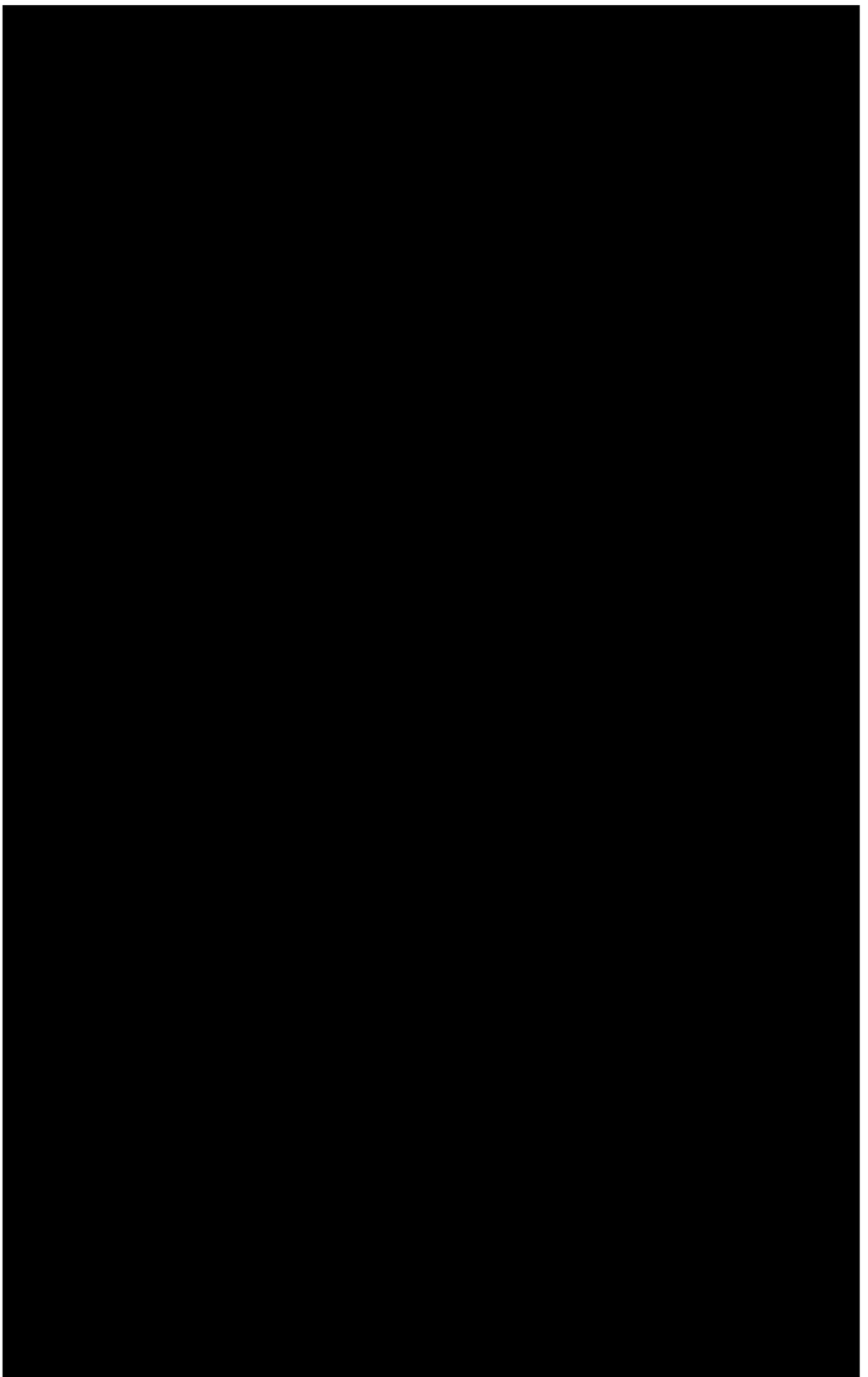


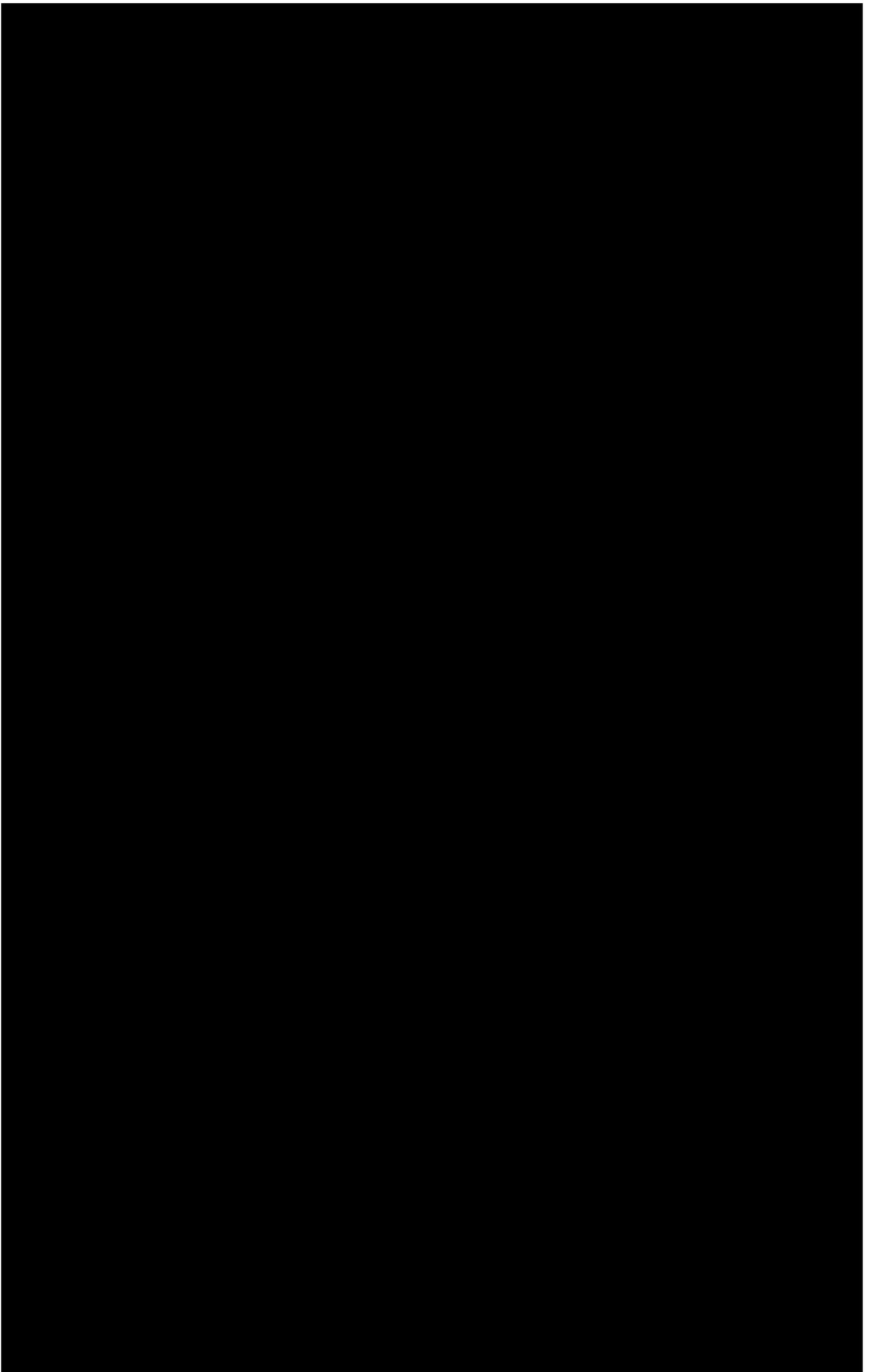


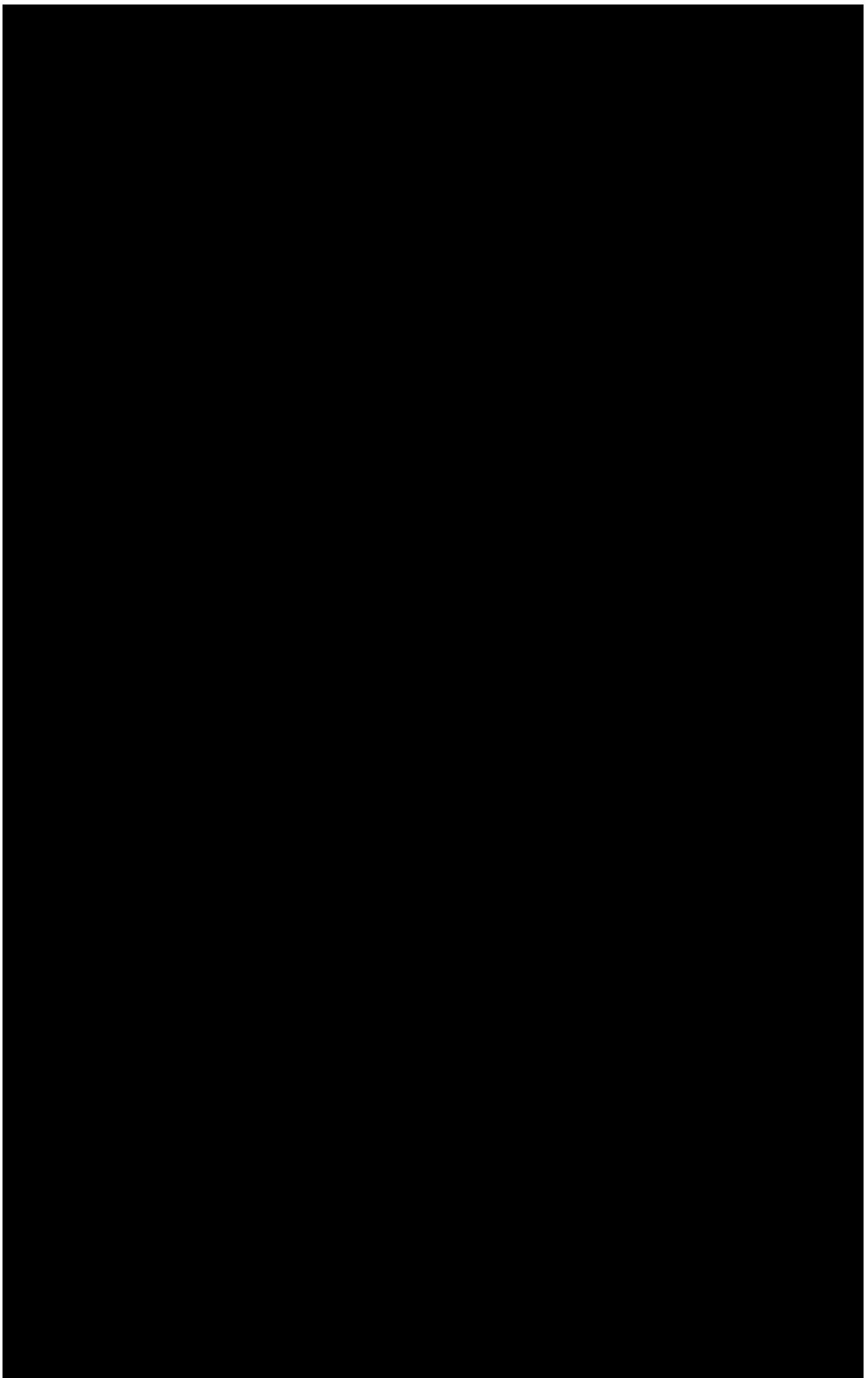


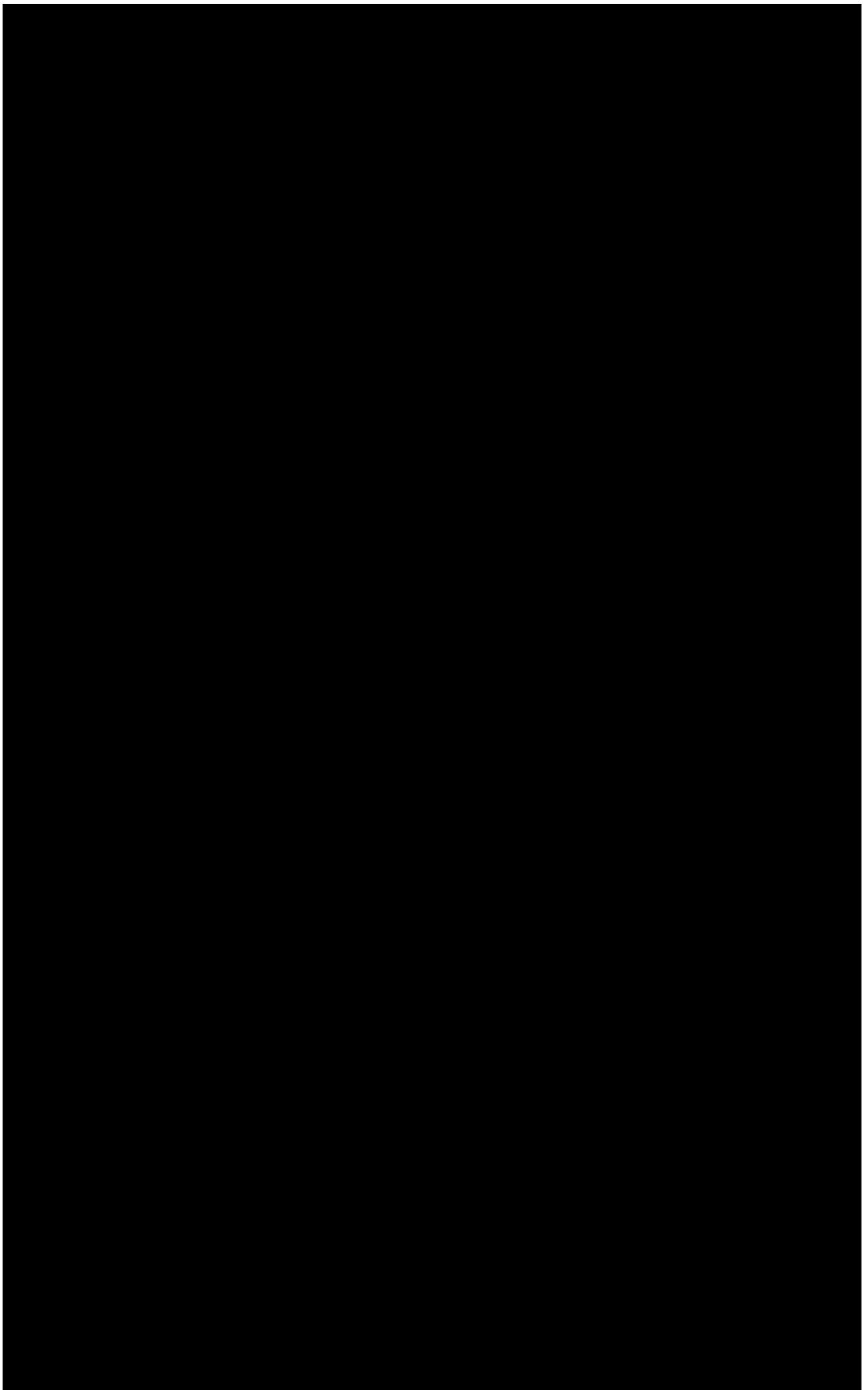


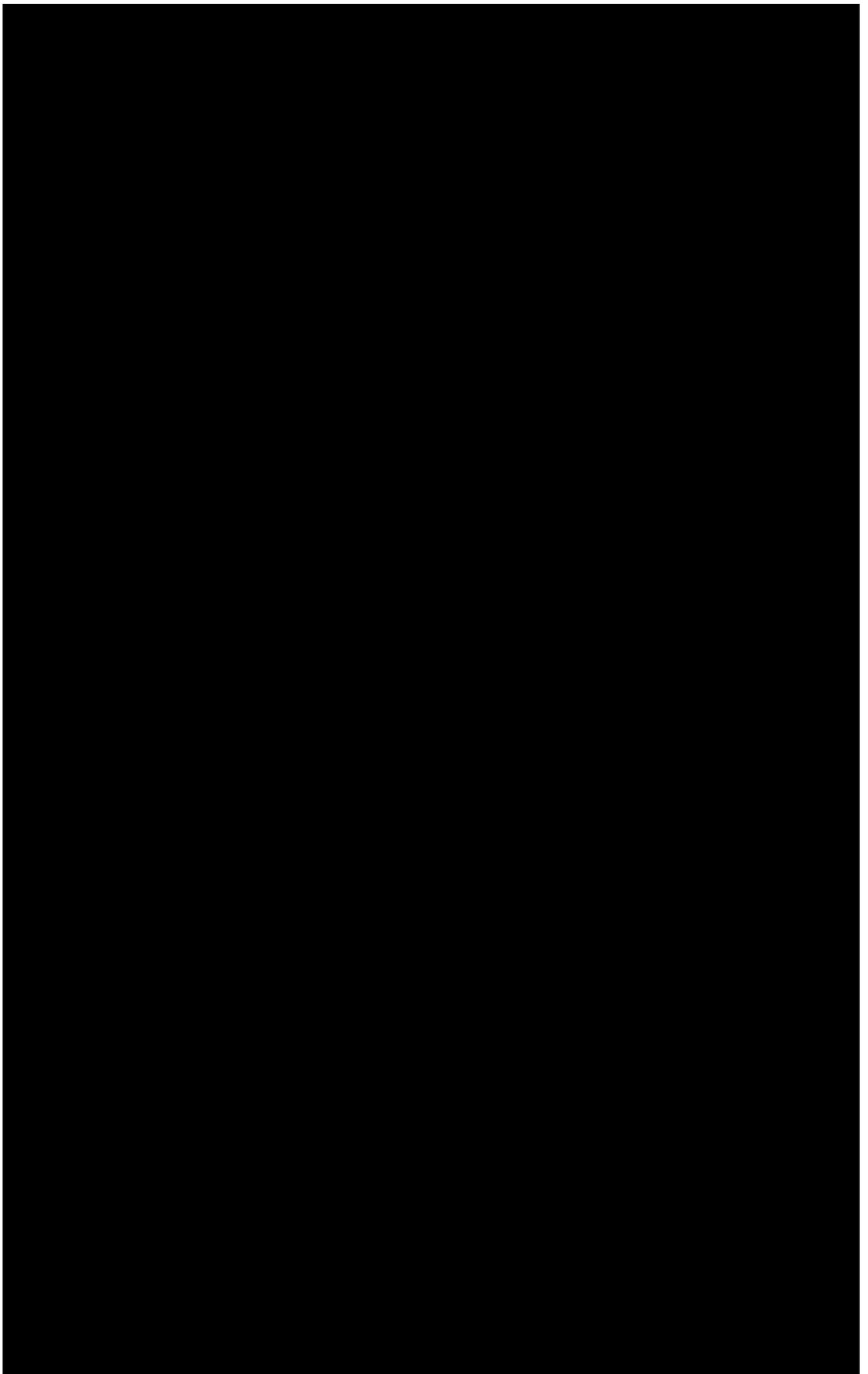


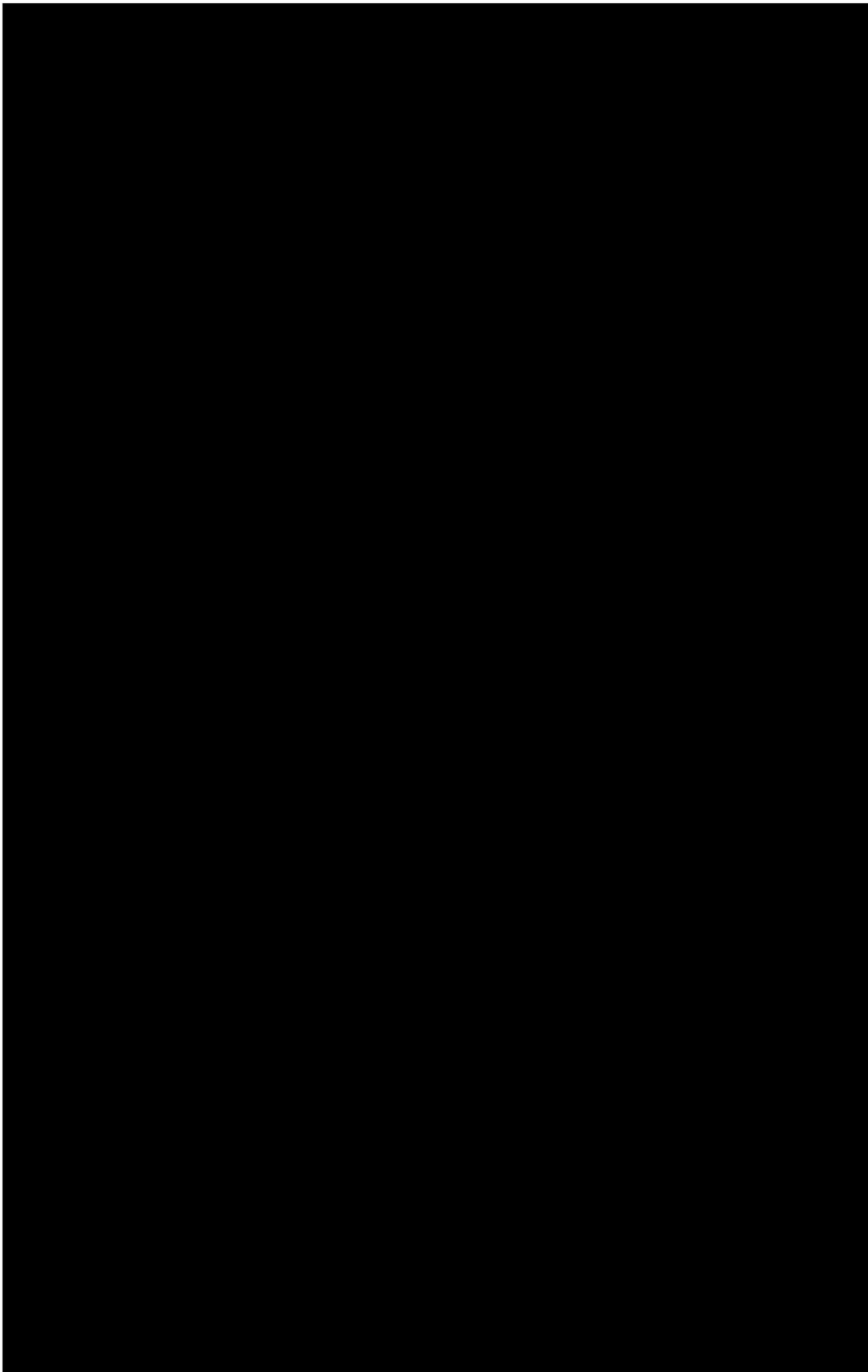


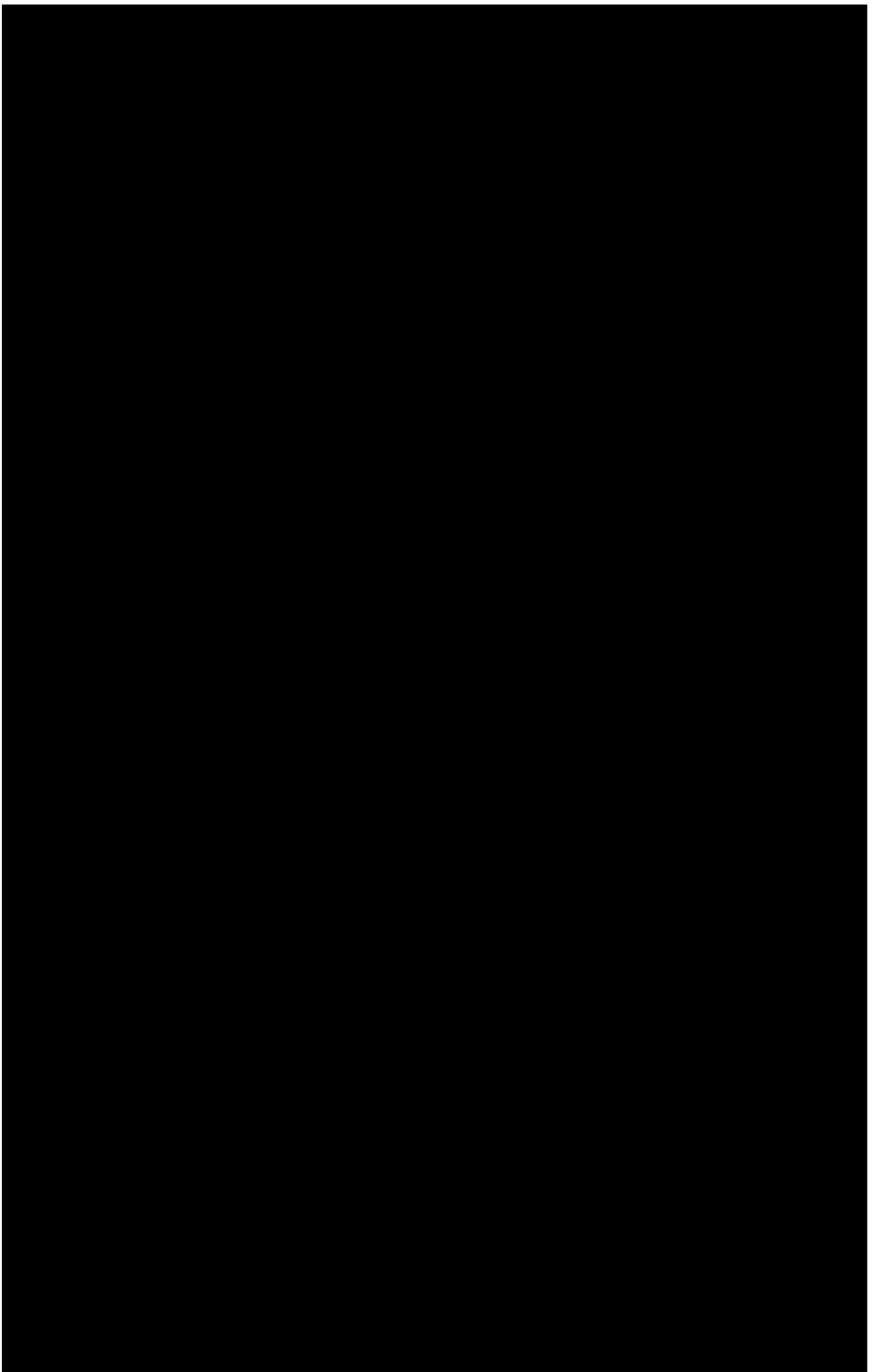


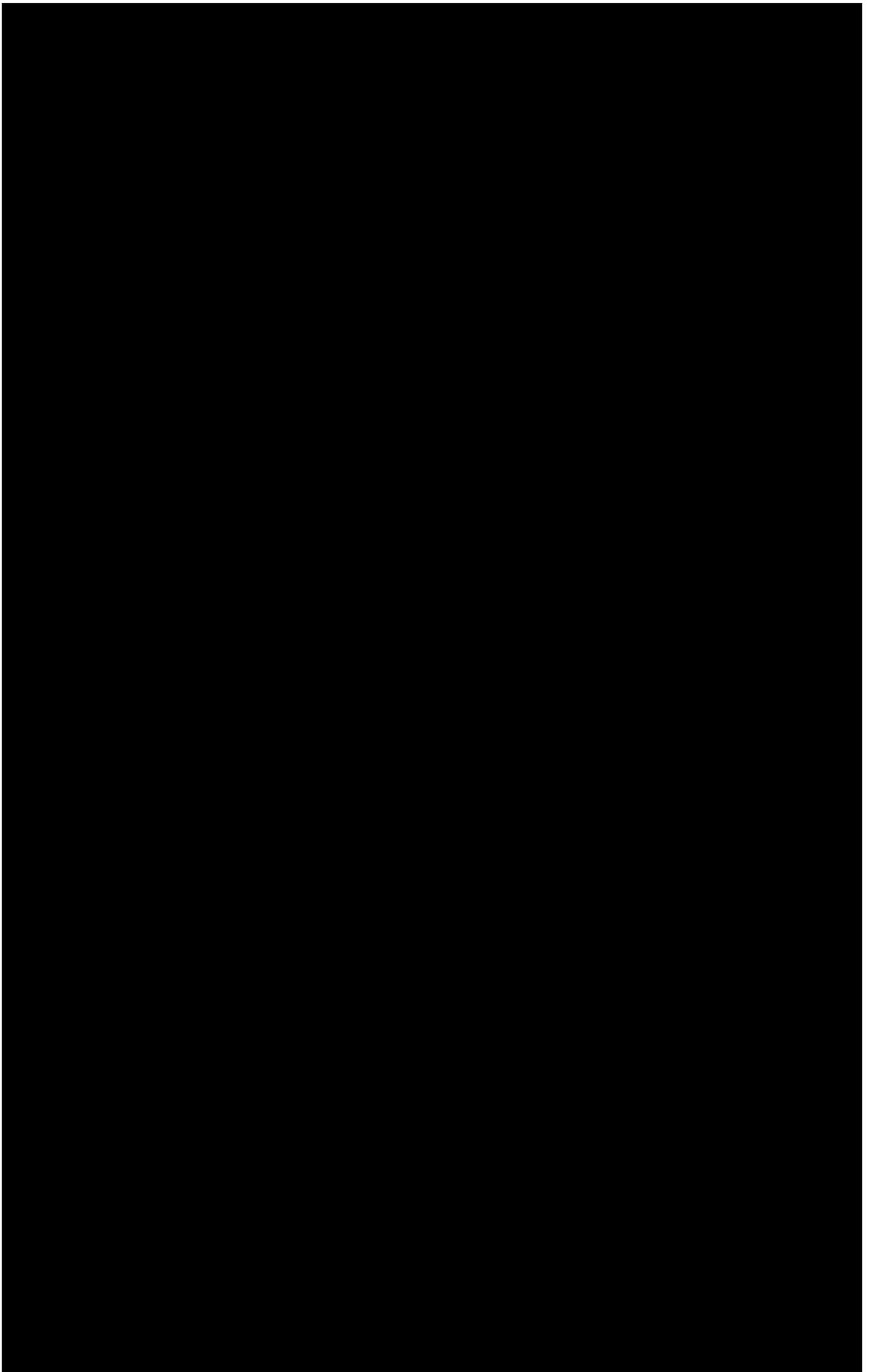


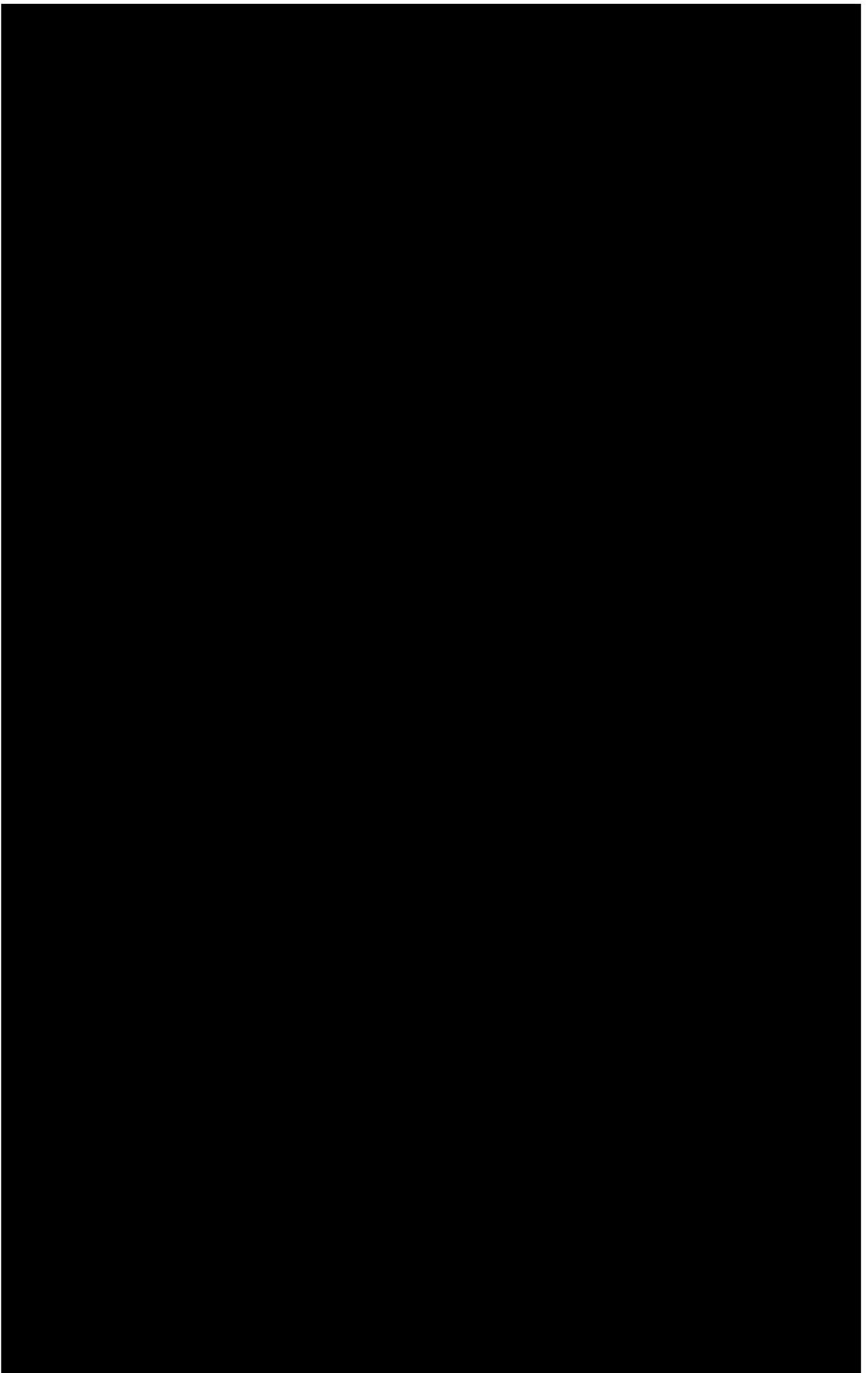


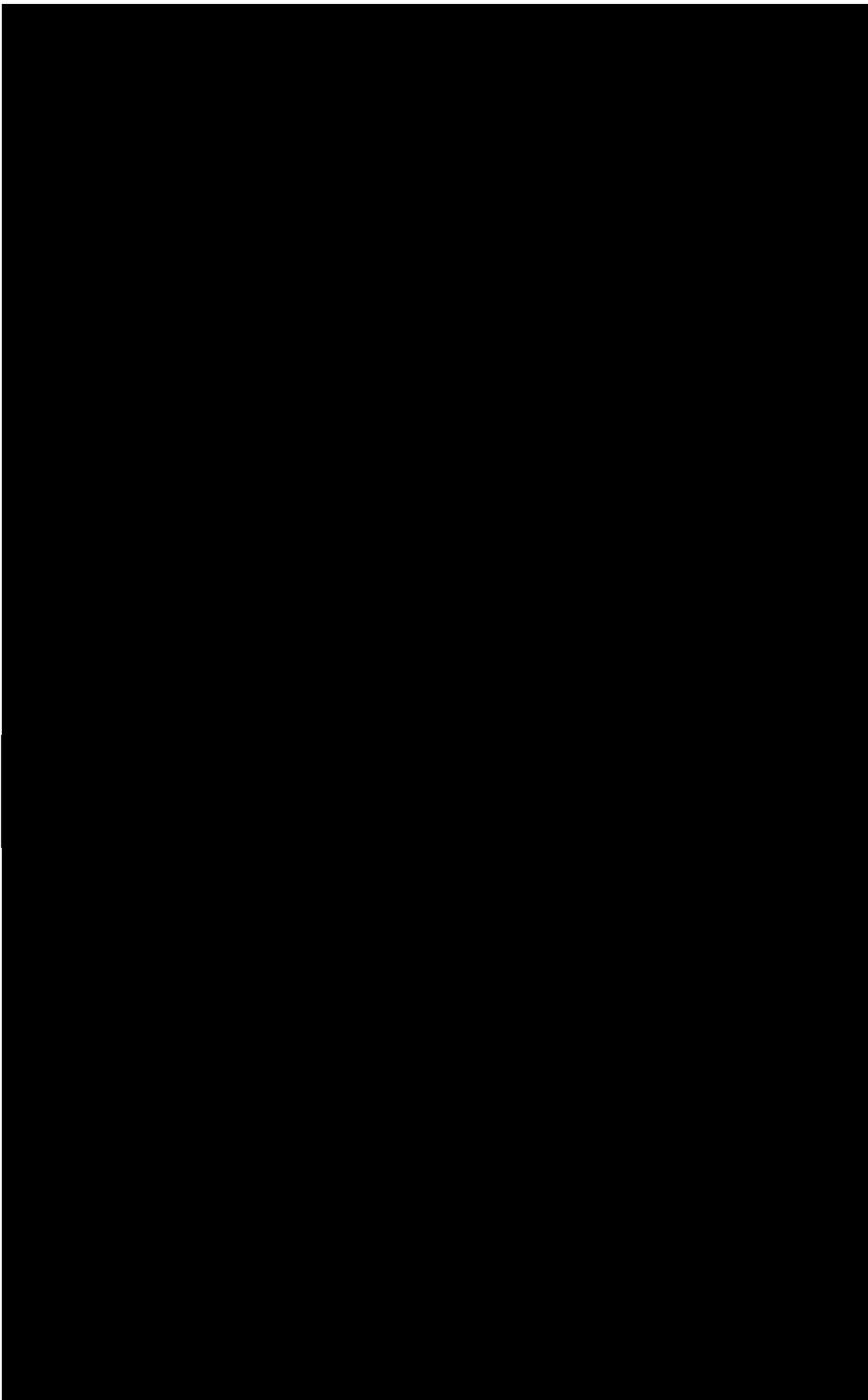


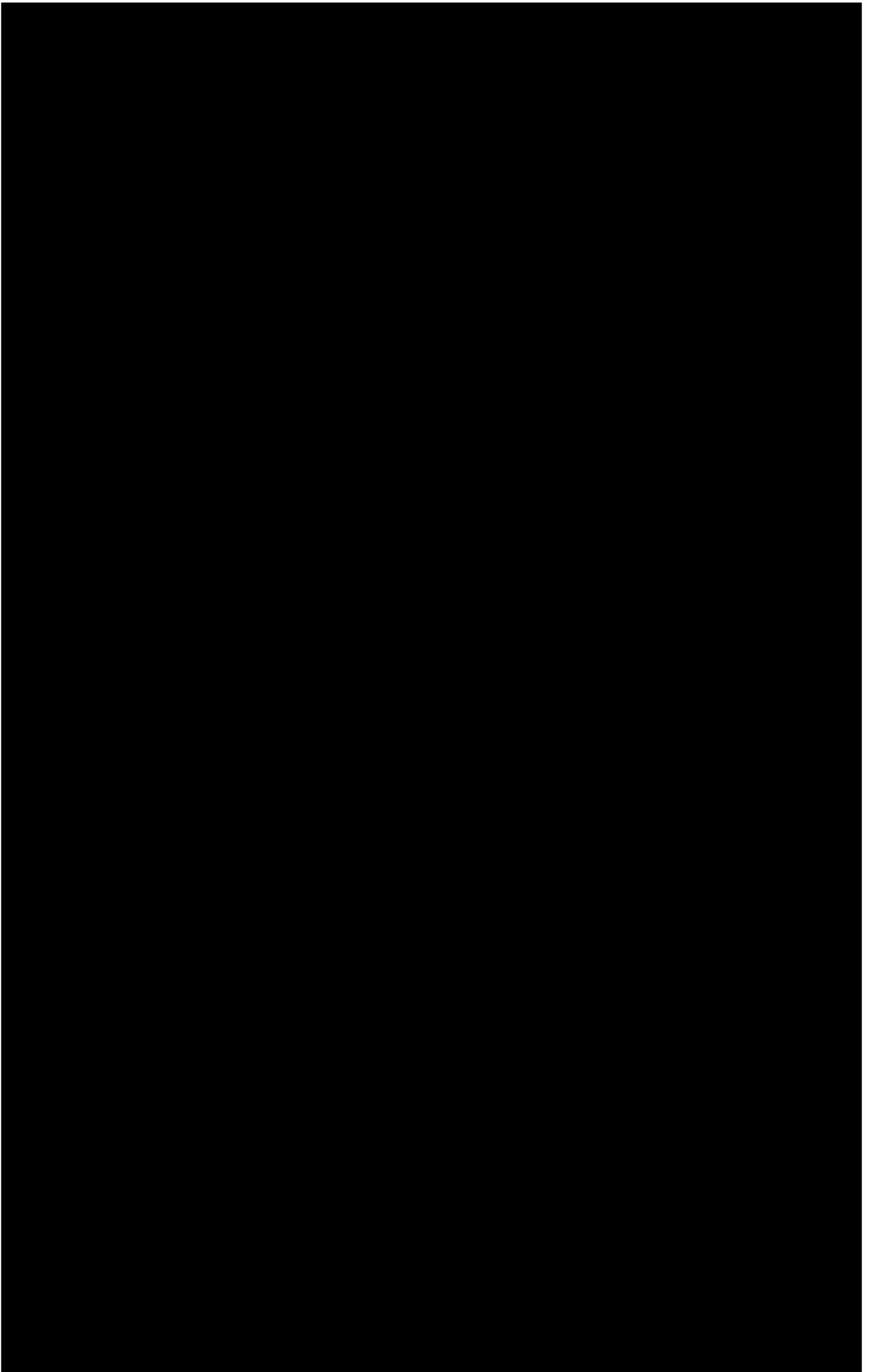


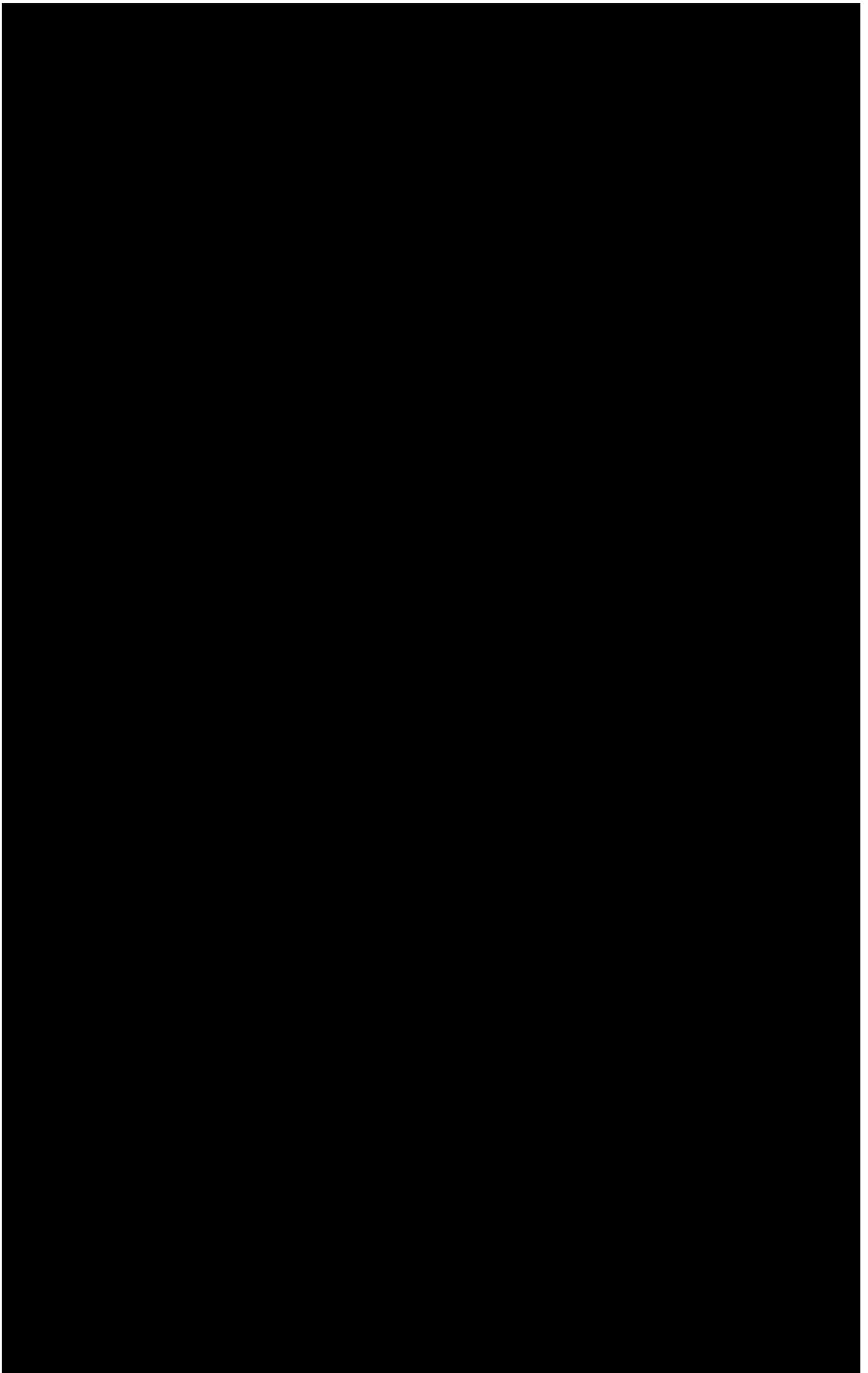


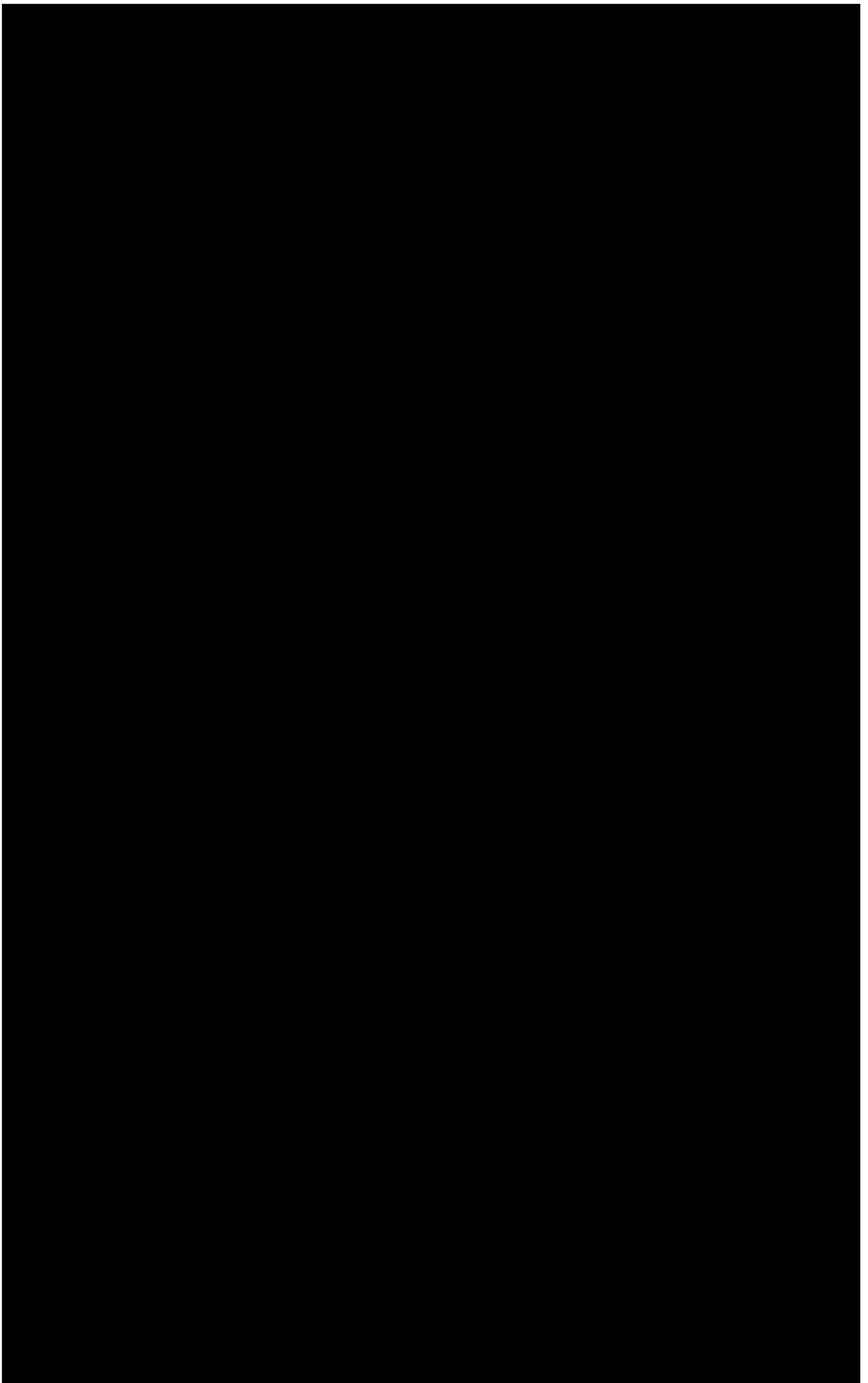


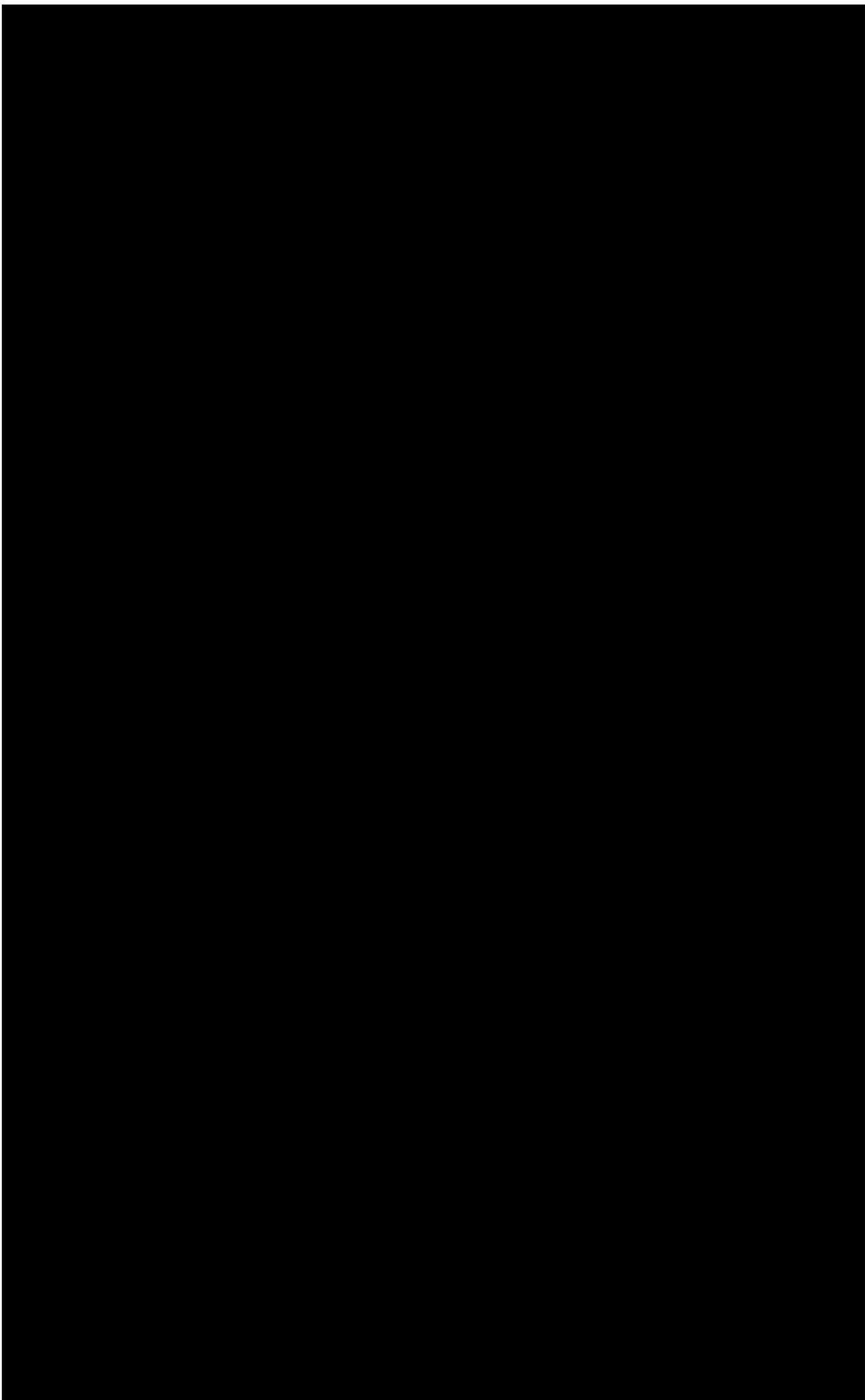


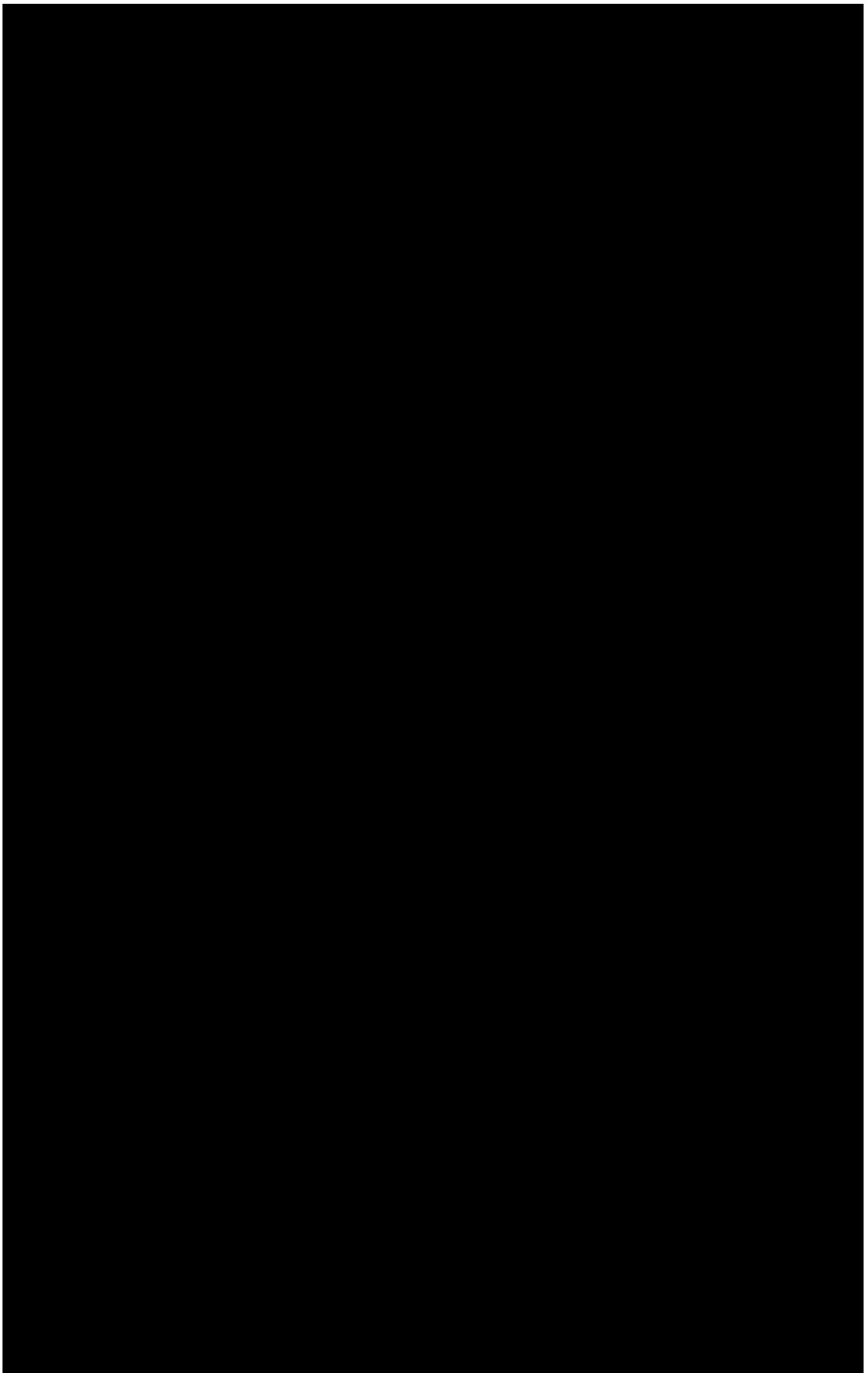


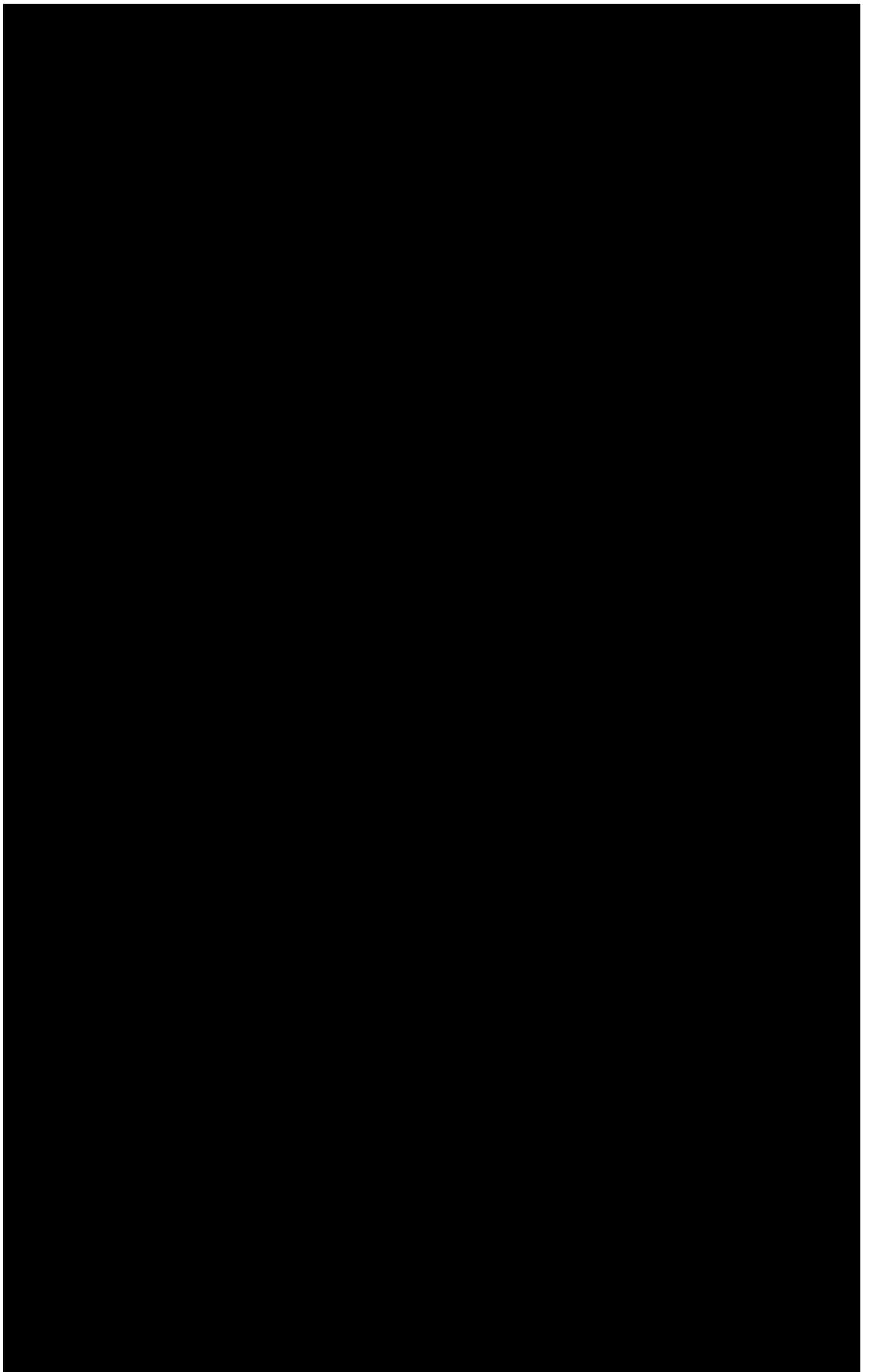


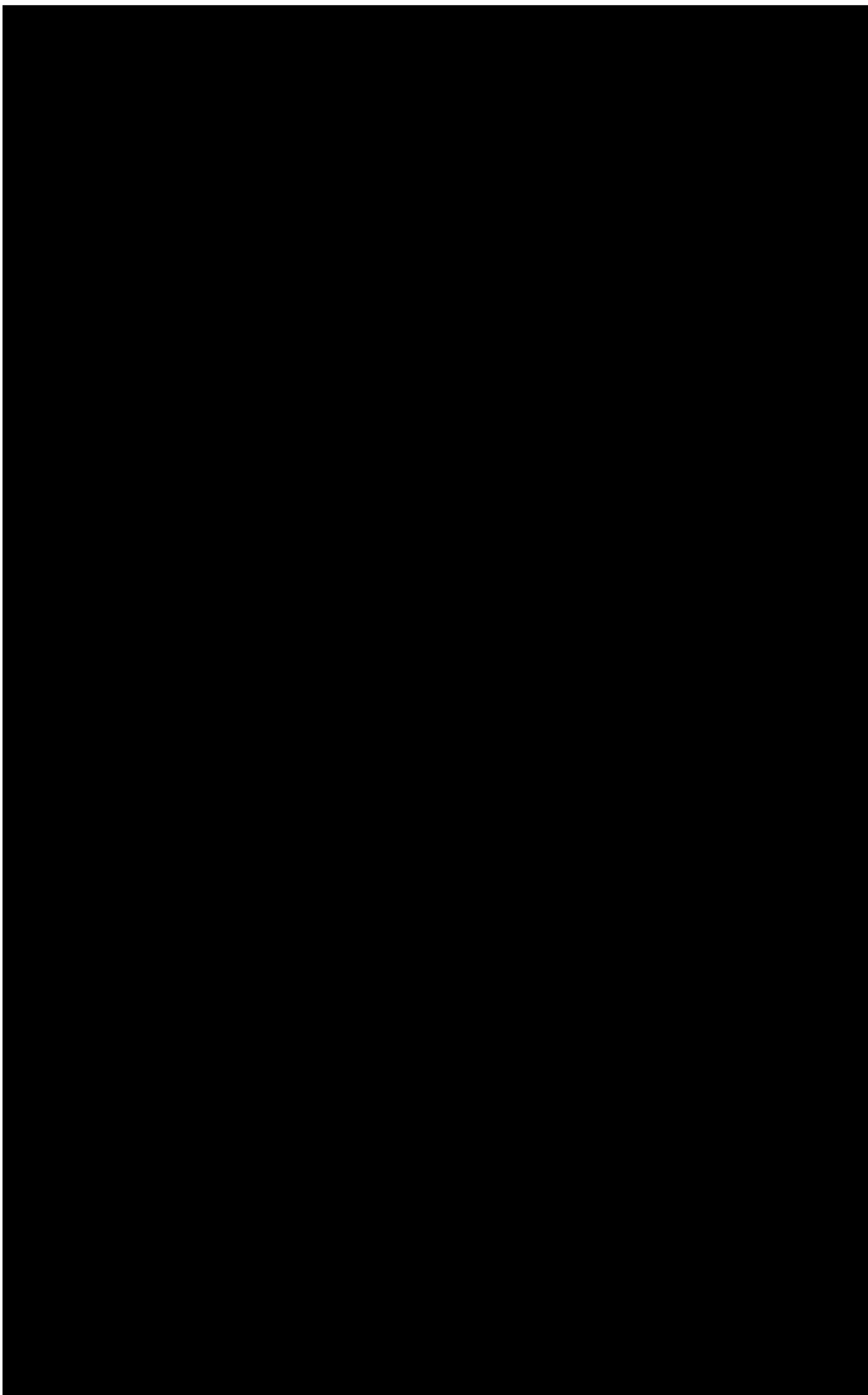


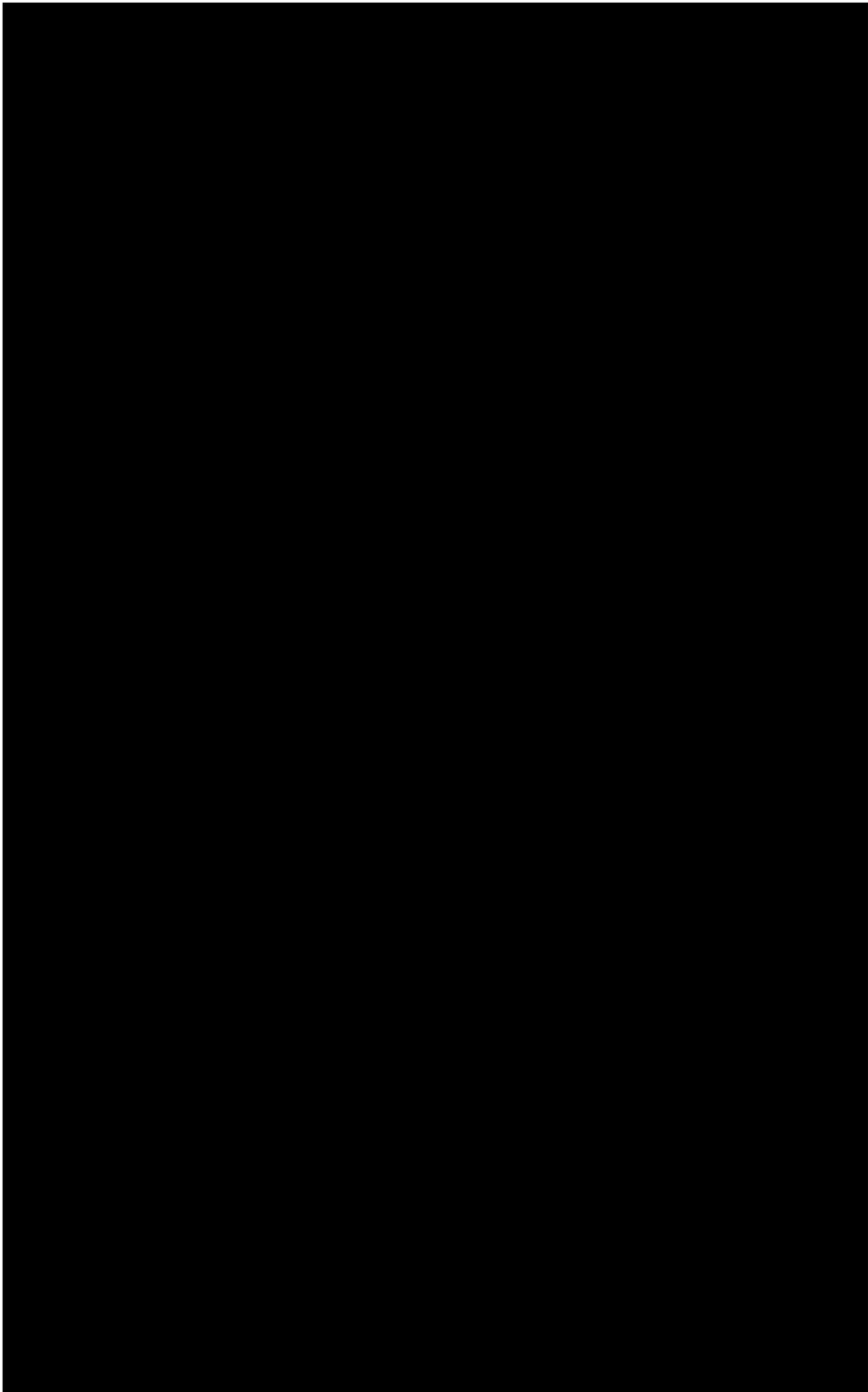


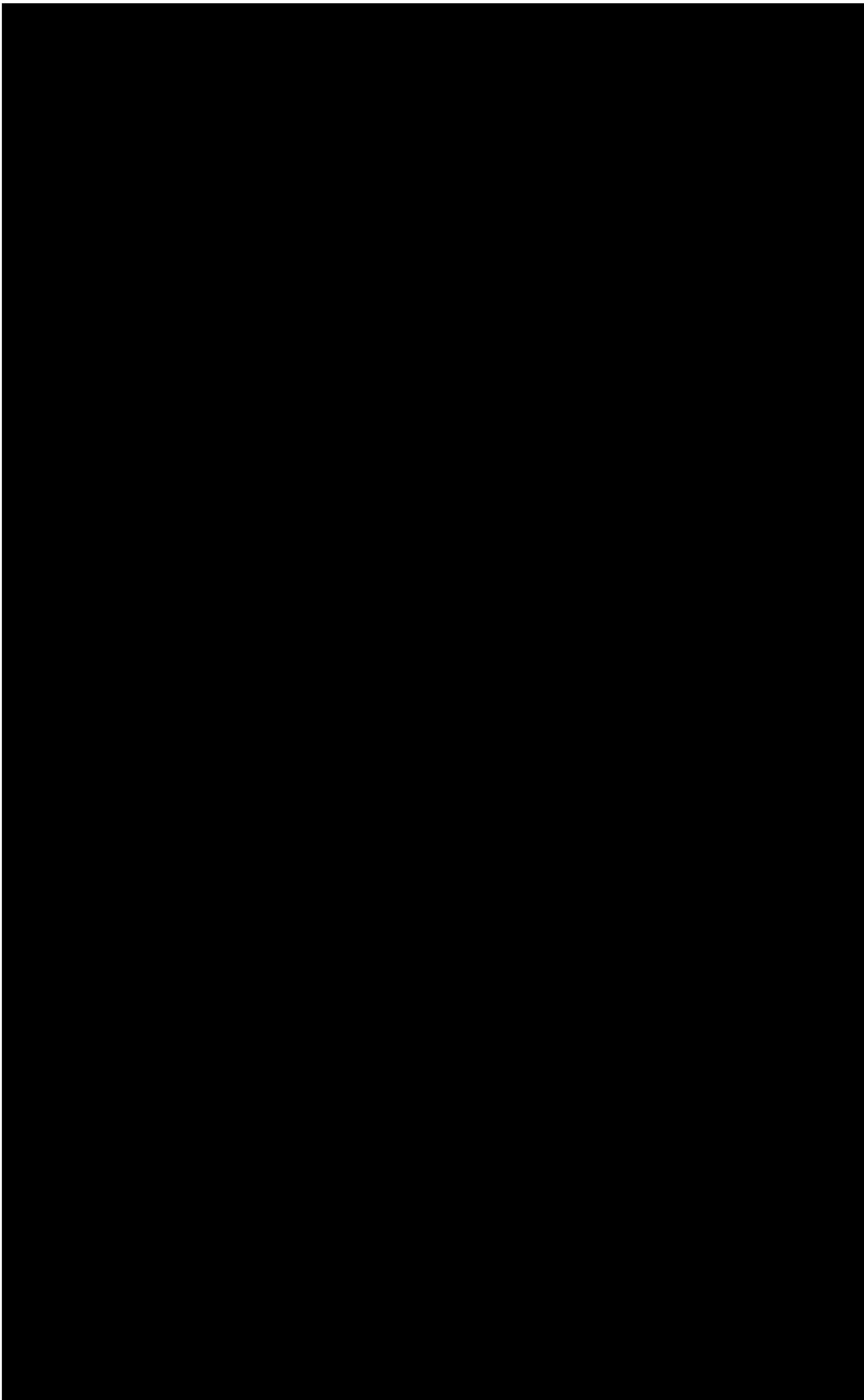


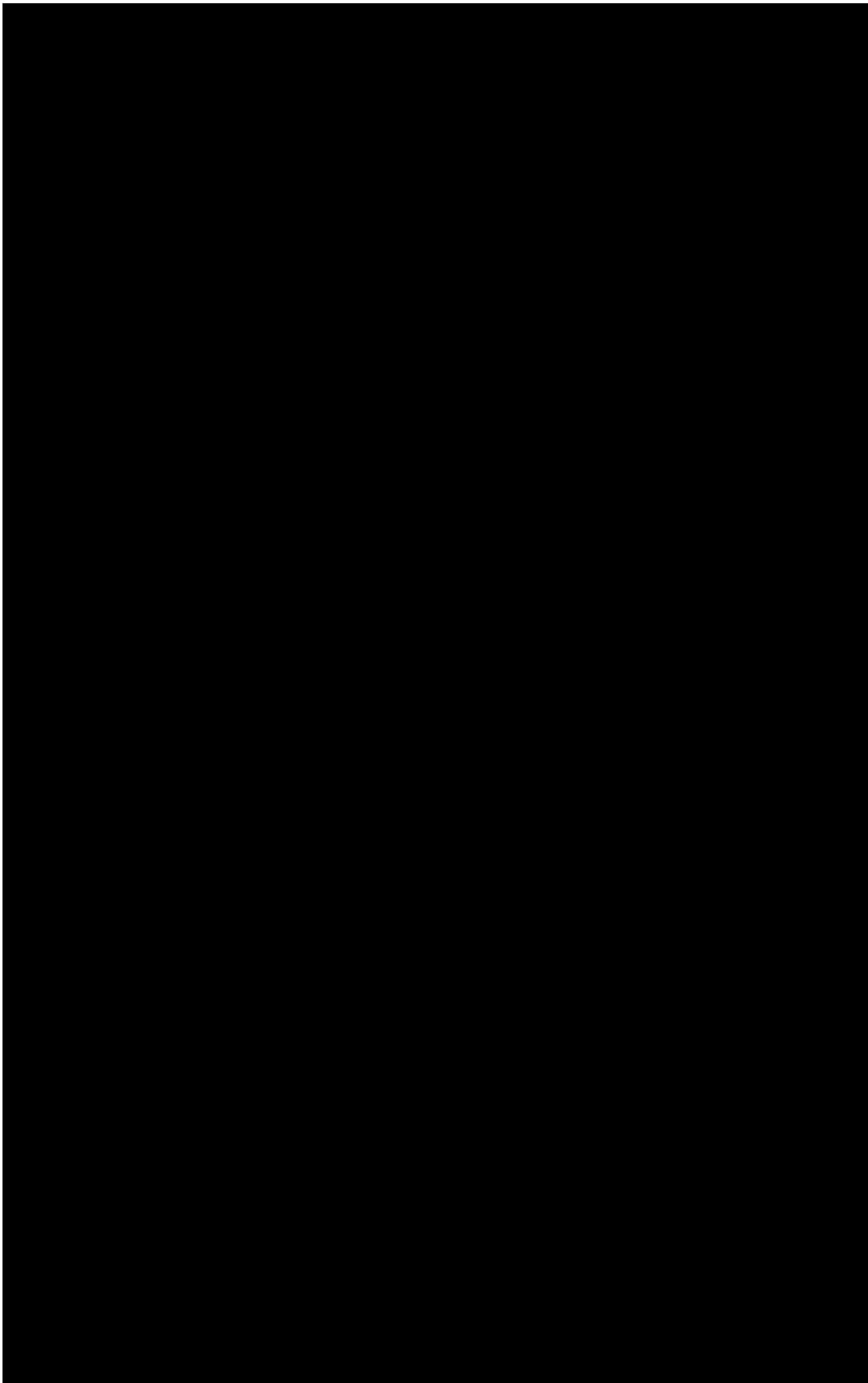


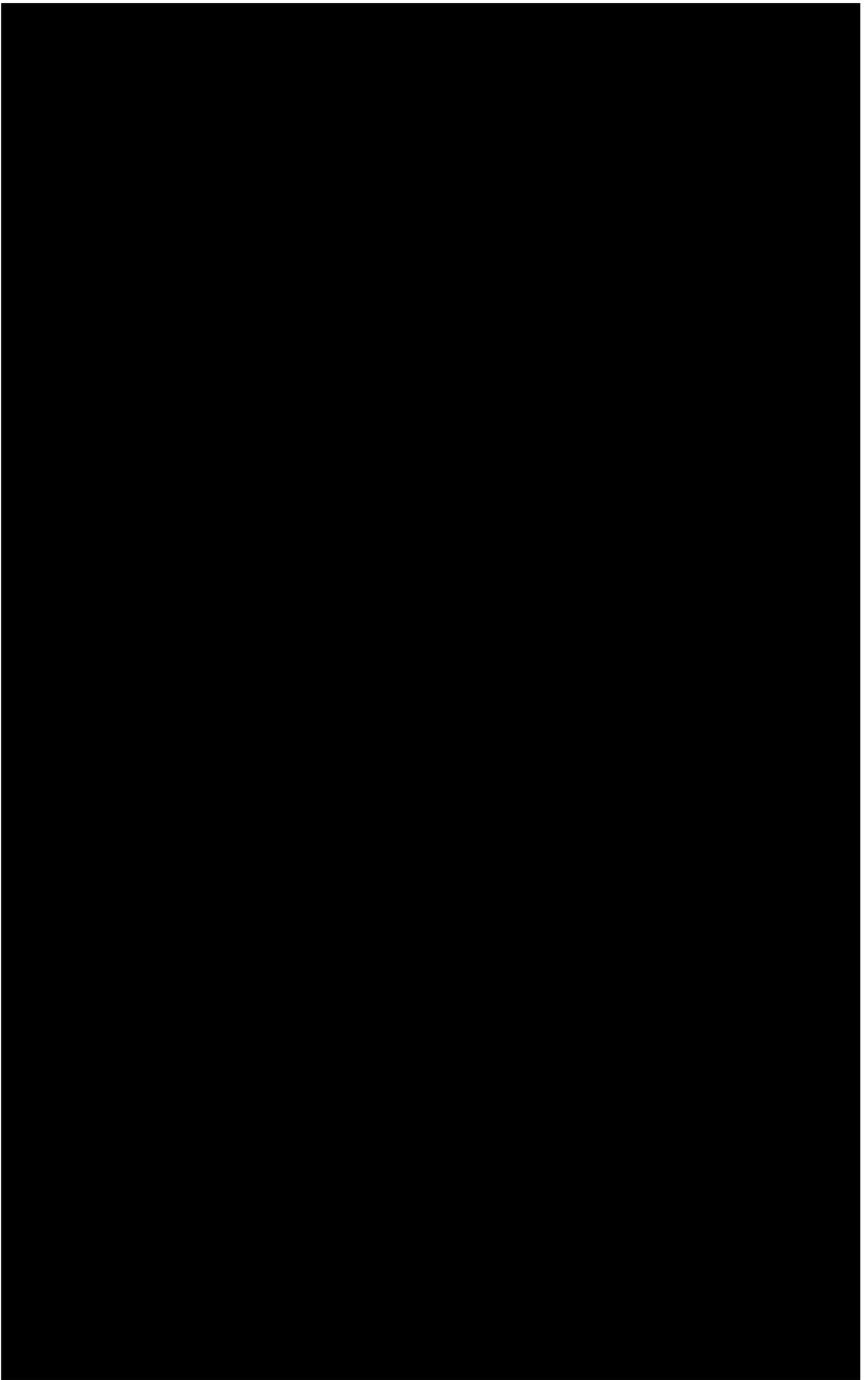


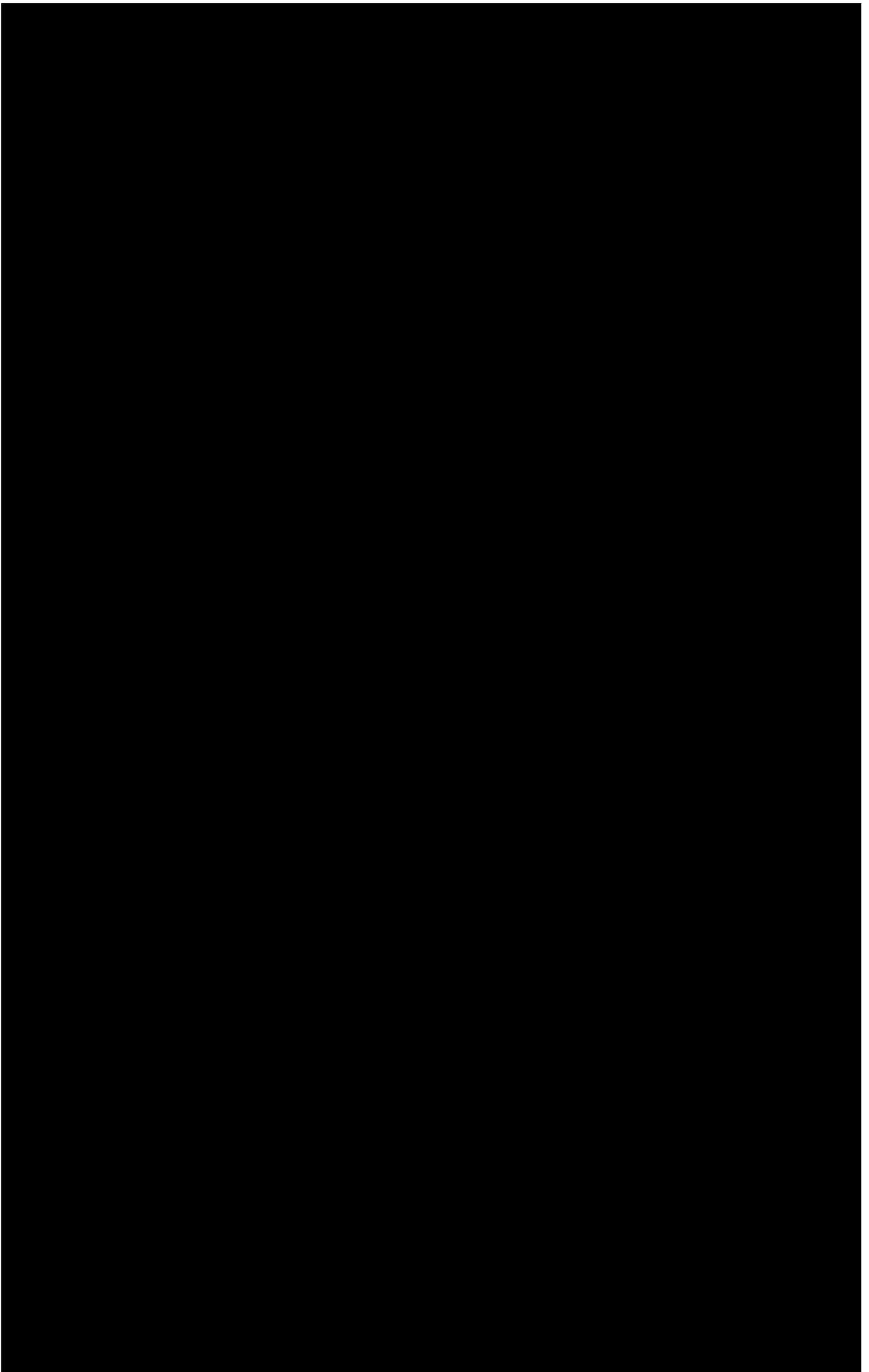


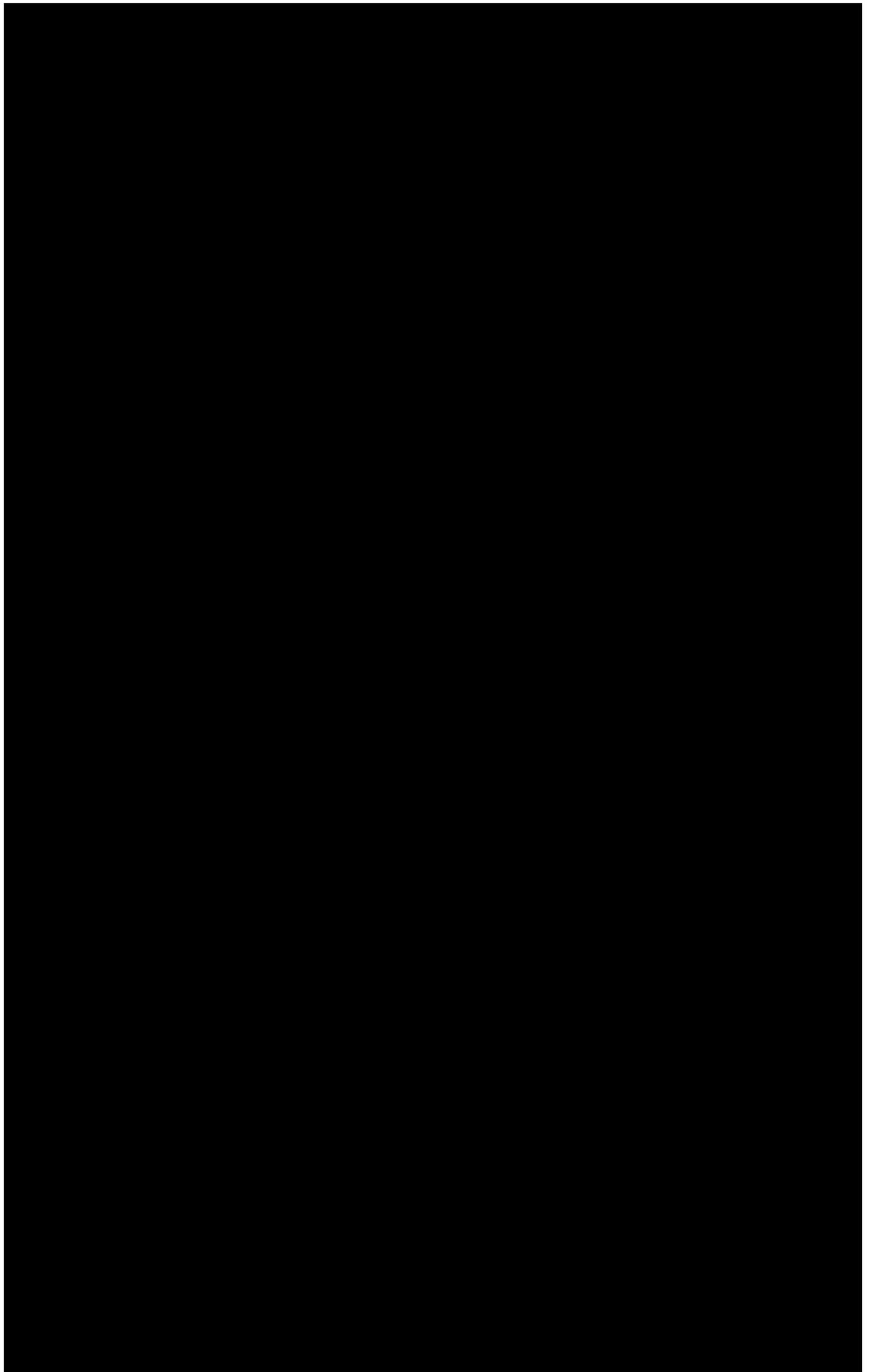


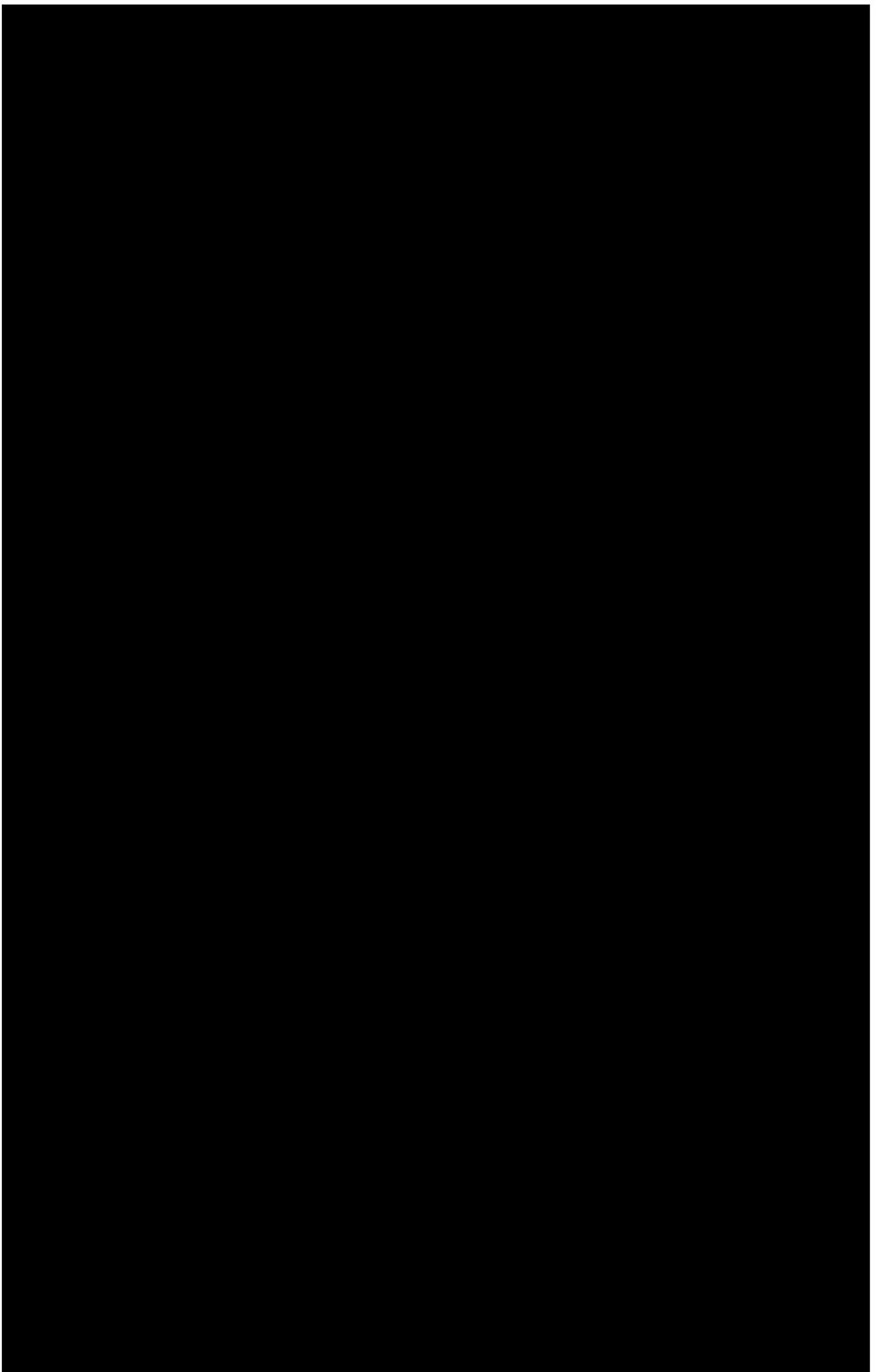


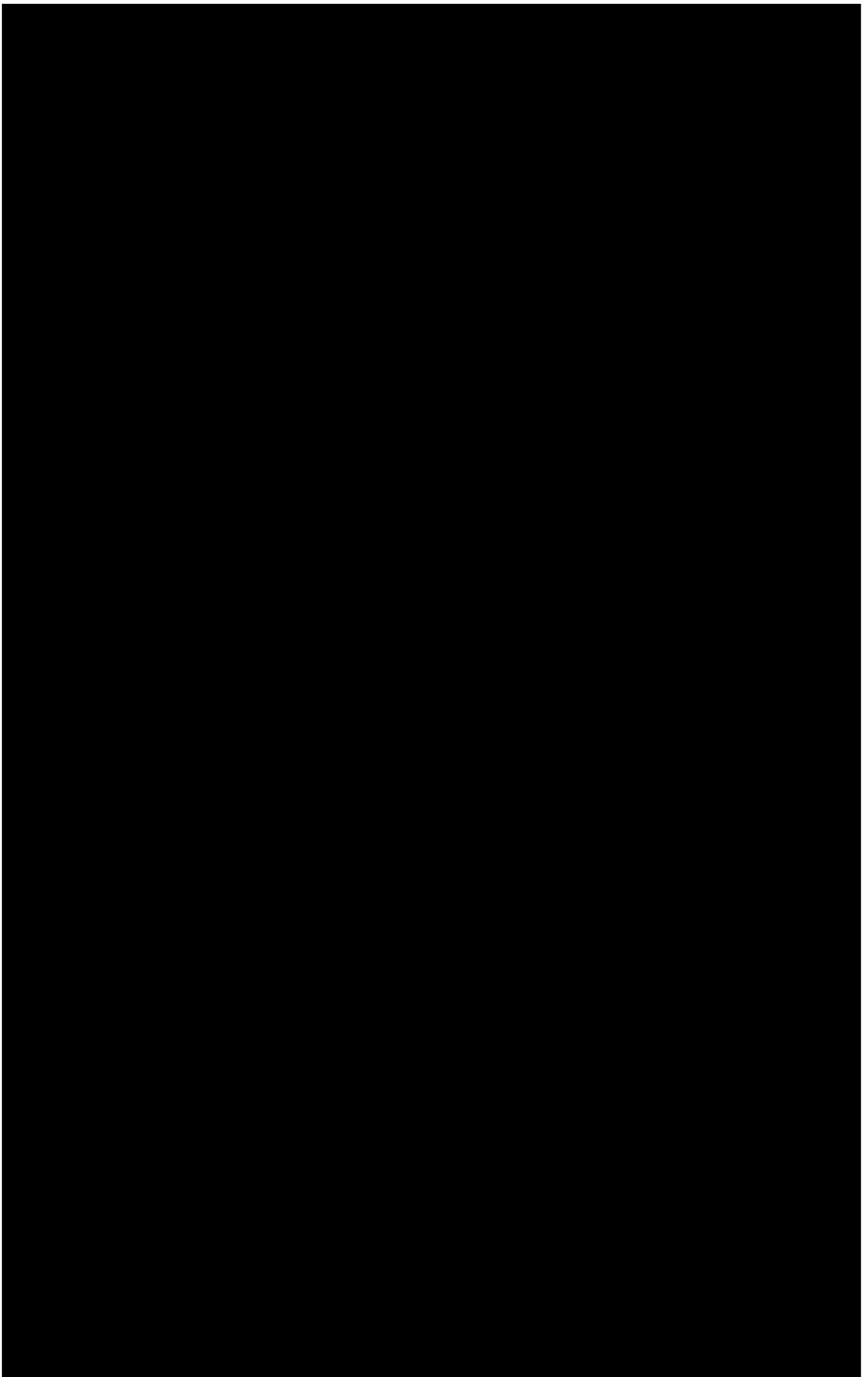


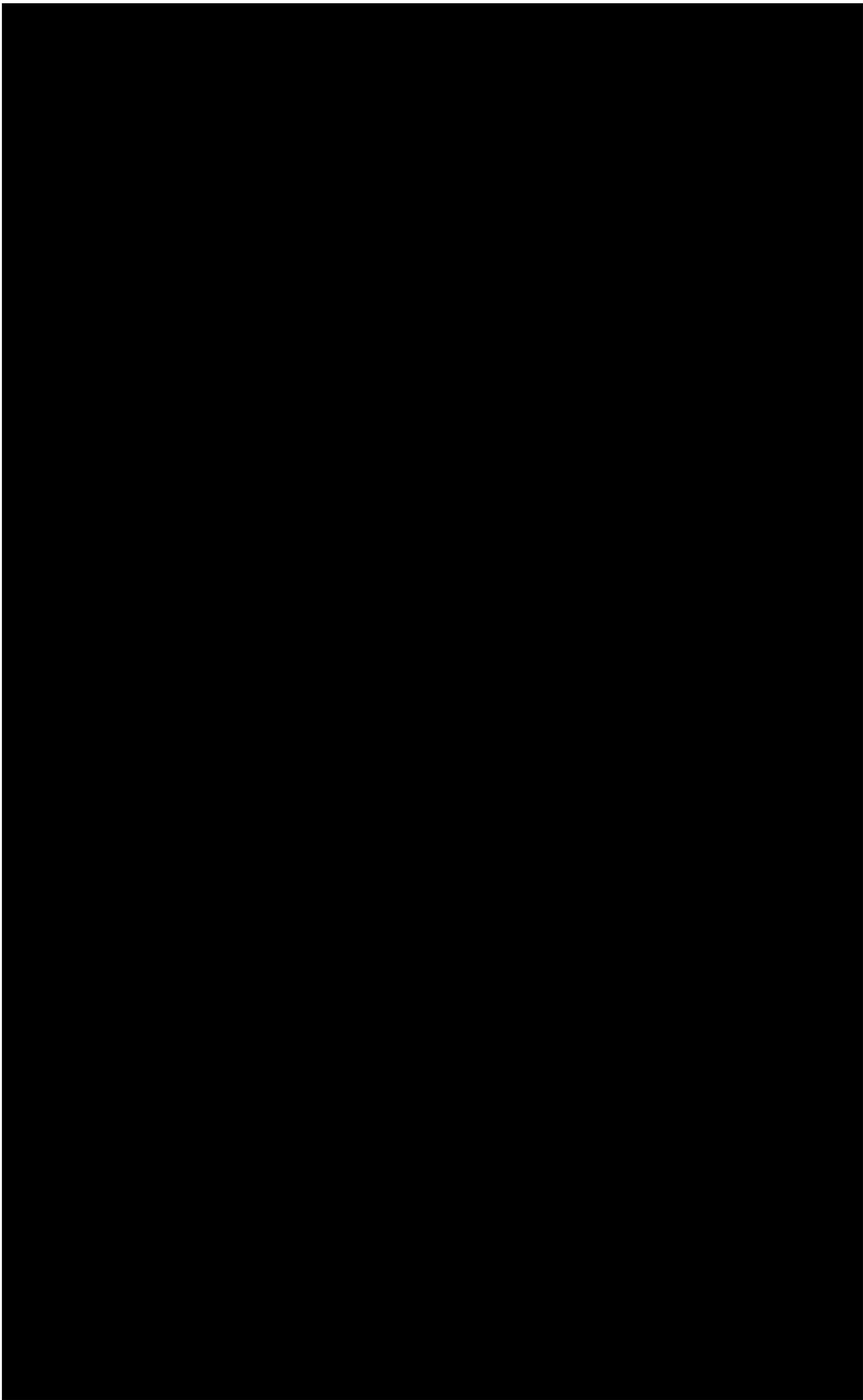


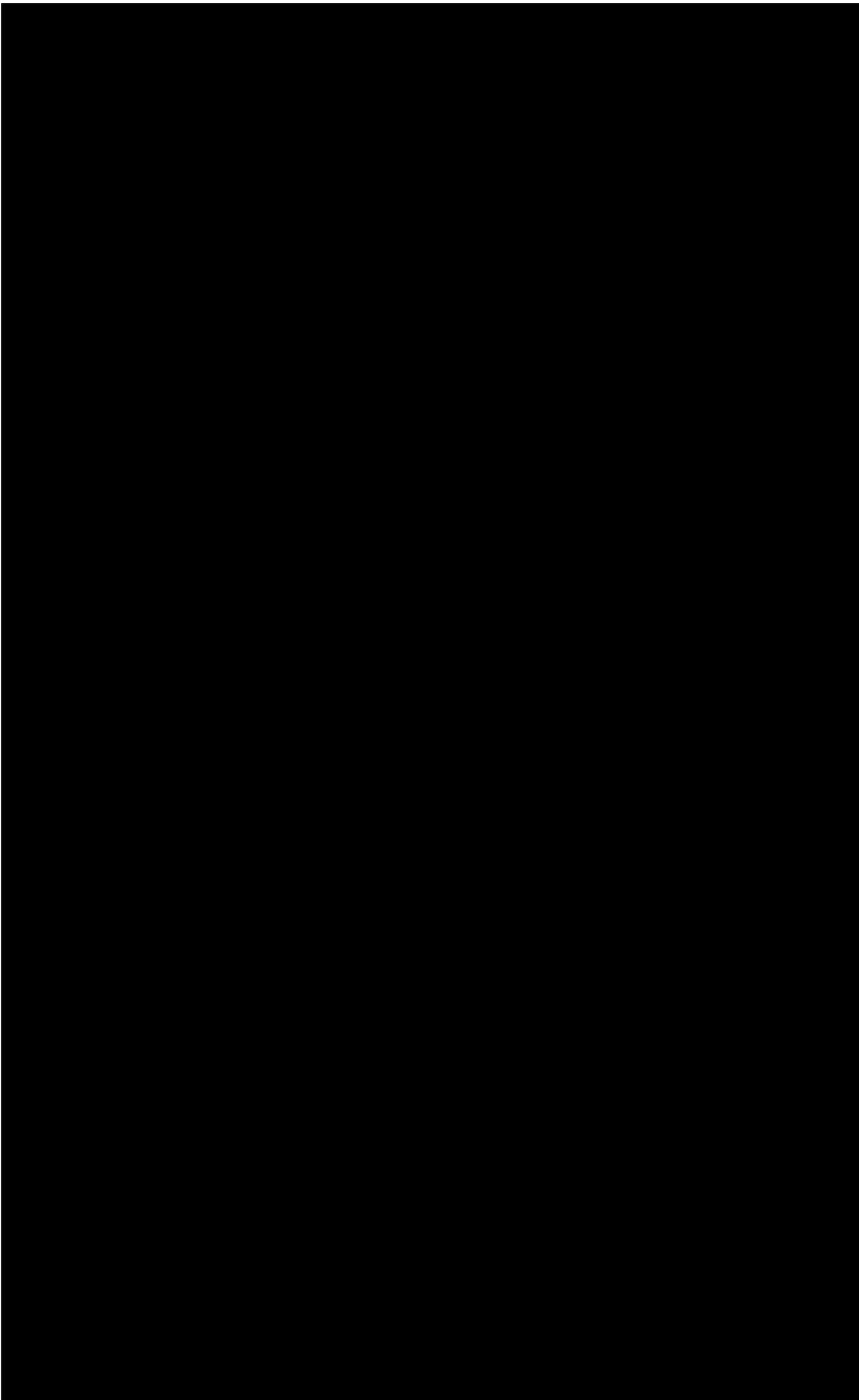


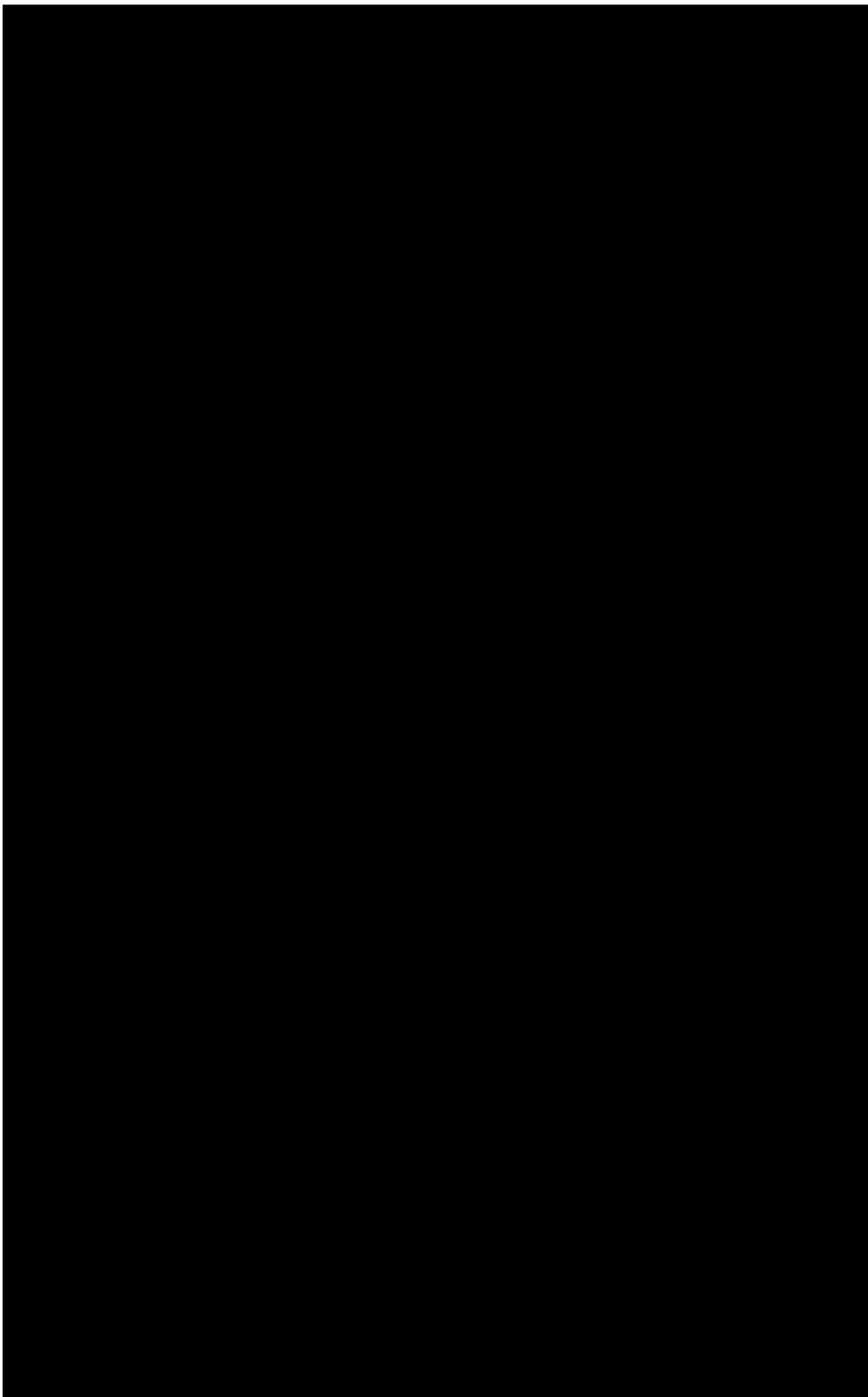


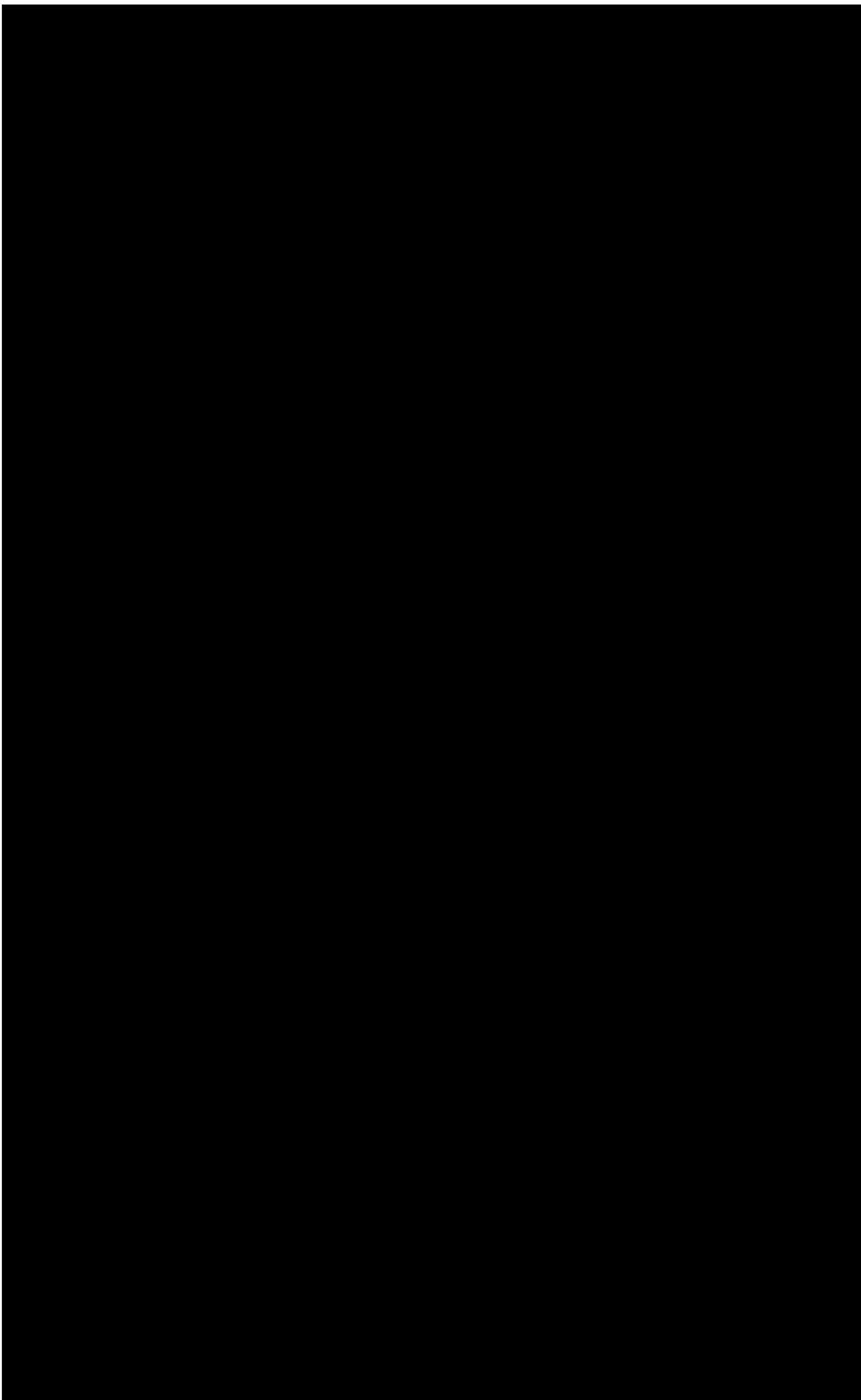


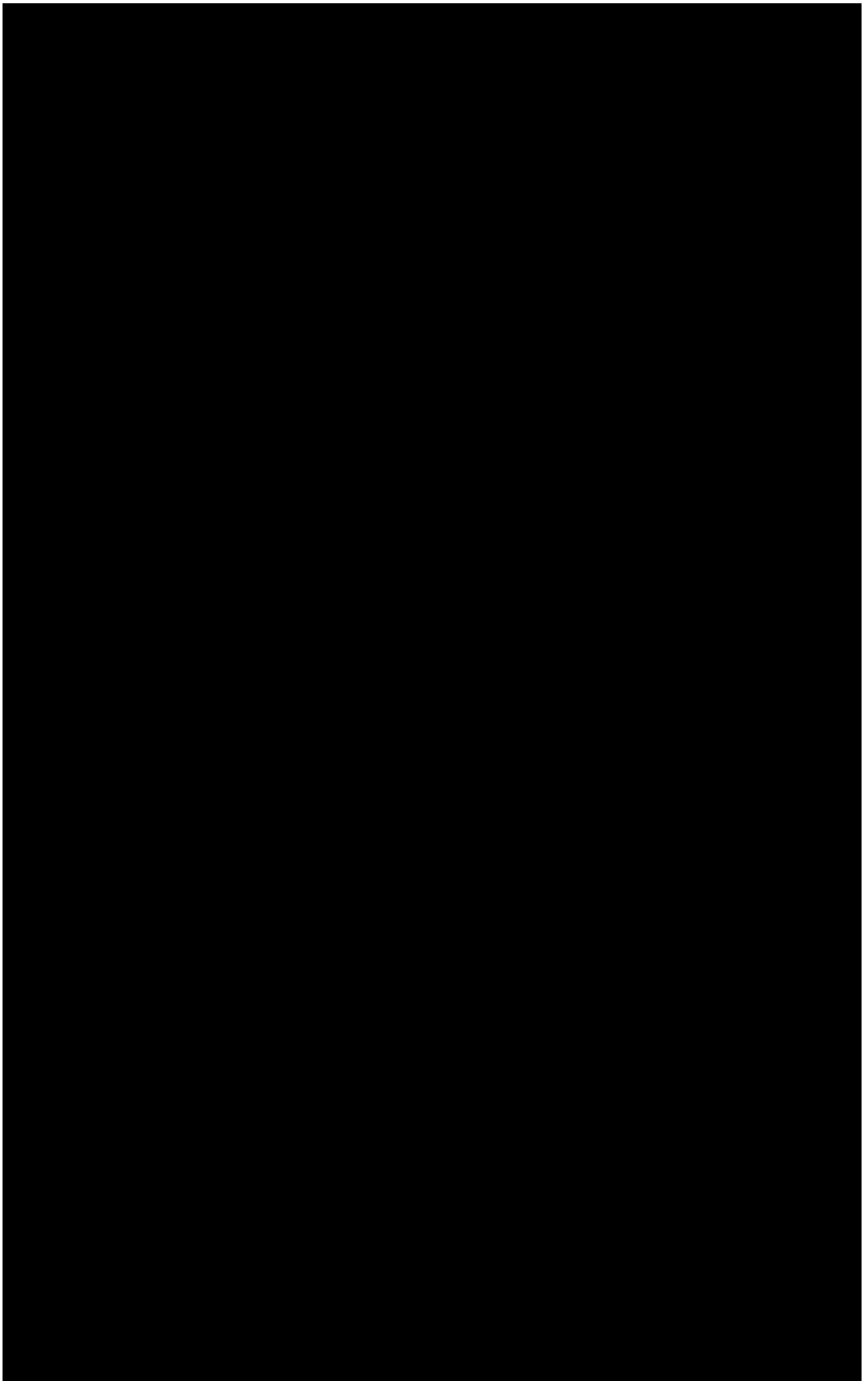


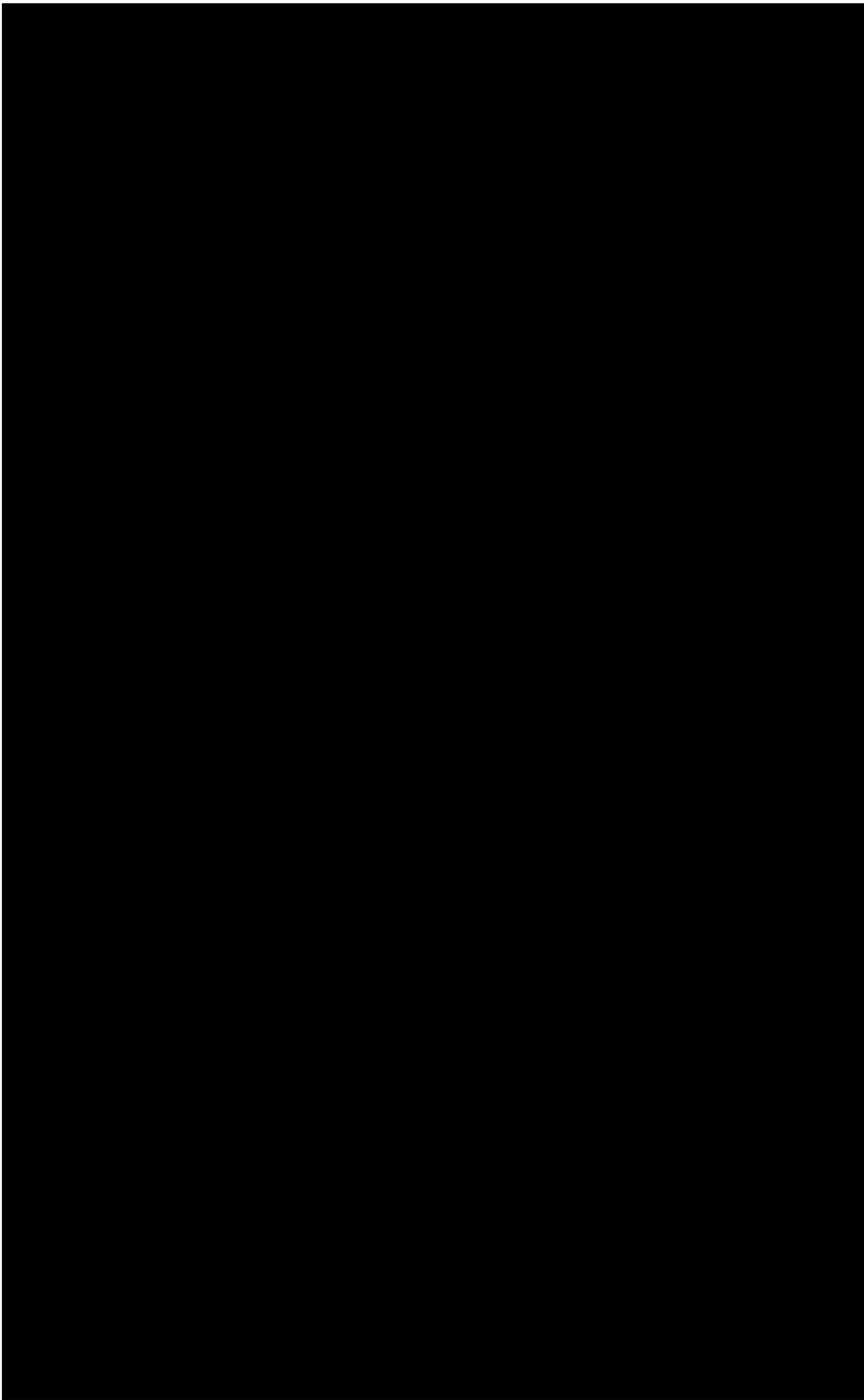


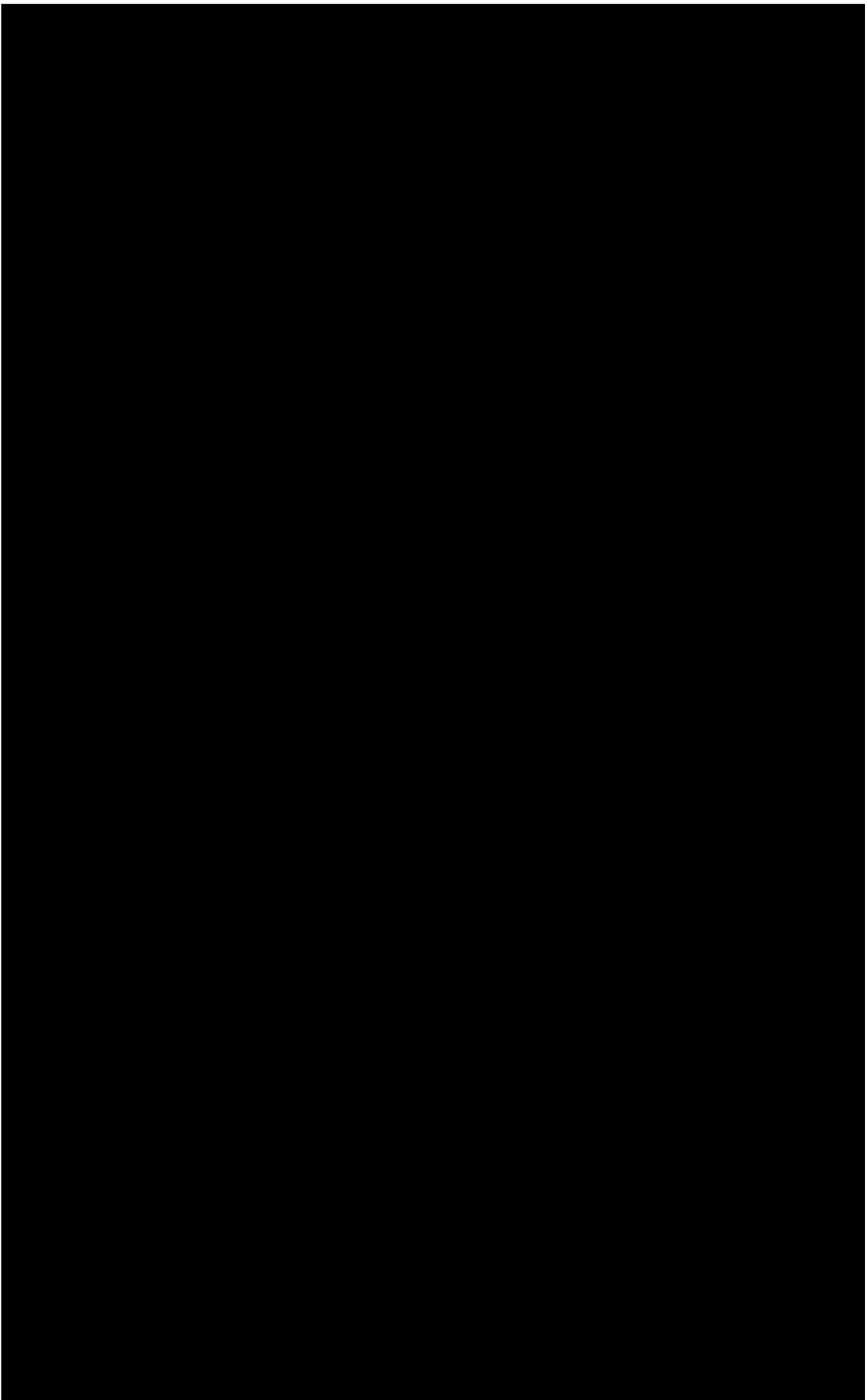


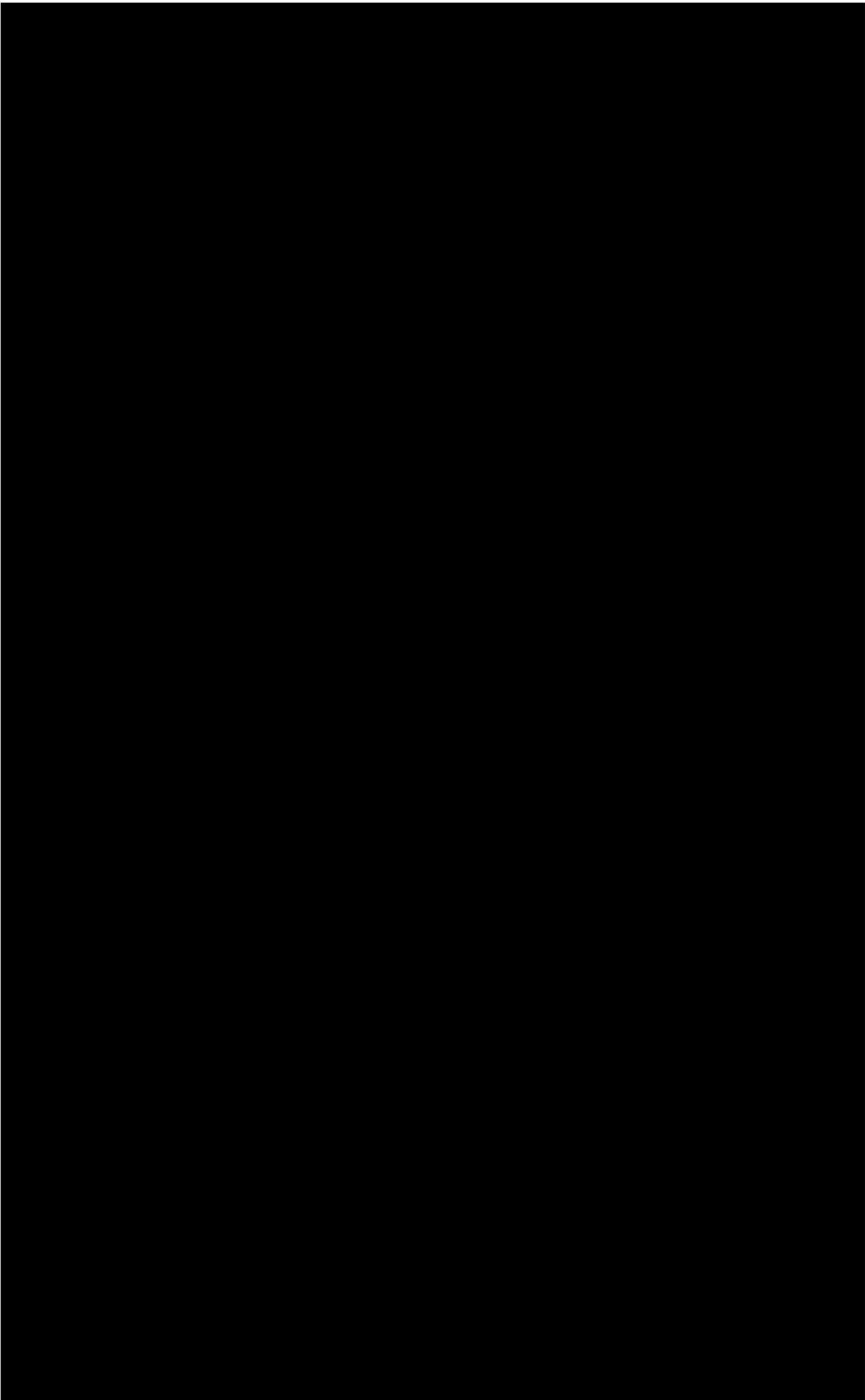


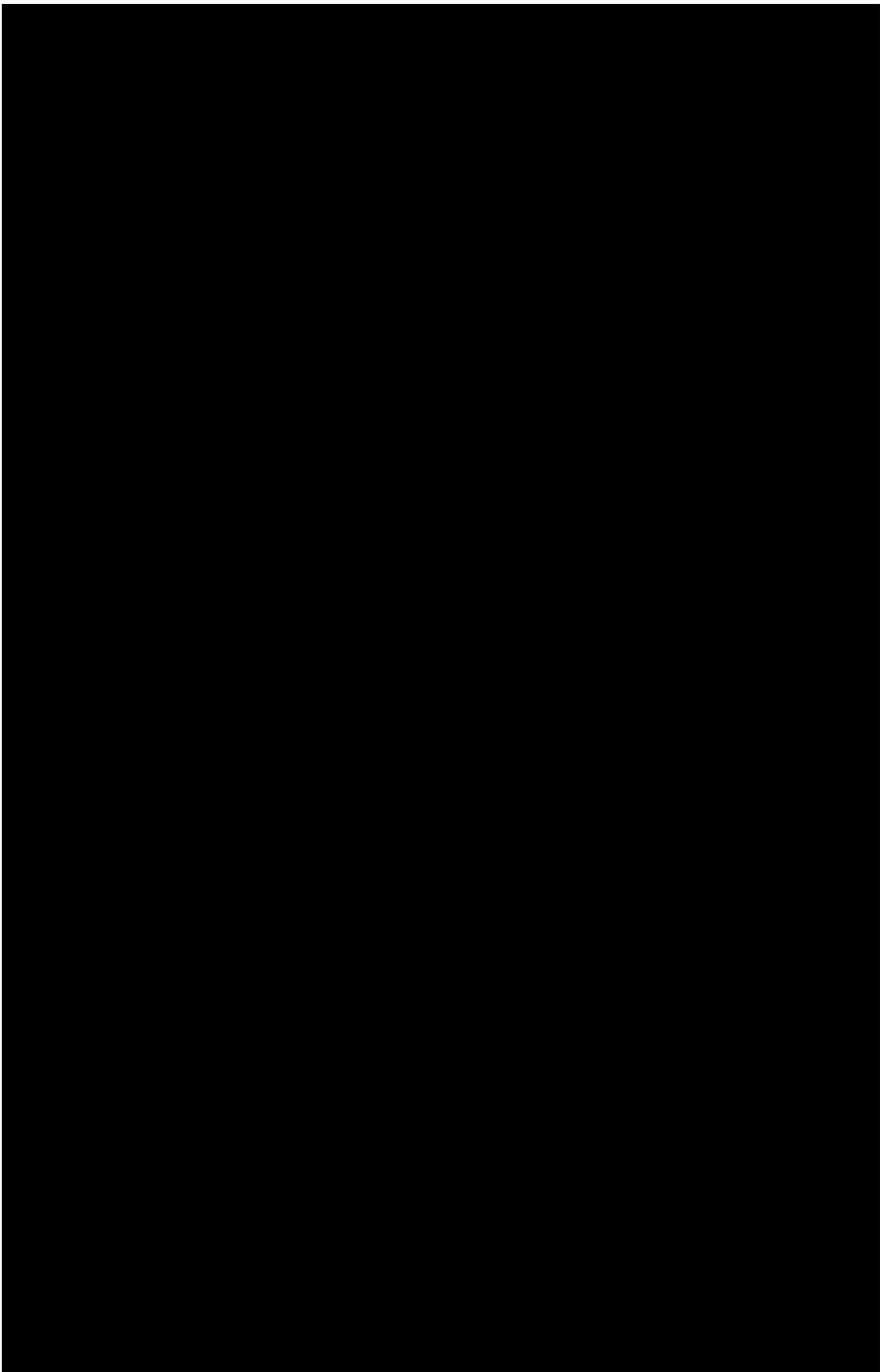


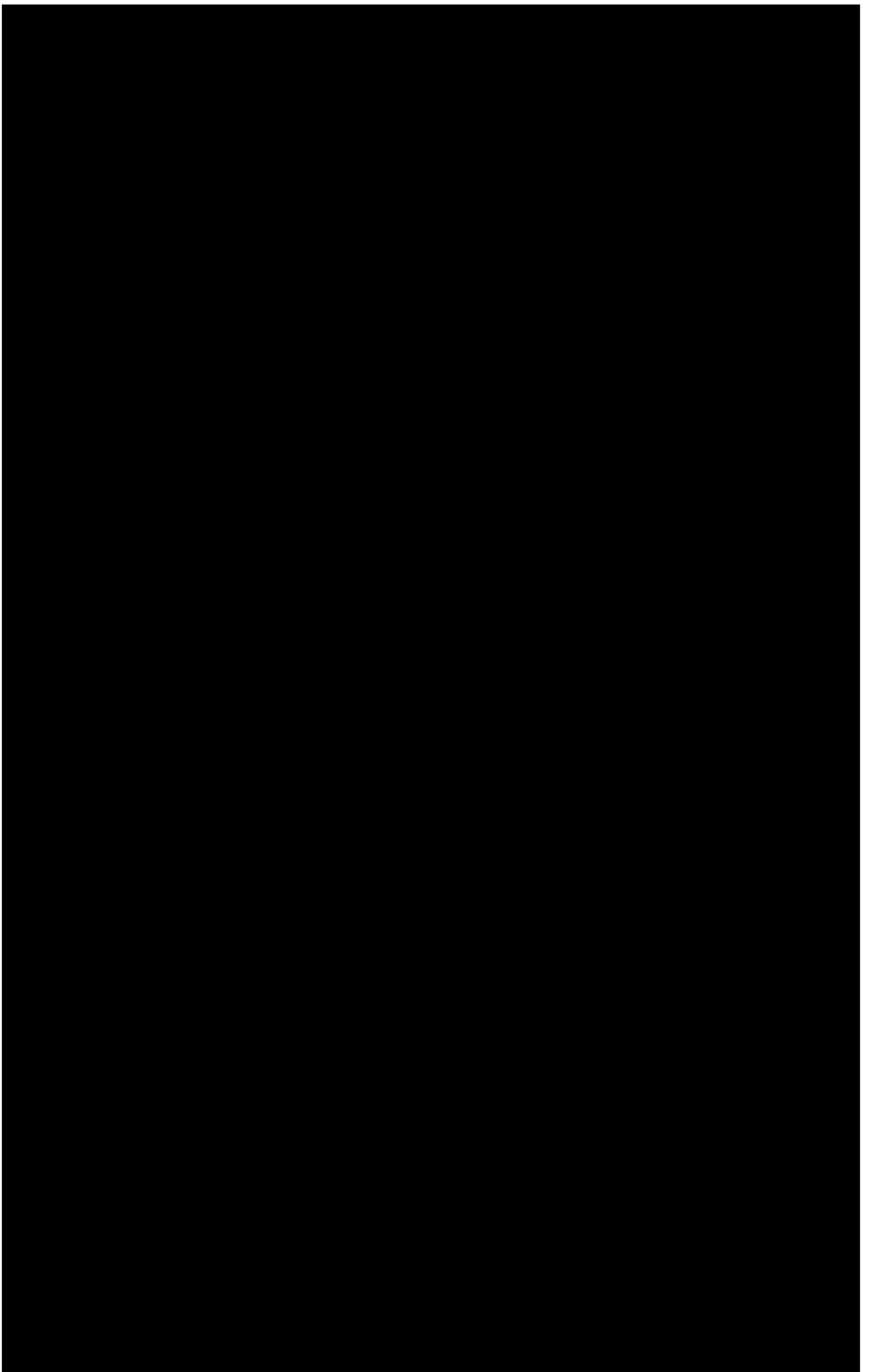


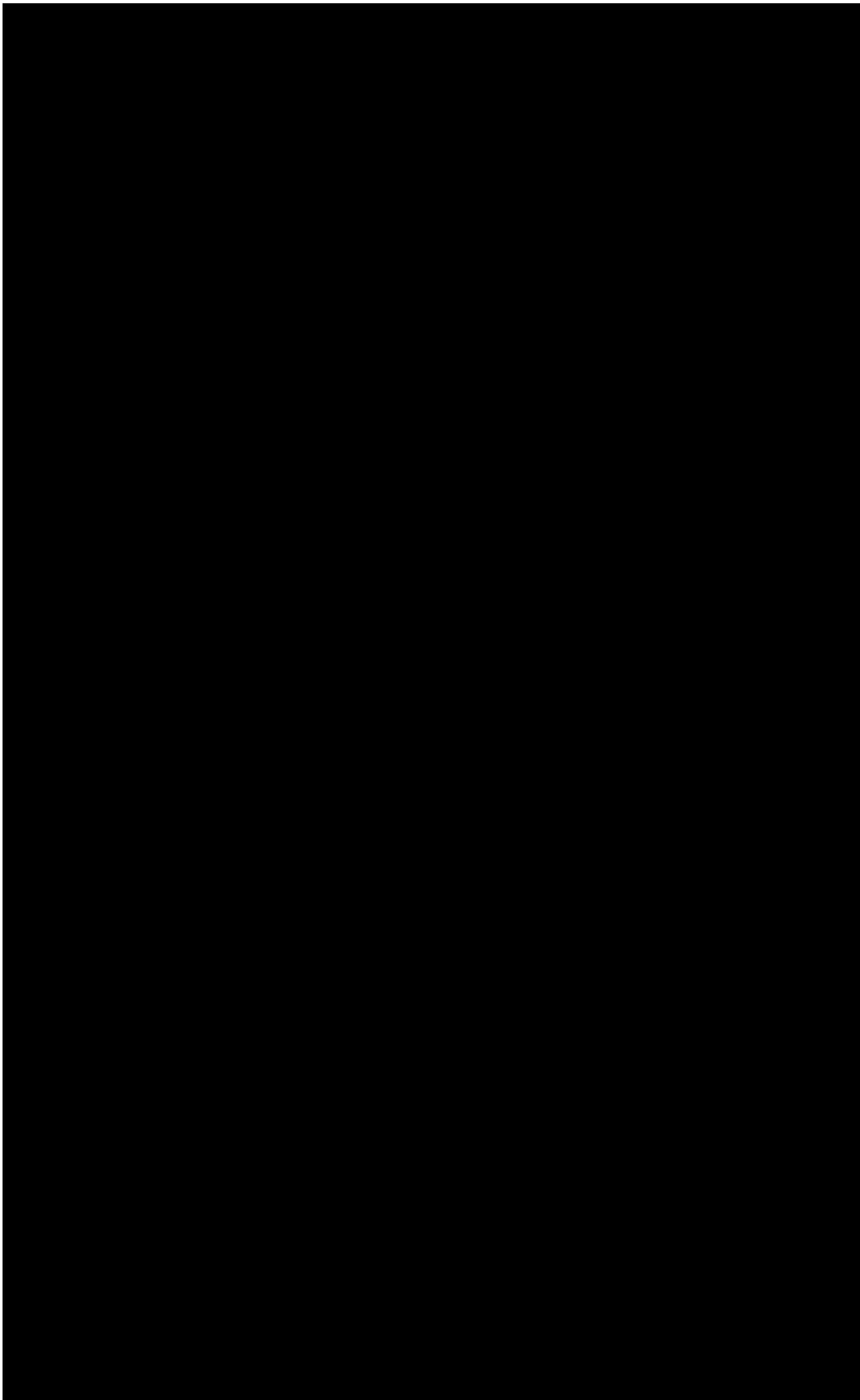


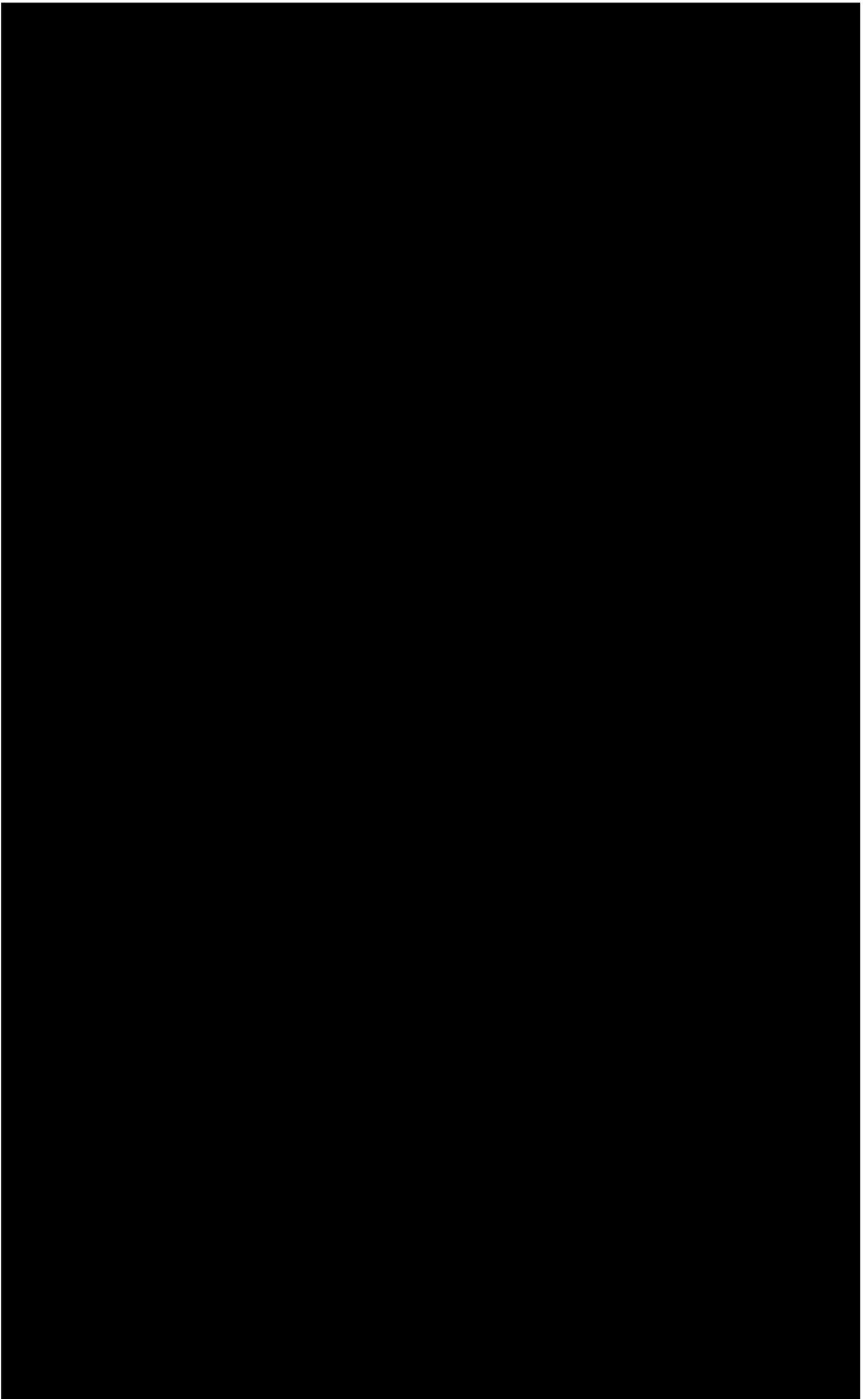


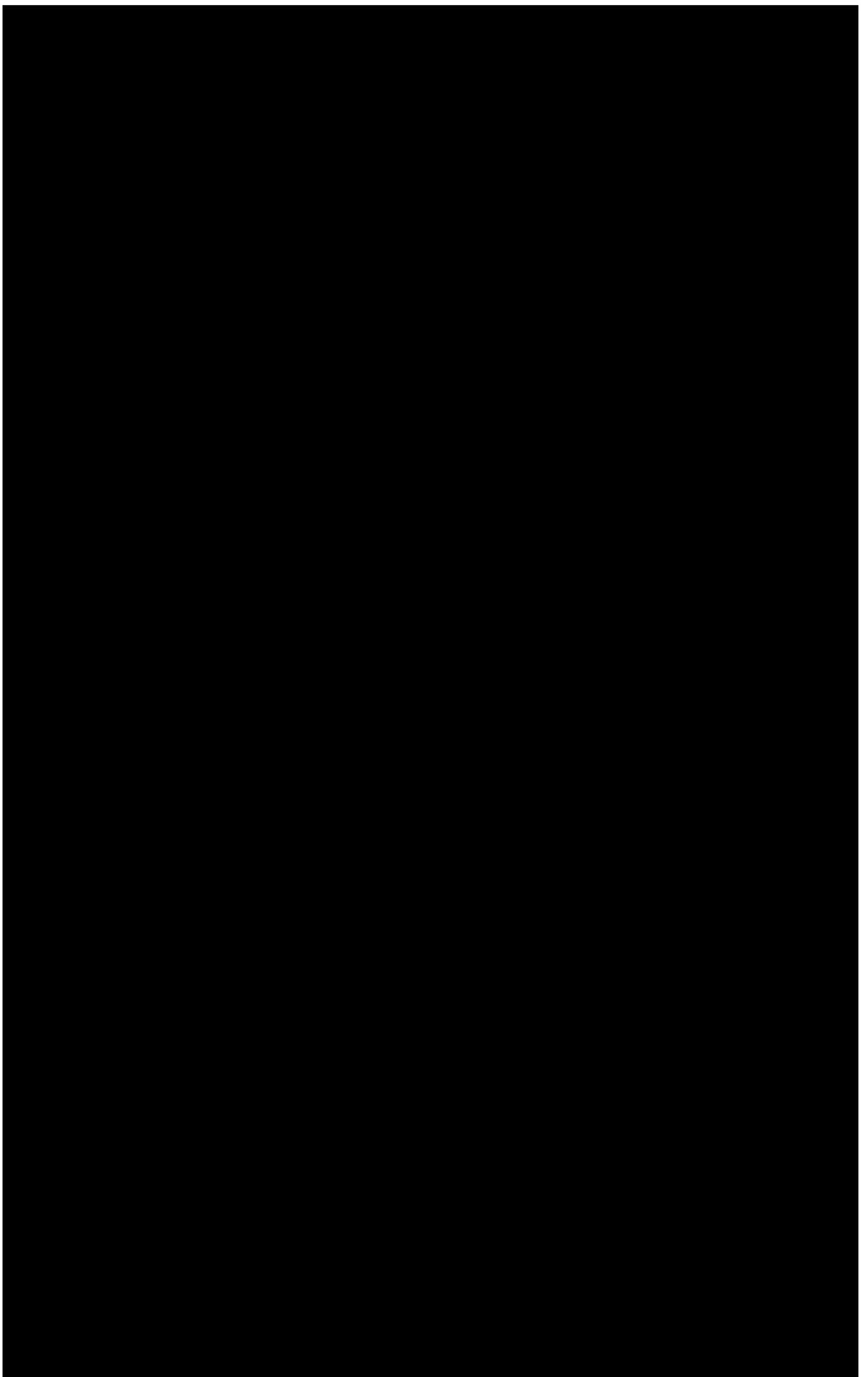


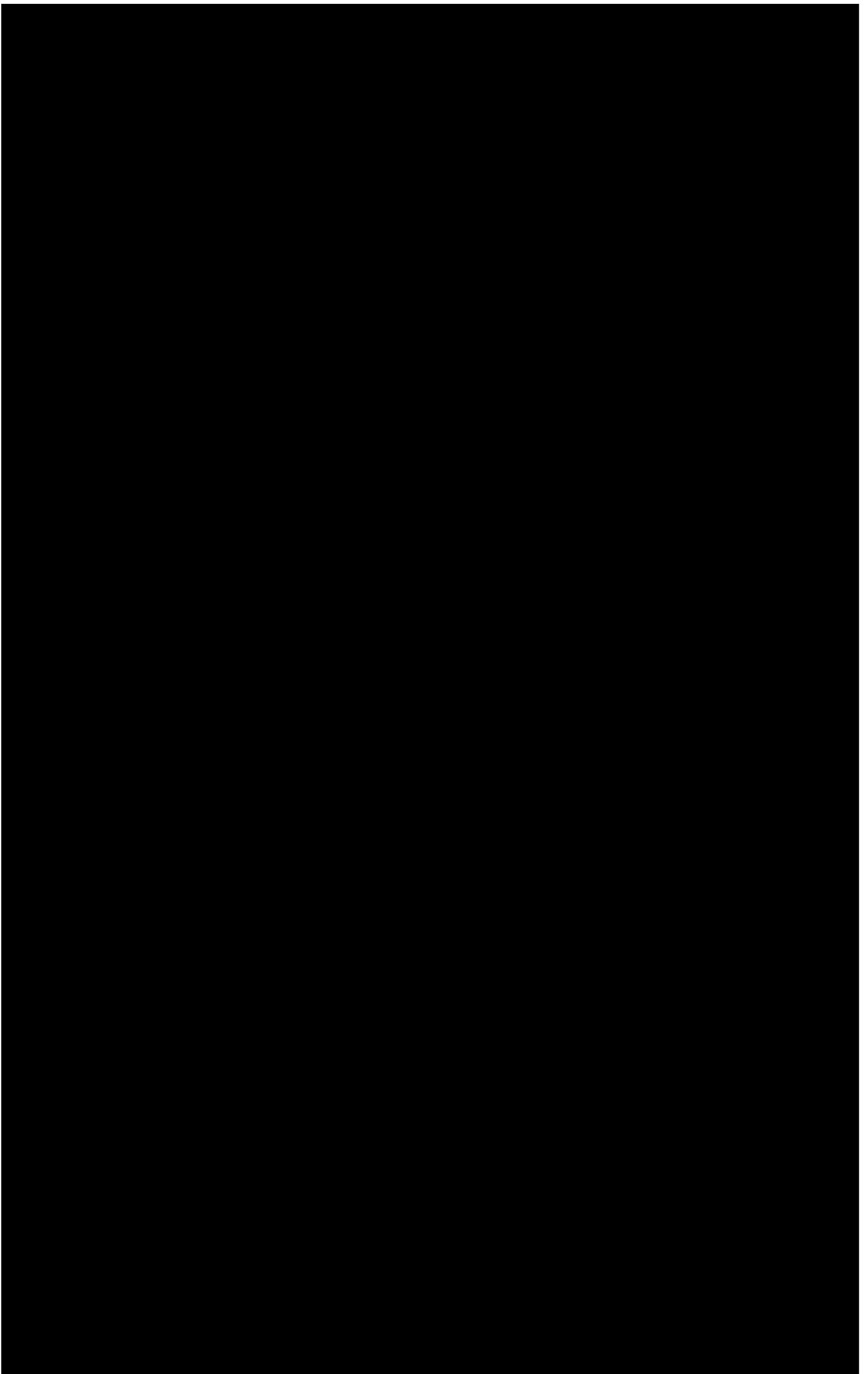


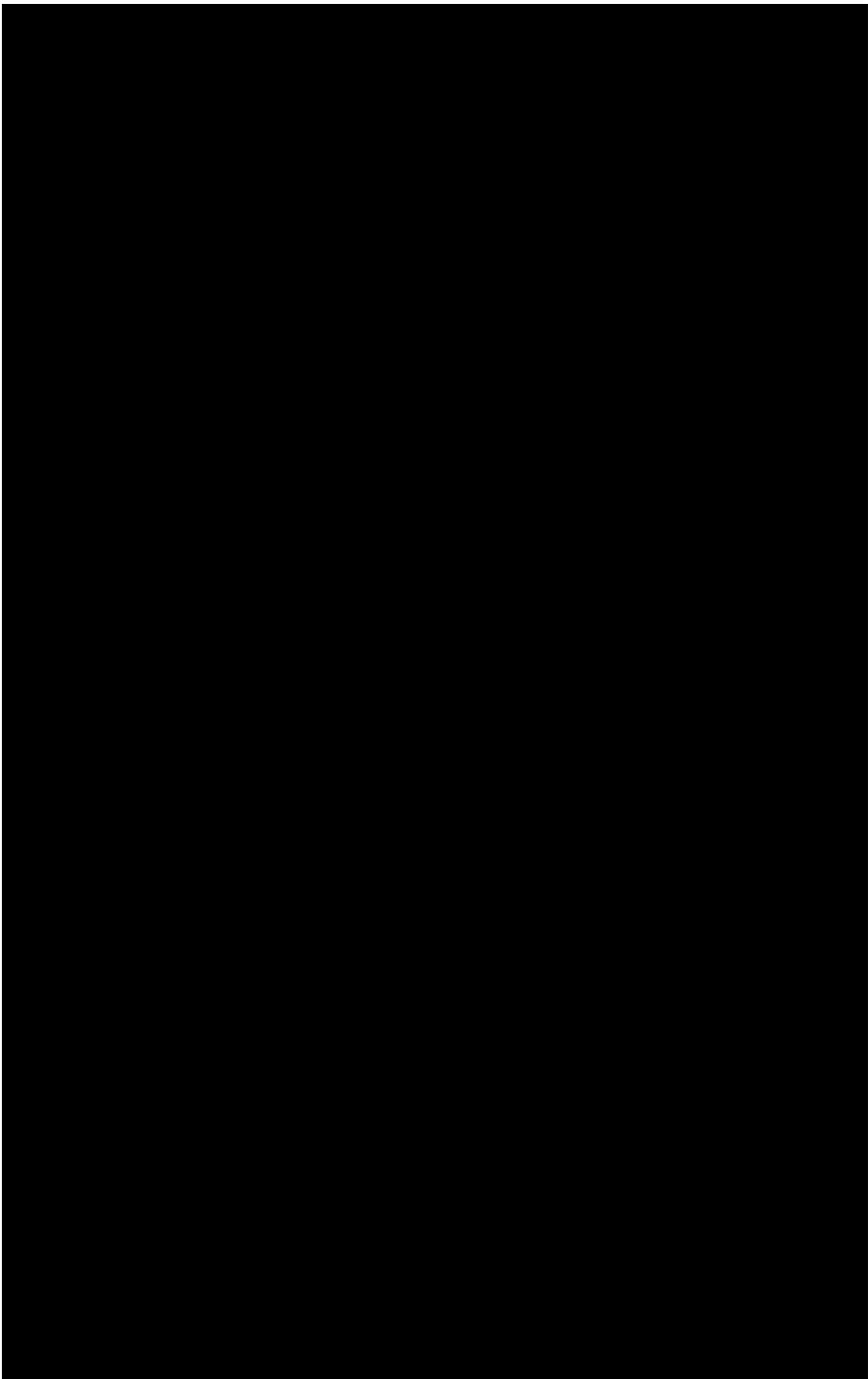


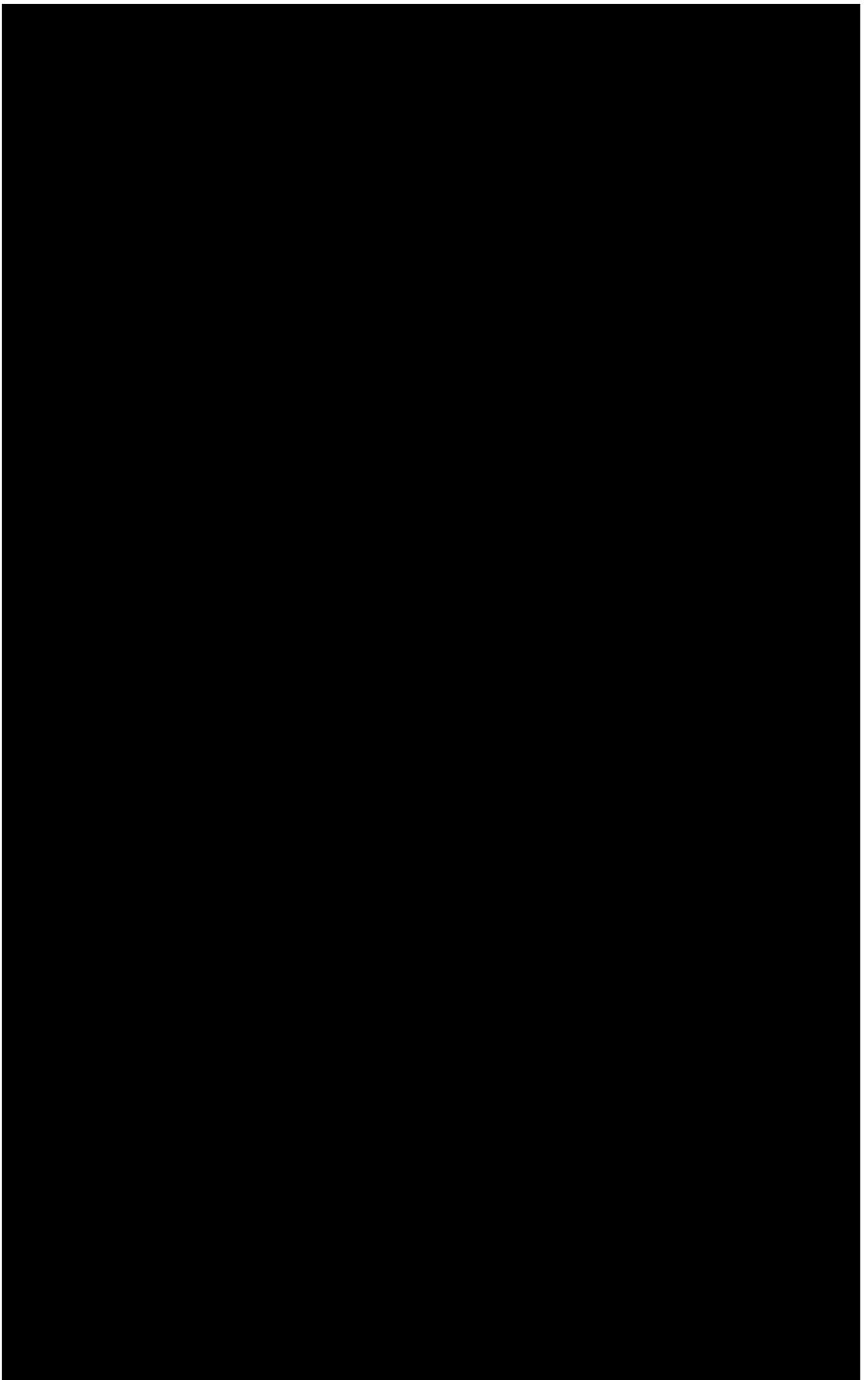


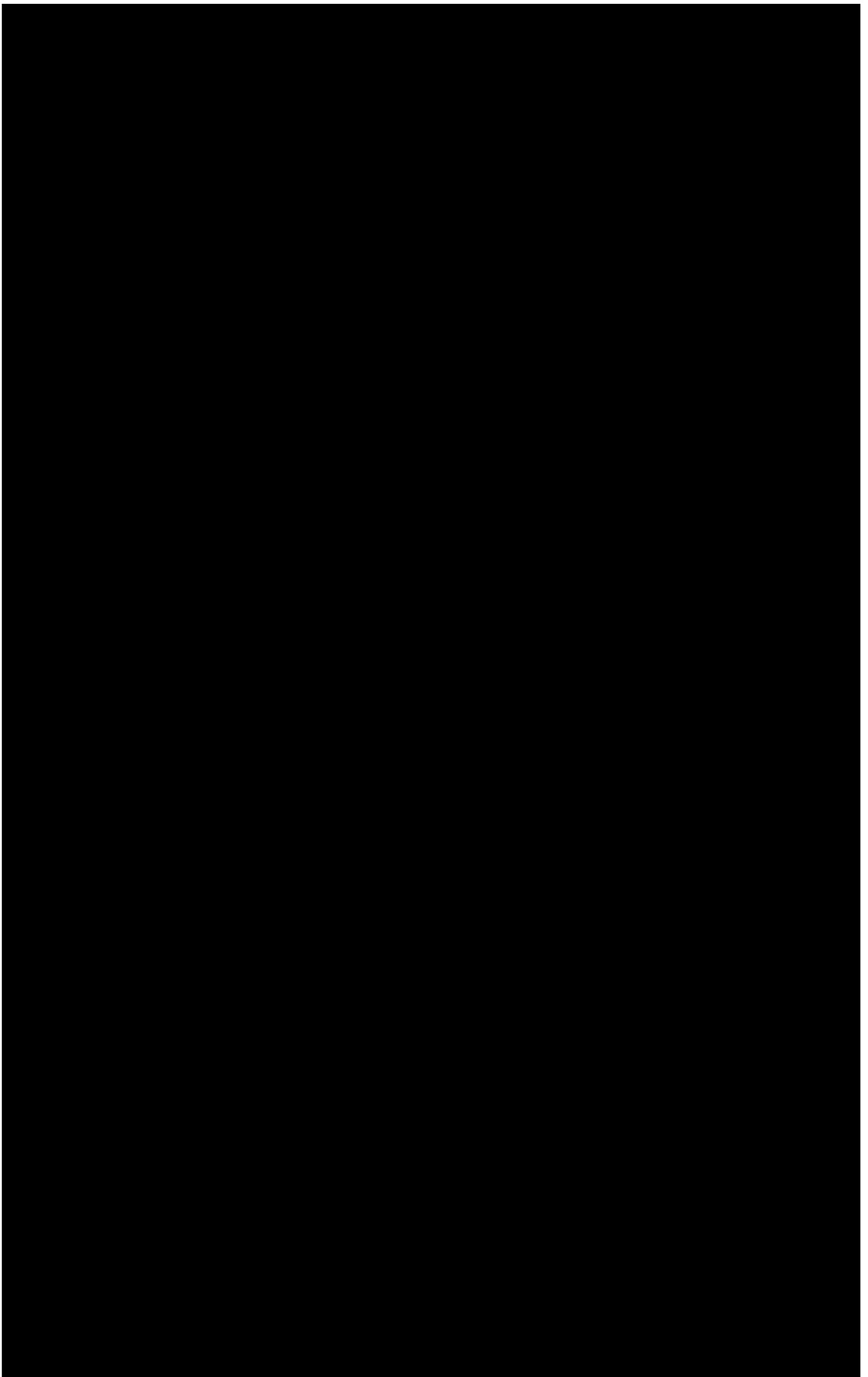


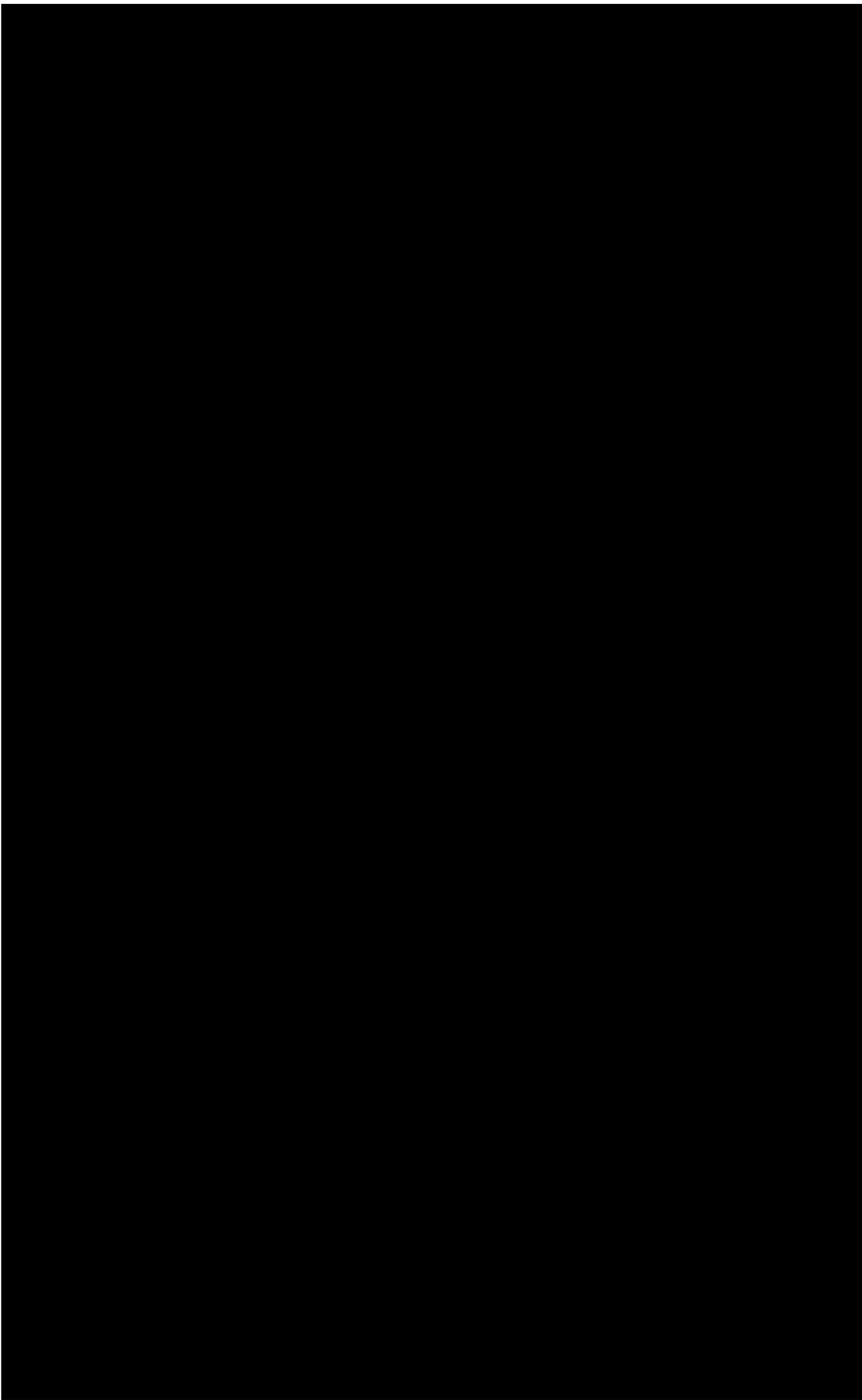


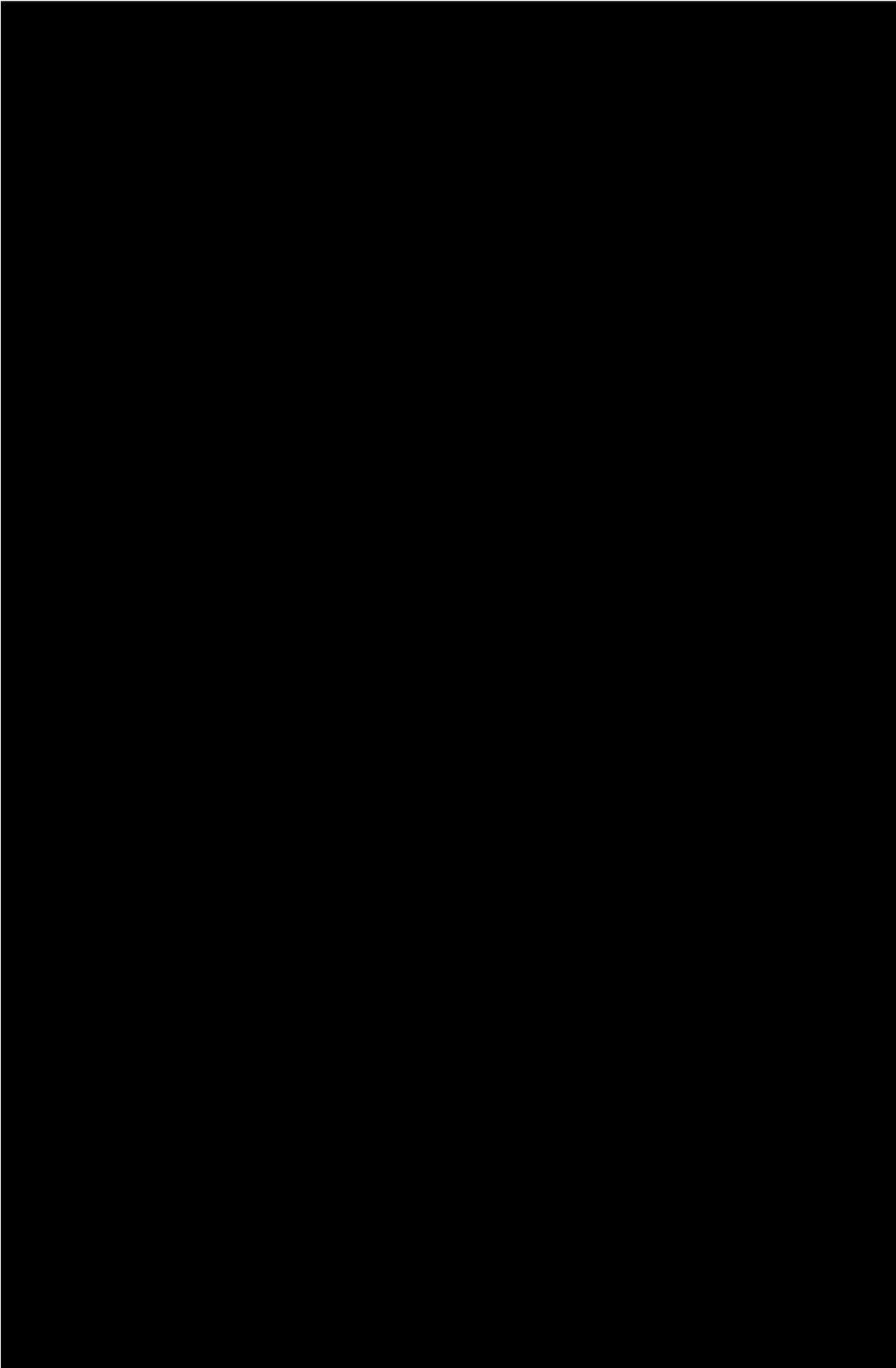


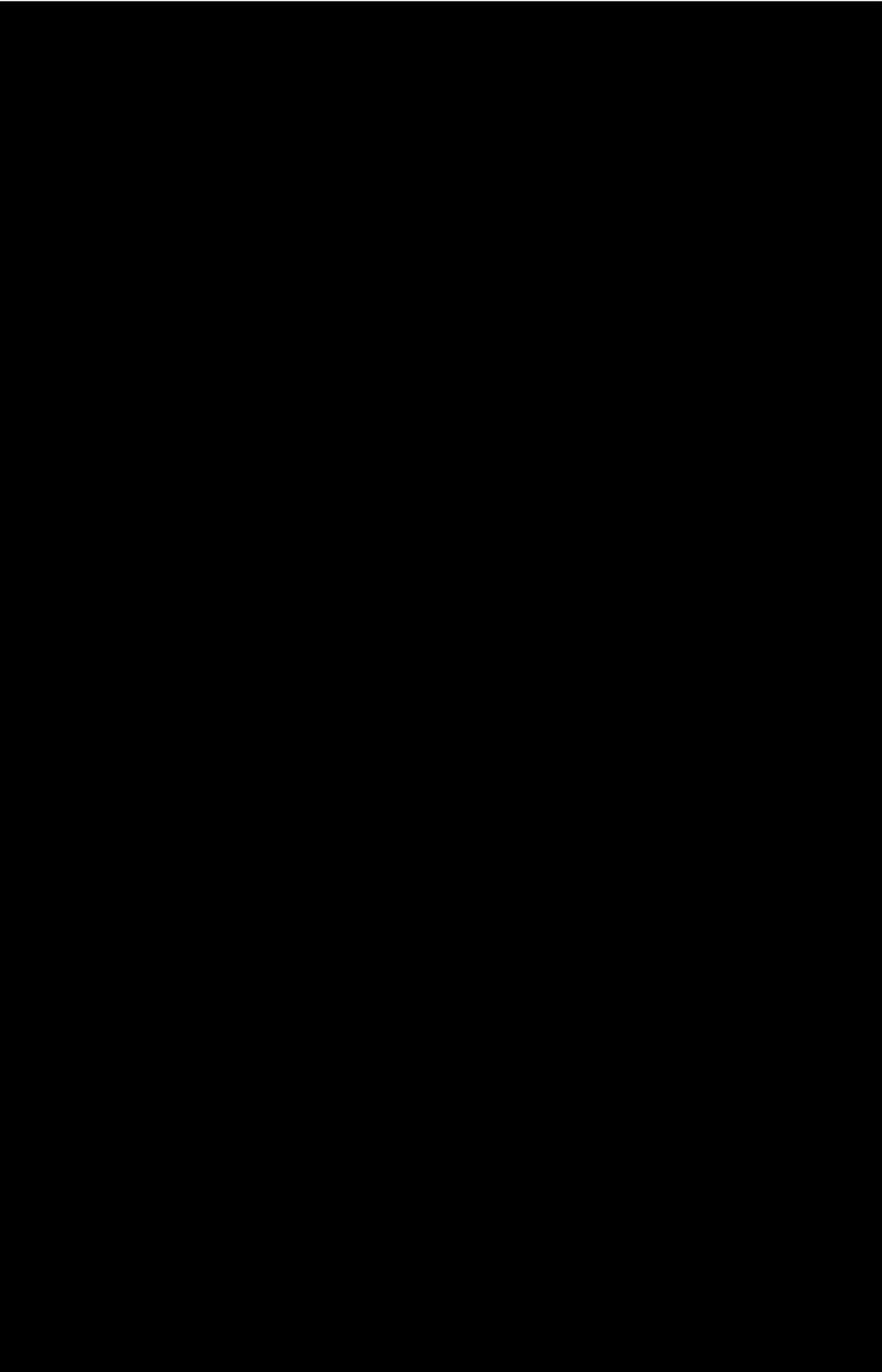


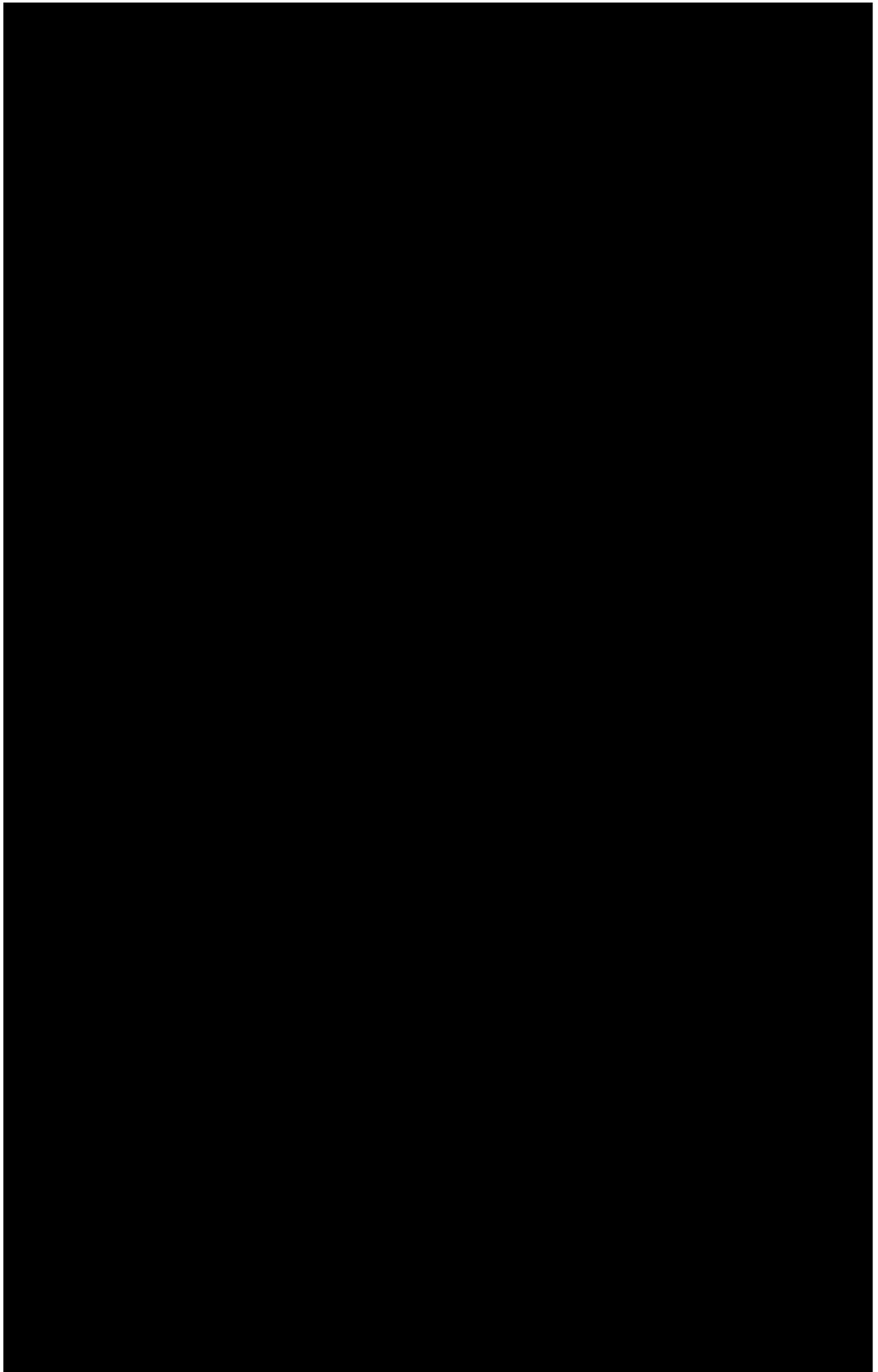


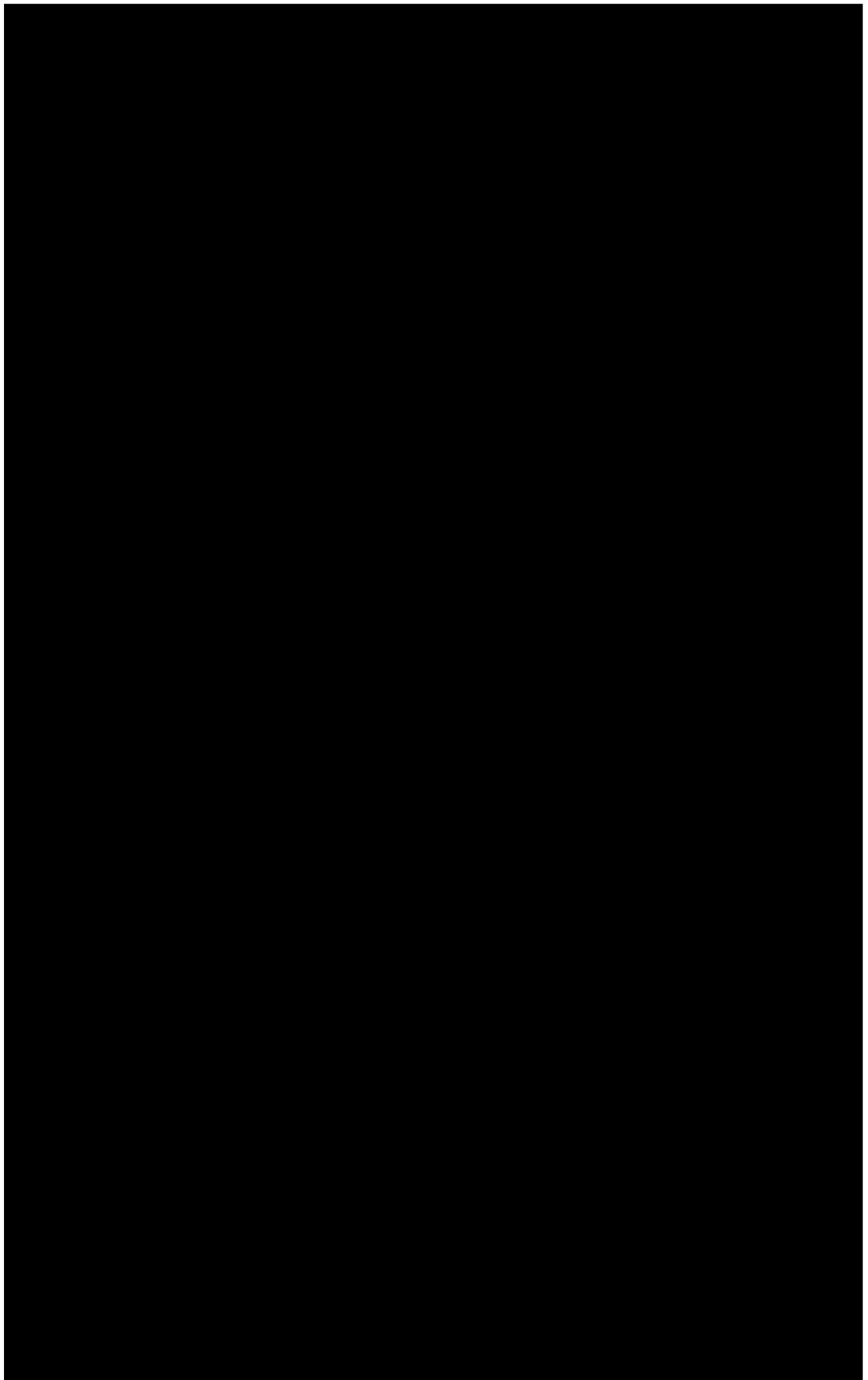












UEFA EURO 2020 FAN ZONE
TRAFALGAR SQUARE

2 MARCH 2021

NOISE MANAGEMENT PLAN
VC-103453-EN-NMP-01
R01

MARCH 2021



2 MARCH 2021

DOCUMENT CONTROL

DOCUMENT TITLE	NOISE MANAGEMENT PLAN	REVISION	R01
DOCUMENT NUMBER	VC-103453-EN-NMP-01	ISSUE DATE	FEBRUARY 2021
PROJECT NUMBER	103453	AUTHOR	D BUTTERFIELD
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ISSUED TO	CLIENT	PASSED	DB

REVISION HISTORY

REVISION	NOTES	DATE ISSUED
R01	ISSUED WITH CLIENT COMMENTS	2 ND MARCH 2021

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1. INTRODUCTION

- 1.1. Vanguardia Ltd. has been commissioned by Jack Morton Worldwide to provide a Noise Management Plan to assist in the management of sound at the proposed UEFA Euro Fanzone Event to be held in Trafalgar Square for a period of one month (11th June to 11th July 2021).
- 1.2. The purpose of this document is to describe the sound management scheme that will be put in place to manage the music noise levels at noise sensitive properties in line with the objectives of the Premises Licence. The practical measures that should be adopted to achieve compliance with noise conditions are described in Section 3.
- 1.3. It is intended that this is considered a 'live' working document which may evolve further with ongoing liaison between the event producer and Westminster City Council.
- 1.4. Proposed site plans are shown in Appendix B.
- 1.5. The technical terms used in this document are set out in Appendix A.

CONSULTANT'S EXPERIENCE

- 1.6. Vanguardia Ltd is an independent acoustic consultancy specialising in the field of sound, noise and acoustics related to entertainment venues. The team of consultants have many years' experience dealing with some of the largest and most innovative sound and acoustic projects in the UK, including Wembley Stadium, the Millennium Dome, The Millennium Stadium, Wembley Arena and Earls Court.
- 1.7. The consultants have successfully provided sound management advice, including noise control, at over 1000 concerts during the past 25 years. These concerts have ranged from relatively small-scale events at green field sites to major events staged at national stadia providing entertainment for tens of thousands of people.
- 1.8. The company director also sat on the UK Noise Council Working Party which prepared the Code of Practice on Environmental Noise Control at Concerts (1995). They have also managed Government research projects related to sound and noise aspects of the entertainment business.
- 1.9. As well as the provision of sound and acoustic design/management for entertainment venues, the company deals with the whole range of acoustic, noise and vibration issues and our staff have presented expert testimony at planning and licensing hearings, magistrates and high courts, Judicial Reviews and House of Commons and House of Lords Select Committees.

2. LICENCE CONDITIONS

- 2.1. The relevant premises licence conditions, relating to noise levels at noise sensitive locations are reproduced below:

NOISE

1. *A minimum of 28 days prior to the event a Noise Management Plan to promote the prevention of public nuisance shall be provided to Westminster City Council's Environmental Health Consultation Team for approval. The Noise Management Plan shall state the maximum permitted music noise level applicable at the nearest noise sensitive premises. Once approved in writing it shall be implemented by the Premises Licence Holder.*
2. *For licensable events when the stage is facing north the Music Noise Level shall not exceed 79 dB L_{Aeq} (5 minutes) one metre from the nearest affected façade.*
3. *The Licensee will take all reasonable steps to ensure that amplified music will not cause a nuisance.*
4. *Residential properties and the relevant amenity group(s) in the immediate vicinity of the Square will be contacted as soon as reasonably practicable (and in any event no later than 28 days) prior to the Event advising them of the times of the Event and any sound check or rehearsal times and giving them a telephone number to contact in the event that they have any complaints.*
5. *Rehearsals shall be limited from 09:00 hours to 18:00 hours.*
6. *There shall be no publicity of rehearsals.*
7. *There shall be no noise audible at the nearest noise sensitive premises from any construction or similar works in association with the set up and dismantling of the site, outside the hours of:
08:00 - 18:00 Monday - Saturday / 08:00 - 13:00 Sunday*
8. *Any generators, refrigerators or other machinery running overnight will be silenced, screened or sited so as not to be audible outside the boundary of the site.*
9. *Electrical generators, where used, must be:*
 - *Suitably located clear of buildings, marquees and structures, and free from flammable materials;*
 - *Enclosed to prevent unauthorised access;*
 - *Able to provide power for the duration of the event;*
 - *Backed up electrical generators are to be provided to power essential communications, lighting and safety systems in the event of primary generator failure.*

3 . N O I S E M A N A G E M E N T P L A N

PRE-EVENT INFORMATION

- 3.1. Vanguardia will set up a direct means of communications with all parties. The event producer will provide Vanguardia staff with site radios.
- 3.2. A dedicated radio channel will be provided for noise management.
- 3.3. A letter will be circulated as appropriate to neighbouring properties prior to the event, informing them of the details of the event including details of the build and break, sound checks and start and finish times.
- 3.4. A telephone complaints line will be made available for the duration of the event. Should any noise complaints be received the complaint will be investigated. If amplified noise levels are above those specified in the licence conditions, immediate action will be taken to have the levels reduced at the noise source. A complaints log will be maintained throughout the event detailing addresses of complaints, times and actions.
- 3.5. The management communication protocol will be reviewed to ensure effective and responsive communication channels are established and maintained between all relevant parties throughout the duration of the event.
- 3.6. Vanguardia will undertake sound tests prior to the event to determine a correlation between onsite and offsite sound levels. Based on this correlation, onsite guidance levels will be determined and agreed with the Council's representative. The correlation will be checked at regular intervals throughout the event.
- 3.7. A permanent noise monitor will be provided at the mixer desk position or correlated with a suitable location in the audience area.
- 3.8. All noise meters will comply with the required standards and be appropriately calibrated.
- 3.9. The producer will advise the environmental health department of the likely times of rehearsals and sound checks, although exact times are unlikely to be known until very near the production set up. The producer will also agree timings for production set up.
- 3.10. Vanguardia will liaise with the Council and comply with their complaints procedure.
- 3.11. The event producer and Vanguardia will comply with any reasonable instructions given by the licensing authority.

4. PREDICTED NOISE LEVELS

- 4.1. Detailed noise predictions have been carried out by Vanguardia in terms of L_{Aeq} so that the overall 'A' weighted broadband sound levels can be assessed against the limits set in section 2.
- 4.2. The noise predictions have been carried out using industry standard software (IMMI) which has been modified to take account of the type of sound system to be used. Specific noise levels have been predicted for a range of locations around the site.
- 4.3. The predictions are based on the latest site plan shown in Appendix B and the modelling locations are shown below in Figure 1.

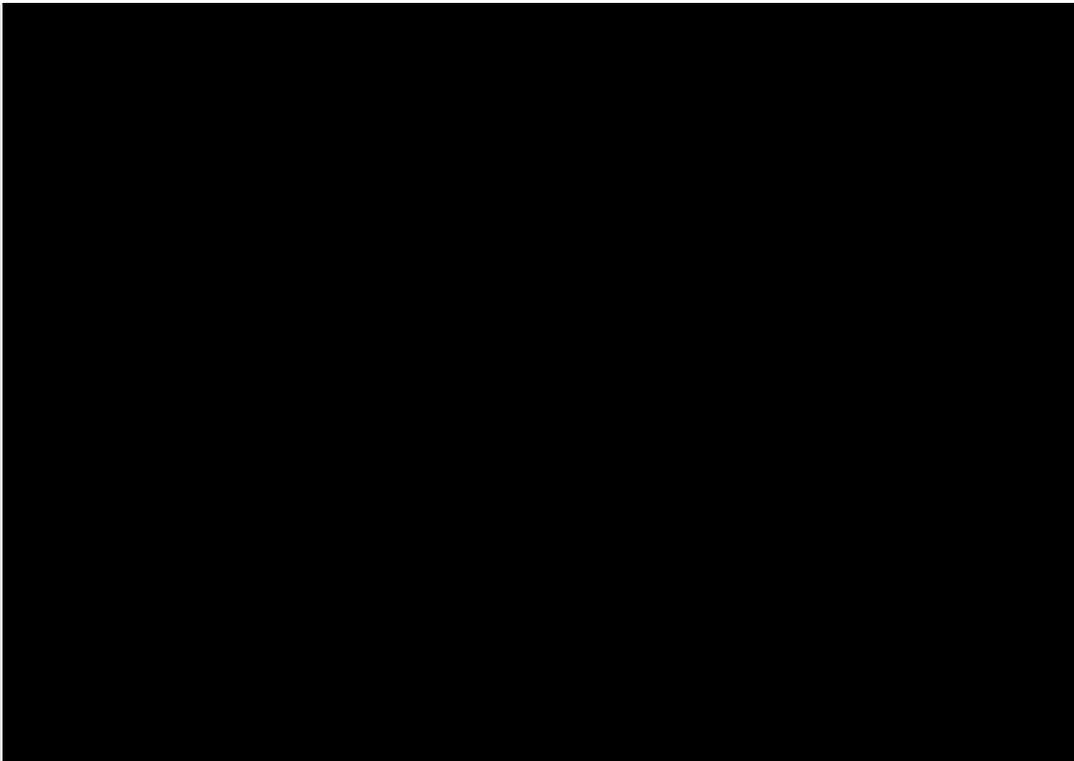


Figure 1 Modelling prediction locations.

- 4.4. Two scenarios have been modelled in accordance with the PA information provided by the event producer. These are 'Normal Matchday' which will be the majority of events and 'Semi-Final/Final Matchday'. The results of the modelling are shown below in Table 1.
- 4.5. Noise levels have been predicted based on an assumed amplified sound level at the Reference Position of 87 dB $L_{Aeq,T}$.

Table 1 Results of Immi Modelling

Location	Normal Matchday (dBA)	Finals/Semi Finals (dBA)
Reference Position (indicative crowd location 25 m from PA System)	87	87
Canada House	78	79
National Gallery	75	75
St Martin's	75	75
World Studios	68	78
Museum of Happiness	65	77

4.6. The predictions assume a temperature of 20 °C and 75 % relative humidity and use the propagation methodology of ISO 9613, which accounts for:

- Source sound power
- Source directivity
- Source height.
- Receptor height
- Ground absorption
- Air absorption
- Effects of topography and barriers
- Acoustic reflections
- Meteorological conditions

4.7. The ISO 9613 method assumes conditions are favourable for the propagation of sound (i.e. all sites are downwind) giving a bias to a worst-case scenario.

5. SOUND MANAGEMENT PROCEDURES

SOUND PROPAGATION AND PRE-EVENT TESTS

- 5.1. Before the first event the PA will be set up and EQ'd. Vanguardia will be present to take measurements on and offsite during this process.
- 5.2. On 12th June, sound checking will be taking place and Vanguardia will undertake sound propagation tests to correlate the noise levels at the mixing desk with those observed at the most sensitive sound control positions. The results of these tests will be used to 'fine tune' the sound system in order to maximise the containment of music and set an appropriate guidance sound limit at the mixer position. Sound propagation test times will be agreed with the local authority.
- 5.3. The local authority environmental health officers will be provided access to the results of the sound propagation tests on request.

SOUND MANAGEMENT WITHIN THE VENUE

- 5.4. The music sound levels at the mixing desk position will be continually monitored in terms of 5-minute and 1-minute L_{Aeq} values. The noise limit is set in 5-minute intervals, but the 1-minute values provide the immediate information to check that the noise limits are being met. The sound engineers should be kept informed of the offsite noise levels and immediate instructions will be issued by the organiser if it appears that the limit may be exceeded at any point.
- 5.5. As part of the managerial process, the sound engineer will be informed prior to arriving at the mixer of the need to adhere to the sound limits and instructions issued to them in relation to sound management.

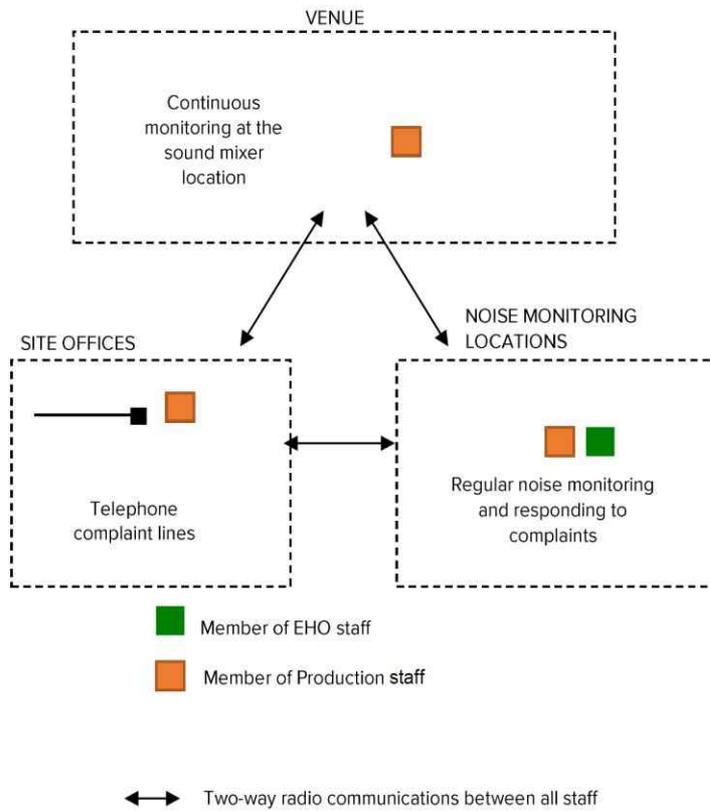
SOUND MONITORING OUTSIDE THE VENUE

- 5.6. It is proposed that noise levels will be regularly monitored at the offsite locations and in response to any complaints received. This monitoring will be carried out by appointed members of production staff trained in the use of a sound level meter.
- 5.7. The noise monitoring equipment will be time synchronised to the monitoring equipment within the venue and will measure the 5-minute and 1-minute L_{Aeq} values.
- 5.8. Action necessary to meet the licence conditions will be transmitted by radio through to the team at the mixer position and immediate instructions should be issued to the sound engineers to resolve any potential problems.

- 5.9. Vanguardia will work closely with the PA supplier in order to deliver an event which is broadcast at a level which is acceptable to the audience whilst minimising the impact on nearby noise sensitive properties.

TELEPHONE COMPLAINTS LINE

- 5.10. A telephone complaints line will be confirmed.
- 5.11. A schematic of the management communication protocol is provided below.



2 MARCH 2021

APPENDIX A

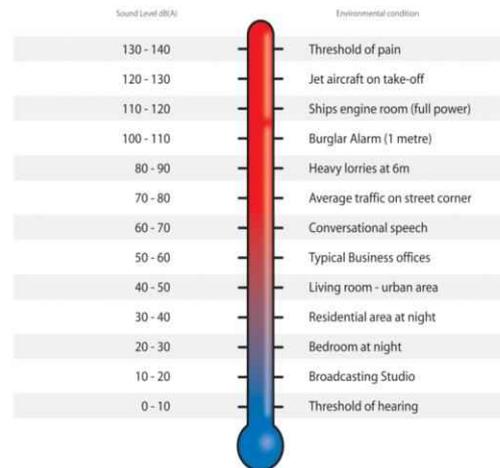
GLOSSARY OF TERMS

Noise is defined as unwanted sound. The range of audible sound is from 0dB to 140dB, which is taken to be the threshold of pain. The sound pressure detected by the human ear covers an extremely wide range. The decibel (dB) is used to condense this range into a manageable scale by taking the logarithm of the ratio of the sound pressure and a reference sound pressure.

The frequency response of the ear is usually taken to be about 18Hz (number of oscillations per second) to 18,000Hz. The ear does not respond equally to different frequencies at the same level. It is more sensitive in the mid-frequency range than at the lower and higher frequencies, and because of this, the low and high frequency component of a sound are reduced in importance by applying a weighting (filtering) circuit to the noise measuring instrument. The weighting which is most used and which correlates best with the subjective response to noise is the dB(A) weighting. This is an internationally accepted standard for noise measurements.

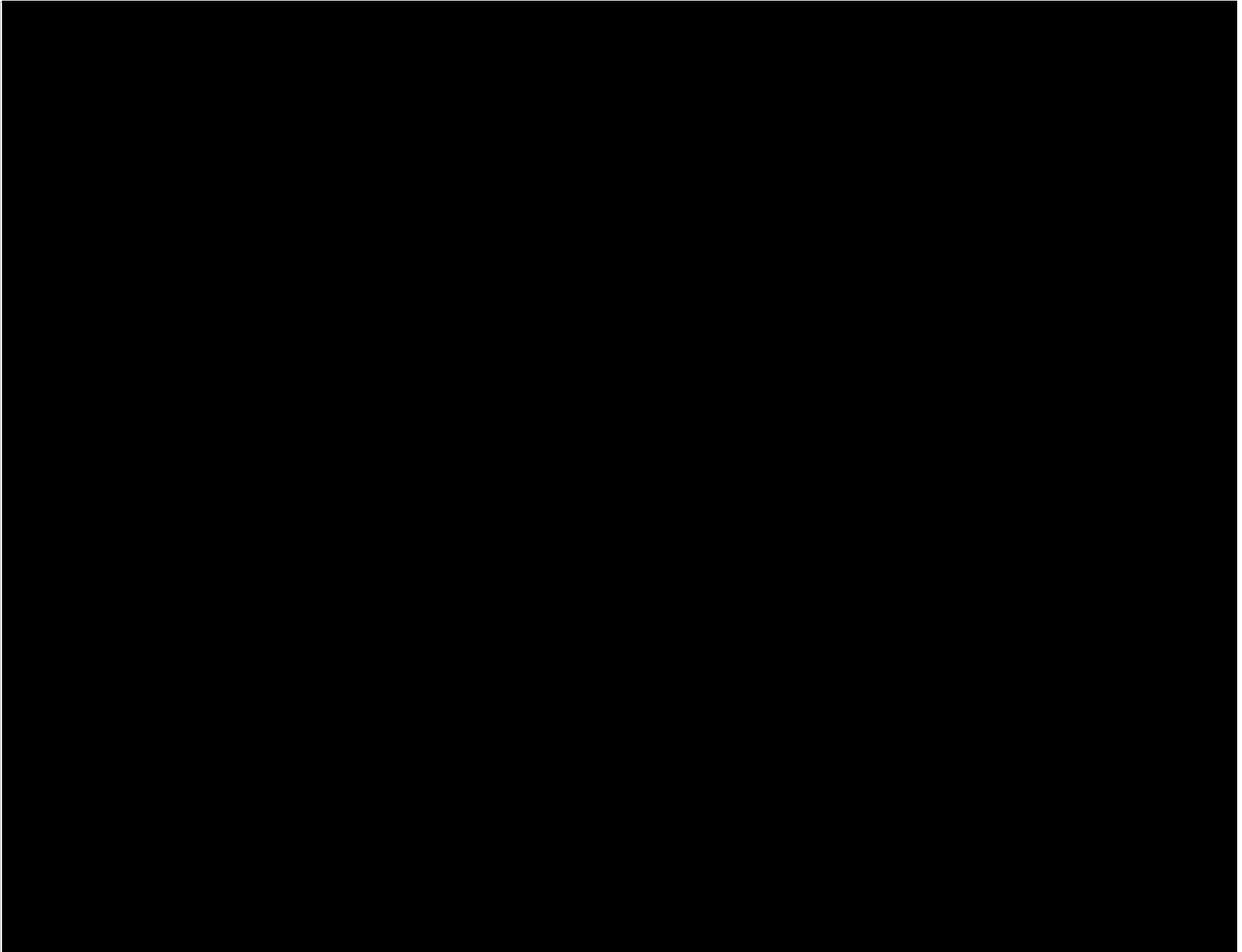
The ear can just distinguish a difference in loudness between two noise sources when there is a 3 dB(A) difference between them. Also when two sound sources of the same noise level are combined the resultant level is 3 dB(A) higher than the single source. When two sounds differ by 10 dB(A) one is said to be twice as loud as the other.

The subjective response to a noise is dependent not only upon the sound pressure level and its frequency, but also its intermittency. Various indices have been developed to try and correlate annoyances with the noise level and its fluctuations. The parameter used for this measure is Equivalent Continuous Sound Pressure Level (L_{Aeq}). The A-weighted sound pressure level of a steady sound that has, over a given period, the same energy as the fluctuating sound under investigation. It is in effect the energy average level over the specified measurement period (T) and is the most widely used indicator for environmental noise. A few examples of noise of various levels are given right:

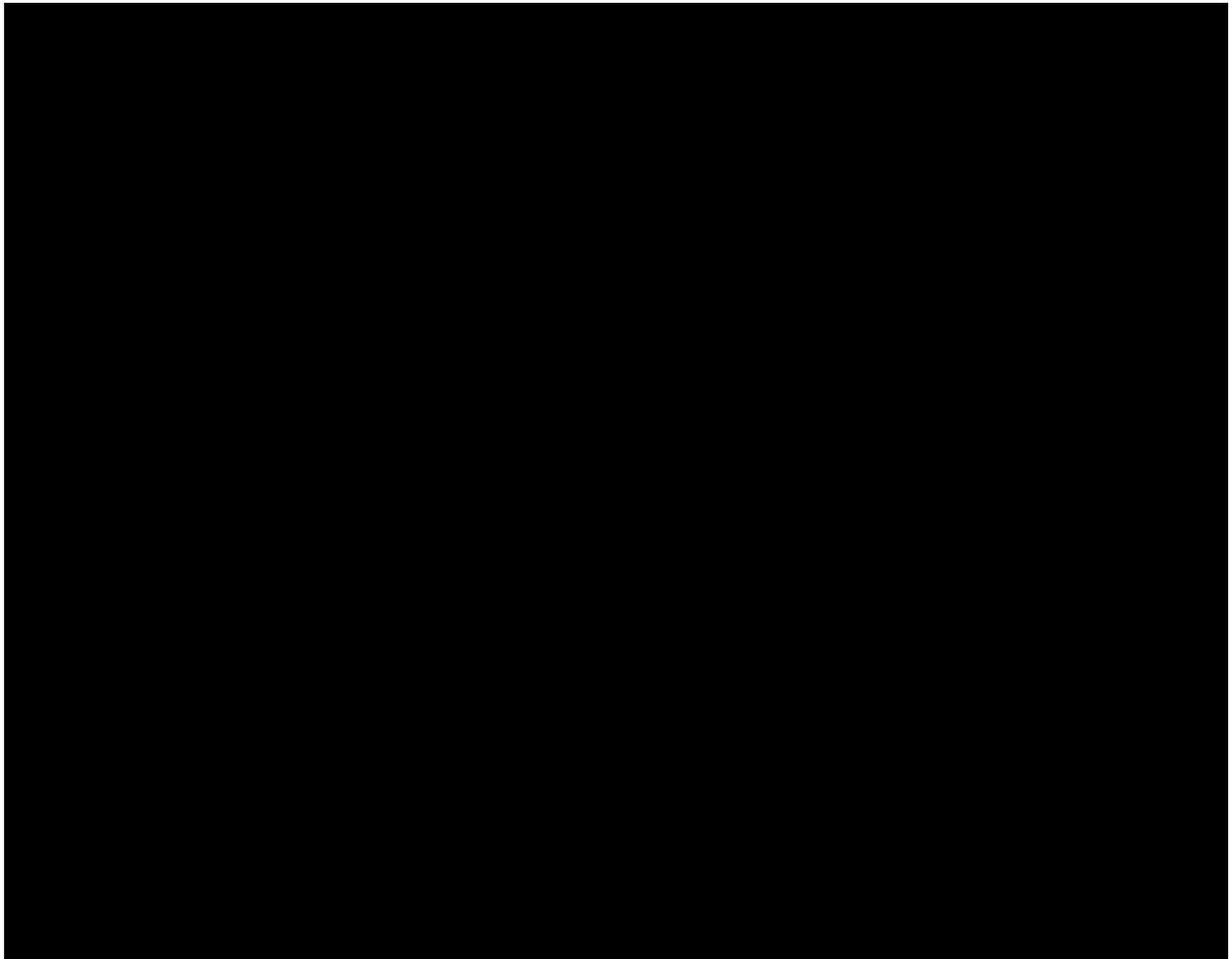


APPENDIX B

Site Plan (Group Stage Matches)



Site Plan (Finals)





VANGUARDIA LIMITED

LONDON OFFICE

The Ministry
79-81 Borough Road
London SE1 1DN

MANCHESTER OFFICE

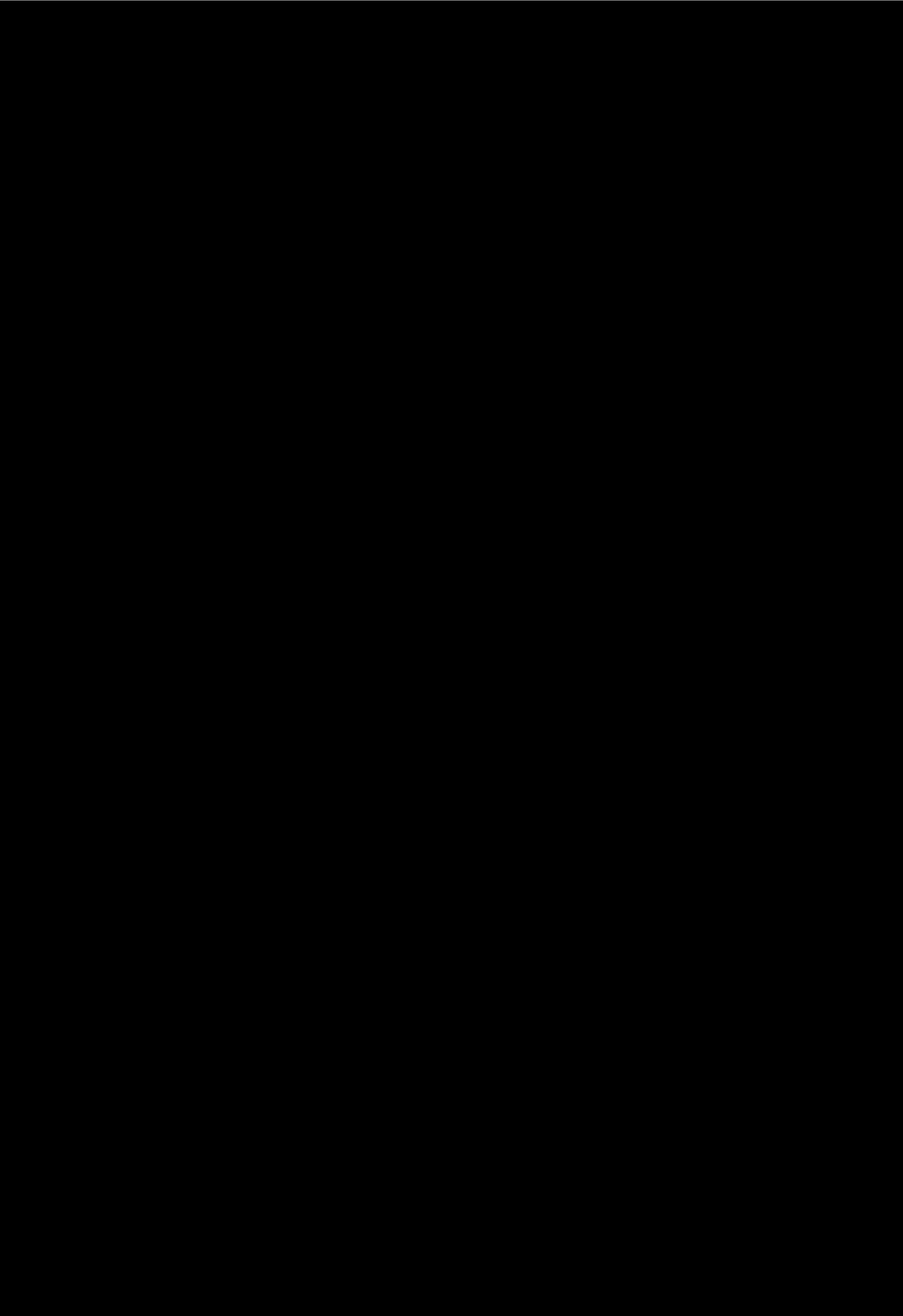
Jactin House
24 Hood Street
Manchester M4 6WX

HEAD OFFICE

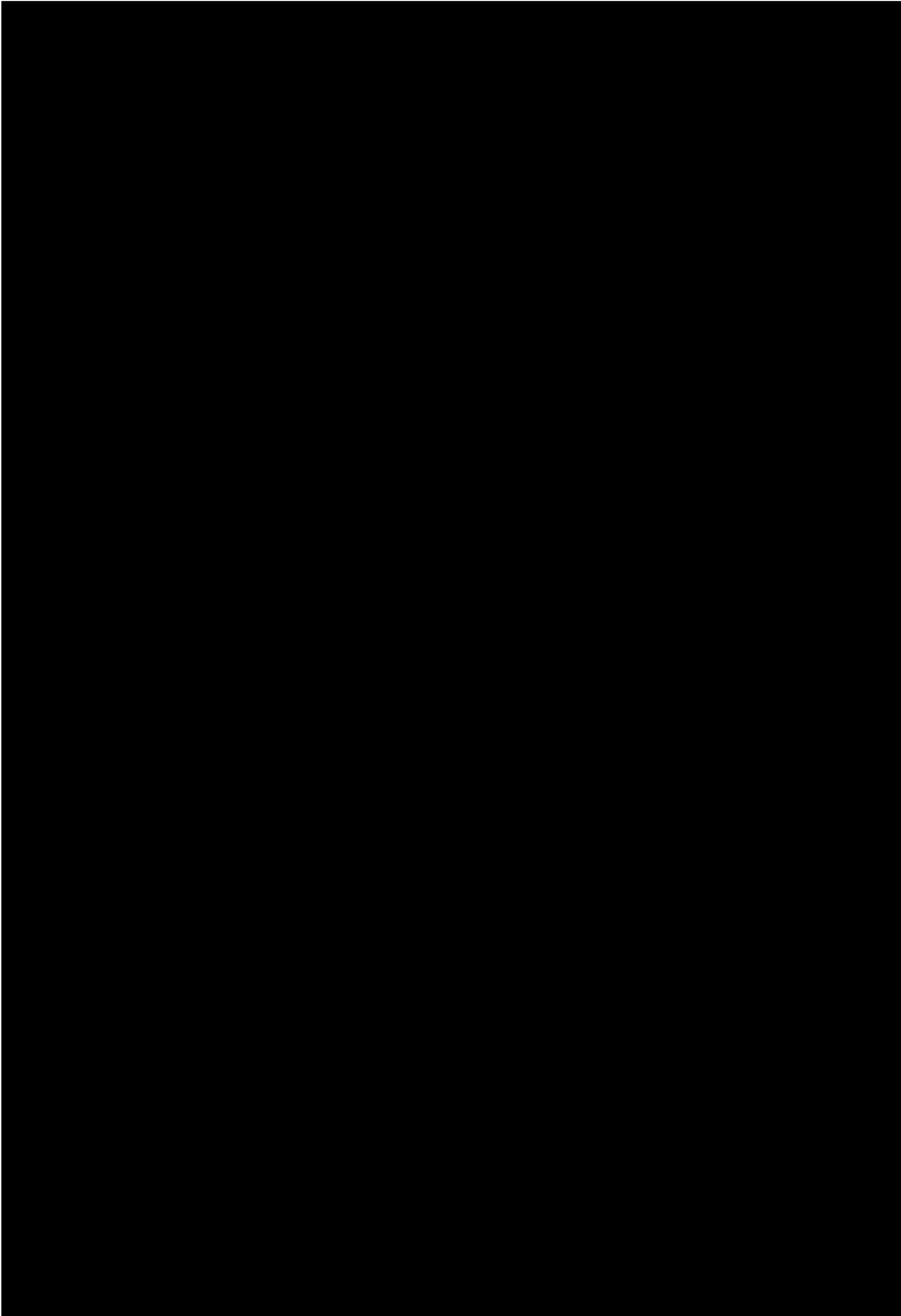
21 Station Road West, Oxted
Surrey RH8 9EE

Tel +44 (0) 1883 718690

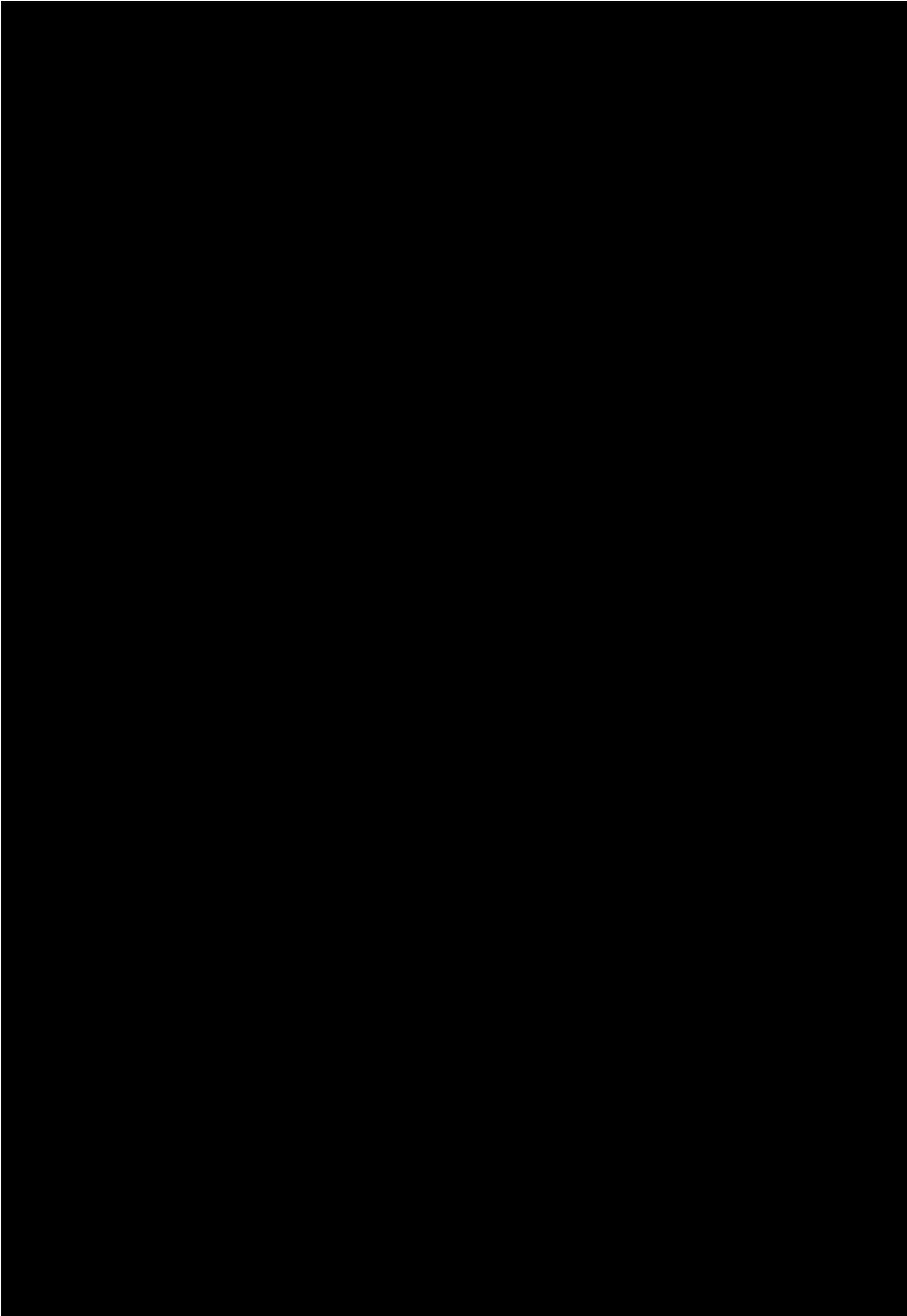
office@vanguardia.co.uk
vanguardia.co.uk



Current proposals for match screenings post 21st June. This excludes matches featuring England, if they progress, and the Final (Confidential)



Current proposals for match screenings featuring England if they progress to the Quarter-final and Semi-final and the Final (irrespective of whether England qualify for Final or not) (Confidential)



Correspondence with the Objectors

From: [Jackaman, Kevin: WCC](#)
To: [REDACTED]
Subject: RE: Application ref: 21/01035/LIPN- Objection
Date: 15 April 2021 13:24:00

Dear [REDACTED]

The applicant has requested that the following response be emailed to you.

Kind regards

Kevin.

Dear [REDACTED]

Thank you for your email of 11 April 2021 which has been passed to me by Mr Jackaman from Westminster City Council Licensing Team.

I am sorry that we have not been able to discuss your concerns either at our public consultation or by virtual meeting. However, as requested, I am writing to clarify how your concerns are being addressed.

There has been extensive planning for this event which began in August 2020. This planning is carried out on a multi-agency basis in which we present plans to the relevant authorities for their scrutiny and approval which include for example, plans to address alcohol management, CCTV, crowd management, access and egress management, noise management, security roles and deployment, crime reduction and litter and waste management.

This is how we ensure the licensing objectives are promoted and is a proven process for the organisation and delivery of events. This planning process continues with the relevant authorities until a final Event Management Plan is approved 28 days before the first event day.

If the Premises Licence is granted, it will be subject to a large number of Conditions (currently we are proposing 102 Conditions) to ensure that the events are properly organised and delivered.

In your email, you mention a number of specific concerns which I will now address:

- You refer to antisocial behaviour and alcohol/drug abuse which has taken place during lockdown.
 - a. As part of our planning, these issues have been considered with the Police and other Relevant Authorities and specific plans are being put in place to mitigate the impact of the events upon the local community. For example, in addition to the resources that were available to address the issues that you experienced during lockdown, we will have a large number of trained security employed by us on each event day and their deployment will be agreed with the Police within the Licensing, Operational and Safety Planning Group (LOSPG). This will include both onsite and offsite security deployments.
- You also express concerns about the scale and duration of the event. I will clarify the number of event days and the projected capacities which I hope will allay your

concerns.

- a. 1. There are to be a maximum of 9 days of screening of football matches. The capacity for the first 2 days of screenings will be around 800 persons per day, entrance is by ticket only.
 2. For the later screenings, the maximum audience capacity will not exceed 10,700 persons and entrance will be by ticket only.
 3. In addition to the 9 days of match screenings, we are proposing to hold 4 activation days with the attendance capped at 5,000 persons per day.
 4. All of the capacities are subject to compliance with the COVID-19 guidance/regulations which may be in place at the time.
- You also make a number of specific suggestions:
 1. Public toilets to be installed near Charing Cross Station entrances/exits.
 - a. We will ensure that an adequate number of toilets will be provided on site at all events. This should remove the need for temporary offsite toilets. However, we will take your suggestion to the next LOSPG meeting for consideration.
 2. Extra security dedicated to [REDACTED] during the whole month long event.
 - a. We have a provision for offsite patrolling by security in our plans for match screening days which we consider to be a sufficient deterrent and reactive resource. However, we will take this suggestion to the next LOSPG meeting for consideration.
 3. Extra street cleaning.
 - a. A Litter and Waste Management Plan is currently being prepared by the organisers, GLA Facilities Team and its street cleaning/waste management company, Veolia. Your suggestion will be fed into this process for consideration.
 - 4, 5 & 6.
 - a. The suggestions for funding do not fall within the remit of the licensing process and therefore it is inappropriate to consider these matters in this application.

I hope our clarifications above, together with our earlier response and the documentation submitted with the application, address your concerns but if you wish to discuss our application further, we will be happy to do so with you.

Kind regards

Rob Madeley - Project Manager, Jack Morton Worldwide
On behalf of the Greater London Authority

Kevin Jackaman

Senior Licensing Officer
Licensing Team
Public Protection & Licensing Department
Westminster City Council
15th Floor
64 Victoria Street
London SW1E 6QP
Direct Line: 07816217005
Call Centre (for general queries): 0207 641 6500
Email: kjackaman@westminster.gov.uk
Web: www.westminster.gov.uk



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From: [REDACTED]
Sent: 11 April 2021 14:16
To: Jackaman, Kevin: WCC <kjackaman@westminster.gov.uk>; Richard Brown <licensing@westminstercab.org.uk>
Cc: [REDACTED]
Subject: Re: Application ref: 21/01035/LIPN- Objection

Dear Mr Jackaman,

Unfortunately, due to preexisting work commitments I am unable to take part in a virtual meeting prior to the hearing.

I would appreciate it if you please ask the applicant to put forward any additional measures that will address our concerns and present them to us in writing.

We still think that it is premature and inconsiderate of the council to be even considering such a large event, so soon, given that we have been experiencing so many issues with anti-social behaviour and alcohol/drug abuse during the lockdown, and dread the day when larger groups will be allowed to gather.

For all of the previously detailed reasons, we hope that this event, on such a massive scale and for a whole month, will not be allowed to go ahead.

If, despite our grave concerns, the event is allowed to go proceed,

we would like the applicant to consider extra measures to be put in place to protect [REDACTED] from being overrun by crime and anti-social behaviour.

We suggest:

- 1 extra public toilets to be installed away from [REDACTED] near Charing Cross Station entrances/exits
- 2 extra security is put in place dedicated specifically to [REDACTED] during the whole duration of this month-long event,
- 3 extra cleaning is put in place, twice daily, with washing and disinfecting street/pavements.
- 4 funding for mirror and lighting to be installed to prevent public urination on the corner of Whitehall and [REDACTED]
- 5 funding for a metal gate to be installed to prevent entry at night/protests
- 6 funding to green [REDACTED] and add more planting.

I would like to participate in the hearing on the 22nd of April, but would like Richard Brown from CAB (cced in this email) to represent us, the residents.

Many thanks in advance

[REDACTED]

On Thu, 8 Apr 2021 at 12:50, Jackaman, Kevin: WCC <kjackaman@westminster.gov.uk> wrote:

Dear [REDACTED]

Further to the above application, your comments have been forwarded to the applicant's representative and they would very much like to meet with you (virtually) to discuss your concerns.

I would be grateful if you could confirm that you would be happy to meet with the applicant. If you are happy to take part in a virtual meeting, please advise on your availability for early next week and I will make the arrangements.

I look forward to hearing from you.

Kind regards

Kevin Jackaman
Senior Licensing Officer
Licensing Team
Public Protection & Licensing Department
Westminster City Council
15th Floor
64 Victoria Street
London SW1E 6QP
Direct Line: 07816217005
Call Centre (for general queries): 0207 641 6500
Email: kjackaman@westminster.gov.uk
Web: www.westminster.gov.uk

From: [Jackaman, Kevin: WCC](#)
To: [REDACTED]
Subject: Application ref: 21/01035/LIPN- Objection
Date: 15 April 2021 13:27:00

Dear [REDACTED]

The applicant has requested that the following response be emailed to you.

Kind regards

Kevin.

Dear [REDACTED]

Thank you for your email of 11 March 2021 which has been passed to me by Mr Jackaman from Westminster City Council Licensing Team.

I am sorry that we have not been able to discuss your concerns either at our public consultation or by virtual meeting. However, as requested, I am writing to clarify how your concerns are being addressed.

There has been extensive planning for this Event which began in August 2020. This planning is carried out on a multi-agency basis in which we present plans to the relevant authorities for their scrutiny and approval which include for example, plans to address alcohol management, CCTV, crowd management, access and egress management, noise management, security roles and deployment, crime reduction, the protection of children and vulnerable adults, and litter and waste management.

This is how we ensure the licensing objectives are promoted and is a proven process for the organisation and delivery of events. This planning process continues with the relevant authorities until a final Event Management Plan is approved 28 days before the first event day.

If the Premises Licence is granted, it will be subject to a large number of Conditions (currently we are proposing 102 Conditions) to ensure that the events are properly organised and delivered.

In your email, you mention a number of specific concerns which I will now address:

- You refer to antisocial behaviour.
 - a. As part of our planning, these issues have been considered with the Police and other relevant authorities and specific plans are being put in place to mitigate the impact of the events upon the local community. For example, in addition to the resources that were available to address the issues that you experienced during lockdown, we will have a large number of trained security employed by us on each event day and their deployment will be agreed with the Police within the Licensing, Operational and Safety Planning Group (LOSPG). This will include both onsite and offsite security deployments.

- You express concerns about the maximum capacity of the event and the duration. I will clarify the number of event days and the projected capacities which I hope will allay your concerns.
 - a. 1. There are to be a maximum of 9 days of screening of football matches. The capacity for the first 2 days of screenings will be around 800 persons per day, entrance is by ticket only.

 - 2. For the later screenings, the maximum audience capacity will not exceed 10,700 persons and entrance will be by ticket only.

3. In addition to the 9 days of match screenings, we are proposing to hold 4 activation days with the attendance capped at 5,000 persons per day.

4. All of the capacities are subject to compliance with the COVID-19 Guidance/Regulations which may be in place at the time.

- You also express concerns about litter.
 - a. A Litter and Waste Management Plan is currently being prepared by the organisers, GLA Facilities Management and its street cleaning/waste management company, Veolia.

I hope our clarifications above, alongside the documentation submitted with the application, address your concerns but if you wish to discuss our application further, we will be happy to do so with you.

Kind regards,

Rob Madeley - Project Manager, Jack Morton Worldwide

On behalf of the Greater London Authority

Kevin Jackaman
Senior Licensing Officer
Licensing Team
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Web: www.westminster.gov.uk



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Premises History**Appendix 3**

Application	Details of Application	Date Determined	Decision
19/10315/LIPN	Time limited premises licence until 9 January 2022. Permits licensable activities from November to January each year	03.10.2019	Granted under delegated authority
20/10863/PREAPM	Request for Pre application advice	17.12.2020	N/A

Temporary Event Notices	Date of Event	Activities/Hours	Decision
19/16024/LITENN	07.12.2019 – 08.12.2019	Regulated entertainment and late night refreshment– 17:00 to 06:30	Event permitted
19/16126/LITENP	07.12.2019 – 08.12.2019	Late night refreshment– 23:00 to 02:00	Event permitted

There is no appeal history

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or

less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 8(ii) For the purposes of the condition set out in paragraph 8(i) above -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -
- $$P = D + (D \times V)$$
- Where -
- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
9. All persons guarding premises against unauthorised access or occupation or against outbreaks of disorder or against damage (door supervisors) must be licensed by the Security Industry Authority.

10. Admission of children to the premises must be restricted in accordance with the film classification recommended by the British Board of Film Classification or recommended by this licensing authority as appropriate.

Conditions consistent with the operating schedule and agreed following consultation with the Metropolitan Police

11. Licensable activities shall be restricted to the period of the UEFA EURO 2020 Men's Tournament or such other period as the Licensing Authority may approve in its discretion. The licensable activities shall take place in conjunction with:-
 - i) a maximum of 9 days of screenings of matches;
 - ii) a maximum of 4 days for the activation site;
 - iii) a victory day parade
12. The Licensing, Operational and Safety Planning Group (LOSPG) shall be chaired by a representative of the City Council's City Promotions, Events and Filming Team.
13. Membership of the Licensing, Operational and Safety Planning Group (LOSPG) shall normally consist of invited representatives of the designated event organiser, the Metropolitan Police Service, Officers of the Council, the Environmental Health Consultation Team, London Ambulance Service, London Fire Brigade, Transport for London and any other appropriate and specialist advisor as required by the chairman of the LOSPG to achieve 'no objection' and to meet the licensing objectives of the Licensing Act.
14. The use of this licence shall be agreed through the Licensing, Operational and Safety Planning Group (LOSPG) process.
15. Licensable activities on match screening days shall be contained to Trafalgar Square, the North Terrace, Pall Mall East and Morley's Hill.
16. The activation days shall be contained to Trafalgar Square and the North Terrace only.
17. The Premises Licence Holder shall present the draft Event Management Plan to members of LOSPG at least 3 months before the first event day. The Event Management Plan shall include as a minimum:-
 - Covid-19 Statement (included in EMP);
 - Access Management Plan;
 - Adverse Weather Plan;
 - Alcohol Management Plan;
 - Cancellation Procedure;
 - CCTV Plan
 - Communications Plan;
 - Child & Vulnerable Adults Policy;
 - Crowd Management Plan (including Security and Stewarding Plan);
 - Egress Management Plan (included in EMP);
 - Emergency Evacuation procedures (included in EMP);
 - Event Control Statement of Intent;
 - Event Medical Plan;
 - Event Safety Plan including Risk Assessment;
 - Fire Safety Management Plan;
 - Ingress Management Plan (included in EMP);
 - Lighting Plan (included in EMP);
 - Noise Management Plan;
 - Public Liability Insurance;
 - Security and Crime Reduction Plan;

- Site Plans;
 - Sustainability Statement (included in EMP);
 - Terms and Conditions of Entry;
 - Trader Food Management Plan;
 - Transport Assessment (included in EMP);
 - Waste Management Plan (included in EMP).
18. Unless otherwise agreed, no later than 28 days prior to the first event day the Premises Licence holder must ensure the final Event Management Plan is presented to the members of the LOSPG for their comments.
 19. So far as is reasonably practicable the Premises Licence Holder shall ensure that the event is run in accordance with the Event Management Plan.
 20. The Premises Licence Holder shall comply with all reasonable requirements of Westminster City Council, Westminster Police Licensing Team, Westminster City Council's Environmental Health Consultation Team, Westminster City Council's City Promotions, Events and Filming Team, the London Fire Brigade and the Metropolitan Police Service.
 21. The licensable activity authorised by this licence and provided at the premises shall be ancillary to the main functions of a Fan Zone for the UEFA EURO 2020 Football Tournament and activities taking place on activation days and shall be run in compliance with the Event Management Plan agreed by the LOSPG.
 22. If required by LOSPG, the Premises Licence Holder shall arrange an event debrief after each event day at a time agreed with LOSPG.
 23. The Premises Licence Holder shall hold meetings with Westminster City Council and the Metropolitan Police Service to plan measures for the prevention of crime and disorder.
 24. The Premises Licence Holder shall carry out a crowd flow analysis to make an assessment of the likely impact of the events at the premises and the surrounding area of the access and egress to the event by customers.
 25. A suitable and sufficient crowd management plan will be provided within the Event Management Plan.
 26. The Premises Licence Holder shall produce a security stewarding plan which will detail the qualification, training and deployment of SIA security and stewards. The positioning of staff will be based on a risk assessment process.
 27. All security staff employed at the premises will be accredited by and registered with the Security Industry Authority.
 28. The security and stewarding plan will specify numbers of staff, their roles and emergency procedures.
 29. All security staff will be identifiable in uniform and will display their name badges by way of a reflective armband or lanyard.
 30. A register will be kept of all security staff working at the premises on each occasion that the premises are open. This register will contain the following information:-
 - day and time of entry;
 - time that the member of security staff starts and finishes work;
 - full name;
 - SIA registration number.

31. Security will screen customers on the entry points to the events and exercise the right to refuse entry to any unauthorised or disorderly persons.
32. External security teams will patrol the event perimeter and security response teams will operate in the immediate area around the site.
33. Event security will constantly monitor customers behaviour and will take appropriate action to assist with the prevent of crime and disorder within the site.
34. The Premises Licence Holder will work with the Metropolitan Police Service to develop and implement an appropriate policing plan for the events in conjunction with the EMP.
35. On match screenings days licensable activities in the event space shall only be provided to persons who are ticket holders for that event. There shall be no re-entry to the site.
36. On match screening days the advertised last entry time into the event for ticket holders shall be not less than 30 minutes before the kick-off time for England and Wembley fixtures.
37. On match screenings days the supply of alcohol from the bars shall begin no earlier than 3 hours before the start of the Wembley or England matches.
38. On match screening days the supply of alcohol from the bars shall cease no later than 15 minutes after the start of the second half of the Wembley or England matches. Where consecutive matches are screened the bars shall be permitted to supply alcohol from the kick-off of the subsequent match and the supply of alcohol shall cease no later than 15 minutes after the start of the second half of that match. The closing times of bars will be prominently displayed on bar signage.
39. On any day that a football match is being screened, Hawkers will only be permitted to sell alcohol for a time period of 15 minutes before the end of the scheduled first half until 15 minutes into the second half of any screened fixture. Hawkers will be positioned in static points as per the site plan for the event and be protected by a physical barrier.
40. On activation days the bars shall only operate between 11:00 and 22:00 hours and the sale of alcohol shall be ancillary to the activities taking place. A schedule of bar operating times shall be included in the Alcohol Management Plan.
41. On the Victory Day Parade licensable activities shall only take place between 10:00-15:00 hours.
42. The bars shall close immediately on the direction of the senior police officer engaged on the event. In the event of disorder or injury to any person due to the presence of plastic bottles or cans, the senior police officer present can direct the immediate cessation of alcohol served in plastic bottles or cans whilst the risk is still present.
43. There shall be no alcohol allowed to be brought onto site by members of the public.
44. No alcohol shall be allowed to be taken off site by members of the public.
45. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram. If the person seeking alcohol is unable to produce an acceptable form of identification no sale or supply of alcohol shall be made to or for that person.

46. A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection on site by the police or an authorised officer of the City Council at all times whilst the premises is open.
47. A personal licence holder shall be on duty at each bar at all times it is open.
48. All staff involved in the sale or supply of alcohol shall be trained in the responsible sale of alcohol. The Designated Premises Supervisor and the Personal Licence Holders on duty at each bar shall in addition have ACT-E and WAVE training. The training log will be made available for inspection by the Police and licensing authority.
49. Posters will be displayed on site in the bar area and point of sale, which refer to the challenge 25 policy and to advise that suitable proof of age will be required for the purposes of the supply of alcohol..
50. The organisers will employ sufficient staff to manage queuing in the bar areas.
51. The Premises Licence Holder shall install a comprehensive CCTV system on site in accordance with the CCTV Plan agreed with LOSPG which will be provided within the Event Management Plan. All entrances to the premises will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the minimum of delay when requested. All recordings shall be stored for a minimum period of 31 days with date and time stamping, and recordings should be made available upon the request of Police or authorised officer as soon as reasonable practicable throughout the entire 31 day period.
52. A zero tolerance to illegal drugs shall be operated. The Premises Licence Holder shall put in place a written policy to prevent the use or possession of illegal substances and prohibited items at the events which will be written in cooperation with the Metropolitan Police Service. Clear signage at the entrance to the site will list all prohibited items.
53. A written search policy will be in place and security staff will be briefed on the provisions of such policy to be aware of their responsibilities and actions required by that policy. Such policy will include the procedure for searching prior to entry of customers to the site which will include randomised body searches by hand or using hand held metal detectors on the entry points to the events. Any customer refusing to permit to the search procedure will be refused entry to the site. Any queues formed at the entry to the site shall be supervised by security staff to prevent disorder and anti-social behaviour.
54. An incident log shall be kept on site, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
 - i. all crimes reported to the venue
 - ii. all ejections of patrons
 - iii. any complaints received concerning crime and disorder
 - iv. any incidents of disorder
 - v. all seizures of drugs , offensive weapons and prohibited items
 - vi. any refusal of the sale of alcohol
 - vii. any formal visit by a relevant authority or emergency service.

55. On Match Screening Days access to the site will be by ticket only and an auditable system shall be used to record the number of customers within the site.
56. On match screening days the number of persons accommodated in the Trafalgar Square, the North Terrace area, Pall Mall East and Morley's Hill shall not exceed 12,500 persons (excluding staff, performers and media).
57. On site activation days the number of persons accommodated in the Trafalgar Square and North Terrace area (excluding staff and performers) shall not exceed 5000.
58. The DPS shall be on site during operational hours.
59. All staff engaged outside the entrance to the site, or supervising or controlling queues, shall wear high visibility jackets or vests.
60. No drinks shall be served in glass containers at any time.
61. Substantial food and non-intoxicating beverages, including drinking water, shall be available where designated on the site plan.
62. Any special effects or mechanical installations shall be arranged, operated and stored so as to minimise any risk to the safety of those using the site. The following special effects will only be used on 10 days prior notice being given to the licensing authority where consent has not previously been given.
 - dry ice and cryogenic fog
 - smoke machines and fog generators
 - pyrotechnics including fireworks
 - firearms
 - lasers
 - explosives and highly flammable substances.
 - real flame.
 - strobe lighting.
63. No person shall give on the site any exhibition, demonstration or performance of hypnotism, mesmerism or any similar act or process which produces or is intended to produce in any other person any form of induced sleep or trance in which susceptibility of the mind of that person to suggestion or direction is increased or intended to be increased. NOTE: (1) This rule does not apply to exhibitions given under the provisions of Section 2(1A) and 5 of the Hypnotism Act 1952.
64. The contingency arrangement for emergency evacuation is detailed in the Event Management Plan and will be implemented should this be necessary.
65. The approved arrangements at the site, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.
66. The means of escape provided for the site shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.
67. All emergency exit doors shall be available at all material times without the use of a key, code, card or similar means.
68. Emergency exits and entrances to the event area must be kept clear at all times and must be provided with clearly visible signage.

69. All parts of the site intended to be used in the absence of adequate daylight and all essential safety signage shall be suitably illuminable. Details of the locations and level of illumination must be contained in the Event Management Plan.
70. The edges of the treads of steps and stairways shall be maintained so as to be conspicuous.
71. Curtains and hangings shall be arranged so as not to obstruct emergency safety signs or emergency equipment.
72. All fabrics, curtains, drapes and similar features including materials used in finishing and furnishing shall be either non-combustible or be durably or inherently flame-retarded fabric. Any fabrics used in escape routes, entertainment areas, shall be non-combustible.
73. All fabric, including curtains and drapes used on stage for tents and marquees, or plastic and weather sheeting, shall be inherently or durably flame retardant to the relevant British Standards. Certificates of compliance must be available upon request by an authorised officer of Westminster City Council, The London Fire Brigade.
74. Any moving flown equipment must contain a device or method whereby failure in the lifting system would not allow the load to fall. All hung scenery and equipment must be provided with a minimum of two securely fixed independent suspensions such that in the event of failure of one suspension the load shall be safely sustained.
75. The certificates listed below shall be submitted to the licensing authority upon written request:
 - Any permanent or temporary emergency lighting battery or system
 - Any permanent or temporary electrical installation
 - Any permanent or temporary emergency warning system
76. Electrical generators, where used, must be:
 - Suitably located clear of buildings, marquees and structures, and free from flammable materials;
 - Enclosed to prevent unauthorised access;
 - Able to provide power for the duration of the event;
 - Backed up electrical generators are to be provided to power essential communications, lighting and safety systems in the event of primary generator failure.
77. An agreed level of emergency first aid will be on site throughout the event. The levels will be determined by a medical risk assessment and will form part of the Event Management Plan.
78. The Children and Vulnerable Adults Policy will include details of the welfare provision for the support of children and vulnerable adults. All welfare staff will be appropriately trained and certified.
79. The premises Licence holder will provide a minimum of 1 welfare officer (DBS Checked) per 2,000 customers. Welfare officers will readily identifiable to attendees and who's primary duties will be contained within the EMP Children and Vulnerable Adults policy.
80. The Premises Licence Holder shall carry out the sanitary provision analysis using the event safety guide as the basis for determining the sanitation facilities required. The minimum number of facilities will be included in the Event Management Plan together with details of the maintenance and servicing of sanitary accommodation.

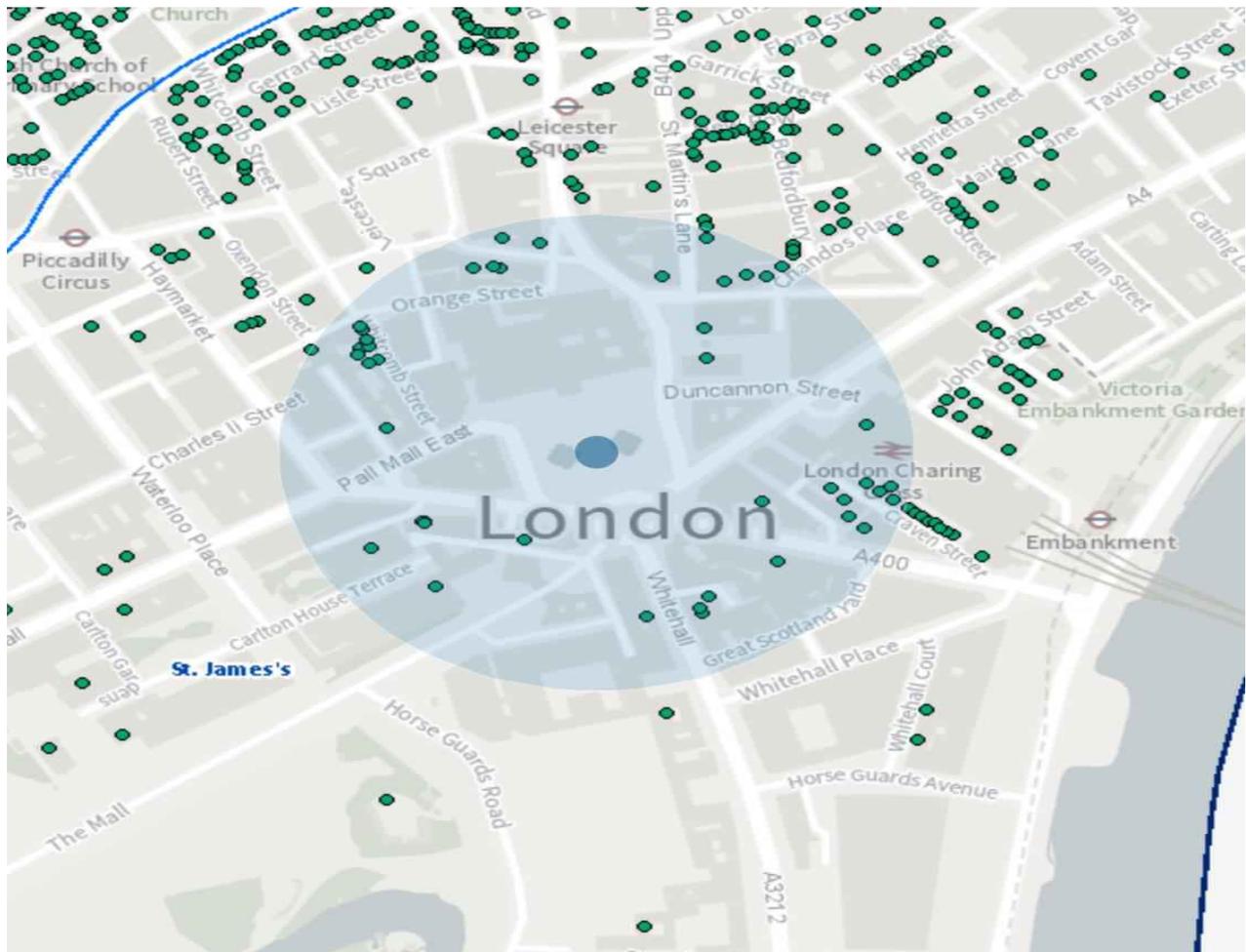
81. Details of all marquees, tented structures and temporary structures should be provided including emergency exits and signage, fire warning and fire fighting equipment.
82. Full structural design details and calculations of all and any structures to be erected within the licensed area must be submitted to the Westminster City Council Building Control. A certificate from a competent person or engineer that a completed structure has been erected in accordance with the structural drawings and design specification must be available for inspection prior to a relevant structure being used during the licensed event.
83. The Premises Licence Holder must ensure that competent persons are employed to assess the electrical requirements at the event and the compatibility of the electricity supply with the equipment to be used. Appropriate safety devices (such as 30mA Residual Current Devices at Source) must be used for electrical apparatus, particularly for any electrical equipment exposed to adverse conditions or electrical equipment to be used in association with hand held devices (e.g. microphones). The competent person must make a certificate of inspection of the electrical installation available for inspection.
84. All spare fuel, including LPG, must be kept and stored safely in accordance with relevant Health and Safety legislation and suitable safety signage and fire fighting equipment provided.
85. No licensable activities shall take place at the site until the licensing authority are satisfied that the site is constructed or altered in accordance with the appropriate provisions of the District Surveyor's Association - Technical Standards for Places of Entertainment and the reasonable requirements of Westminster Environmental Health Consultation Team, at which time this condition shall be removed from the licence by the licensing authority.
86. Before the site opens to the public under the licence, the plans as deposited will be checked by the Environmental Health Consultation Team to ensure they are an accurate reflection of the work carried out. Where minor layout changes have occurred during the course of construction new plans shall be provided to the Environmental Health Consultation Team and the Licensing Authority
87. The Premises Licence Holder shall provide an adverse weather plan which will be included in the Event Management Plan.
88. The Event Management Plan shall contain a Covid-19 statement that will be regularly updated to contain the latest Government guidance and advice.
89. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.
90. No waste or recyclable materials, including bottles, shall be moved, removed from the site between 23.00 hours and 07.00 hours on the following day.
91. No deliveries to the site shall take place between 23.00 and 07.00 on the following day.
92. A minimum of 28 days prior to the event a Noise Management Plan to promote the prevention of public nuisance shall be provided to Westminster City Council's Environmental Health Consultation Team for approval. The Noise Management Plan shall state the maximum permitted music noise level applicable at the nearest noise sensitive premises. Once approved in writing it shall be implemented by the Premises Licence Holder.

93. For licensable events when the stage is facing north the Music Noise Level shall not exceed 79dB LAeq (5 minutes) one metre from the nearest affected façade.
94. The Licensee will take all reasonable steps to ensure that amplified music will not cause a nuisance.
95. Residential properties and the relevant amenity group(s) in the immediate vicinity of the Square will be contacted as soon as reasonably practicable (and in any event no later than 28 days) prior to the first Event advising them of the times of the Events and any sound check or rehearsal times and giving them a telephone number to contact in the event that they have any complaints.
96. Rehearsals shall be limited from 09:00 hours to 18:00 hours.
97. There shall be no publicity of rehearsals.
98. There shall be no noise audible at the nearest noise sensitive premises from any construction or similar works in association with the set up and dismantling of the site, outside the hours of:
08:00 - 18:00 Monday -Saturday
08:00 - 13:00 Sunday
99. Any generators, refrigerators or other machinery running overnight will be silenced, screened or sited so as not to be audible outside the boundary of the site.
100. Flashing or particularly bright lights on or outside the site shall not cause a nuisance to nearby properties (save insofar as they are necessary for the prevention of crime).
101. No fumes, steam or odours shall be emitted from the site so as to cause a nuisance to any persons living or carrying on business in the area where the premises are situated.
102. The Premises Licence Holder shall provide a Litter and Waste Management Plan in conjunction with Westminster City Council. This Plan will include the site and an area in the immediate external perimeter of the site as agreed with Westminster City Council.
103. A sufficient number of easily identifiable, readily accessible receptacles for refuse must be provided, including provisions for concessions. Arrangements must be made for regular collection. Public areas must be kept clear of refuse and other combustible waste prior to, and so far as is reasonably practicable, during the licensed events.
104. The Premises Licence Holder shall put in place plans agreed with the Metropolitan Police Service and LOSPG as are necessary to control and ingress and egress of customers attending the events and to ensure the effective dispersal of attendees after the events. This plan will be developed to prevent and respond to anti-social behaviour caused by customers to the events.
105. The Premises Licence Holder shall produce and agree a transport assessment in conjunction with LOSPG. Promotional literature and web pages will give prominence to information regarding the use of public transport.
106. The Premises Licence Holder will produce and implement a child or vulnerable persons policy which will include provision for children or vulnerable persons found or reported missing.
107. The Premises Licence Holder will appoint one person as responsible for safeguarding on site to coordinate safeguarding measures.

108. A welfare area will be provided to coordinate all welfare safeguarding and information activities.
109. Children's toilets and changing facilities will be available within the site.
110. The challenge 25 policy will be rigorously enforced.
111. Age restricted films will not be shown in the presence of children.
112. Children under the age of 18 will not be admitted unless accompanied by a responsible adult.

Conditions proposed by the Environmental Health

None



Resident Count:376

Licensed premises within 250m of Trafalgar Square, London, WC2				
Licence Number	Trading Name	Address	Premises Type	Time Period
19/10315/LIPN	Not Recorded	Open Space At Trafalgar Square London WC2N 5DS	Markets (other than livestock)	Monday to Sunday; 10:00 - 22:00
17/04873/LIPDPS	Cafe On The Square	Cafe On The Square Trafalgar Square London WC2N 5DS	Restaurant	Monday to Sunday; 08:00 - 20:00
16/04533/LIPDPS	The Patron's Lunch 2016	The Mall London	Park / Open Space	Sunday; 09:00 - 19:00
20/11420/LIPCH	The Admiralty	66 Trafalgar Square London WC2N 5DS	Public house or pub restaurant	Sunday; 07:00 - 00:00 Monday to Saturday; 07:00 - 01:00
20/01778/LIPN	Not Recorded	Basement And Ground Floor	Shop	Monday to Sunday;

		Grand Buildings Trafalgar Square London WC2N 5EL		08:00 - 23:30
20/02594/LIPDPS	Tortilla	460 Strand London WC2R 0RG	Restaurant	Sunday; 12:00 - 22:30 Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00
20/06644/LIPDPS	The Trafalgar Hotel	2 Spring Gardens London SW1A 2TS	Hotel, 4+ star or major chain	Monday to Sunday; 00:00 - 00:00
20/10540/LIPCH	Halfway II Heaven	7 Duncannon Street London WC2N 4JF	Wine bar	Sunday; 10:00 - 23:30 Monday to Thursday; 10:00 - 01:30 Friday to Saturday; 10:00 - 03:30
15/05720/LIPDPS	Caffe Concerto	Ground Floor 4-5 Northumberland Avenue London WC2N 5BW	Cafe	Monday to Sunday; 07:00 - 23:30
21/00127/LIPDPS	Tesco Express (03482)	1-4 Charing Cross London SW1A 2DR	Shop	Monday to Sunday; 08:00 - 05:00
18/15834/LIPDPS	Garfunkels	3 Northumberland Avenue London WC2N 5BW	Restaurant	Sunday; 12:00 - 00:00 Monday to Saturday; 10:00 - 00:30
17/06395/LIPDPS	Co-Operative The Strand	Basement To Ground And Mezzanine Floor 456-459 Strand London WC2R 0RG	Shop (large)	Monday to Sunday; 00:00 - 00:00
17/04868/LIPDPS	Trafalgar Square	Concession 3 Trafalgar Square London WC2N 5DN	Park / Open Space	Monday to Sunday; 00:00 - 00:00

18/15530/LIPDPS	The National Gallery	Concession 3 Trafalgar Square London WC2N 5DN	Museums & Art Galleries	Monday; 00:00 - XXXX Tuesday; 00:00 - XXXX Wednesday; 00:00 - XXXX Thursday; 00:00 - XXXX Friday; 00:00 - XXXX Saturday; 00:00 - XXXX Sunday; 00:00 - XXXX
17/08394/LIPDPS	Drummonds	49 Charing Cross London SW1A 2DX	Banks and Building Societies	Monday to Sunday; 00:00 - 00:00
14/06395/LIPDPS	Courtyard Market	St Martin-In-The- Fields Church St Martin's Place London WC2N 4JJ	Markets (other than livestock)	Sunday; 12:00 - 23:00 Monday to Saturday; 09:00 - 03:00
19/16400/LIPV	Not Recorded	Grand Buildings 1 - 3 Strand London WC2N 5HE	Restaurant	Monday; 07:00 - 00:30 Tuesday; 07:00 - 00:30 Wednesday; 07:00 - 00:30 Thursday; 07:00 - 02:30 Friday; 07:00 - 02:30 Saturday; 07:00 - 02:30 Sunday; 08:00 - 00:00
21/01531/LIPT	PREZZO RESTAURANT	Basement And Ground Floor Unit D Grand Buildings Northumberland Avenue London WC2N 5HR	Not Recorded	Sunday; 12:00 - 23:30 Monday to Saturday; 12:00 - 00:00
20/07522/LIPT	PizzaExpress	450 - 452 Strand London WC2R 0RG	Restaurant	Sunday; 12:00 - 00:00 Monday to Saturday; 10:00 - 00:30
20/04412/LIPT	Garfunkels	25 Cockspur Street London SW1Y 5BN	Restaurant	Monday to Sunday; 10:00 - 00:30

18/08742/LIPDPS	Walkers Of Whitehall	Basement And Ground Floor 15 Whitehall London SW1A 2DD	Pub or pub restaurant with lodge	Sunday; 10:00 - 00:00 Sunday; 10:00 - 22:30 Monday to Thursday; 10:00 - 23:30 Monday to Saturday; 10:00 - 01:00 Friday to Saturday; 10:00 - 00:00 Sundays before Bank Holidays; 10:00 - 00:00
20/06177/LIPDPS	Thai Square	Ground Floor Norway House 21 - 24 Cockspur Street London SW1Y 5BN	Restaurant	Sunday; 10:00 - 01:00 Monday to Saturday; 10:00 - 01:30
19/17148/LIPCH	Thai Square Club	Basement Norway House 21 - 24 Cockspur Street London SW1Y 5BN	Night clubs and discos	Sunday; 10:00 - 03:00 Monday to Saturday; 10:00 - 03:30
20/09779/LIPV	Trafalgar Theatre	Whitehall Theatre 14 Whitehall London SW1A 2DY	Theatre	Monday; 09:00 - 02:30 Tuesday; 09:00 - 02:30 Wednesday; 09:00 - 02:30 Thursday; 09:00 - 02:30 Friday; 09:00 - 02:30 Saturday; 09:00 - 02:30 Sunday; 09:00 - 02:30
19/06716/LIPDPS	National Portrait Gallery	National Portrait Gallery 2 St Martin's Place London WC2H 0HE	Museums & Art Galleries	Monday to Sunday; 08:00 - 01:00
20/09246/LIPDPS	Not Recorded	20 Cockspur Street London SW1Y 5BL	Office	Monday to Sunday; 00:00 - 00:00

14/09447/LIPN	Two Chairmen Public House	1 Warwick House Street London SW1Y 5AT	Public house or pub restaurant	Sunday; 09:00 - 23:00 Monday to Thursday; 09:00 - 00:00 Friday to Saturday; 09:00 - 00:30
10/09129/LIPRW	Two Chairmen Public House	1 Warwick House Street London SW1Y 5AT	Public house or pub restaurant	Sunday; 09:00 - 23:00 Monday to Thursday; 09:00 - 23:30 Friday to Saturday; 09:00 - 00:30
20/11542/LIPDPS	Bisushima	7 - 8 St Martin's Place London WC2N 4HA	Hotel, 4+ star or major chain	Monday; 08:00 - 01:00 Tuesday; 08:00 - 01:00 Wednesday; 08:00 - 01:00 Thursday; 08:00 - 01:00 Friday; 08:00 - 01:00 Saturday; 08:00 - 01:00 Sunday; 08:00 - 01:00
20/08789/LIPDPS	Page 8	7 - 8 St Martin's Place London WC2N 4HA	Not Recorded	Sunday; 08:00 - 23:00 Monday to Thursday; 08:00 - 00:00 Monday to Sunday; 00:00 - 00:00 Friday to Saturday; 08:00 - 00:30
20/06858/LIPT	The Lord Moon Of The Mall	Ground 16 - 18 Whitehall London SW1A 2DY	Pub or pub restaurant with lodge	Sunday; 07:00 - 23:30 Monday to Thursday; 07:00 - 00:00 Friday to Saturday; 07:00 - 00:30
18/02007/LIPDPS	The Silver Cross Public House	33 Whitehall London SW1A 2BX	Public house or pub restaurant	Sunday; 07:00 - 00:00 Monday to Saturday; 07:00 - 00:30

11/10858/LIPDPS	Eat Tokyo	15 Whitcomb Street London WC2H 7HA	Wine bar	Sunday; 12:00 - 22:30 Monday to Saturday; 10:00 - 23:00
19/05295/LIPV	50 Kalo Di Ciro Salvo	7 Northumberland Avenue London WC2N 5BY	Restaurant	Friday to Saturday; 10:00 - 00:30 Sunday to Thursday; 10:00 - 00:00
18/07969/LIPN	Not Recorded	Concession - Basement And Ground Floor 8 Northumberland Avenue London WC2N 5BY	Wine bar	Monday to Sunday; 07:00 - 02:30
20/03388/LIPV	Not Recorded	Concession - Basement And Ground Floor 8 Northumberland Avenue London WC2N 5BY	Wine bar	Monday; 07:00 - 02:30 Tuesday; 07:00 - 02:30 Wednesday; 07:00 - 02:30 Thursday; 07:00 - 02:30 Friday; 07:00 - 02:30 Saturday; 07:00 - 02:30 Sunday; 07:00 - 02:30
11/07189/LIPV	Basement & Ground Floors	8 Northumberland Avenue London WC2N 5BW	Hotel, 4+ star or major chain	Monday to Sunday; 07:00 - 02:30
07/04070/WCCMAP	Club Quarters, Trafalgar Square	8 Northumberland Avenue London WC2N 5BW	Hotel, 4+ star or major chain	Monday to Sunday; 00:00 - 00:00
19/02661/LIPCH	Old Shades	Old Shades 37 Whitehall London SW1A 2BX	Pub or pub restaurant with lodge	Sunday; 10:00 - 23:30 Monday to Saturday; 10:00 - 00:30
17/04271/LIPN	Subway	3 Adelaide Street London WC2N 4HZ	Takeaway food outlet	Monday to Sunday; 00:00 - 00:00
21/01335/LIPT	Prezzo	Ground 10 St Martin's Place London WC2N 4JL	Wine bar	Sunday; 09:00 - 23:00 Monday to Saturday; 09:00 - 02:30
15/05721/LIPDPS	Caffe Concerto	43 Whitehall London SW1A 2BX	Restaurant	Monday to Sunday; 12:00 - 00:00

20/10278/LIPDPS	Thistle Trafalgar Square, The Royal Trafalgar	Royal Trafalgar Thistle Hotel Whitcomb Street London WC2H 7HG	Hotel, 4+ star or major chain	Sunday; 12:00 - 00:00 Monday to Saturday; 10:00 - 00:30
20/03372/LIDPSR	Arboretum Lounge	Cavell House 2A Charing Cross Road London WC2H 0NN	Miscellaneous	Sunday; 08:00 - 23:30 Monday to Thursday; 08:00 - 00:00 Friday to Saturday; 08:00 - 00:30
17/06985/LIPVM	Cheers One	Ground Floor 19 Whitcomb Street London WC2H 7HA	Shop	Sunday; 10:00 - 22:30 Monday to Saturday; 08:00 - 23:00
19/00057/LIPT	Mint Leaf	9 Suffolk Place London SW1Y 4HX	Office	Sunday; 12:00 - 01:00 Monday to Saturday; 10:00 - 01:30
18/02595/LIPT	The Chandos Public House	29 St Martin's Lane London WC2N 4ER	Pub or pub restaurant with lodge	Sunday; 12:00 - 23:00 Monday to Saturday; 10:00 - 23:30
20/07148/LIPN	Steak Co	Basement Part And Ground Floor 11-13 Irving Street London WC2H 7AU	Restaurant	Sunday; 10:00 - 00:00 Monday to Saturday; 10:00 - 00:30
19/03919/LIPVM	The Halal Guys	Basement And Ground Floor 14- 15 Irving Street London WC2H 7AU	Restaurant	Monday; 10:00 - 23:30 Tuesday; 10:00 - 23:30 Wednesday; 10:00 - 23:30 Thursday; 10:00 - 23:30 Friday; 10:00 - 23:30 Saturday; 10:00 - 23:30 Sunday; 10:00 - 23:00
19/00179/LIPT	The Halal Guys	Basement And Ground Floor 14- 15 Irving Street London WC2H 7AU	Restaurant	Sunday; 23:30 - 23:00 Monday to Saturday; 10:00 - 23:30

20/09016/LIPT	Wagamama	14A Irving Street London WC2H 7AF	Restaurant	Sunday; 12:00 - 00:00 Monday to Saturday; 10:00 - 00:30
14/07329/LIPDPS	Salt N Pepper Grill	32 Orange Street London WC2H 7HQ	Restaurant	Sunday; 12:00 - 23:00 Sunday; 12:00 - 00:00 Monday to Saturday; 10:00 - 00:30 Monday to Saturday; 10:00 - 23:30
16/03895/LIPDPS	Rosetta	Basement And Ground Floor 38 William IV Street London WC2N 4DD	Cafe	Sunday; 07:00 - 22:30 Monday to Saturday; 07:00 - 23:30 Friday to Saturday; 07:00 - 00:00
19/13735/LIPT	Not Recorded	3 - 5 Great Scotland Yard London SW1A 2HW	Not Recorded	Monday; 00:00 - 00:00 Tuesday; 00:00 - 00:00 Wednesday; 00:00 - 00:00 Thursday; 00:00 - 00:00 Friday; 00:00 - 00:00 Saturday; 00:00 - 00:00 Sunday; 00:00 - 00:00
19/12937/LIPCH	Mall Galleries	17 Carlton House Terrace London SW1Y 5AH	Museums & Art Galleries	Monday to Sunday; 11:00 - 00:30 Monday to Sunday; 10:00 - 17:00
18/05907/LIPDPS	Bancone	39 William IV Street London WC2N 4DD	Restaurant	Sunday; 12:00 - 00:00 Monday to Saturday; 10:00 - 00:30

20/05526/LIPDPS	Nutshell	30 St Martin's Lane London WC2N 4ER	Restaurant	Sunday; 12:00 - 00:00 Monday to Saturday; 10:00 - 00:30
19/16020/LIPDPS	Tandoor Chop House	8 Adelaide Street London WC2N 4HZ	Restaurant	Sunday; 12:00 - 23:00 Monday to Thursday; 10:00 - 00:00 Friday to Saturday; 10:00 - 00:30
21/00239/LIPDPS	Notes Music And Coffee	31 St Martin's Lane London WC2N 4ER	Cafe	Sunday; 12:00 - 22:30 Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00
18/06511/LIPVM	The Sherlock Holmes	Sherlock Holmes Public House 10 - 11 Northumberland Street London WC2N 5DB	Public house or pub restaurant	Thursday to Saturday; 08:00 - 00:30 Sunday to Wednesday; 08:00 - 23:30
18/14963/LIPDPS	MOD Pizza	17 - 18 Irving Street London WC2H 7AU	Restaurant	Sunday; 07:00 - 00:00 Monday to Saturday; 07:00 - 00:30 New Year's Eve; 07:00 - 07:00 Christmas Eve; 07:00 - 02:30
15/05963/LIPDPS	8 Till Late	23 Whitcomb Street London WC2H 7HA	Shop	Saturday; 08:00 - 23:00 Sunday; 10:00 - 22:00 Monday to Friday; 07:00 - 23:00

19/11220/LIPV	Haymarket Hotel	1 Suffolk Place London SW1Y 4HX	Hotel, 4+ star or major chain	Monday; 00:00 - 00:00 Monday; 07:00 - 03:00 Tuesday; 07:00 - 03:00 Tuesday; 00:00 - 00:00 Wednesday; 07:00 - 03:00 Wednesday; 00:00 - 00:00 Thursday; 00:00 - 00:00 Thursday; 07:00 - 03:00 Friday; 07:00 - 03:00 Friday; 00:00 - 00:00 Saturday; 00:00 - 00:00 Saturday; 07:00 - 03:00 Sunday; 00:00 - 00:00 Sunday; 09:00 - 00:00
18/16271/LIPDPS	Amba Hotel Charing Cross	Charing Cross Hotel Strand London WC2N 5HX	Hotel, 4+ star or major chain	Monday to Sunday; 00:00 - 00:00
13/03410/LIPN	Barrafina	10 Adelaide Street London WC2N 4HZ	Restaurant	Sunday; 12:00 - 23:00 Monday to Saturday; 10:00 - 00:00
20/09445/LIPVM	Garrick Theatre	2 Charing Cross Road London WC2H 0HH	Theatre	Monday to Sunday; 09:00 - 00:00
19/10538/LIPDPS	Garfunkels Restaurants	Ground Floor 19 - 20 Irving Street London WC2H 7RR	Restaurant	Sunday; 12:00 - 00:00 Monday to Saturday; 10:00 - 00:30
12/02800/LIPV	Nero Express	Charing Cross Station Strand London WC2N 5HS	Takeaway food outlet	Saturday; 06:30 - 01:00 Sunday; 07:00 - 01:00 Monday to Friday; 06:00 - 01:00 Monday to Sunday; 00:00 - 00:00

20/09191/LIPN	The Library	112 St Martin's Lane London WC2N 4BD	Club or institution	Sunday; 12:00 - 23:30 Monday to Thursday; 10:00 - 00:00 Friday to Saturday; 10:00 - 00:30
18/09429/LIPN	Not Recorded	40-42 William IV Street London WC2N 4DD	Not Recorded	Monday to Sunday; 10:00 - 00:30
19/07671/LIPN	Ground And First Floor	40-42 William IV Street London WC2N 4DD	Not Recorded	Sunday; 12:00 - 22:30 Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00
19/07675/LIPN	Basement	40-42 William IV Street London WC2N 4DD	Restaurant	Monday; 12:00 - 23:30 Tuesday; 12:00 - 23:30 Wednesday; 12:00 - 23:30 Thursday; 12:00 - 23:30 Friday; 12:00 - 00:00 Saturday; 12:00 - 00:00 Sunday; 12:00 - 22:30
19/08627/LIPV	The Clarence	Ground Floor 53 Whitehall London SW1A 2HP	Public house or pub restaurant	Monday to Sunday; 09:00 - 01:00
18/09856/LIPDPS	The Clarence	Ground Floor 53 Whitehall London SW1A 2HP	Public house or pub restaurant	Sunday; 11:00 - 01:00 Monday to Saturday; 09:00 - 01:00
19/14728/LIPDPS	XIHome Dumplings AndBuns	Basement And Ground Floor 43 Chandos Place London WC2N 4HS	Restaurant	Sunday; 12:00 - 00:00 Monday to Saturday; 10:00 - 00:30

19/11698/LIPDPS	Hub By Premier Inn	110 St Martin's Lane London WC2N 4BA	Hotel, 3 star or under	Sunday; 06:00 - 23:00 Monday to Thursday; 06:00 - 23:30 Monday to Sunday; 00:00 - 00:00 Friday to Saturday; 06:00 - 00:30
20/04514/LIPT	Bella Italia	10 Irving Street London WC2H 7AT	Restaurant	Sunday; 09:00 - 00:00 Monday to Saturday; 09:00 - 01:00 Sundays before Bank Holidays; 09:00 - 01:00
20/03962/LIPCH	Uppercrust Units 14 & 15	Unit 14 Charing Cross Station Strand London WC2N 5HS	Shop	Monday to Sunday; 00:00 - 00:00
20/03814/LIPCH	M & S Simply Food	Unit 18 And Unit 19 Charing Cross Station Strand London WC2N 5HS	Shop	Monday to Sunday; 07:00 - 03:00
20/03885/LIPCH	Burger King (UK) Ltd	Unit 1 Charing Cross Station Strand London WC2N 5HS	Restaurant	Monday to Sunday; 23:00 - 01:00
20/04004/LIPCH	The Beer House	Unit 2 Charing Cross Station Strand London WC2N 5HS	Sales kiosk	Monday to Sunday; 07:00 - 00:00
12/04963/LIPV	The Pasty Shop	Unit 4 Main Concourse Charing Cross Station Strand London WC2N 5HS	Sales kiosk	Monday to Sunday; 00:00 - 00:00
20/03835/LIPCH	Whistlestop Food & Wine	Unit 6 Charing Cross Station Strand London WC2N 5HS	Shop	Sunday; 08:00 - 02:00 Monday to Saturday; 06:00 - 02:00
19/11418/LIPDPS	Hotel Chocolat	Charing Cross Station Strand London WC2N 5HS	Sales kiosk	Saturday; 09:00 - 20:00 Sunday; 10:00 - 19:00 Monday to Friday; 07:00 - 20:00

20/07906/LIPN	Civil Service Club	13-15 Great Scotland Yard London SW1A 2HJ	Club or institution	Monday to Sunday; 00:00 - 00:00
18/03647/LIPV	Not Recorded	9A Irving Street London WC2H 7AT	Cafe	Sunday; 08:00 - 00:30 Monday to Thursday; 08:00 - 00:30 Friday to Saturday; 08:00 - 01:30
06/12648/WCCMAC	Beefsteak Club	Basement To First Floor 9 Irving Street London WC2H 7AH	Club or institution	Monday to Friday; 17:30 - 23:30 Monday to Friday; 13:00 - 15:00
10/05756/LIPN	Pompidou	9A Irving Street London WC2H 7AT	Cafe	Sunday; 09:00 - 23:00 Monday to Saturday; 07:00 - 23:30
07/02903/LIPDU	Price Waterhouse Coopers	Ground Floor To Fifth Floor 1 Embankment Place London WC2N 6NN	Not Recorded	
19/06548/LIPV	Price Waterhouse Coopers	1 Embankment Place London WC2N 6RH	HQs and Institutional Offices	Monday; 00:01 - 00:00 Tuesday; 00:01 - 00:00 Wednesday; 00:01 - 00:00 Thursday; 00:01 - 00:00 Friday; 00:01 - 00:00 Saturday; 00:01 - 00:00 Sunday; 00:01 - 00:00
18/14488/LIPT	Wox	8 Irving Street London WC2H 7AT	Cafe	Monday to Saturday; 23:00 - 05:00

19/04918/LIPVM	Il Padrino	6-7 Irving Street London WC2H 7AT	Not Recorded	Monday; 10:00 - 05:00 Tuesday; 10:00 - 05:00 Wednesday; 10:00 - 05:00 Thursday; 10:00 - 05:00 Friday; 10:00 - 05:00 Sunday; 11:00 - 01:30
18/08436/LIPVM	Theatre Royal	Theatre Royal 8 Haymarket London SW1Y 4HT	Theatre	Saturday; 09:00 - 00:00 Sunday; 14:00 - 00:00 Monday to Friday; 09:00 - 04:00
20/08348/LIPCH	Harp Public House	47 Chandos Place London WC2N 4HS	Public house or pub restaurant	Sunday; 12:00 - 22:30 Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sundays before Bank Holidays; 10:00 - 00:00
18/09423/LIPN	Not Recorded	18 - 21 Northumberland Avenue London WC2N 5EA	Not Recorded	Monday to Sunday; 00:00 - 00:00
15/04741/LIPDPS	The Ship & Shovell	Ground Floor 1 Craven Passage London WC2N 5PH	Public house or pub restaurant	Sunday; 12:00 - 23:00 Monday to Saturday; 10:00 - 23:30
20/00086/LIPV	Caffe Italiano	2-3 Irving Street London WC2H 7AT	Restaurant	Monday; 08:00 - 00:30 Tuesday; 08:00 - 00:30 Wednesday; 08:00 - 00:30 Thursday; 08:00 - 00:30 Friday; 08:00 - 00:30 Saturday; 08:00 - 00:30 Sunday; 08:00 - 00:00

17/08391/LIPDPS	Coutts & Co	440 Strand London WC2R 0QS	Office	Sunday; 12:00 - 23:00 Monday to Saturday; 10:00 - 23:30
19/16423/LIPDPS	English National Opera	London Coliseum 32 - 35 St Martin's Lane London WC2N 4ES	Theatre	Monday to Sunday; 09:00 - 00:00
20/11972/LIPDPS	The 2 Brydges Club	2 Brydges Place London WC2N 4HP	Club or institution	Sunday; 12:00 - 23:00 Monday to Saturday; 10:00 - 01:00
16/09313/LIPDPS	San Carlo Fumo	Basement And Ground Floor 37 St Martin's Lane London WC2N 4ER	Restaurant	Sunday; 07:00 - 22:30 Monday to Thursday; 07:00 - 23:30 Friday to Saturday; 07:00 - 00:00 Sundays before Bank Holidays; 07:00 - 00:00 New Year's Eve; 07:00 - 06:59
18/05674/LIPDPS	Global Radio	29-30 Leicester Square London WC2H 7LA	Office	Monday to Friday; 07:00 - 00:00
20/11240/LIPDPS	TGI Fridays	29-30 Leicester Square London WC2H 7LA	Not Recorded	Sunday; 09:00 - 01:00 Monday to Saturday; 09:00 - 01:30 Sundays before Bank Holidays; 09:00 - 01:30
18/09120/LIPDPS	Radisson Hampshire Hotel	31-36 Leicester Square London WC2H 7LH	Hotel, 4+ star or major chain	Monday to Sunday; 00:01 - 00:00

Licensing Sub-Committee Report

Agenda Item 3.

Item No:	
Date:	22 April 2021
Licensing Ref No:	20/12016/LIPN - New Premises Licence
Title of Report:	Trocadero Hotel - Sky Bar & Restaurant Trocadero 13 Coventry Street London W1D 7DH
Report of:	Director of Public Protection and Licensing
Wards involved:	St James's
Policy context:	City of Westminster Statement of Licensing Policy
Financial summary:	None
Report Author:	Daisy Gadd Senior Practitioner for Licensing
Contact details	Telephone: 07816 218 390 Email: dgadd@westminster.gov.uk

1. Application

1-A	Applicant and premises		
Application Type:	New Premises Licence, Licensing Act 2003		
Application received date:	29 December 2020		
Applicant:	Trocadero (London) Hotel Ltd & Tao Group Operating LLC		
Premises:	Trocadero Hotel - Sky Bar & Lounge		
Premises address:	Trocadero 13 Coventry Street London W1D 7DH	Ward:	St James's
		Cumulative Impact Area:	West End
		Special Consideration Zone:	None
Premises description:	This premises intends to operate as a hotel with bar, restaurant and entertainment facilities. The 12 th floor is proposed to operate as a lounge bar and restaurant. The 13 th floor is sought to incorporate an entertainment space with a separate private booking space room. The proposed maximum capacity of the premises is 1000 persons.		
Premises licence history:	<p>This premises currently has the benefit of a premises licence (reference 18/00656/LIPN) which was granted in 2018. This licence permits the following licensable activities and operating times:</p> <p>Playing of recorded music: Monday to Sunday: 10:00 to 02:00 (12th and 13th floors)</p> <p>Late Night Refreshment: Monday to Sunday: 23:00 to 02:00</p> <p>Sale by Retail of Alcohol (on the premises): Monday to Sunday: 10:00 to 02:00.</p> <p>A copy of this premises licence can be found at Appendix 4.</p>		
Applicant submissions:	<p>As part of the application form, the applicant provided the following information:</p> <p>“Sky Bar and Lounge above 740 bedroom hotel accessible to the public, hotel residents and their bona fide guests via entrances from Rupert Street, Shaftesbury Avenue and Great Windmill Street. Ground floor lifts provide direct access to the licensed areas on the 12th and 13th floors, which are not visible from the street. There will be a central security office based within the hotel which will be manned 24 hours a day and common parts within the hotel, including customer points of access and egress are covered by CCTV. The proposed entrance on Rupert Street leads into a large lobby area which can be utilized as a holding area to greet customers and to undertake relevant checks before proceeding to the lifts which will take customers to the 12th and 13th floor. It is proposed that after midnight egress from the premises will be via an exit leading onto Shaftesbury Avenue. The 12th floor will operate as a lounge bar and restaurant. There will be no specific area set</p>		

aside for dining. Customers will be able to order food and eat throughout the whole space. There will be an external customer terrace which sits between the 12th and 13th floor. The 13th floor will incorporate an entertainment space together with a separate private booking space room. An example of a private booking space which TAO Group Operating LLC operates in the US at Royalton Park Avenue is being provided in the supporting documentation (no 8). The Trocadero is proposed as their flagship lounge bar and restaurant operation in the UK. Supporting documentation provided includes, a licensing brochure (no 6) together with images of their operations in the US (no 7). TAO Group Operating LLC envisage the Sky Bar & Lounge to be most similar on the 13th floor to The Fleur Room at the Moxy Hotel, Chelsea, New York and on the 12th floor, a combination of The Highlight Room at the Dream Hotel in Hollywood, Los Angeles; Magic Hour in the Moxy Hotel, Times Square, New York.”

The applicant has also provided various supporting documents including a dispersal plan and acoustic report which can be found at Appendix 2.

As part of this application, the applicant proposes to surrender premises licences 15/02410/LIPT, 14/11478/LIPDPSR and 18/00656/LIPN should this application be granted.

Licence 14/11478/LIPDPSR lapsed on 18 June 2019 and is therefore incapable of being surrendered as part of this application.

A copy of premises licences 15/02410/LIPT can be found at Appendix 2 and a copy of premises licence 18/00656/LIPN is at Appendix 4.

1-B	Proposed licensable activities and hours						
Live Music:				Indoors, outdoors or both			Both
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	10:00	10:00	10:00	10:00	10:00	10:00	10:00
End:	03:00	03:00	03:00	03:00	03:00	03:00	03:00
Seasonal variations/ Non-standard timings:			Hotel residents and bona fide guests – 24 hours. On the morning of British Summertime the terminal hour shall be extended by 1 hour.				
Further information:			Unamplified and amplified music played internally and on the terrace.				

Recorded Music:				Indoors, outdoors or both			Both
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	10:00	10:00	10:00	10:00	10:00	10:00	10:00
End:	03:00	03:00	03:00	03:00	03:00	03:00	03:00
Seasonal variations/ Non-standard timings:			Hotel residents and bona fide guests – 24 hours. On the morning of British Summertime the terminal hour shall be extended by 1 hour.				
Further information:			Amplified music played internally and on the terrace.				

Performance of dance:				Indoors, outdoors or both			Indoors
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	10:00	10:00	10:00	10:00	10:00	10:00	10:00
End:	03:00	03:00	03:00	03:00	03:00	03:00	03:00
Seasonal variations/ Non-standard timings:			Hotel residents and bona fide guests – 24 hours. On the morning of British Summertime the terminal hour shall be extended by 1 hour.				
Further information:			Dancing by performers and/or staff.				

Late Night Refreshment:				Indoors, outdoors or both			Both
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	23:00	23:00	23:00	23:00	23:00	23:00	23:00
End:	03:00	03:00	03:00	03:00	03:00	03:00	03:00
Seasonal variations/ Non-standard timings:			To hotel residents and bona fide guests 23:00 until 05:00. On the morning of British Summertime the terminal hour shall be extended by 1 hour.				
Further information:			Hot drinks and hot food provided to customers on the premises and to hotel residents and bona fide guests.				

Sale by retail of alcohol				On or off sales or both:			Both
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	10:00	10:00	10:00	10:00	10:00	10:00	10:00
End:	03:00	03:00	03:00	03:00	03:00	03:00	03:00
Seasonal variations/ Non-standard timings:			Hotel residents and bona fide guests – 24 hours. On the morning of British Summertime the terminal hour shall be extended by 1 hour.				

Hours premises are open to the public							
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	00:00	00:00	00:00	00:00	00:00	00:00	00:00
End:	00:00	00:00	00:00	00:00	00:00	00:00	00:00
Seasonal variations/ Non-standard timings:			None				
Adult Entertainment:			None				

2. Representations

2-A	Responsible Authorities
Responsible Authority:	Metropolitan Police Service
Representative:	PC Bryan Lewis
Received:	27 January 2021
<p>I am writing to inform you that the Metropolitan Police, as a Responsible Authority, is objecting to this application as it is our belief that if granted this application would undermine the Licensing Objectives.</p> <p>The venue is located in the West End Cumulative Impact Area, a locality where there is traditionally high levels of crime and disorder. We have concerns that this application will cause further policing problems in an already demanding area.</p> <p>I will give consideration as to what steps should be taken by the applicant to provide suitable reassurance.</p>	
Responsible Authority:	Environmental Health
Representative:	Mr Ian Watson
Received:	28 January 2021
<p>I refer to the application for a New Premises Licence.</p> <p>The premises are located within the West End Cumulative Impact Area as stated in the City of Westminster's Statement of Licensing Policy.</p> <p>The applicant has submitted floor plans of the premises.</p> <p>This representation is based on the plans and operating schedule submitted.</p> <p>The applicant is seeking the following</p>	

1. To provide for the Supply of Alcohol 'On' and 'Off' the premises Monday to Sunday between 10.00 to 03.00 hours. Additional hour for British summer time. Unrestricted for hotel residents and their bona fide guests.
2. To provide Late Night Refreshment 'Indoors' and 'Outdoors' Monday to Sunday between 23.00 to 03.00 hours. Additional hour for British summer time. 23.00 to 05.00 hours for hotel residents and their bona fide guests.
3. To provide regulated entertainment 'indoors' and 'Outdoors' comprising
 - Live Music
 - Recorded Music
 - Performance of Dance

Monday to Sunday between 10.00 to 03.00 hours. Additional hour for British summer time. Unrestricted for hotel residents and their bona fide guests.

I wish to make the following representation

1. The hours requested for the Supply of Alcohol will have the likely effect of causing an increase in Public Nuisance within the West End CIA.
2. The hours requested to permit the provision of late-night refreshment will have the likely effect of causing an increase in Public Nuisance and impact on Public Safety within the West End CIA.
3. The hours requested to permit the provision of regulated entertainment will have the likely effect of causing an increase in Public Nuisance and impact on Public Safety within the West End CIA.

The applicant has provided additional information with the application which is being addressed.

Responsible Authority:	Licensing Authority
Representative:	Ms Roxsana Haq
Received:	2 February 2021

I write in relation to the application submitted for a new Premises Licence for the following premises:

20/12016/LIPN: Trocadero Hotel - Sky Bar & Restaurant, Trocadero, 13 Coventry Street, London

As a responsible authority under section 13 (4) of the Licensing Act 2003 as amended under the Police and Social Responsibility Act 2011 the Licensing Authority have considered your application in full. The Licensing Authority has concerns in relation to this application and how the premises would promote the Licensing Objectives:

- Public Nuisance
- Prevention of Crime & Disorder
- Public Safety
- Protection of Children from harm

This application seeks the following:

- **Supply of Alcohol:**

Monday to Sunday 10:00 – 03:00
 Non Standard timings: On the morning of British Summertime the terminal hour shall be extended by 1 hour.

- **Provision of Late Night Refreshment:**

Mon to Sunday 23:00 – 03:00
 Non Standard timings On the morning of British Summertime the terminal hour

shall be extended by 1 hour.

- **Provision of regulated entertainment – comprising of live music, recorded music & performances of dance.**

Monday to Sunday	10:00 – 03:00
Non Standard timings	On the morning of British Summertime the terminal hour shall be extended by 1 hour.

The premises is located within the West End Cumulative Impact zone and as such, a number of policy points must be considered, namely CIP1, HRS1, MD1, and PB1.

In the opening paragraphs of the Council's Cumulative Impact Policy CIP1, it is stated that "It is the Licensing Authority's policy to refuse applications within the West End Cumulative Impact Zone for pubs and bars, fast food premises, and music and dancing and similar entertainment, other than applications to vary the hours within core hours under policy HRS1, and/or vary the licence to reduce the overall capacity of the premises."

The applicant has stated that the proposed style of operation for the premises is to operate as a lounge bar and restaurant. There will be no specific area set aside for dining. Customers will be able to order food and eat throughout the whole 12th floor space but there is no ancillary requirement for alcohol to be consumed with a table meal. There will be an external customer terrace which sits between the 12th and 13th floor and the 13th floor will incorporate an entertainment space together with a separate private booking space room. The applicant has also stated that there will be waiter and waitress service available on the 12th floor, but not that all sales of alcohol and food will be served via waiter/waitress. As the applicant has stated there will be no specific area set aside for dining, the Council's Public Houses and Bars Policy PB1 must be considered. Policy PB1 states "It is the Licensing Authority's policy to refuse applications within the West End Cumulative Impact Zone other than

- 1) Applications to vary the existing licence hours within the council's Core Hours Policy HRS1.
2. Applications that seek to vary the existing licence so as to reduce the overall capacity of the premises."

Policy F80 states "premises that primarily serve alcohol, with or without the provision of any ancillary playing of music, can give rise to public nuisance for residents and other businesses, particularly where there is a concentration of such premises. This is principally due to noise from the premises and from patrons when they leave. Pubs and bars present opportunities for crime and they can also give rise to disorder."

It is also stated in policy point F81 that a "particular concern within the West End Cumulative Impact Zone where there are substantial numbers of licensed premises within a confined area. Premises that primarily sell alcohol are likely to have a greater risk of impacting the licensing objectives".

Policy point F82 states "There has over the years been a growth in the number of premises that operate within the West End Cumulative Impact Zone. In the past some of these have been to primarily serve alcohol, resulting in or adding to cumulative impact. Among specific premises types assessed within the 2020 Cumulative Impact Assessment, pubs and bars were one of the top licensed premises operation types that were most significantly aligned with incidents in their proximity. It also identified that new pubs and bars will increase the number of incidents in and around the area where the premises are located."

Policy point F83 states "If the premises, to which the application relates is located within the West End Cumulative Impact Zone it is likely to add to the cumulative stress in that area. On this basis, the Licensing Authority considers that the grant of variations or new licences for pubs and bars in the West End Cumulative Impact Zone should be limited to exceptional

circumstances.”

The applicant has stated that the sales of alcohol on the 13th floor will be ancillary to music and dancing and substantial refreshment in the Clubroom, and to pre-booked, ticketed events and functions in the Flex Event Space. As a result, policy MD1 will need to be considered in relation to the 13^h floor. Whilst Music and dance venues are an important part of London’s entertainment offer, the provision of music and dancing, especially with loud amplified music, and the large numbers of people attending venues and congregating outside them, can lead to concerns over public nuisance and in some cases crime and disorder.

Policy point F50 states “There is particular concern within the West End Cumulative Impact Zone... Music and dance venues are typically among the last to close their doors, while incidents of cumulative impact tend to concentrate late at night. On this basis the Licensing Authority considers that the grant of variations or new licences for premises offering facilities for music and dancing in the West End Cumulative Impact Zone should be limited to exceptional circumstances.”

Furthermore, policy point F52 states “Applicants will be required to demonstrate how the proposal will truly be an exception to this policy. The requirement to demonstrate an exception to this policy is necessarily high. The Licensing Authority will not consider a case to be exceptional merely on the grounds that the premises have been or will be operated within the terms of the conditions on the licence, or that are or will be generally well managed because of the reputation or good character of the licence holder or operator. This is expected in the conduct of all licensed premises.”

As part of this application, the applicant has proposed to surrender the following premises licences:

- 15/02410/LIPT – One London, 1-4 Leicester Square, London, WC2H 7NA (capacity 1000 persons, licensable activity takes place between the hours 09:00 to 03:00)
- 14/11478/LIDPSR – The Penthouse London, 1-4 Leicester Square, London, WC2H 7NA. **This premises licence lapsed in June 2019 and is incapable of being surrendered.**
- 18/00656/LIPN – Trocadero Hotel/Sky Bar & Restaurant, 13 Coventry Street, London, W1W 7DH. (capacity 1000 persons licensable activity takes place between the hours 10:00 to 02:00) **According to our records, the annual fee payment for April 2020 is still outstanding. This will need to be resolved to avoid suspension of this premises licence.**

Under policy CD1 of the Council’s Statement of Licensing Policy 2021, applicant’s are encouraged to undertake a terrorism threat risk assessment that ensures that any security-related vulnerabilities have been identified, and reasonable, and proportionate steps (in keeping with the size and nature of the operation), have been taken to reduce the risk from a terrorist attack. Further support to the applicant can be found at pages 27-29 and 126-133 of the policy.

Further discussions will be held with the applicant prior to the hearing and any further submissions will be forwarded on for Members information.

Please accept this as a formal representation.

2-B	Other Persons		
Name:	[REDACTED]		
Address and/or Residents Association:	[REDACTED] [REDACTED] [REDACTED]		
Status:	Valid	In support or opposed:	Opposed
Received:	21 January 2021		
<p>Hello. I have just seen the proposed licence application and wish to object to the hours and the use of amplified music, particularly on the terrace. [REDACTED]</p> <p>[REDACTED] Having amplified music playing until 3am will impact our quality of life and ability to sleep as noise travels. For this reason, it either needs to close earlier, or have restrictions on the use of amplified music (not to be played on the terrace/insist windows closed). Thank you for your understanding.</p>			
Name:	[REDACTED]		
Address and/or Residents Association:	[REDACTED] [REDACTED] [REDACTED]		
Status:	Valid	In support or opposed:	In Support
Received:	02 February 2021		
<p>Thank you for taking the time to tell me about your plans for the Sky Bar & Lounge.</p> <p>COVID-19 has had a devastating impact on London's economy. Hospitality and night time economy venues have been disproportionately affected, especially in the West End. However, a recent report from Arup highlights that central London, although heavily impacted, has the potential for rapid recovery.</p> <p>This recovery will require investment and I'm delighted that you've chosen to press ahead with this new space at such a challenging time. Your venue will play an important role in helping kickstart London's economy while supporting a number of jobs in hospitality.</p> <p>I'm confident that the West End will regain its place as a major tourist destination and economic powerhouse for the UK and look forward to seeing Sky Bar and Lounge playing its part.</p>			

3. Policy & Guidance

The following policies within the City Of Westminster Statement of Licensing Policy apply:	
Policy CIP1	<p>A. It is the Licensing Authority's policy to refuse applications within the West End Cumulative Impact Zone for: pubs and bars, fast food premises, and music and dancing and similar entertainment, other than applications to:</p> <ol style="list-style-type: none"> 1. Vary the hours within Core Hours under Policy HRS1, and/or 2. Vary the licence to reduce the overall capacity of the premises. <p>C. Applications for other premises types within the West End Cumulative Impact Zones will be subject to other policies within this statement and must demonstrate that they will not add to cumulative impact.</p> <p>D. For the purposes of this policy the premises types referred to in Clause A are defined within the relevant premises use policies within this statement.</p>

Policy HRS1

A. Applications within the core hours set out below in this policy will generally be granted for the relevant premises uses, subject to not being contrary to other policies in the Statement of Licensing Policy.

B. Applications for hours outside the core hours set out in Clause C will be considered on their merits, subject to other relevant policies, and with particular regard to the following:

1. The demonstration of compliance in the requirements of policies CD1, PS1, PN1 and CH1 associated with the likelihood of the effect of the grant of a licence for later or earlier hours on crime and disorder, public safety, public nuisance and the protection of children from harm.

2. If the application is located within a Special Consideration Zone they have demonstrated that they have taken account of the issues identified in that area and provided adequate mitigation.

3. Whether there is residential accommodation in the proximity of the premises that would likely be adversely affected by premises being open or carrying out operations at the hours proposed.

4. The proposed hours of the licensable activities and when customers will be permitted to remain on the premises.

5. The proposed hours when any music, including incidental music, will be played.

6. The hours when customers will be allowed to take food or drink outside the premises or be within open areas which form part of the premises.

7. The existing hours of licensable activities and the past operation of the premises (if any) and hours of licensable premises in the vicinity.

8. Whether customers and staff have adequate access to public transport when arriving at and leaving the premises, especially at night.

9. The capacity of the premises.

10. The type of use, recognising that some venues are more likely to impact the licensing objectives than others; for example, pubs and bars are higher risk than theatres, cinemas and other cultural and sporting venues due to the nature of the operation.

11. The Licensing Authority will take into account the active measures proposed for a 'winding down' period including arrangements for people to be collected from the premises to travel home safely.

12. Conditions on hours may be attached that require that the supply of alcohol for consumption on the premises ceases a suitable period of time before customers are required to leave the premises.

13. The council, acting as the Licensing Authority, may reduce hours if, after review, it is necessary to impose conditions specifying shorter hours in order to promote the licensing objectives.

14. Specific days for non-standard hours should be identified and justified as part of the application to allow responsible authorities and interested parties to evaluate the impact that these licensable activities may have, and to plan accordingly. The consideration of applications for later hours for Bank Holiday Mondays will take into account that later hours are generally granted for preceding Sundays and that the next day is a working day. Non-specific days are expected to be covered by Temporary Event Notices or variation applications.

C. For the purpose of Clauses A and B above, the Core Hours for applications for each premises use type as defined within this policy are:

1. **Casinos:** Up to 24 hours a day whilst casino gaming is permitted by a premises licence under the Gambling Act 2005.

2. **Cinemas, Cultural Venues and Live Sporting Premises:** Monday to Sunday: 9am to 12am

3. **Hotels:** Monday to Thursday: 9am to 11.30pm. Friday and Saturday: 9am to 12am. Sunday: 9am to 10.30pm. Sundays immediately prior to a bank holiday: 9am to 12am. For the sale of alcohol to guests for consumption in hotel/guest rooms only: Anytime up to 24 hours.

4. **Off licences:** Monday to Saturday: 8am to 11pm. Sunday: 9am to 10.30pm.

5. **Outdoor Spaces:** Monday to Thursday: 9am to 11.30pm. Friday and Saturday: 9am to 12am. Sunday: 9am to 10.30pm. Sundays immediately prior to a bank holiday: 9am to 12am.

6. **Pubs and bars, Fast Food and Music and Dance venues:** Monday to Thursday: 10am to 11.30pm. Friday and Saturday: 10am to 12am. Sunday: 9am to 10.30pm. Sundays immediately prior to a bank holiday: 12pm to 12am.

7. **Qualifying Clubs:** Monday to Thursday: 9am to 12am.. Friday and Saturday: 9am to 12am. Sunday: 9am to 10.30pm. Sundays immediately prior to a bank holiday: 9am to 12am.

8. **Restaurants:** Monday to Thursday: 9am to 11.30pm. Friday and Saturday: 9am to 12am. Sunday: 9am to 10.30pm. Sundays immediately prior to a bank holiday: 9am to 12am.

9. **Sexual Entertainment Venues and Sex Cinemas:** Monday to Thursday: 9am to 11.30pm. Friday and Saturday: 9am to 12am. Sunday: 9am to 10.30pm. Sundays immediately prior to a bank holiday: 9am to 12am.

D. Core hours are when customers are permitted to be on the

	<p>premises and therefore the maximum opening hours permitted will be to the same start and terminal hours for each of the days where licensable activity is permitted.</p> <p>E. For the purposes of this policy, 'premises uses' are defined within the relevant premises use policies within this statement.</p>
<p>Policy MD1</p>	<p>A. Applications outside the West End Cumulative Zone will generally be granted subject to:</p> <ol style="list-style-type: none"> 1. The application meeting the requirements of policies CD1, PS1, PN1 and CH1. 2. The hours for licensable activities being within the council's Core Hours Policy HRS1. 3. The applicant has taken account of the Special Consideration Zone Policy SCZ1 if the premises are located within a designated zone. 4. The application and operation of the venue meet the definition of a music and dance premises or similar entertainment in Clause D. <p>B. It is the Licensing Authority's policy to refuse applications within the West End Cumulative Impact Zone other than:</p> <ol style="list-style-type: none"> 1. Applications to vary the existing licence hours within the council's Core Hours Policy HRS1, and/or, 2. Applications that seek to vary the existing licence so as to reduce the overall capacity of the premises. <p>C. The applications referred to in Clause B1 and B2 will generally be granted subject to:</p> <ol style="list-style-type: none"> 1. The application meeting the requirements of policies CD1, PS1, PN1 and CH1. 2. The application and operation of the venue continuing to meet the definition of a music and dance premises in Clause D. <p>D. For the purposes of this policy a music and dance premises is defined as a premises whereby the primary purpose of the venue is to:</p> <ol style="list-style-type: none"> 1. Provide regulated entertainment in the form of music, either in the form of live performances or recorded, to customers. 2. Provide regulated entertainment in the form of music, either as live performances or recorded, and provide facilities for the provision of dance. 3. The sale by retail of alcohol may be provided as either a considerable element of the operation of the premises or ancillary to the provision of regulated entertainment.

	<p>a. Examples of venues that would fall within this policy are night clubs or bars that provide music and dancing.</p> <p>b. De-regulated entertainment (as set out in the glossary will not be subject to this policy).</p>
<p>Policy PB1</p>	<p>A. Applications outside the West End Cumulative Zone will generally be granted subject to:</p> <ol style="list-style-type: none"> 1. The application meeting the requirements of policies CD1, PS1, PN1 and CH1. 2. The hours for licensable activities being within the council's Core Hours Policy HRS1. 3. The applicant has taken account of the Special Consideration Zones policy SCZ1 if the premises are located within a designated zone. 4. The application and operation of the venue meet the definition of a Public House or Bar in Clause D. <p>B. It is the Licensing Authority's policy to refuse applications within the West End Cumulative Impact Zone other than:</p> <ol style="list-style-type: none"> 1. Applications to vary the existing licence hours within the council's Core Hours Policy HRS1. 2. Applications that seek to vary the existing licence so as to reduce the overall capacity of the premises. <p>C. The applications referred to in Clause B1 and B2 will generally be granted subject to:</p> <ol style="list-style-type: none"> 1. The application meeting the requirements of policies CD1, PS1, PN1 and CH1, and/or, 2. The application and operation of the venue continuing to meet the definition of a Public House or Bar in Clause D. <p>D. For the purposes of this policy a Public House or Bar is defined as a premises, or part of a premises that's primary use is the sale or supply of alcohol for consumption on those premises and/or for consumption off the premises for consumption outside the venue.</p>
<p>Policy HOT1 (B)</p>	<p>A. Applications outside the West End Cumulative Impact Zone will generally be granted subject to:</p> <ol style="list-style-type: none"> 1. The application meeting the requirements of policies CD1, PS1, PN1 and CH1. 2. The hours for licensable activities being within the council's Core Hours Policy HRS1. 3. The sale by retail of alcohol, regulated entertainment and late-night refreshment must be an ancillary function to the primary

	<p>purpose of the venue as a hotel.</p> <p>4. The applicant has taken account of the Special Consideration Zone Policy SCZ1 if the premises are located within a designated zone.</p> <p>5. The application and operation of the venue meeting the definition of a Hotel as per Clause C.</p> <p>B. Applications inside the West End Cumulative Impact Zone will generally be granted subject to:</p> <p>1. The application meeting the requirements of policies CD1, PS1, PN1 and CH1.</p> <p>2. The hours for licensable activities are within the council's Core Hours Policy HRS1.</p> <p>3. The sale by retail of alcohol, regulated entertainment and late-night refreshment must be an ancillary function to the primary purpose of the venue as a hotel.</p> <p>4. The applicant has demonstrated that they will not add to cumulative impact within the Cumulative Impact Zone.</p> <p>5. The application and operation of the venue meeting the definition of a Hotel as per Clause C.</p> <p>C. For the purposes of this policy a Hotel is defined as a premises that is primarily used as an establishment providing overnight accommodation for customers.</p>
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4. Equality Implications

The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristics and persons who do not share it.

Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

5. Appendices

Appendix 1	Premises plans
Appendix 2	Applicant supporting documents
Appendix 3	Premises history
Appendix 4	Current premises licence (18/00646/LIPN)
Appendix 5	Proposed conditions
Appendix 6	Residential map and list of premises in the vicinity

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If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

Background Documents – Local Government (Access to Information) Act 1972

1	Licensing Act 2003	N/A
2	City of Westminster Statement of Licensing Policy	7 th January 2021
3	Amended Guidance issued under section 182 of the Licensing Act 2003	April 2018
4	Metropolitan Police Service representation	27 January 2021
5	Environmental Health representation	28 January 2021
6	Licensing Authority representation	2 February 2021
7	Interested party representation 1	21 January 2021
8	Interested party representation 2	2 February 2021



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Additional information upon TAO Group Hospitality

TAO Group is a leading hospitality company based in the US which owns and operates many of the world's most recognized restaurant and entertainment venues. They are passionate about providing a high quality experience. Each restaurant has its own identity, celebrating good food, service and world class design. They currently operate sites in New York, Chicago, Los Angeles, Las Vegas, Singapore and Sydney. TAO Group is co-owned by Madison Square Garden Company who operator a number of live sports and entertainment venues in the US. They include New York's Madison Square Garden; Hulu Theatre at Madison Square Garden; Radio City Music Hall and Beacon Theatre; California and The Chicago Theatre. Madison Square Garden is home to some of the most recognized names in professional sports including original franchises from the NBA and NHL.

TAO Group would propose to operate a number of community and wellbeing events on these premises. When they move to a new city they research what is needed in the community, both internally for employees and externally for neighbours. They support charitable work and in the US are very active in autism awareness, breast cancer awareness, mental health, homeless shelters and many more -<https://taogroup.com/taocares/>. In addition, in the US they host many non-profit events in their venues, for example the American Cancer Society has been hosting its charitable fundraisers in their venues for years. In the supporting documentation are details for their charitable activities in 2019. TAO Group is a responsible operator and who see themselves as part of any community within which they operate.

TAO Group has won a number of awards for the premises they operate and details can be found in the supporting documentation.

The proposed style of operation, along with the applicant's extensive experience means the applicant is confident that this application will promote the licensing objectives and the premises will be a great asset to the Westminster.



Trocadero, Sky Bar & Restaurant, 7-14 Coventry Street,
W1D Dispersal Policy

The Dispersal Procedure is designed to create a harmonious relationship between the venue its guests and its neighbors. In an effort to make the maximum contribution by exercising pro-active measures as customers leave the premises to move customers away from the exit points and its immediate area in such a way as to cause minimum disturbance or nuisance to neighbors, both residential and business, and to make the minimum impact upon the neighborhood in relation to potential nuisance, antisocial behavior and crime.

The Dispersal Procedure is subject to review and will address problems and concerns if they are identified in order to establish a permanent solution to the reduction or elimination of any behavioral or procedural operation.

Liaison with Neighbours

Should there be a need, a committee which comprises of representatives of the premises and residential neighbors, along with other persons as appropriate, will be established.

Nearby residents and business owners shall be provided with the contact details for the premises and its management where they are requested along with instructions for how to reach a live representative of the venue during all operational hours.

End of Evening Operational Policies

The premises will use volume levels, type of music played and variation of lighting levels to encourage the gradual dispersal of customers during the last part of trading and during the drink-up period.

The door supervisors and other staff shall be trained to politely encourage customers to leave gradually to discourage a mass exodus. Access to the lifts from the 13th and 12th floor will be managed at all times but in particular during the last part of trading to support the gradual dispersal of customers.

Customers exiting the lifts on the ground floor prior to midnight shall be directed to leave the premises via the Rupert Street entrance.

Customers exiting after midnight shall be directed to leave via the Shaftesbury Avenue exit.

Notices at Exit

Highly visible notices will be displayed at all exits requesting customers to respect the needs of local residents and businesses and leave the area quietly.

Door Supervisors

Door Supervisors shall -



- encourage customers to drink-up and progress to the exit throughout the latter part of drinking-up time;
- remind customers where necessary to leave quietly;
- ensure the removal of all bottles and glasses from any customer who attempts to leave the premises carrying one;
- encourage customers not to assemble outside the premises and discourage street entertainers and beggars outside the premises;
- direct customers to wait inside the premises if waiting for a taxi and assist taxi's that are summoned.

Management shall provide effective control over photographers in the area of the premises.

Management will also regularly host re-training for all door supervisors and ensure that any new hires receive proper training prior to working at the venue.

Queuing

At the busiest trading times – [normally a Wednesday or a Saturday evening] – the following key measures will be employed:

- Sufficient door staff will be deployed outside the premises on Rupert Street to ensure proper and efficient management of any queue which may form outside the premises;
- If a queue starts to form outside the premises then (subject to admission to the premises being allowed via Rupert Street entrance after midnight) the operators shall secure the use of the retail unit adjacent to the entrance lobby and shall incorporate this area as an extended lobby area for guests to queue inside the premises lobby;
- If needed to preserve adequate passing space for pedestrians, temporary barriers shall be used outside the premises;
- Management will liaise with EH and Police to ensure that they are satisfied with the operation of said queuing system.

Hackney Carriage/Private Hire Cars Arrangement

The premises will enter into an agreement with one black taxi firm and one executive hire firm to provide transport for customers, with contact numbers made readily available to customers. Management shall use its best endeavors to ensure that both firms comply with the following measures when collecting and delivering customers to and from the premises:

- Taxi and car drivers shall not sound their horns or leave their vehicles to collect customers from the premises after 23:00 except in an emergency.
- Taxi and car drivers shall not double park their vehicle outside the premises;
- Management shall ensure that a member of staff employed at the premises is responsible for supervising and overseeing the allocation of taxi vehicles to customers leaving the premises;
- Management shall use all reasonable endeavors to prevent the use of unlicensed taxis by customers leaving the premises;

Door Supervisors will assist in helping the right customer to the right car. Customers will be able to wait inside the premises while they wait for a taxi.





Trocadero, Sky Bar & Restaurant, 7-14 Coventry Street, W1D: Sound Management Plan

Sound generated by the operation of the above licensed premises can take many forms, and is part of the vibrancy and experience created. However, when this sound becomes unwanted it becomes described as noise. Managing sound both inside and outside the premises to ensure at all times the promotion of the licensing objectives, and to minimize disturbance of nearby residents as far as practicable is the aim of this operational sound management plan.

We will train our staff to observe and enforce this Sound Management Plan and monitor the effectiveness of it and compliance with it to proactively prevent public nuisance from noise.

We will encourage our customers to observe this Sound Management Plan and generally to respect the neighborhood within which we trade. This plan has been informed in response to Acoustic Report 20-0007-0 R01v, dated 6th April 2020, and comment made by WCC Environmental Health to meet Policy PN1 and CIP1.

We will take the following specific steps in order to promote the licensing objectives, and minimize the risk of justifiable complaints.

A: Music Controls

1. All amplified music played in the venue will be controlled in level and frequency to using acoustic limiting devices to achieve to following levels at receptor locations, which have been quantified by a suitable qualified or trained person and set and tamper protected to the satisfaction of WCC. The levels being:

Position	L _{Aeq} in dB(A)	Bass Frequencies	
		L _{eq} in dB	L _{eq} in dB
Coventry Street (M1 in report)	59	59	58
Rupert Street (M2 in report)	56	53	59
Shaftsbury Avenue (M3 in report)	58	61	60

Table 1: Upper Existing Operational Music Levels in any 5 minute period at any time, based on not exceeding the lowest measured background levels (note: any measured value must be corrected for the background with no music). This will achieve a low to no adverse impact for residents, and prevent a significant adverse impact from occurring due to music.

2. The Skybar and Terrace will have suitable mitigation implemented to allow the levels in Table 1 to be achieved and where this would require external doors or windows to be closed this will be managed to achieve this configuration at noise sensitive times (after 23:00) except for entrance and egress. Where they need to be kept open for Covid-19 Safety reasons or exceptional events require higher levels then alternative to those in Table 1 may be agreed with WCC.
3. No external audio equipment will be permitted to be used, other than the acoustically limited house system.
4. All external suppliers of entertainment (ie. DJ's) will be required to enter into a Service Level Agreement (SLA), which agrees to operate through the limited house system, and if they are found to not be will not be permitted to continue to supply services to the venue.
5. On the 12th floor external terrace, music will be restricted to pre-recorded music until midnight or live music (not including percussion) until 2200 hours. Live music (including percussion) together with recorded music may be permitted beyond these times and until 0300 hours if the external terrace is enclosed within a retractable roof to the satisfaction of the Environmental Health.



B: External Area Management

1. Ensure all managers, and staff are fully briefed and trained on minimizing people noise from the 12th floor Skybar terrace and the areas external where people congregate for ingress and egress (so that it is orderly and supervised).
2. All customers wishing to utilize the outside areas will be under the same rules and expectations as those inside. Any customer found not to be complying or behaving in an unacceptable or antisocial manner will be refused entry and in appropriate circumstances when they have entered and are using outside areas will be asked to leave the premises.
3. Customers will be permitted entry via Rupert Street entrance up to 02:00 and thereafter there will be no entry/ re-entry (excluding persons exiting to smoke). After midnight exit will be not permitted via Rupert Street and will be permitted only via Shaftsbury access.
4. Admission beyond midnight via Rupert Street access, will implement the areas hatched green in side the premises (labelled the "extended guest lobby") will act as an acoustic lobby which can be used to manage the que to gain access to the 12th and 13th floor inside to minimize the build-up of people and noise in the street. For departures before midnight via Rupert Street this also provides an option to manage a gradual flow of customers leaving, although the lift system would be principally used to manage dispersal (see Dispersal Policy attached).
5. Access for hotel residents and guests will be permitted at all times.
6. Last admission will be 02:00 (including re-entry, but excluding existing to smoke).
7. Place notices internally at all exits, asking customers to respect our neighbors in the outside areas and leave quietly.
8. Manage the behavior of customers outside the premises and those who use the outside areas to discourage unreasonable noisy behavior at more sensitive times.
9. Manage the external area of the premises by ensuring regular removal of glasses, bottles and related litter and ensure that the area is swept prior to the premises opening and immediately after closing and at regular intervals, as appropriate.
10. Limit bottling out as far as possible, within the hours non sensitive times (not between 23:00 and 08:00)
11. Deliveries not to take place between 23:00 and 08:00 (unless for fresh produce)
12. Dispersal will be managed to minimize noise as far as possible, in accordance with the Dispersal Policy.
13. Maintain an ongoing incident book to record all matters in relation to the use of the outside area and non-compliance with this plan, making it readily available upon request to an authorized officer of the local authority or police.
14. Keep residents in the immediate vicinity of the premises informing with plans of upcoming events. Gain and encourage feedback, and build relationships and trust where possible.
15. Plant noise, associated with the operation of the premises, will be assessed in accordance with a total assessment level of less or equal to 0dB, according to BS4142:2014 and a low probability of adverse comment, according to BS6472:2008; to achieve levels of emissions that will not result in a significant adverse effect on residents.

C: Complaint Management

1. The premises will have a single point of contact for complaints, which is made available to residents that might be affected by noise from the premises (which may be a mobile number or an e-mail address) and they should be encouraged to call it should they have a complaint about music noise;
2. In the event of a complaint details should be recorded into a complaint log and every effort will be made to quickly check that the control measures are in place, and to temporarily reduce levels voluntarily until such time as the complaint has been fully investigated in line with this sound management plan;



Complaint Log

Name/ Position:

A complaint was received: (tick) ; Date :

Note : If a verbal or telephone complaint was received then complete the details of the complaint below and action taken with as much detail as possible

Details of complaints (include contact details if given, time, nature):

Investigation details and actions taken:

Reminders : Was the SMP followed ? , Was it justified (J) or malicious (m) ?

Could more be done to avoid in future?



Staff Service Level Agreement – Noise Management

I confirm that I am familiar with the requirements of the Noise Management Plan.

If I am found to not comply then I accept that I could be asked to cease providing services to the venue, pending an investigation, and may have payment withheld if I have been found to have willfully not complied with the Sound Management Plan.

Date :

Name:, Signature:

Contact details (email and or mobile):.....

I am aware that I must not operate the sound system beyond the setting of ¼ sound output, as indicated on the control interface: (tick if yes)

I am familiar with the Sound Management Requirements: (tick if yes)



APPENDIX 1 :
Trocadero, Sky Bar & Restaurant, 7-14 Coventry Street, W1D
Dispersal Policy

The Dispersal Procedure is designed to create a harmonious relationship between the venue its guests and its neighbors. In an effort to make the maximum contribution by exercising pro-active measures as customers leave the premises to move customers away from the exit points and its immediate area in such a way as to cause minimum disturbance or nuisance to neighbors, both residential and business, and to make the minimum impact upon the neighborhood in relation to potential nuisance, antisocial behavior and crime.

The Dispersal Procedure is subject to review and will address problems and concerns if they are identified in order to establish a permanent solution to the reduction or elimination of any behavioral or procedural operation.

Liaison with Neighbours

Should there be a need, a committee which comprises of representatives of the premises and residential neighbors, along with other persons as appropriate, will be established.

Nearby residents and business owners shall be provided with the contact details for the premises and its management where they are requested along with instructions for how to reach a live representative of the venue during all operational hours.

End of Evening Operational Policies

The premises will use volume levels, type of music played and variation of lighting levels to encourage the gradual dispersal of customers during the last part of trading and during the drink-up period.

The door supervisors and other staff shall be trained to politely encourage customers to leave gradually to discourage a mass exodus. Access to the lifts from the 13th and 12th floor will be managed at all times but in particular during the last part of trading to support the gradual dispersal of customers.

Customers exiting the lifts on the ground floor prior to midnight shall be directed to leave the premises via the Rupert Street entrance.

Customers exiting after midnight shall be directed to leave via the Shaftesbury Avenue exit.

Notices at Exit

Highly visible notices will be displayed at all exits requesting customers to respect the needs of local residents and businesses and leave the area quietly.

Door Supervisors

Door Supervisors shall -



- encourage customers to drink-up and progress to the exit throughout the latter part of drinking-up time;
- remind customers where necessary to leave quietly;
- ensure the removal of all bottles and glasses from any customer who attempts to leave the premises carrying one;
- encourage customers not to assemble outside the premises and discourage street entertainers and beggars outside the premises;
- direct customers to wait inside the premises if waiting for a taxi and assist taxi's that are summoned.

Management shall provide effective control over photographers in the area of the premises.

Management will also regularly host re-training for all door supervisors and ensure that any new hires receive proper training prior to working at the venue.

Queuing

At the busiest trading times – [normally a Wednesday or a Saturday evening] – the following key measures will be employed:

- Sufficient door staff will be deployed outside the premises on Rupert Street to ensure proper and efficient management of any queue which may form outside the premises;
- If a queue starts to form outside the premises then (subject to admission to the premises being allowed via Rupert Street entrance after midnight) the operators shall secure the use of the retail unit adjacent to the entrance lobby and shall incorporate this area as an extended lobby area for guests to queue inside the premises lobby.
- If needed to preserve adequate passing space for pedestrians, temporary barriers shall be used outside the premises;
- Management will liaise with EH and Police to ensure that they are satisfied with the operation of said queuing system.

Hackney Carriage/Private Hire Cars Arrangement

The premises will enter into an agreement with one black taxi firm and one executive hire firm to provide transport for customers, with contact numbers made readily available to customers. Management shall use its best endeavors to ensure that both firms comply with the following measures when collecting and delivering customers to and from the premises:

- Taxi and car drivers shall not sound their horns or leave their vehicles to collect customers from the premises after 23:00 except in an emergency.
- Taxi and car drivers shall not double park their vehicle outside the premises;
- Management shall ensure that a member of staff employed at the premises is responsible for supervising and overseeing the allocation of taxi vehicles to customers leaving the premises;
- Management shall use all reasonable endeavors to prevent the use of unlicensed taxis by customers leaving the premises;

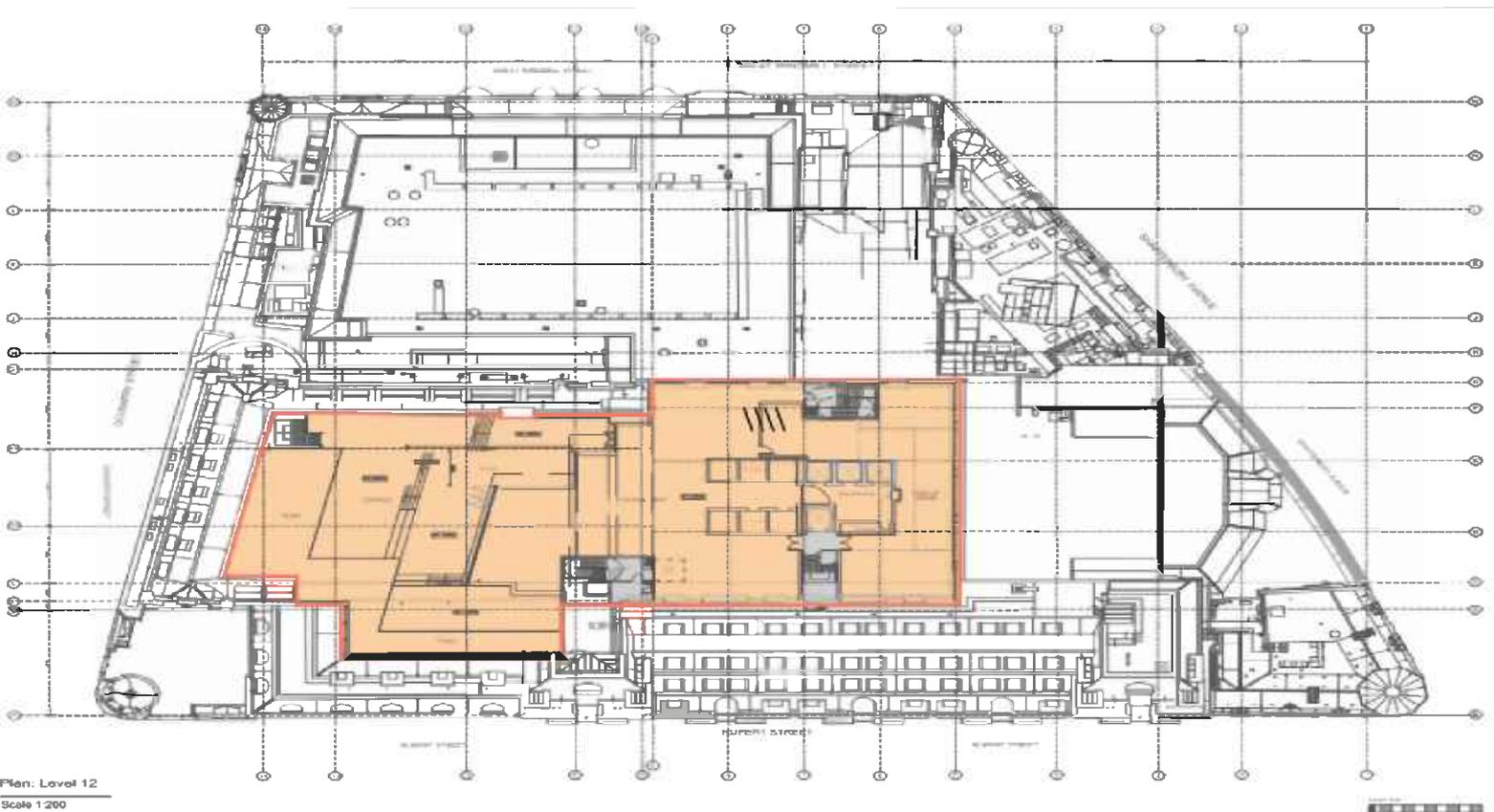
Door Supervisors will assist in helping the right customer to the right car. Customers will be able to wait inside the premises while they wait for a taxi.

Trocadero, London

TERRACE NOISE ASSESSMENT

Licensing & Planning Feasibility Report

Report No. 20-0007-0 R01v2



Trocadero, London

TERRACE NOISE ASSESSMENT

Licensing & Planning Feasibility Report

Report No.: 20-0007-0 R01v2

Date: 06 Apr 2020

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1 INTRODUCTION

The London Trocadero is a well-known building in London's West End, currently undergoing refurbishment as a hotel. As part of the refurbishment a rooftop restaurant, function space and 'sky bar' will be located on the 12 and 13 floors. The sky bar features an outside terrace area on the 12 floor.

The licensed capacity for the rooftop development is 1000; 250 13 floor, 750 12 floor.

A new premises licence is to be applied for to include regulated entertainment (live and recorded music performance) until 02:00/ 03:00 for the 12 and 13 floor with the outdoor terrace being operational until midnight. This will include the removal of licensing and planning restrictions relating to compulsory seating for customers.

To assess the feasibility of this, an acoustic assessment has been requested to consider both music and people noise in the outside terrace area.

The premises is located within the West End of London's Cumulative Impact Area so it must be demonstrated that there would be no net additional impact of any variation to the premises license.

1.1 Context

The premises are located in London's West End, near to the junction of Coventry Street, Rupert Street and Shaftesbury Avenue.

The building has 13 floors, at least 2 storeys higher than other buildings facing it on any façade. There is a lobby/entrance area, floors 2-11 comprise hotel rooms with associated amenity spaces, floors 12 & 13 are the sky bar, function space and terrace.

There is plant installed on the roof of the Trocadero, though this does not form part of this assessment, beyond its contribution to the underlying noise climate.

There are a number residential properties nearby which may be considered sensitive receptors. On Coventry Street (to the south), Coventry House is located directly opposite the Trocadero, and contains 18 apartments. On Rupert Street (to the east) there are residential properties along the length of the street. The rear façade of commercial and residential properties on Wardour Street has line of sight to the proposed roof terrace. On Shaftesbury Avenue there is understood to be residential directly opposite the Trocadero façade. On Great Windmill Street (to the west) there is no residential opposite the premise, as the building direction opposite is the London Pavilion.

There are many other licensed premises in the area, which is busy and vibrant area. The area is part of the West End Cumulative Impact Area and is therefore subject to more stringent than usual requirements for licence applications, in that it must be demonstrated that the additional impact potential, when considered against other noise in the area, is low to none.

Figure 1 shows the site location and context.



Figure 1 - site location and context. Sky bar in green. 12th floor terrace location in white. Nearby residential in blue.

2 RELEVANT POLICY AND GUIDANCE

The relevant policy and guidance are detailed further in Appendix 1.

For the purposes of removing planning conditions relating to use of the outside terrace area beyond 23:00 it is the requirement of planning policy that a Low Observable Adverse Effect Level (LOAEL) is demonstrated. The relevant local policies (see Appendix 1) indicate that significant adverse impacts (SOAEL) should be avoided and that adverse effects should be mitigated and kept to a minimum, in line with national policy outlined in the National Planning Policy Framework (NPPF) and Noise Policy Statement England (NPSE).

For licensing, the usual approach would be to apply the guidance in the Noise Council's Pub & Clubs guidance, along with guidance contained within the Institute of Acoustics Code of Practice for Environmental Noise Control at Concerts (CPENCC) to devise a scheme of noise limits to ensure that the impact of operations does not exceed a reasonable level.

However, because the premises falls within the West End Cumulative Impact Area, meaning that any new licensed premises must not increase the impact of licensed premises in the area as a whole. This overrides usual best practise guidance and is the primary and most stringent consideration for this assessment, although this does not mean some sound is unacceptable. A suggestion is made based on our experience for a low to no impact level to achieve the aim of the CIA intent.



This indicates that on a technical level, proposals which achieve an impact level suitable for the West End CIA should also meet the requirements of planning policy (that a LOAEL at maximum is achieved with adverse effects mitigated).

3 ENVIRONMENTAL NOISE SURVEY

To inform the impact assessment, an environmental noise survey was undertaken to determine the typical underlying noise climate, between Friday 6 March and Wednesday 11 March 2020.

The weather for the survey was generally clear with some light rainfall at times, but not sufficient to affect road noise conditions. Wind during the survey period was under 5m/s logger setup and collection.

3.1 Unattended measurement locations

Logging sound level meters were placed at the locations marked in Figure 2. One meter was set up for each façade which has adjacent or opposite residential properties.

M1 was located on the south façade, opposite Coventry House, at 11 floor level. The meter was attached to the structure of scaffolding, overlooking Coventry street.

M2 was located on the east façade, on a flat roof section overlooking Rupert Street at 7 floor level.

M3 was located on the north façade on a flat roof section, overlooking Shaftesbury Avenue at 7 floor level.

The measurement positions are shown in 3.3.

During logger collection on 11/03/2020 attended measurements were taken on Coventry Street, Rupert Street and Shaftesbury Avenue as a check on the level difference between rooftop noise levels and levels at street level.

On the east and south facades, the dominant noise source was plant noise during both logger setup and collection. Large amounts of plant machinery is visible on rooftops opposite the Trocadero building on all facades, with further plant machinery present on terraces lower down on the façade of the Trocadero itself, at 5 floor level. M1 & M2 were chosen to be as far away from existing plant machinery as possible, given the access constraints imposed by the structure of the building and scaffolding forming part of the construction. More information on existing plant location can be found in Appendix 2.

Traffic noise from Shaftesbury Avenue and Coventry Street was audible at all measurement positions. Rupert Street was closed as part of the construction work so traffic did not pass in that direction. People noise was occasionally just audible during lulls in other noise sources at all receptors.

Music noise from souvenir shops, street performers and pedal taxis on Coventry Street, on the ground floor level of the Trocadero building, was audible at M1, but not at M2 or M3.



At M3 (on the north façade), construction noise from a site on the junction between Great Denman Street and Shaftesbury Avenue was clearly audible, and subjectively sometimes higher than the plant noise. Traffic noise from passing vehicles on Shaftesbury Avenue was constant, but not the dominant noise source, with the passes of individual vehicles (especially HGV's) audible over the prevailing noise. Plant noise sources were located higher up on the Trocadero façade (screened from the measurement position by the roof of scaffolding structures currently erected) and directly opposite with a large amount of rooftop plant visible on the other side of Shaftesbury Avenue, at a slightly lower level than the measurement position.

Some construction work comprising use of power tools was taking place on the 12 and 13 floors of the Trocadero building during both logger set-up and collection. This was occasional and occurred in short bursts of several seconds with long breaks, but was clearly audible when it was occurring.

3.2 Attended measurements

Attended measurements with accompanying observations were made on 11/03/2020 as a check on the difference noise levels at rooftop level and street level.

The measurement positions are shown in 3.3.

During the attended survey measurements, on Coventry Street (AM1) the dominant noise source at all times was also plant noise, with significant contributions the plant on the terraces of the Trocadero façade and other rooftops. Other plant noise sources were on rooftops of the buildings on the opposite side of the street, most notably the Prince of Wales Theatre (on the junction between Coventry Street and Oxendon Street). Traffic was occasional, with 25 cars passing during a 15 minute period, and cars passing at low speed. Music from souvenir shops on the ground floor of the Trocadero was the dominant noise source towards the western end of the façade, and featured high levels of low frequency noise. For this reason, the attended survey was positioned at the eastern end of the facade, near the junction with Oxendon Street. Pedestrian foot traffic was constant but not heavy, with the conversation of passers-by audible but not clear (due to the high levels of plant noise) when they passed close to the measurement position.

The noise climate towards the south end of Rupert Street (AM2) was calmer, with no passing traffic. However, some noise from construction workers taking breaks was audible at street level. Levels of pedestrian traffic were lower than on Coventry street, and overall the area was subjectively less loud. Plant noise from the façade of the Trocadero and rooftop level on the opposite side of the street was the dominant noise source, with the main secondary source being construction noise, though this was intermittent.

At the north end of Rupert Street traffic noise was high, with horns and car passes audible and regular. The background noise was dominated by plant noise for the duration of the measurement, with plant sources on the façade of the Trocadero and the rooftops of other buildings close by. People noise and noise from construction works was regular but intermittent. Large numbers of construction workers congregated outside the site entrance on Rupert Street generating audible people noise at the measurement position.

On Shaftesbury Avenue the noise climate was dominated by traffic noise and plant noise, with people noise as a secondary but constant source. The area was highly trafficked both by pedestrians and



vehicles, with lots of vehicles stopping and starting at the traffic lights near the measurement position. There were several motorbike passes during the measurement, which temporarily elevated maximum and equivalent levels. A power tool was turned on and used constantly for over a minute part way through the measurement.



3.3 Measurement positions map

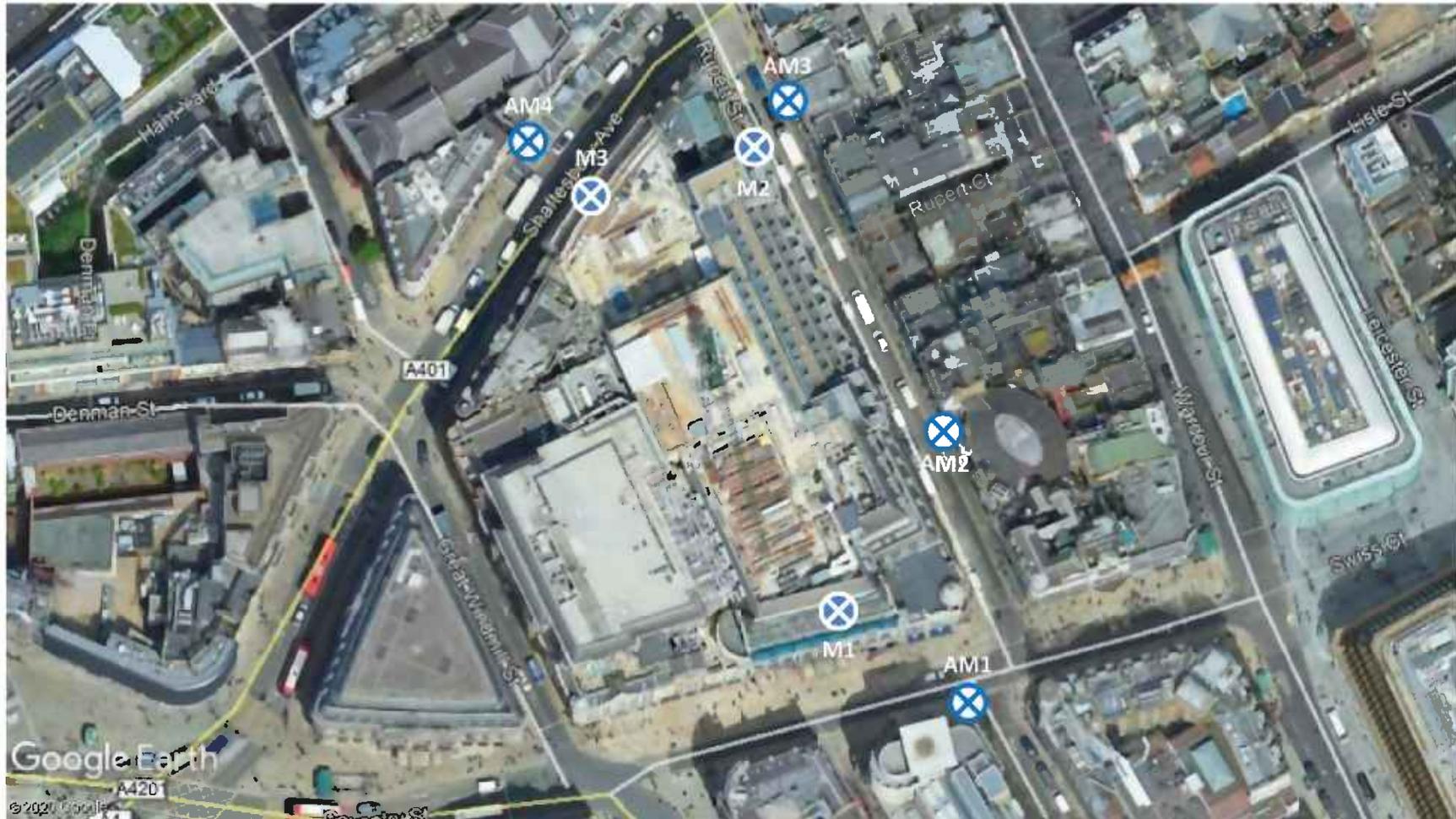


Figure 2: Measurement positions map.



3.4 Unattended measurement time history plots

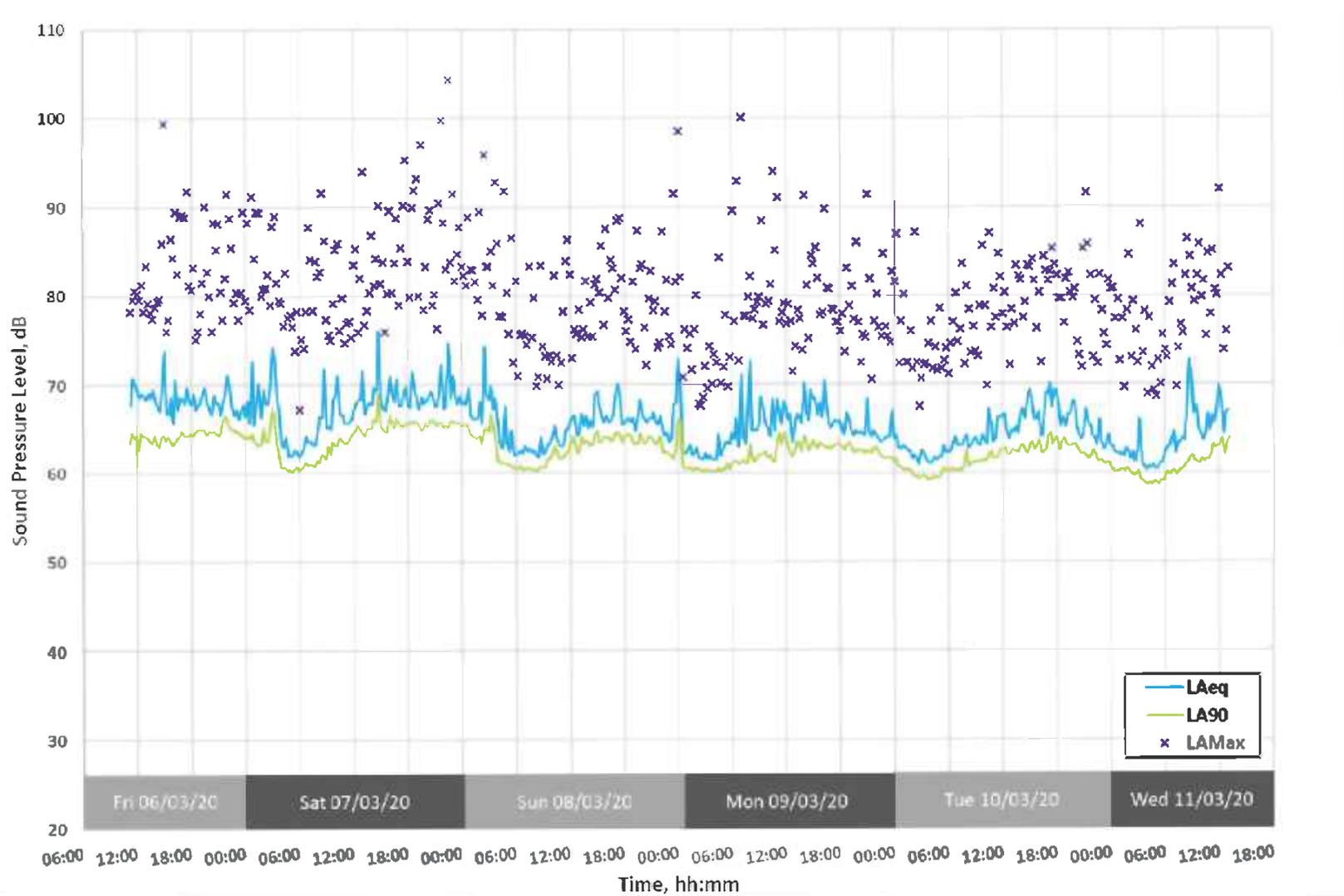


Figure 3: M1 measurement time history

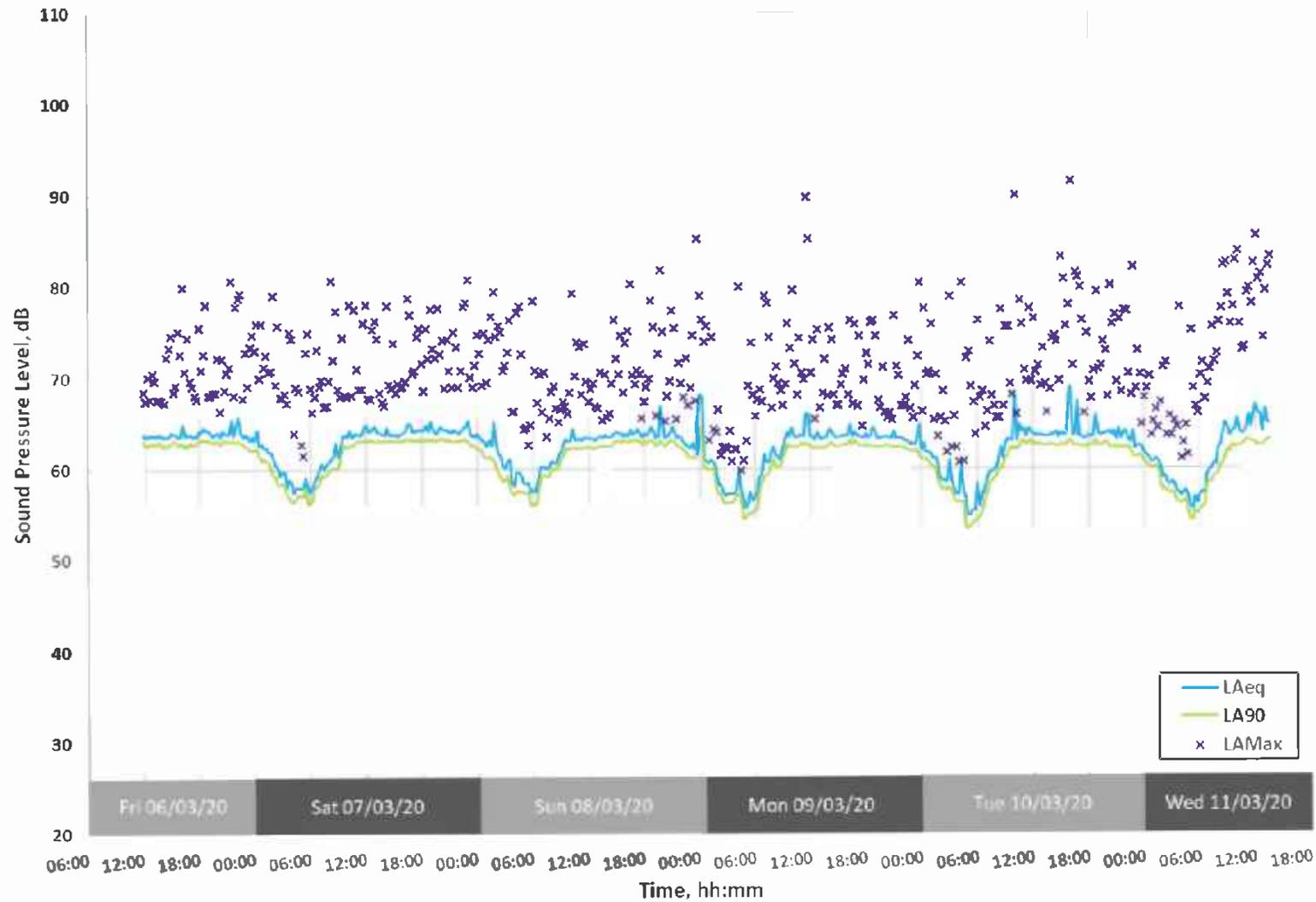


Figure 4: M2 measurement time history

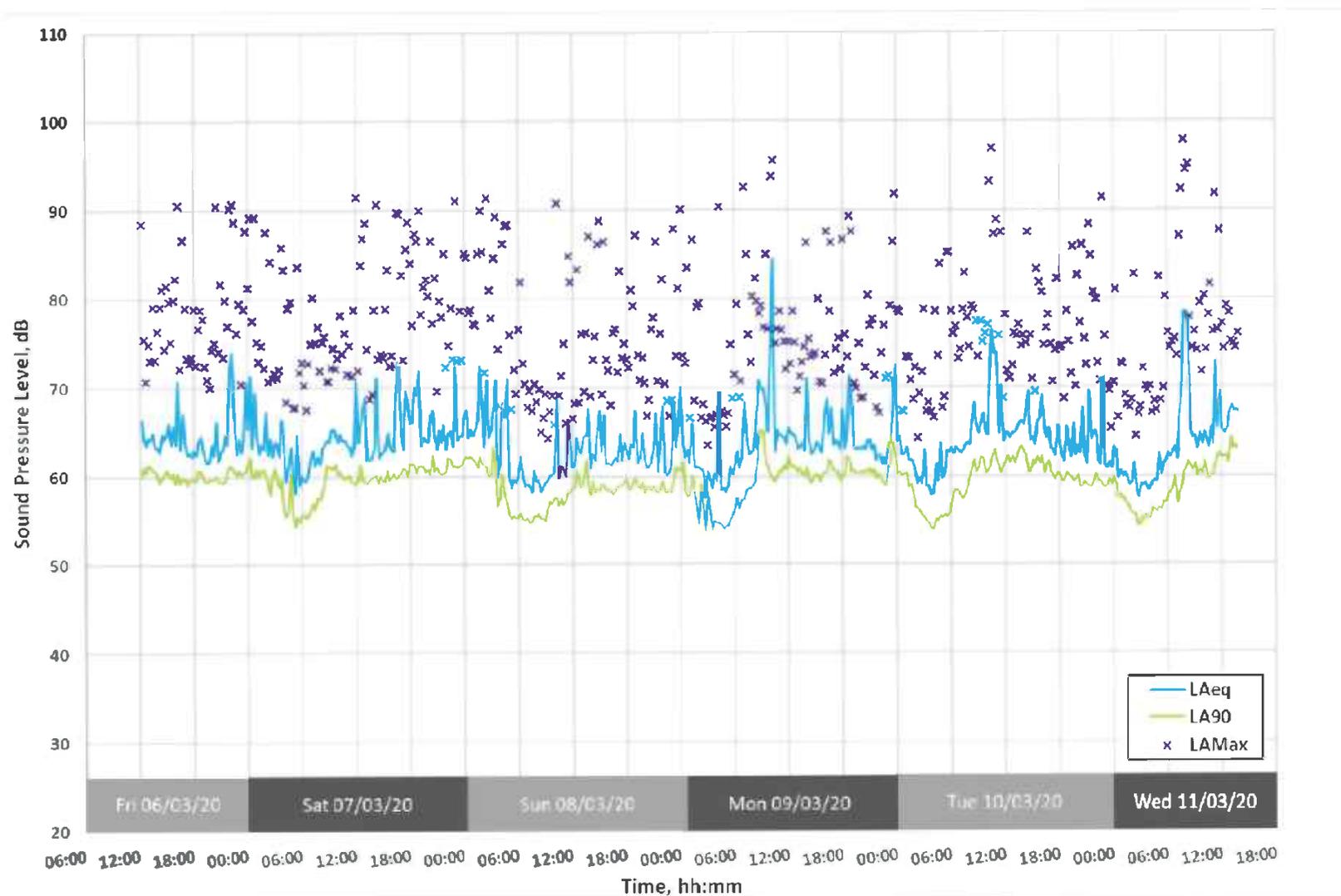


Figure 5: M3 measurement time history



3.5 Unattended measurement summary results

	Ambient noise level L_{Aeq}			Background noise level L_{A90}		Maximum noise level L_{Amax}	
	Min	Max	Average	Min	Max	Min	Max
Daytime: 0700 - 2300	62	76	67	60	69	70	104
Day: 0700 - 1900	62	76	67	60	69	70	100
Evening: 1900 - 2300	63	75	67	61	67	71	104
Night: 2300 - 0700	60	74	66	59	68	67	99

Table 1: Coventry Street (M1) unattended measurement summary results

	Ambient noise level L_{Aeq}			Background noise level L_{A90}		Maximum noise level L_{Amax}	
	Min	Max	Average	Min	Max	Min	Max
Daytime: 0700 - 2300	59	69	64	57	63	64	91
Day: 0700 - 1900	59	69	64	57	63	64	91
Evening: 1900 - 2300	62	67	64	61	63	65	82
Night: 2300 - 0700	55	68	61	53	65	60	85

Table 2: Rupert Street (M2) unattended measurement summary results



	Ambient noise level L_{Aeq}			Background noise level L_{A90}		Maximum noise level L_{Amax}	
	Min	Max	Average	Min	Max	Min	Max
Daytime: 0700 - 2300	58	85	68	55	65	64	98
Day: 0700 - 1900	58	85	68	55	65	64	98
Evening: 1900 - 2300	60	74	65	58	62	67	91
Night: 2300 - 0700	58	73	64	54	64	64	92

Table 3: Shaftesbury Avenue (M3) unattended measurement summary results



3.6 Attended measurement summary results

Location	Start Time		A-weighted	16 Hz	31.5 Hz	63 Hz	125 Hz	250 Hz	500 Hz	1 kHz	2 kHz	4 kHz	8 kHz	16 kHz
AM4	12:20:00	L _{eq}	67.2	78	75.8	72.8	66.6	65.8	65.7	62	58.9	53.9	46.6	36
		L _{Max}	86.8	98.5	96.6	90.5	89.1	84.7	82.6	84.2	83.1	78.2	77.2	65.3
		L ₉₀	63.1	65.9	68.2	65.7	62.1	62.2	61.9	57.8	53.2	45.9	34.9	21
AM3	12:37:58	L _{eq}	72	77.6	79.4	76.9	77.8	74.3	69.2	65.8	62.8	57.8	50.1	40.7
		L _{Max}	91.4	100.1	94.3	93.6	101.8	97.3	89.4	79.9	75.6	73.3	66.1	69.7
		L ₉₀	64.6	68	72.3	68	64.8	63.8	62.2	59	55.6	50.1	40.7	26.5
AM2	12:20:17	L _{eq}	67.7	72.4	69.5	68.2	65.7	65.1	63.6	62.8	60.6	57.5	51.8	42.7
		L _{Max}	91.5	88.5	90.2	82.4	83.7	96.1	91.6	85.9	81.1	79.1	79.4	73.0
		L ₉₀	63.3	-	-	-	-	-	-	-	-	-	-	-
AM1	12:37:47	L _{eq}	66.5	68.8	71.4	75.0	69.5	65.8	64.5	61.4	57.5	52.2	45.1	36.5
		L _{Max}	85.2	91.4	88.2	90.9	89.8	84.7	82.8	82.0	75.0	67.2	72.8	61.3
		L ₉₀	63.1	-	-	-	-	-	-	-	-	-	-	-



4 SOUND PROPAGATION MODEL

A computer model of sound propagation was created using the Wolfel Software IMMI modelling software. IMMI uses the model of sound propagation detailed in *ISO 9613-2:1996 Attenuation of sound during propagation outdoors – Part 2: General method of calculation*.

The model calculates sound propagation from the rooftop terrace to surrounding area and displays this information as a noise map. Individual receptors are modelled as receiver points and noise levels at different frequencies (in octave bands) are calculated for them.

Noise maps were generated to visually display noise levels from both people and music noise on the surrounding area.

4.1 Assumptions

The following assumptions were made during the creation of the model:

- ⚠ 500 people are outside on the roof terrace, with half of them talking at once, representing normal conversational levels.
- ⚠ People noise on the roof terrace can be represented as an area source with a sound power equivalent to 250 people talking at a normal level (not raised voices). The area source is placed at a 1.5m height above the 12th floor to represent standing people.
- ⚠ PA systems on the terrace are used for background music. It is proposed by the audio-visual contractor that 88dB(A) is an appropriate operational level.
- ⚠ PA systems on the roof terrace are represented by a series of point sources placed around the perimeter of the terrace area. The AV installer has indicated that a loudspeaker will be placed every 2.5m around the perimeter, with subwoofers installed under seating in a 2:1 ratio. This has been simplified to 8 point sources around the perimeter of the terrace.
- ⚠ As manufacturers information is not available, the directionality of the PA system has been simplified to a 3dB decrease to the rear at frequencies above 500Hz, increasing to a 6dB decrease to the rear at frequencies above 1kHz. Frequencies below 500Hz are assumed to be omni-directional (to project from the PA system equally in all directions), which is typical for small loudspeakers.
- ⚠ The PA system is modelled as 8 directional point sources facing inwards from the perimeter of the outside terrace at 2m elevation angled facing 10 degrees downwards, in line with the description in the PA Specification. 4 subwoofers are located in similar locations at 0.5m elevation, adjacent to other loudspeakers.

More detail of the model is shown in Appendix 3, including the modelled PA system location, the location of receptors modelled, and the noise maps generated.

4.2 Calculated noise levels

4.2.1 Target levels for night time noise

The lowest measured background noise levels during the planned hours of operation (23:00-03:00) are shown in Table 4.



Location	L _{Z90} 63Hz	L _{Z90} 125Hz	L _{A90}
Coventry Street (M1)	59	58	59
Rupert Street (M2)	53	59	56
Shaftesbury Avenue (M3)	61	60	58

Table 4: Target noise levels derived from the lowest measured background noise levels.

It is important to note that it is not a requirement of Licensing that noise from a premises is inaudible, only that it does not cause a nuisance.

To ensure that the impact of operations does not increase the overall impact of licensable activities in the area, on the grounds of noise, the impact of planned licensed activities on the roof terrace should not exceed the lowest measured background noise levels in the area (LA90).

This threshold is also suitable for ensuring that a Low impact at maximum (LOAEL) is achieved, for the purposes of satisfying the requirements of local and national planning policy. In reality a higher level may be achievable, with an +4dB increase being just noticeable above the background taking the source levels to 90dB(A) if operations end on the terrace by midnight, which is a workable dancefloor level.

Further, as low frequency music noise is often especially noticeable and cause for annoyance or complaint from local residents, it should be ensured that low frequency noise in the 63Hz and 125Hz octave bands does not exceed the lowest measured L_{Z90} background noise in those octave bands, in addition to the previously mentioned restriction on A-weighted noise levels.

These noise restrictions ensure that at most the lowest level of background noise level is raised by 3dB, which is a just noticeable difference to the average person. The effect on more typical background noise levels will be lower than this.

Using an 88dB source level on the terrace it is possible to calculate the noise level at sensitive receptors, accounting for distance and screening attenuation (amongst other factors) from the terrace to the receiver points on Rupert Street, Coventry Street and Shaftesbury Avenue.

4.2.2 Calculated music noise levels

The modelled sound levels at receiver positions for an 88dB source level (averaged over 4 positions on the terrace) is shown in Table 5.

Location	Octave Band Centre Frequency		
	L _{eq} 63Hz	L _{eq} 125Hz	A-Weighted
Source Level (4 position average)	83dB	85dB	88dB(A)



Rupert Street (14.5m, top floor level)	50dB	55dB	53dB(A)
<i>Predicted level vs target level</i>	<i>-3dB</i>	<i>-4dB</i>	<i>-3dB</i>
Rupert Street (Ground Floor)	47dB	52dB	53dB(A)
<i>Predicted level vs target level</i>	<i>-6dB</i>	<i>-7dB</i>	<i>-3dB</i>
Coventry Street (12.5m, top floor window)	53dB	59dB	56dB(A)
<i>Predicted level vs target level</i>	<i>-6dB</i>	<i>+1dB</i>	<i>-2dB</i>
Coventry Street (1.5m, street level)	49dB	54dB	51dB(A)
<i>Predicted level vs target level</i>	<i>-10dB</i>	<i>-4dB</i>	<i>-8dB</i>
Shaftesbury Avenue (12.5m, Top Floor level)	41dB	45dB	44dB
<i>Predicted level vs target level</i>	<i>-20dB</i>	<i>-15dB</i>	<i>-14dB</i>

Table 5: Calculated levels at receiver points using 88dB source level on the terrace

It can be seen from the calculated results that the noise levels for an 88 dB(A) source level, with restricted low frequency content achieves the target levels at all positions, with the exception of the 4 floor level on Coventry Street in the 125Hz octave band, where it exceeds by 1dB. The overall levels for other frequencies and receptors are below the target levels by 2-20dB, indicating that small alterations to the frequency output or placement of loudspeakers is likely to alleviate the small exceedance at this position.

The limits suggested above would be suitable for background ambient music, with conversation possible on the terrace, but should musical performance be desired then the levels could be increased to 91dB(A), with bass levels limited to 83dB for operation up to midnight. This would provide workable dancefloor levels and so allow DJ performances and limited live performance. If extensive live performance is required then further remedial work would be needed (see Section 5.3). Given the exceedance of the target level at 4 floor level on Coventry Street, it is not recommended that low frequency levels be increased beyond the level modelled or 83dB in 63Hz and 125Hz if operation limited to midnight. For music performance, this may be a suitable level but it is on the low side and unlikely to be suitable for more than solo performers.

The output of the model suggests that the PA system to be installed may be substituted for a greater of lesser number of loudspeakers placed on the perimeter of the terrace, providing the overall level on the terrace is controlled to a level similar to that modelled, and placement of loudspeakers is carefully considered to minimise noise transmission to nearby sensitive receptors.



The overriding requirement for noise limits is at the façade of sensitive properties, and therefore any noise limit should be verified in practise by measurement at the relevant positions, rather than imposing a noise limit at source without verification. If necessary, a measurement exercise should be carried out to ensure that sensitive properties are protected adequately.

4.2.3 People noise levels

People noise levels calculated by the model are shown in Table 6.

	A-Weighted
Coventry Street (12.5m, top floor window)	39dB(A)
Rupert Street (14.5m, top floor level)	37dB(A)
Shaftesbury Avenue (12.5m, Top Floor level)	27dB(A)

Table 6: Calculated people noise levels.

The model predicts that people noise levels generated by 250 people (half of the assumed capacity) talking at once on the roof terrace are significantly below background noise levels at receptors, indicating that people noise is likely to be just audible or inaudible at sensitive facades, dependant on other noise sources. This indicates that people noise should not be seen as a limiting factor for either licensing or planning.

5 NOISE MITIGATION MEASURES

Though with only one minor exception that is not significant, noise levels are calculated to be within the suggested noise limits, in order to follow best practise (see Appendix 1), demonstrate a proactive approach to preventing public nuisance in line with the Licensing Objectives, ensure that the impact of the predicted LOAEL is mitigated in line with the requirements of local and national planning policy (the NPPF, NPPG and NPSE along with local planning policy), and also ensure a a low to no noise impact to meet the expectations of the CIA policy, noise mitigation measures should be put in place for the premises.

These mitigation measures should be put in place to ensure that the impact of the premises is minimised as far as is reasonably practicable. The following measures are recommended for the rooftop terrace:

- 🔊 A noise management plan should be formulated with input from the Local Authority, if necessary, which should include managing behaviour on the terrace
- 🔊 Music levels should be enforced by a limiter device
- 🔊 Should higher music levels be desired (for music performance, for example) additional mitigations should be put in place to make up the difference



5.1 Noise Management Plan

To formalise management practises relating to noise, a Noise Management Plan should be formulated for the premises and submitted to the Local Authority for comment. The noise management plan should include (as a minimum) the following:

- 🔊 Procedures for management and/or security staff to manage people noise in the outside area. It should be considered that dedicated security staff for the outside area should be employed to do this, and actively manage people who are raising their voice significantly and regularly.
- 🔊 Detail of deliveries, and steps taken to reduce the impact of these on local sensitive receptors
- 🔊 Bottling out protocol if there is not a central waste strategy that is off street - for bar staff to minimise potential disruption to nearby sensitive receptors (it should not take place during sensitive time periods, such as night time)
- 🔊 Management procedures for ensuring an orderly and well managed dispersal at the end of events
- 🔊 Detail of a single point of contact for external enquiries and complaints, in case they should arise
- 🔊 Detail of final noise limits once verified and set, and the technology used to enforce them
- 🔊 Service Level Agreements for staff, performers and operators of musical equipment on site to ensure that noise control policy is followed and enforced

Staff should be made aware of the noise management plan via staff training, with refreshed training to be undertaken with any updates to the plan.

5.2 Limiter for PA system

The noise limits agreed with the Local Authority should be enforced by a noise limiting device.

The device should be capable of limiting maximum output level and independent control of low frequency levels to ensure that music noise is controlled in a robust and traceable manner.

The limiter should be inaccessible to regular staff, stored in a secure area and if possible locked with both physical and digital security (in a locked amplifier room, with a digital password installed) to prevent alteration by unauthorised persons. A tamper proof seal should be used once the levels have been established to allow a simple visual check to be available to the Local Authority.

The final noise limits agreed should be listed in the Noise Management Plan document.

Under no circumstances should external persons be permitted to bring and operate their own loudspeakers, stage monitors or amplifiers, as this risks exceeding the noise limits.

5.3 Additional mitigations for higher music levels

It is likely that higher music levels than 88dB(A) be required for operations on the roof terrace, such as for music performance for instance. Up to 91dB(A) and a bass limited to 83dB in 63 and 125 Hz bands would achieve a reasonably commercially viable condition for pre-recorded musical entertainment (such as DJ's), and some limited live music. For a greater ability additional noise mitigations will be necessary, which may include an enclosure of the terrace. Glazed enclosure should



be designed acoustically, but would be capable of improving source level by approximately 10 20dB(A), depending on the design. This would enable music level to be increased to over 100dB(A) and still meet the noise limits are residential that would result in a low to no impact. The bass level will still need to be limited, but could be increased to an estimated 90dB.

The details of this will need to be agreed by a suitably qualified acoustician.

6 CONCLUSION

The feasibility of a new premises license to include the outside terrace and removal of planning conditions restricting operations to the outside area to 23:00 for the planned outside roof terrace on the London Trocadero has been acoustically assessed. The proposal includes operation of a PA system for ambient music in the outside area up to 88dB(A) but with scope to be increased to 91 dB(A), and provision for activities, including standing, for up to 500 people.

A computer model has been created of the roof terrace and surrounding area and noise levels at nearby sensitive properties predicted. The noise levels predicted for background music at 88dB(A) source level and 250 people speaking simultaneously in the outdoor area are predicted to be below the minimum measured background noise levels, with one minor exceedance that is not significant. This suggests that it is feasible to operate the roof terrace in the manner proposed, with the noise limits and mitigation measures suggested in this report implemented.

For operations up to midnight the background levels are higher, and so allow for an increase to 91dB(A), which makes pre recorded musical entertainment by DJ commercially feasible whilst still meeting the limits suggested. This may be suitable for some limited live performance (limited to the levels stated but excluding drums for instance). For higher levels additional mitigation has been recommended, including a glazed winter garden style enclosure that is carefully acoustically designed. It is expected that this would allow music levels up to 100dB(A) to be possible and so live performances then being commercially viable.

In conclusion the proposal, with a strategy for mitigating the music and people noise associated in place, and further noise management procedures for operating the roof terrace in a manner consistent with the Licensing Act 2003 and the West End Cumulative Impact Policy have been suggested. This will minimise the risk of causing an impact from noise emanating from the roof terrace and having an unacceptable impact on the surrounding residential. This technically demonstrates the feasibility of the proposal.

The noise levels calculated for both music and people noise for the planned use of the terrace have also been demonstrated to have a low impact for the purposes of planning (LOAEL). To ensure that impact is kept to a minimum, noise mitigation measures have been recommended in line with the requirements of both local and national planning policy and that the impact would not add further stress within the cumulative impact area.



APPENDIX 1 Relevant Policy and Guidance



In order to properly assess the effect of operating the terrace, the following policies, regulation, and practise guidance should be seen as relevant and taken into account in the assessment.

1 LICENSING

1.1 Westminster City Council Statement of Licensing Policy (revised January 2016)

The policies from the Westminster City Council Licensing Policy (revised January 2016) are:

“Prevention of public nuisance - Policy PN1

To prevent public nuisance the Licensing Authority will apply the following criteria and take into account the following considerations, where relevant, in determining applications and reviews:

Criteria

The potential for nuisance associated with the style, characteristics and activities of the business to be carried on at the premises and the potential steps which could be taken to reduce the risk of nuisance occurring. This will particularly apply in areas of residential accommodation and where there is residential accommodation in the proximity of the premises. “

The premises is located in the *West End Cumulative Impact Area* so the following policies also apply to a variation of the premises license:

“Special policy on cumulative impact in Cumulative Impact Areas - Policy CIP1

- (i) It is the Licensing Authority’s policy to refuse applications in the Cumulative Impact Areas for: pubs and bars, fast food premises, and premises offering facilities for music and dancing; other than applications to vary hours within the Core Hours under Policy HRS1.*
- (ii) Applications for other licensable activities in the Cumulative Impact Areas will be subject to other policies, and must demonstrate that they will not add to cumulative impact in the Cumulative Impact Areas.”*

“Reviews in areas of special policies relating to cumulative impact - Cumulative Impact Areas - Policy CIP2

In deciding what steps, if any, are necessary to promote the licensing objectives in the determination of a review of a premises licence in a Cumulative Impact Area, that the premises are in an area where special policies of cumulative impact apply and the need to reduce the cumulative impact of licensed premises within the Cumulative Impact Area, will be taken into account.”

1.2 Licensing Act 2003

The fourth licensing objective is Public Nuisance. Under common law that is a nuisance so wide as to affect across section of her majesty’s subjects in the way described in 3.2.



The aim of any noise maker, whether part of a Temporary Event Notice (TENs) or as a licensable activity as part of a licence associated with a premises must promote prevention of Public Nuisance.

This does not mean make noise so that it can't be heard, but simply that it does not cause a nuisance.

If a nuisance is caused then this objective has not been satisfied and a Review can be called, or TENs would have grounds not to be granted.

1.3 Section 182 Guidance of the Licensing Act 2018, revised April 2018

At paragraph 2.16 it states that Public Nuisance under the Licensing Act "is not narrowly defined" and noise nuisance affecting only a few people has been shown to be something appropriate to consider, although this has been dropped from the guidance.

This means that to satisfy the objective it is necessary to show that steps have been taken to prevent a nuisance occurring that could affect one or more people, especially for live music between 11pm and 8am (as stated in 2.19 of the guidance) when residents may be attempting to sleep.

The aim of the Act, as interpreted by the guidance can effectively can be shown to be satisfied by demonstrated that one person (usually the closest resident) would not be cause a nuisance.

1.4 Live Music Act 2012

This Act allows live music to take place without a licence up to 11pm, providing that it does not cause a nuisance. For premises with music on their licence any conditions are disapplied, unless they are reinstated via a Review process.

In this case the proposed operation would continue until 02:00 and so for the final three hours the live music act would not apply, and the business should demonstrate that it is proactively preventing public nuisance during operations at these times.

1.5 The Noise Act 1996

This regulatory tool, as amended by the Anti Social Behaviour Act 2003, sets a permitted level of noise for music generated between 11pm and 7am. If this is exceeded a warning notice can be served, and if breached a fine levied.

This power is available to the Local Authority, but is not often used.

1.6 Environmental Protection Act 1990

Section 79 (1)(g) of the above act makes it a duty of the Local Authority to serve an abatement notice on a person or persons causing a statutory nuisance, which in this section includes noise.

A statutory nuisance is noise amounting to a nuisance or which is prejudicial to health.

This power is available to the Local Authority, and is often the chosen regulatory route for dealing with a private nuisance.

1.7 Nuisance

What a nuisance is comes back to common law, but residents should expect to hear some noise from neighbours (whether commercial or residential) and a balance simply needs to be reached between



the rights of businesses carrying out their operations reasonably and the protection of reasonable material enjoyment of affected occupants of their property.

Insofar as nuisance goes there are certain principles that have become established, including:

- a balance needs to be struck between the right of a person to the undisturbed enjoyment of his property and that of another to use his property for his own lawful enjoyment;
- a nuisance must be a real interference with the comfort and convenience of living according to the standards of the average man, rather than someone of particular sensitivity it must be *“an inconvenience materially interfering with the ordinary comfort physically of human existence, not merely according to elegant or dainty modes and habits of living, but according to plain and sober and simple notions among the English people”* (Knight Bruce V C in *Walter v Selfe*, 1851);
- the discomfort should be substantial not merely with reference to the plaintiff, but substantial to any person occupying the plaintiff's premises, irrespective of his position in life, age or state of health.

1.8 Guidance: Code of Practice on Environmental Noise Control at Concerts

The following code of practise should also be considered, alongside the IOA GPG for control of music noise from Pubs and Clubs (although the latter has now been withdrawn by the IOA).

The CPENCC guidance is by the Noise Council from 1995, is the most relevant, and forms the current guidance that is available for music noise from events, which are often applied by Local Authorities.

The guidance can be found in full on line, or by clicking [here](#) where there is an internet connection.

In summary it sets Music Noise Levels (MNL), which are $L_{Aeq, 5m s}$. However, it is not intended for use assessing regular events beyond 12 per year.

It says at note 5 of Table 1 that for indoor venues up to about 30 events a year that:

“an MNL not exceeding the background noise by more than 5 dB(A) over a fifteen minute period is recommended for events finishing no later than 23.00 hours”.

It goes on to say at 3.2 that:

“For events continuing or held between the hours 23.00 and 09.00 the music noise should not be audible within noise-sensitive premises with windows open in a typical manner for ventilation”

As a sub note to this it states:

“Control can be exercised in this situation by limiting the music noise so that it is just audible outside the noise sensitive premises. When that is achieved it can be assumed that the music noise is not audible inside the noise sensitive premises”.

Regarding bass beat it says as notes to 3.4 that:



“Although no precise guidance is available the following may be found helpful (Ref.8): A level up to 70 dB in either of the 63 Hz or 125 Hz octave frequency band is satisfactory; a level of 80 dB or more in either of those octave frequency bands causes significant disturbance”.

Table 1 of the CPENCC sets out noise limits for music events appropriate for different environs and frequency of event:

- 3.1 The Music Noise Levels (MNL) when assessed at the prediction stage or measured during sound checks or concerts should not exceed the guidelines shown in Table 1 at 1 metre from the façade of any noise sensitive premises for events held between the hours of 09.00 and 23.00.

TABLE 1

Concert days per calendar year, per venue	Venue Category	Guideline
1 to 3	Urban Stadia or Arenas	The MNL should not exceed 75 dB(A) over a 15 minute period
1 to 3	Other Urban and Rural Venues	The MNL should not exceed 65 dB(A) over a 15 minute period
4 to 12	All Venues	The MNL should not exceed the background noise level by more than 15 dB(A) over a 15 minute period

Notes to Table 1

1. The value used should be the arithmetic average of the hourly L_{A90} measured over the last four hours of the proposed music event or over the entire period of the proposed music event if scheduled to last for less than four hours.
2. There are many other issues which affect the acceptability of proposed concerts. This code is designed to address the environmental noise issue alone.
3. In locations where individuals may be affected by more than one venue, the impact of all the events should be considered.
4. For those venues where more than three events per calendar year are expected, the frequency and scheduling of the events will affect the level of disturbance. In particular, additional discharges can arise if events occur on more than three consecutive days without a reduction in the permitted MNL.
5. For indoor venues used for up to about 30 events per calendar year an MNL not exceeding the background noise by more than 5 dB(A) over a fifteen minute period is recommended for events finishing no later than 23.00 hours.
6. Account should be taken of the noise impact of other events at a venue. It may be appropriate to reduce the permitted noise from a concert if the other events are noisy.
7. For venues where just one event has been held on one day in any one year, it has been found possible to adopt a higher limit value without causing an unacceptable level of disturbance.

1.9 Other relevant guidance

The Noise from Pubs and Clubs final report for Defra, dated March 2005 (under contract NNR 92) is of interest, in that it considers an optimised UK assessment method. It identifies a number of criteria



to be proposed for validation in Table 7, but is not conclusive about which one is favoured.

Name	Parameter	Type
IoA working group annex	L_{Aeq} vs L_{A90} plus L_{10} vs L_{90} in 40-160 Hz 1/3 octave bands	Relative
BS 4142 / Noise Act 1996	L_{Aeq} vs. background (L_{A90} , L_{A99} , etc.)	Relative
Noise Rating curve	1/3 octave (L_{eq} , L_{10} or L_{max}) vs. NR curve	Absolute
Absolute L_{Aeq}	L_{Aeq}	Absolute
DIN 45680 / Moorhouse	10 – 160 Hz 1/3 octave L_{eq} vs reference curve	Absolute
Inaudibility	Subjective	Relative

Table 7. Schedule of proposed criteria for validation.

2 PLANNING

Though planning permission has already been granted for the premises, planning policy is still relevant to determine whether the impact of removing the restrictions on operations hours for the terrace has an acceptable impact. The definition of impacts from the National Planning Policy Guidance on Noise (July 2019) are also relevant for this purpose.

2.1 NATIONAL PLANNING POLICY FRAMEWORK

Current planning policy is based on the National Planning Policy Framework (NPPF), revised in February 2019, which supports a presumption in favour of sustainable development, unless the adverse impacts of that development would outweigh the benefits when assessed against the policies in the Framework, taken as a whole.

The noise implications of development are recognised at paragraph 180, where it is stated that planning policies and decisions should:

- *“mitigate and reduce to a minimum potential adverse impact from noise from new development – and avoid noise giving rise to significant adverse impacts on health and the quality of life⁶⁰”*
- *“Identify and protect tranquil areas which have remained relatively undisturbed by noise and are prized for their recreational and amenity value for this reason”*

The Government’s objective is to significantly boost the supply of homes, but puts in place protections for existing business in paragraph 182:

“Planning policies and decisions should ensure that new development can be “integrated effectively with existing business and community facilities (such as places of worship, pubs, music venues and sports clubs)”. Existing businesses should not have “unreasonable restrictions placed on them as a result of development permitted after they were established”. Where the operation of an existing business or community facility could have a significant adverse effect on new development (including changes of use) in its vicinity, the applicant (or ‘agent of change’) should be required to provide suitable mitigation before the development has been completed.”



2.2 National Planning Policy Guidance on Noise (July 2019)

The newly refreshed guidance says *“Good acoustic design needs to be considered early in the planning process to ensure that the most appropriate and cost-effective solutions are identified from the outset”*.

It also says noise can override other planning concerns, where justified, *“although it is important to look at noise in the context of the wider characteristics of a development proposal”*.

It makes clear that *“As noise is a complex technical issue, it may be appropriate to seek experienced specialist assistance when applying this policy”*.

It also says that as exposure *“crosses the ‘lowest observed adverse effect’ level boundary above which the noise starts to cause small changes in behaviour and attitude, for example, having to turn up the volume on the television or needing to speak more loudly to be heard. The noise therefore starts to have an adverse effect and consideration needs to be given to mitigating and minimising those effects (taking account of the economic and social benefits being derived from the activity causing the noise)”*. This indicates that impacts below the Low Observable Adverse Effect Level as the upper threshold (LOAEL) would be considered acceptable. The noise exposure hierarchy is set out in a table which suggest that at a LOAEL that is *“present and intrusive”* that the action should be to mitigate and reduce to a minimum.

Above this is considered to be an Observable Adverse Effect (OAE). It makes clear that when the effect becomes significant (SOAEL) that it should be avoided. This guidance is consistent with the policy within NPSE.

It also talks of a positive soundscape *“where natural sounds”* are more prominent than background noise from manmade sources. The guidance indicates that this can be considered to be tranquillity in terms of identifying areas that justify being protected or improved.

On S182 *“Agent of change”* the guidance suggests that *“nuisance”* may mean the same thing as significant adverse effect level on residents. This is unusual as the two regimes have remained separate until now, but the sentiment is important; which is that development in the vicinity of existing business must consider their impact that they are permitted to carry out, even if they are not occurring at the time of the application. The mitigation appears to be focused on avoiding a Statutory Nuisance occurring, rather than in protecting quality of life (as with the LOAEL), which is a different threshold.

A1.3 Noise Policy Statement for England

Paragraph 180 of the NPPF also refers to advice on adverse effects of noise given in the Noise Policy Statement for England (NPSE). This document sets out a policy vision to

“Promote good health and a good quality of life through the effective management of noise within the context of Government policy on sustainable development”.

To achieve this vision the Statement sets the following three aims:

“Through the effective management and control of environmental, neighbour and neighbourhood noise within the context of Government policy on sustainable development:

¹ Department for Environment, Food and Rural Affairs, *Noise Policy Statement for England*, London, 2010



- *avoid significant adverse impacts on health and quality of life*
- *mitigate and minimise adverse impacts on health and quality of life; and*
- *where possible, contribute to the improvement of health and quality of life.*

In achieving these aims the document introduces significance criteria as follows:

SOAEL – Significant Observed Adverse Effect Level

This is the level above which significant adverse effects on health and quality of life occur. It is stated that “significant adverse effects on health and quality of life should be avoided while also taking into account the guiding principles of sustainable development”.

LOAEL – Lowest Observed Adverse Effect Level

This is the level above which adverse effects on health and quality of life can be detected. It is stated that the second aim above lies somewhere between LOAEL and SOAEL and requires that: “all reasonable steps should be taken to mitigate and minimise adverse effects on health and quality of life while also taking into account the guiding principles of sustainable development. This does not mean that such adverse effects cannot occur.”

NOEL – No Observed Effect Level

This is the level below which no effect can be detected. In simple terms, below this level, there is no detectable effect on health and quality of life due to the noise. This can be related to the third aim above, which seeks: “where possible, positively to improve health and quality of life through the proactive management of noise while also taking into account the guiding principles of sustainable development, recognising that there will be opportunities for such measures to be taken and that they will deliver potential benefits to society. The protection of quiet places and quiet times as well as the enhancement of the acoustic environment will assist with delivering this aim.”

The NPSE recognises that it is not possible to have a single objective noise-based measure that is mandatory and applicable to all sources of noise in all situations and provides no guidance as to how these criteria should be interpreted. It is clear, however, that there is no requirement to achieve noise levels where there are no observable adverse impacts but that reasonable and practicable steps to reduce adverse noise impacts should be taken in the context of sustainable development and ensure a balance between noise sensitive and the need for noise generating developments.

2.3 Local Planning Policy

The relevant local policies are Policy S32 from the Westminster City Plan (Nov 2016) and Policy 7.25 from the London Plan (Jan 2017).

The requirement of both policies is that developments do not cause significant adverse impacts to nearby sensitive receptors (SOAEL), and that all adverse effects are mitigated to minimise impacts.



POLICY S32 NOISE

The council will work to reduce noise pollution and its impacts and protect Noise Sensitive Receptors from noise by:

- Requiring development to minimise and contain noise and vibration;
- Ensuring development provides an acceptable noise and vibration climate for occupants and is designed to minimise exposure to vibration and external noise sources; and
- Securing improvements to Westminster's sound environment, including protecting open spaces of particular value for their relative tranquillity.



POLICY 7.15 REDUCING AND MANAGING NOISE, IMPROVING AND ENHANCING THE ACOUSTIC ENVIRONMENT AND PROMOTING APPROPRIATE SOUNDSCAPES

Strategic

- A The transport, spatial and design policies of this plan will be implemented in order to reduce and manage noise to improve health and quality of life and support the objectives of the Mayor's Ambient Noise Strategy.

Planning decisions

- B Development proposals should seek to manage noise by:
- a avoiding significant adverse noise impacts on health and quality of life as a result of new development;
 - b mitigating and minimising the existing and potential adverse impacts of noise on, from, within, as a result of, or in the vicinity of new development without placing unreasonable restrictions on development or adding unduly to the costs and administrative burdens on existing businesses;
 - c improving and enhancing the acoustic environment and promoting appropriate soundscapes (including Quiet Areas and spaces of relative tranquillity);
 - d separating new noise sensitive development from major noise sources (such as road, rail, air transport and some types of industrial development) through the use of distance, screening or internal layout – in preference to sole reliance on sound insulation;
 - e where it is not possible to achieve separation of noise sensitive development and noise sources, without undue impact on other sustainable development objectives, then any potential adverse effects should be controlled and mitigated through the application of good acoustic design principles;
 - f having particular regard to the impact of aviation noise on noise sensitive development;
 - g promoting new technologies and improved practices to reduce noise at source, and on the transmission path from source to receiver.





APPENDIX 2 Pictures

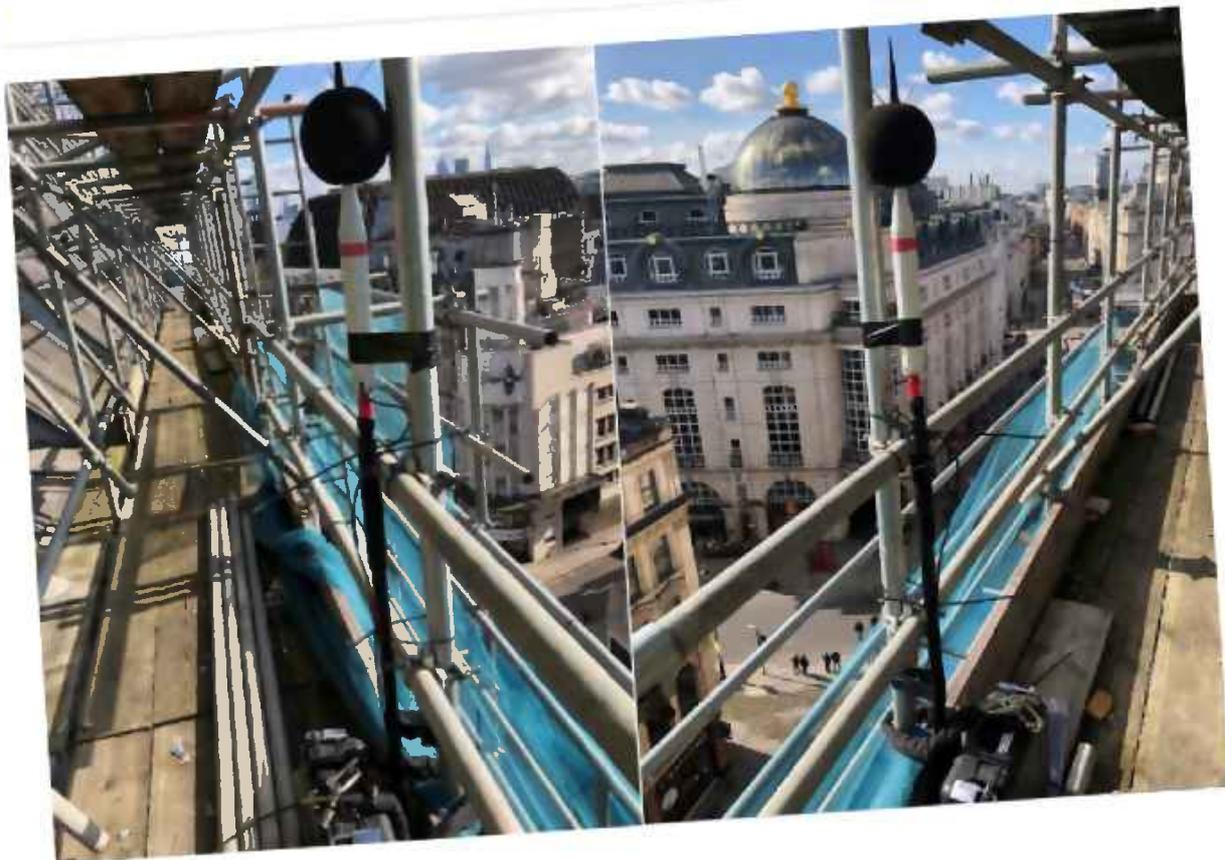


Figure 6: M1 logger position (Coventry Street)

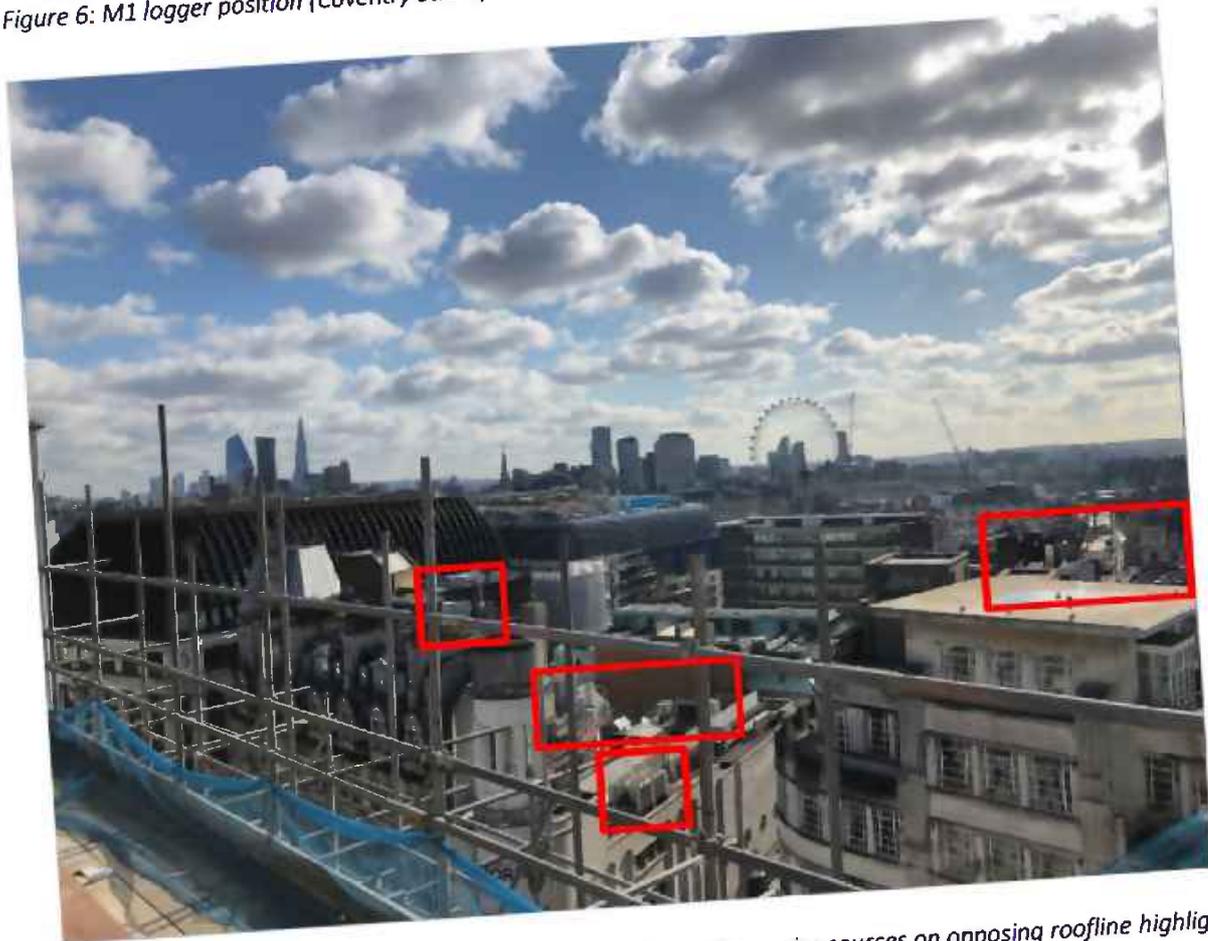


Figure 7: View from 12th floor (Coventry Street, above M1). Plant noise sources on opposing roofline highlighted.

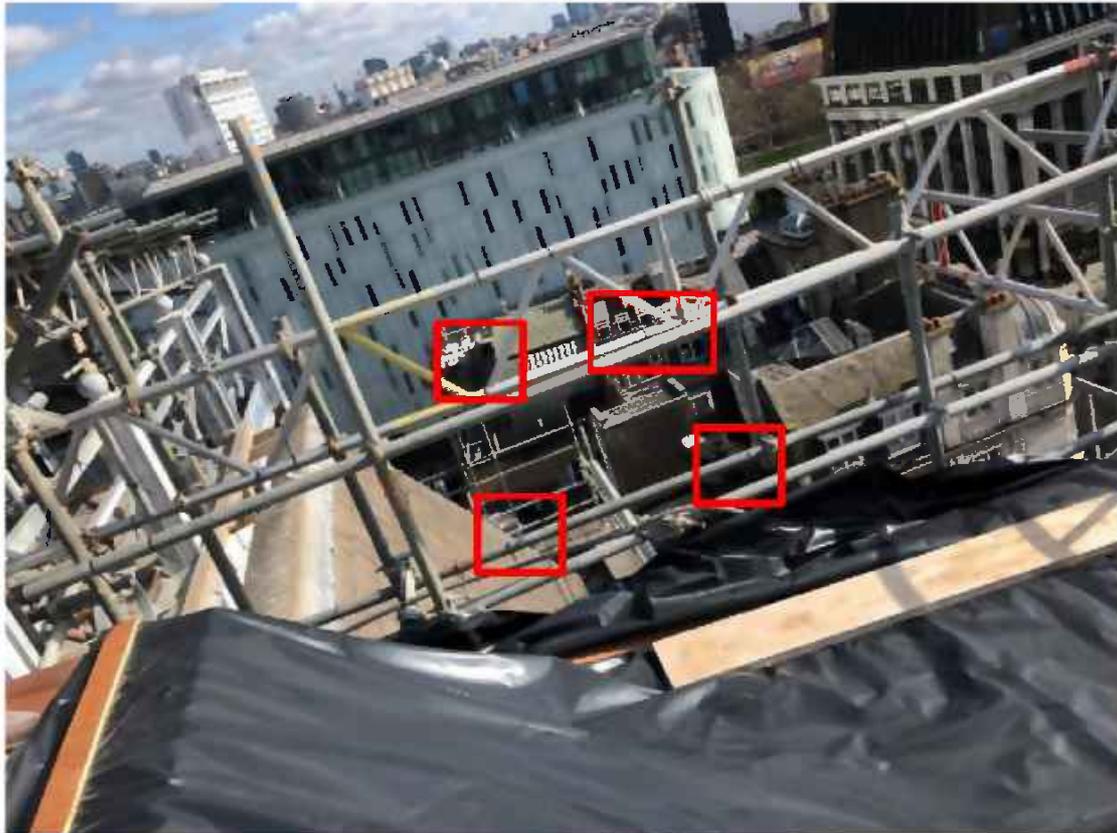


Figure 8: View from southeast corner of roof terrace, looking to the east. Plant noise sources on the opposing roofline marked



Figure 9: View from southeast corner of roof terrace to plant installed on the Trocadero facade (facing southeast). Plant on the opposing roofline marked



Figure 10: M2 with opposing roofline visible.

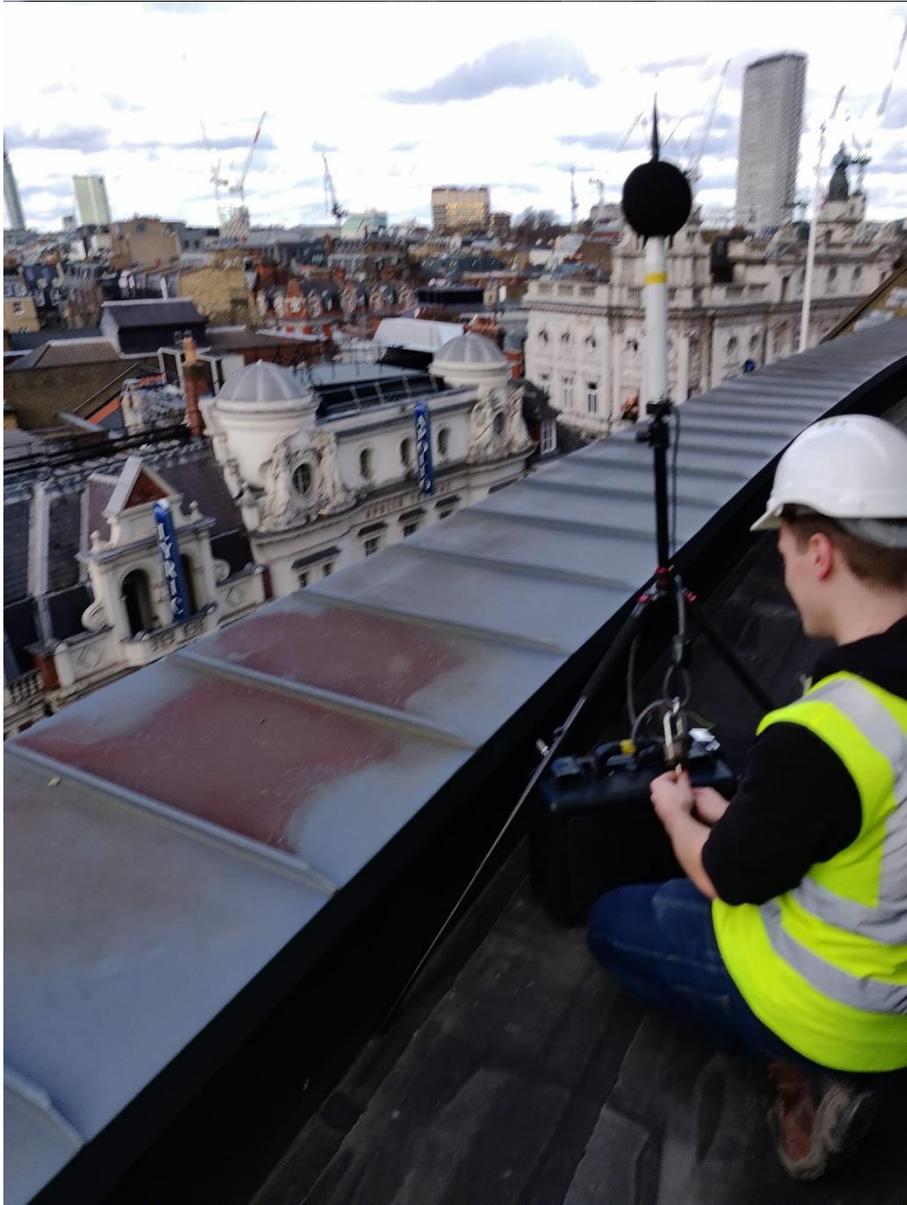


Figure 11: M3 with opposing roofline visible



Figure 12: AM2 looking southwards on Rupert Street



Figure 13: AM1 looking towards Rupert Street



Figure 14: AM3 looking northwards on Rupert Street



Figure 15: AM4 looking eastwards on Shaftesbury Avenue



APPENDIX 3 Environmental Noise Model (IMMI/ISO 9612-2:1996)

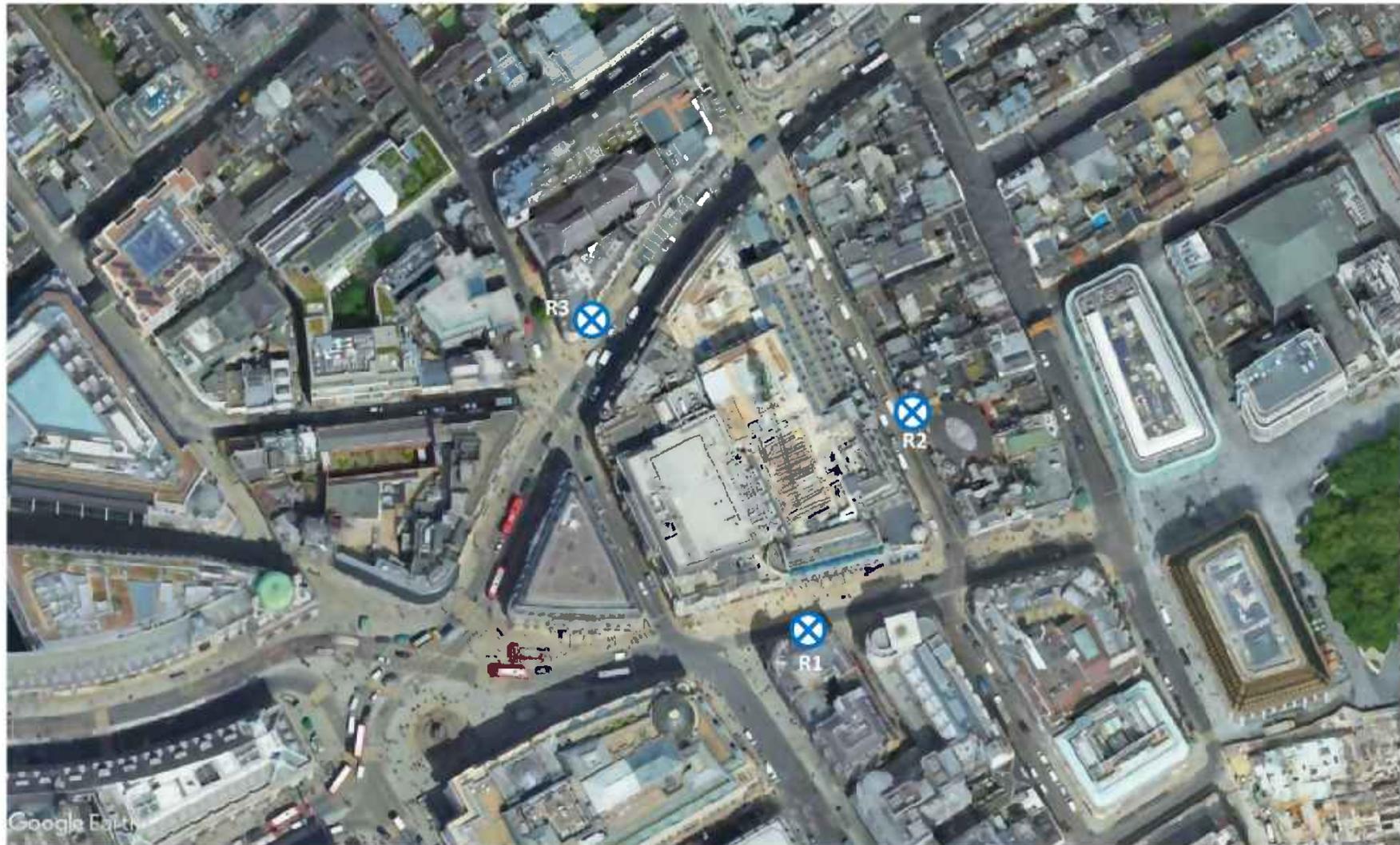


Figure 16: Receiver positions used in IMMI model. R1 and R2 modelled at both ground and 4th floor level. R3 modelled at 4th floor level only.

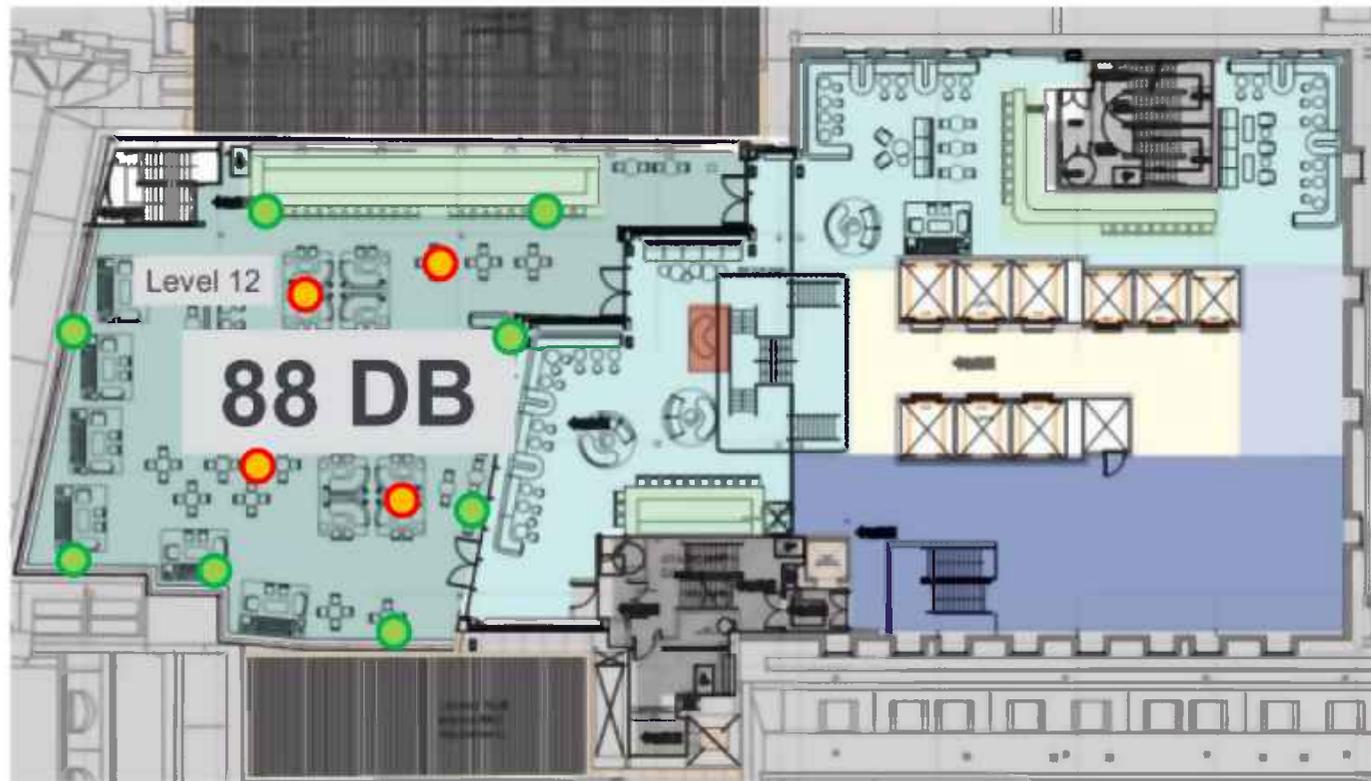


Figure 17: Location of PA loudspeakers in IMMI computer model. 'Full range' (120Hz+) loudspeakers in green, Subwoofers (45-120Hz) in orange. All 'full range' loudspeakers (green) located facing inwards towards the centre of the terrace.

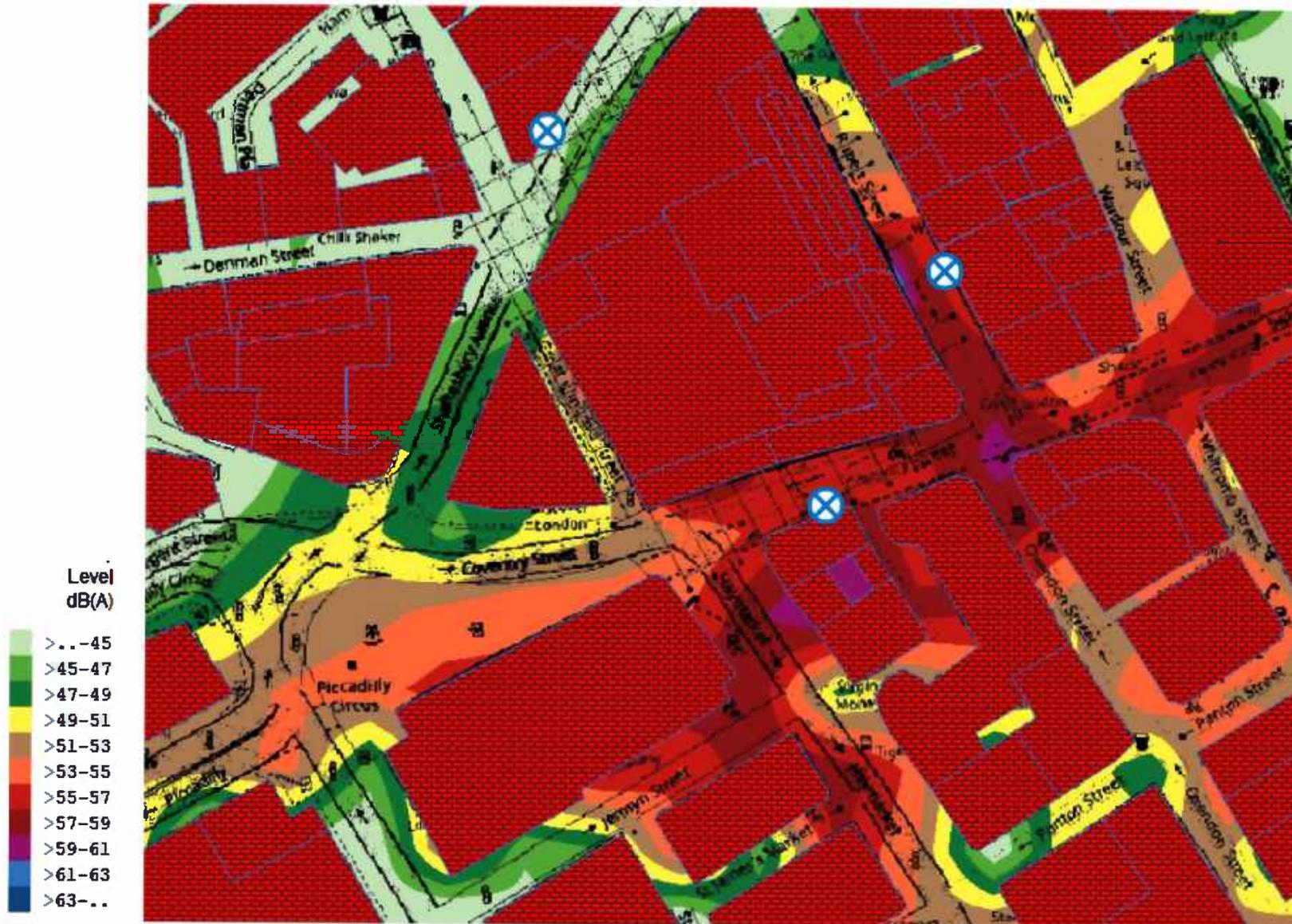


Figure 18: Noise map for combined music and people noise at 4th floor level



Figure 19: Noise map for combined music and people noise, ground floor level

TAO GROUP

HOSPITALITY

“We are a group that built its business by delivering excellent food,
world-class hospitality, and an unparalleled guest experience in
every venue every day”

- Tao Group Hospitality

TAO GROUP

HOSPITALITY

OUR STORY

Tao Group Hospitality is a leading hospitality company that develops, owns and operates many of the worlds most recognized restaurant and entertainment venues under brands including but not limited to TAO, Marquee, Avenue, LAVO, Beauty & Essex, The Highlight Room and Koma in major markets across the world including New York City, Las Vegas, Los Angeles, Chicago, Sydney and Singapore. Tao Group Hospitality operates all of the food and beverage outlets for Dream Hollywood in California and five hotels in New York which include Royalton Park Avenue, Dream Downtown, Dream Midtown, Moxy Times Square and Moxy Chelsea. Prominent brands that can be found within those properties include The Fleur Room, Feroce, Cathédrale, Little Sister, PHD, Bodega Negra, The Rickey, Electric Room, Fishbowl, Legasea and Magic Hour. Tao Group Hospitality's corporate headquarters is located in New York City, with locally-based managing partners and a full-time marketing and operations staff in every other market.

OUR LOCATIONS

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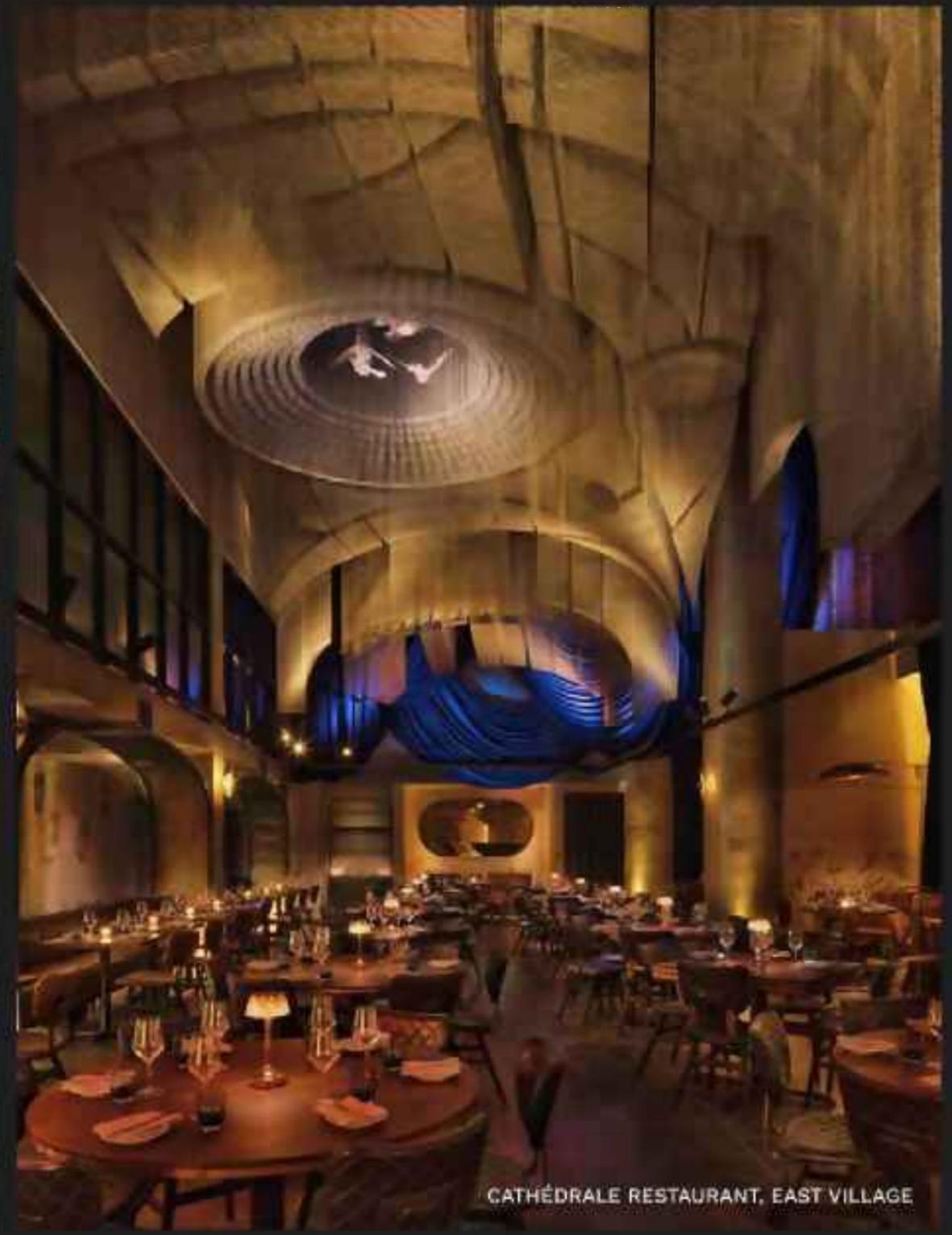
NEW YORK



THE FLEUR ROOM, CHELSEA



TAO DOWNTOWN, MEATPACKING DISTRICT



CATHÉDRALE RESTAURANT, EAST VILLAGE

page 24

LAS VEGAS



BEAUTY & ESSEX



TAO ASIAN BISTRO



LAVO ITALIAN RESTAURANT

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SINGAPORE



KOMA

MARQUEE

LAVO ITALIAN RESTAURANT & ROOFTOP BAR

AVENUE LOUNGE

ADDITIONAL LOCATIONS



TAO CHICAGO



AVENUE LOS ANGELES



MARQUEE SYDNEY

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LONDON ENTERTAINMENT



CAMDEN TOWN

Eccentric Shops line the square and alternative art and live music flood the streets.



HACKNEY

Trendy hot spot with many up and coming clubs and music venues.



SHOREDICH

An artsy area with fashionable clubs and a variety of hipster eatery's.



SOHO

A historic epicenter of London's entertainment with a promiscuous reputation.



PICADILLY CIRCUS

A famous intersection to congregate before shopping or heading out for a night on the town at various theaters and nearby entertainment hubs.

LONDON TROCADERO

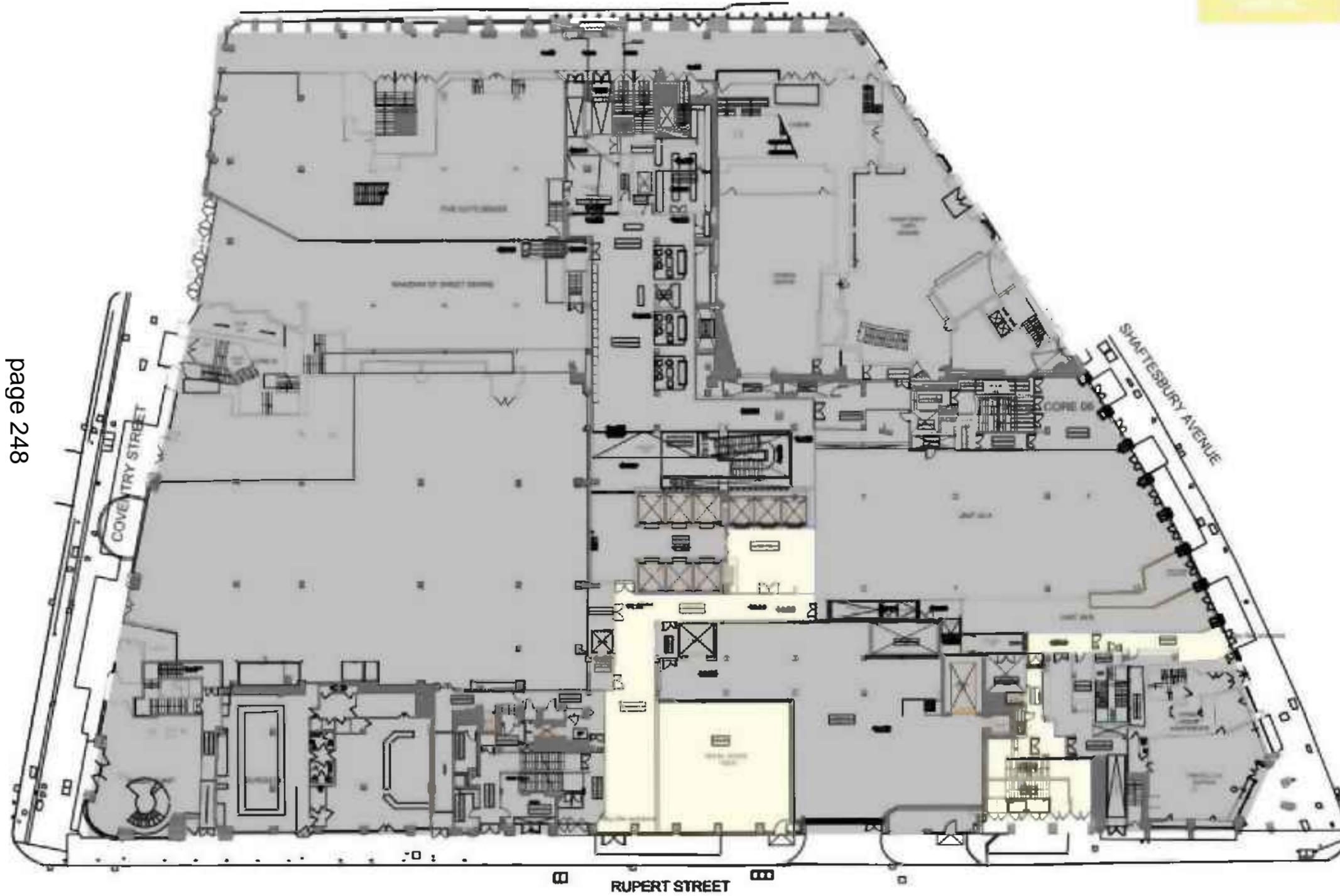
The London Trocadero dates back to the 19th century but remains relevant at the heart of London's entertainment. Its variety of shopping centers and entertainment venues attract visitors locally and globally. Tao would add a brand new landmark to rejuvenate the already buzzing environment.



zedwell



LEVEL 1



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TAO GROUP HOSPITALITY - LONDON TROCADERO

10

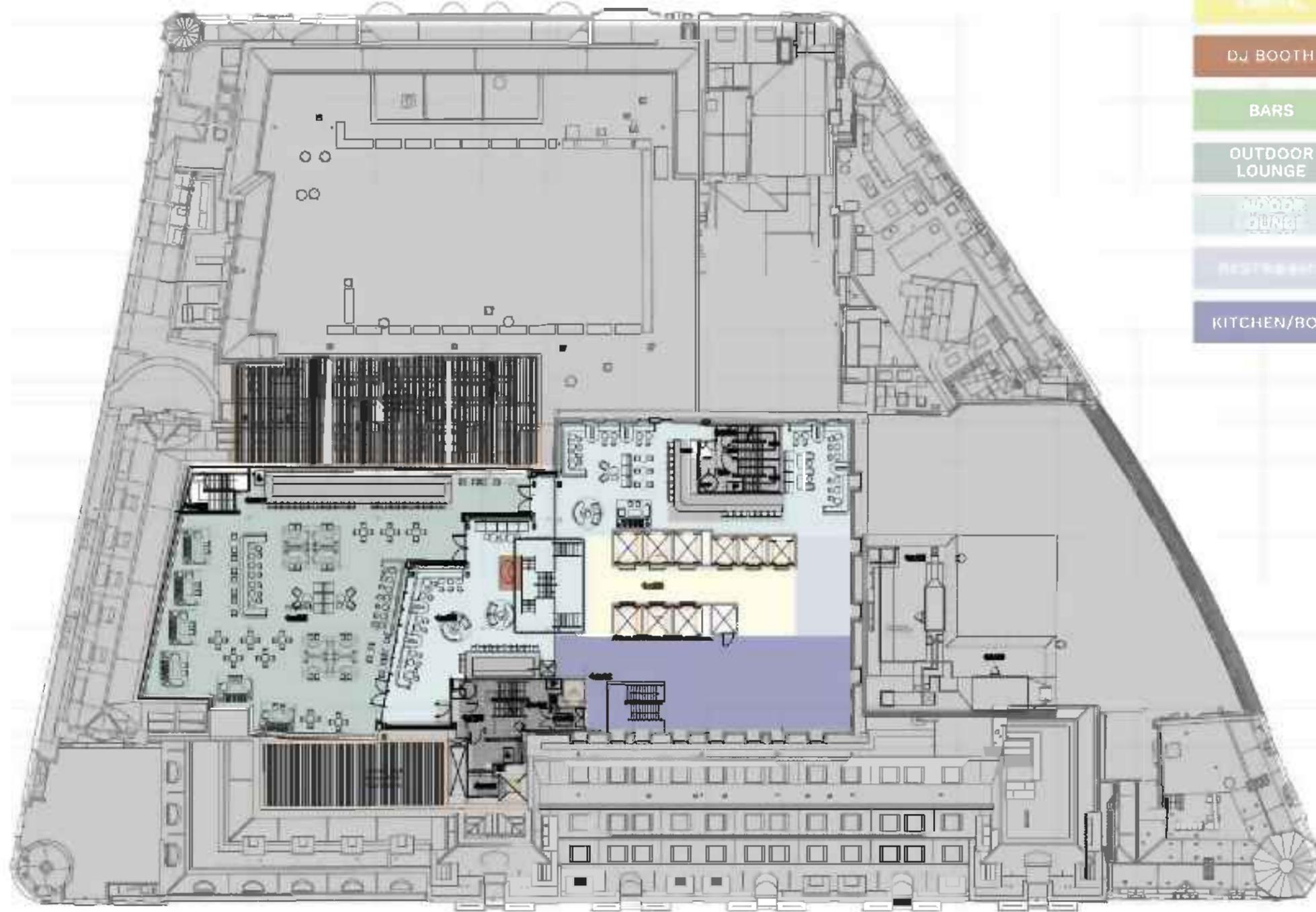
STATEMENT ENTRIES



LEVEL 12

INDOOR/OUTDOOR LOUNGE

- KITCHEN/BOH
- DJ BOOTH
- BARS
- OUTDOOR LOUNGE
- MAGIC HOUR
- RESTROOMS
- KITCHEN/BOH



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LEVEL 12 INSPIRATION



THE FLEUR ROOM, NY



THE HIGHLIGHT ROOM, LA

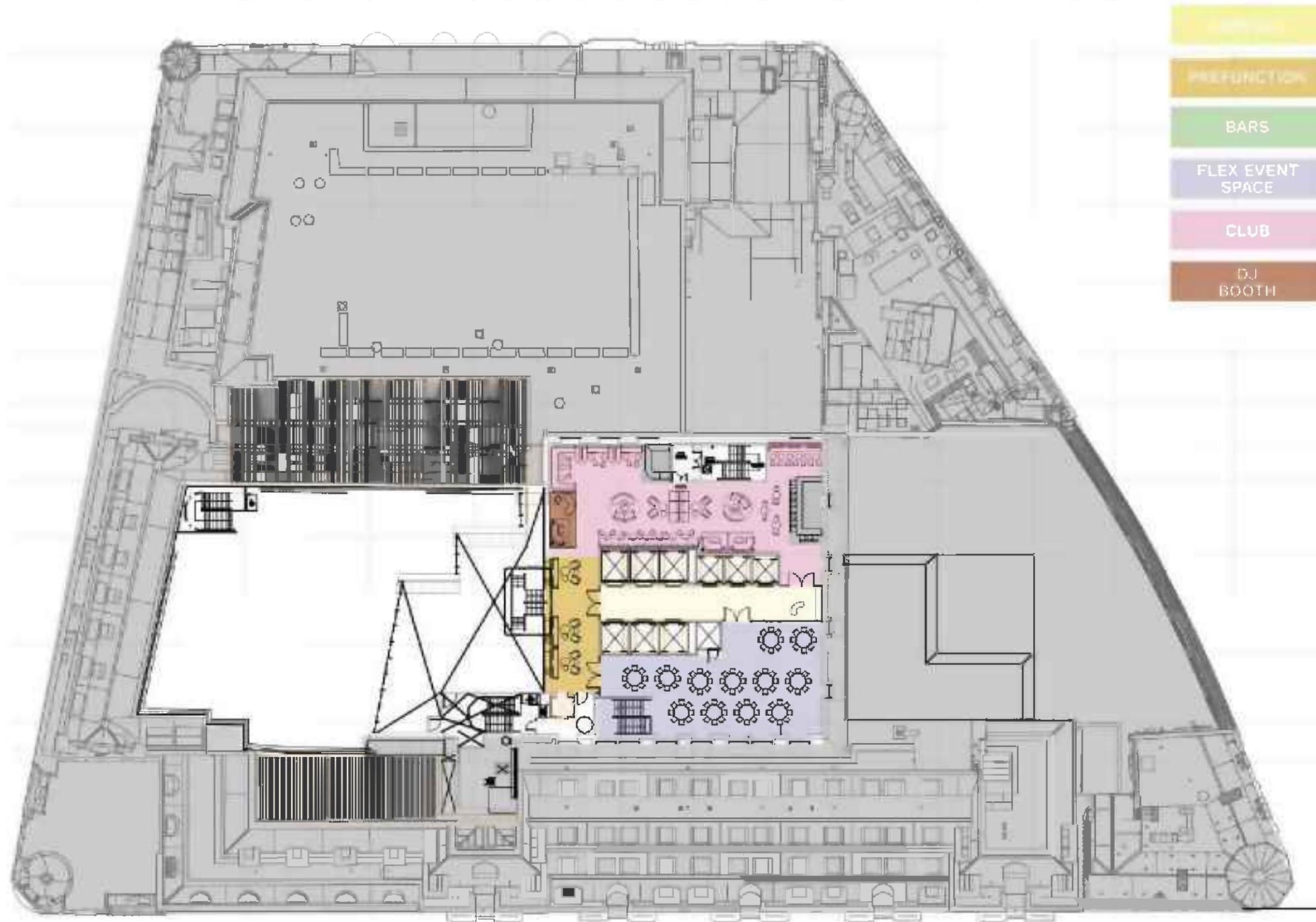


MAGIC HOUR, NY

page 250

LEVEL 13

CLUB & EVENT SPACE



PHD LOUNGE, NY

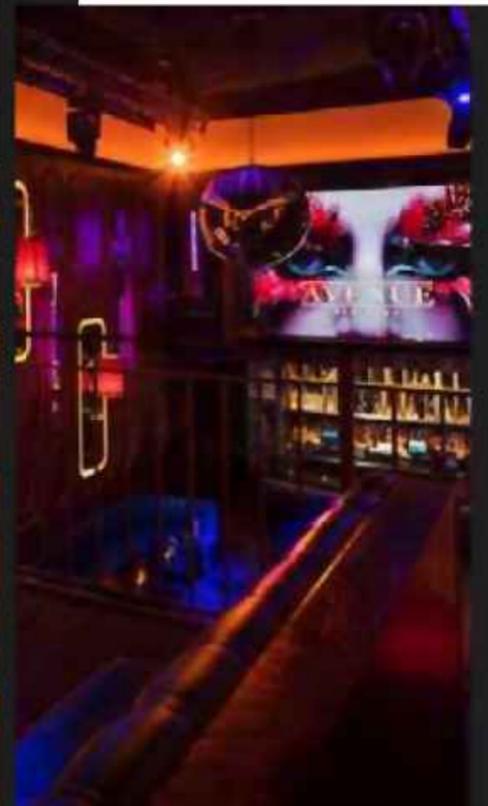


AVENUE LOS ANGELES



THE HIGHLIGHT ROOM, LA

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rockwellgroup

OUR STORY

Based in downtown New York with an office in Madrid and Los Angeles, we specialize in a wide array of work from luxury hospitality, cultural, and healthcare projects, to educational, product, and set design. A combination of interactive technology, handmade objects, custom fixtures and furniture create environments that seamlessly integrate technology, craftsmanship and design.

Crafting a unique strategy and individual narrative concept for each project is fundamental to Rockwell Group's successful design approach. From the big picture to the smallest detail, the story informs and drives the design.

OUR SERVICES

- Architecture
- Interior Design
- Custom FF&E Design
- Set Design
- Product Design
- Event Design
- Exhibit Design
- Interactive Design
- Strategy
- Branding

ROCKWELL GROUP LAB

The LAB explores the intersection of physical space and the digital world. Here, immersive environments come to life through a collaborative approach—as designers, strategists, creative coders, and technologists the LAB tells stories and creates places, activities, and events that bring people together.



THANK YOU

TAO GROUP
HOSPITALITY

Tao Group – images and details of other operations Parts 1 & 2

TAO GROUP

HOSPITALITY

NEW YORK

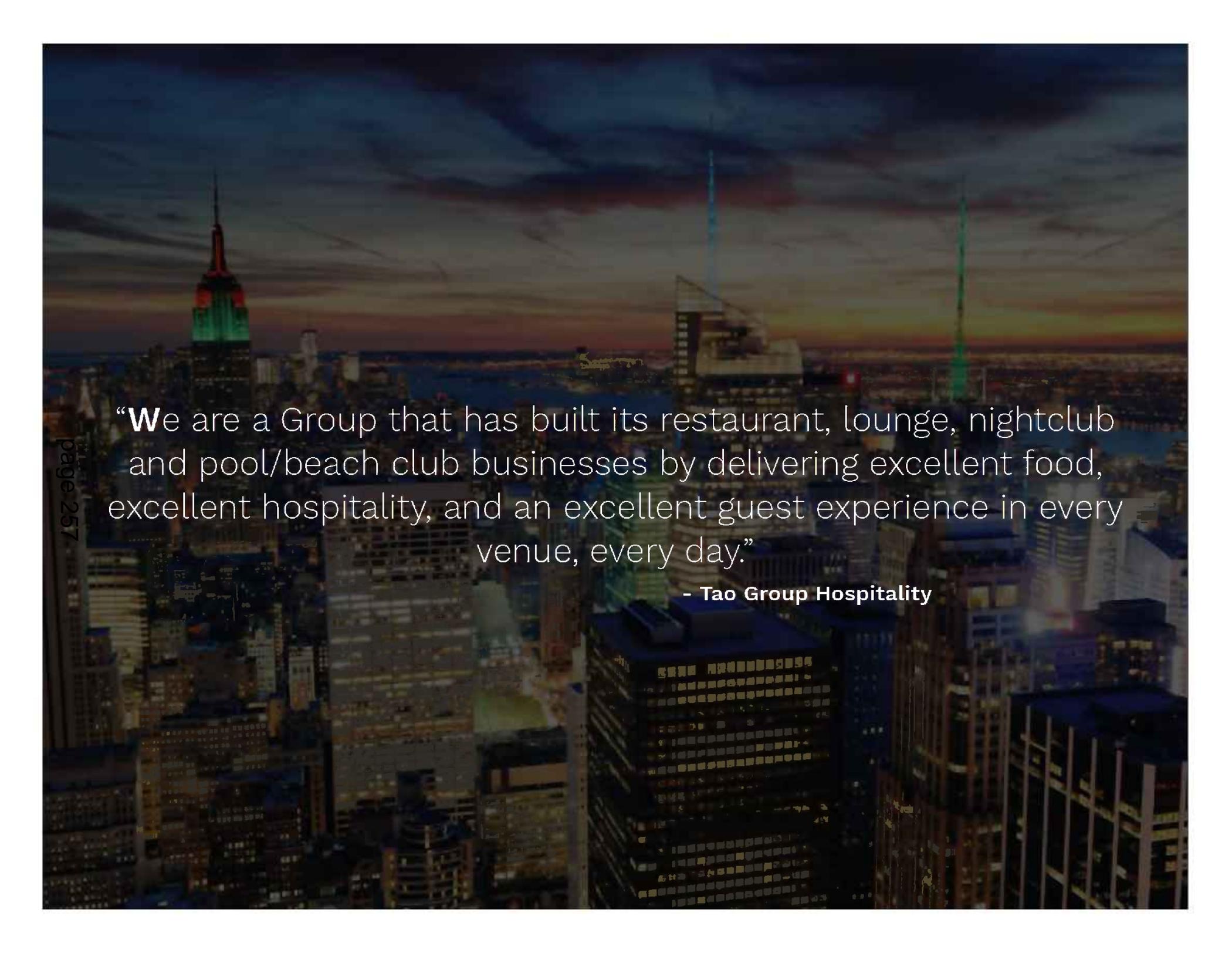
CHICAGO

LAS VEGAS

LOS ANGELES

SYDNEY

SINGAPORE

An aerial photograph of a city skyline at dusk. The sky is a mix of dark blue and orange. The city is filled with buildings, many of which are lit up. The text is overlaid on the image in a white, sans-serif font.

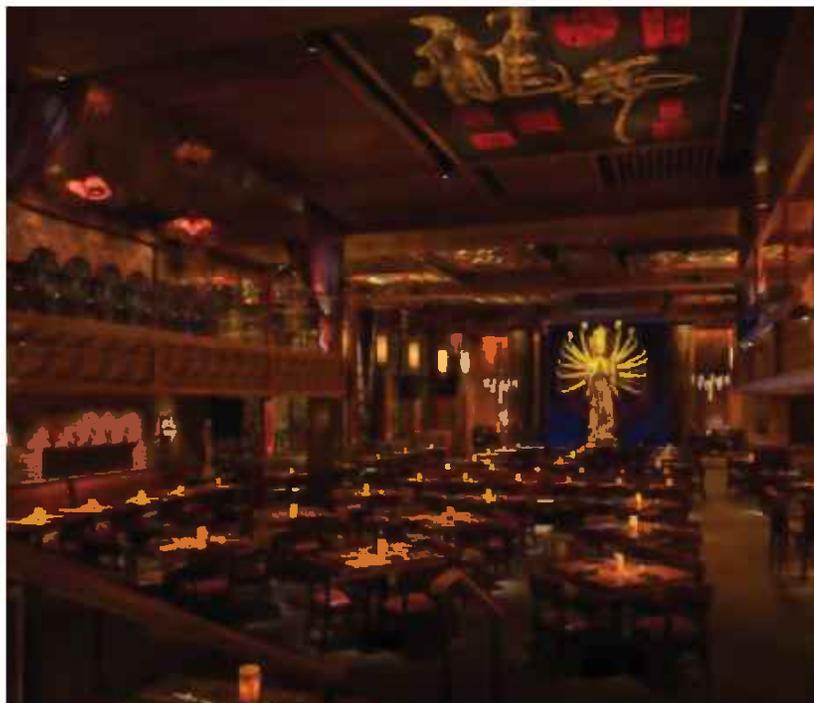
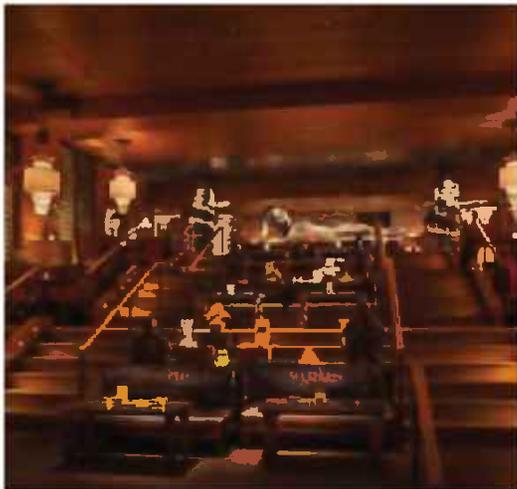
“**We** are a Group that has built its restaurant, lounge, nightclub and pool/beach club businesses by delivering excellent food, excellent hospitality, and an excellent guest experience in every venue, every day.”

- **Tao Group Hospitality**



NEW YORK CITY RESTAURANTS

TAO GROUP
HOSPITALITY



TAO[®]

DOWNTOWN

Cuisine: Pan-Asian

Designed by Rockwell Group, TAO Downtown offers a distinct sense of arrival and discovery and is the first TAO venue where guests descend into the multi-level space. The subterranean restaurant is intended to look and feel as if it has been there for decades and only unearthed recently to reveal the artifacts within. Upon arrival, guests immediately encounter a long corridor with a dragon scale patterned screen and Chinese calligraphy murals mounted on weathered brick walls.

Hours:

Sun – Wed 5pm to Midnight
Thu – Sat 5pm to 1am

92 Ninth Ave, New York, NY 10011
taodowntown.com



TAO[®]

UPTOWN

Cuisine: Pan-Asian

TAO Uptown was created to offer guests a sensual trip through the cuisines of Asia. From the moment one enters, they are transported to another world designed to relax and indulge all the senses. Open since Fall 2000, this action packed venue hasn't lost one bit of its buzz.



Hours:

Mon – Sat 11:30am to 5pm

Dim Sum Brunch: Sun 12pm to 5pm

Dinner: Sun – Wed 5pm to Midnight

Thu – Sat 5pm to 1am

42 E 58th St, New York, NY 10022
taorestaurant.com



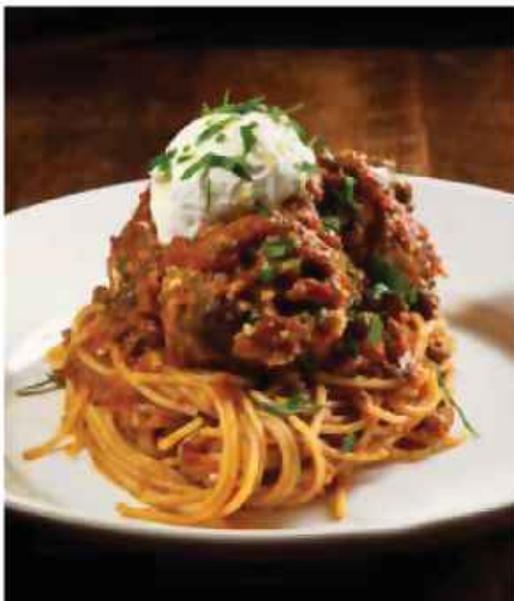
page 261

LAVO

RESTAURANT

Cuisine: Italian

LAVO Restaurant channels a nineteenth century Italian bistro. It is the perfect spot for lunch, light fare and cocktails after work, or dinner in the spectacular dining room. Brunch is served Saturday and Sunday. The warm dining room is outfitted with antique mirrors, reclaimed subway tiles, bricks repurposed from old factories, and red Italian leather banquettes; the perfect perch from which to view the bustling scene.



Hours:
Mon, Fri & Sun 11:30am to 1am
Champagne Brunch: Sat 2pm to 6pm
Riviera Dinner Party: Sun 9pm

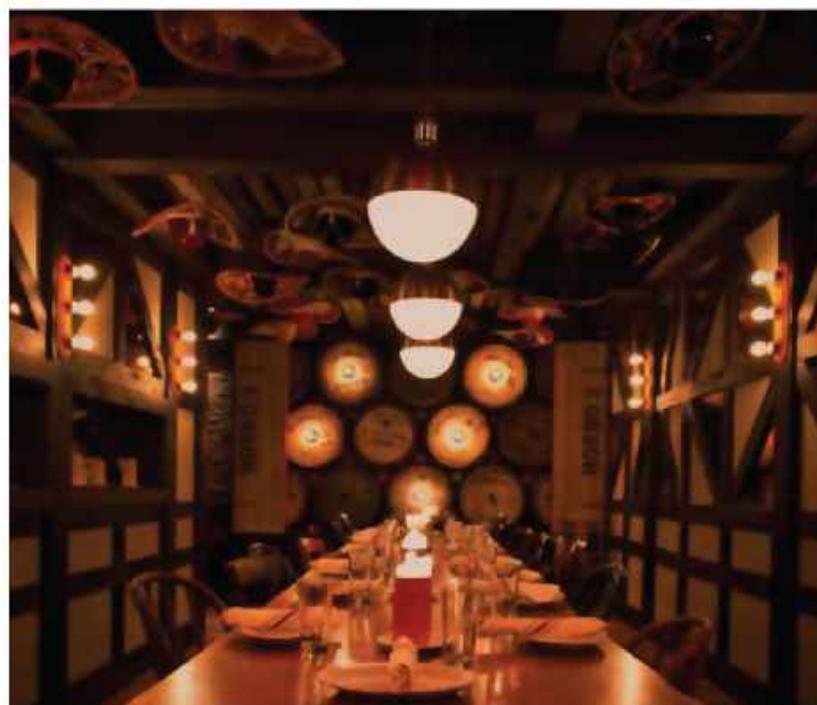
39 E 58th St, New York, NY 10022
lavony.com



Cuisine: Mexican

Bodega Negra, an offshoot of the popular London import known for its menu of upscale Mexican fare, is located just off the lobby of the Dream Downtown Hotel.

Designed by nightlife legend Serge Becker, guests encounter an intimate, mock Tudor Hacienda space rich in dark tones and accented by mirrored panels and copper trim. Mix-match decor, from screens made of repurposed Mariachi uniforms to collaged antique paintings, sets an evocative tone for the evening.



Hours:
Daily 5:30pm to 1am

355 W 16th St, New York, NY 10011
bodeganegranyc.com



BEAUTY & ESSEX

RESTAURANT • LOUNGE • PAWN SHOP

Cuisine: Multi-Ethnic Share Plates

In December of 2010, Tao Group Hospitality and Celebrity Chef Chris Santos welcomed Beauty & Essex to the Lower East Side. With an operational pawnshop entrance, the breathtaking design transforms the turn-of-the-century townhouse into a seductive, bi-level restaurant and lounge with a twenty-foot skylight and dramatic crystal chandeliers.

Since opening, Beauty & Essex was named OpenTable's Hottest Restaurant in America in both 2012 and 2013.

Hours:

Mon – Wed 5pm to 12am
Thu – Sat 5pm to 1am
Brunch: Sat & Sun 11:30am to 3pm

146 Essex St, New York, NY 10002
beautyandessex.com



VANDAL

Cuisine: Multi-Ethnic Share Plates

Located on Bowery, a street that dates back to the 17th century, Vandal is the latest restaurant lounge by the Tao Group Hospitality and Chef Chris Santos.

Vandal celebrates the art, architecture, and food of global street culture from New York to Vietnam to Barcelona and beyond, as well as the history and culture of the restaurant's Lower East Side location. The two-level space includes a bar/lounge, restaurant, garden dining area, semi-private dining room, and cellar bar/lounge.



Hours:
Sun – Wed 5pm to 12am
Thu – Sat 5pm to 1am
Brunch: Sat & Sun 11:30am to 3:30pm

199 Bowery, New York, NY 10002
Vandalnewyork.com



Legasea

SEAFOOD BRASSERIE

Cuisine: Seafood

Taking a modern approach to seafood, this playful brasserie serves up local, sustainable dishes in a vivacious atmosphere unique to NYC. Helmed by chef/partner Ralph Scamardella (Tao Group Hospitality) and Jason Hall (formerly of Craft, Gotham Bar & Grill), the restaurant menu includes fun, shareable salads and appetizers, and entrées such as the Great Big Lobster Bake, the Double Bar Burger, and Cauliflower Carbonara. The elegant private dining room has a woven cane ceiling, painted lacquered wall panels, and embossed leather chairs



Hours:

Lunch: Mon – Fri 11:30am to 5pm
Dinner: Sun – Wed 5pm to Midnight
Thu – Sun 5pm to 1am

485 7th Ave, New York, NY 10018
legaseany.com



FEROCE

RISTORANTE CAFFÈ & BAR

Cuisine: Italian

A lively yet intimate indoor/outdoor destination fusing Italian traditions with contemporary refinements, Feroce is a new concept from Francesco Panella of Antica Pesa. The ristorante's lunch and dinner menus reflect the cuisine found across Italy and are dedicated to dishes from a variety of Italian regions that change with the seasons. Feroce combines the best of both worlds by importing select ingredients from historic brands and small producers from across Italy, and sourcing fresh produce from the best local purveyors in New York.

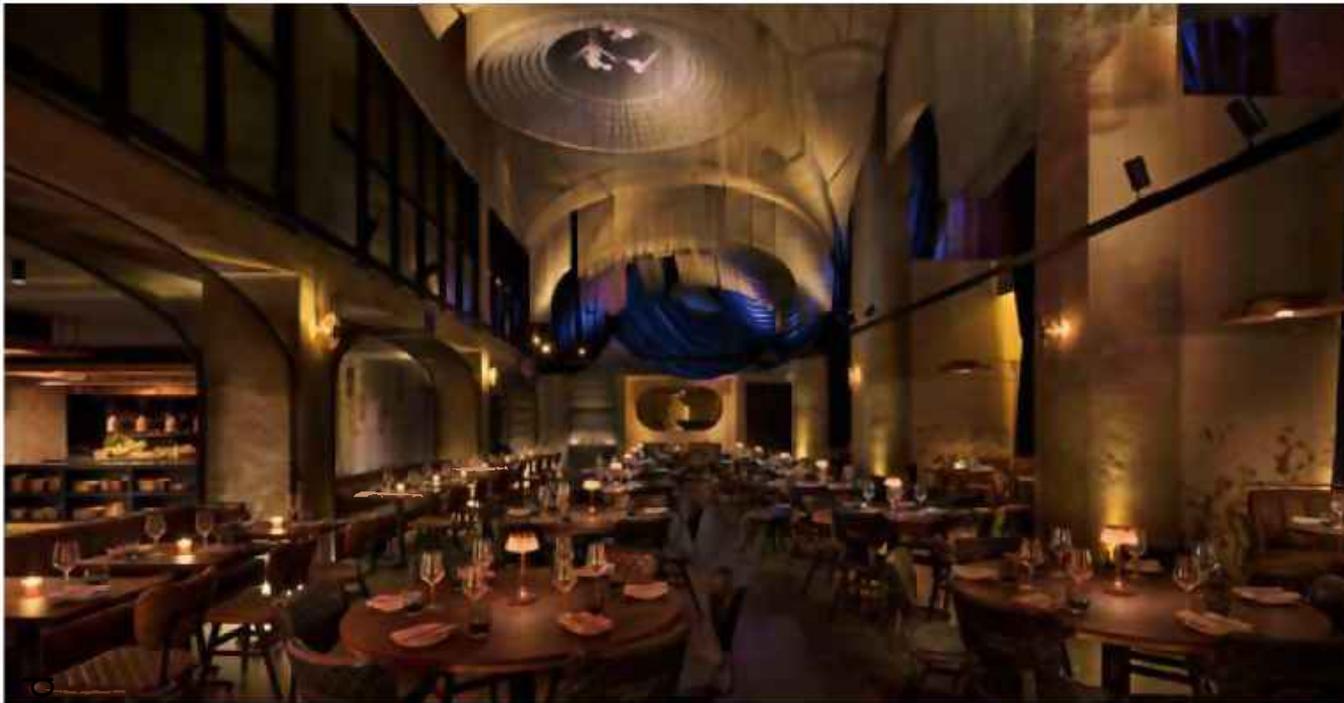


Hours:

Lunch: Mon-Fri 11:30am to 5pm

Dinner: Mon-Sun 5 to 11pm

105 W 28th St, New York, NY 10001
ferocenyc.com



Cathédrale

RESTAURANT

Cuisine: French-Mediterranean

As guests descend to the space, the soaring main dining room feels like stumbling upon an abandoned architectural treasure. Its 26-foot, triple-height ceiling is covered in a massive wire mesh sculpture by artist

Edoardo Tresoldi and looks like the apparition of a grand domed ceiling inspired by the now-demolished auditorium of the Fillmore East. The restaurant, conceived by executive chef Jason Hall and Tao Group Hospitality, also features an open kitchen with copper accents, a bar area with distressed plaster walls, and neon signs that harken back to earlier East Village hotspots like the Palladium and Nightingale.

An outdoor dining terrace, with a retractable roof, feels like a hidden surprise, and the adjacent Poster Room can seat up to 26 guests for private dining. The menu's signature dishes include starters such as the Potato Chip Omelette and Roasted Calamari and mains such as Bouillabaisse 'Tetou' and Entrecot au Poivre.

Hours:

Breakfast: Mon-Fri 6:30am to 11:30am

Dinner: Mon-Sun 5 to 12am

112 E 11th St, New York, NY 10003
cathedraleny.com



NEW YORK CITY NIGHTLIFE

TAO GROUP
HOSPITALITY



MARQUEE

NEW YORK

Marquee New York, the legendary Chelsea nightclub that defined a generation of New York nightlife, is an acclaimed music destination attracting the most in-demand DJs and live acts. The venue offers jaw-dropping sound and visual elements, including a Funktion-One sound system with floor-to-ceiling LED feature wall and a computerized moving light system engineered to feel like an indoor music festival experience.



Hours:
Wed, Fri & Sat 11pm to 4am

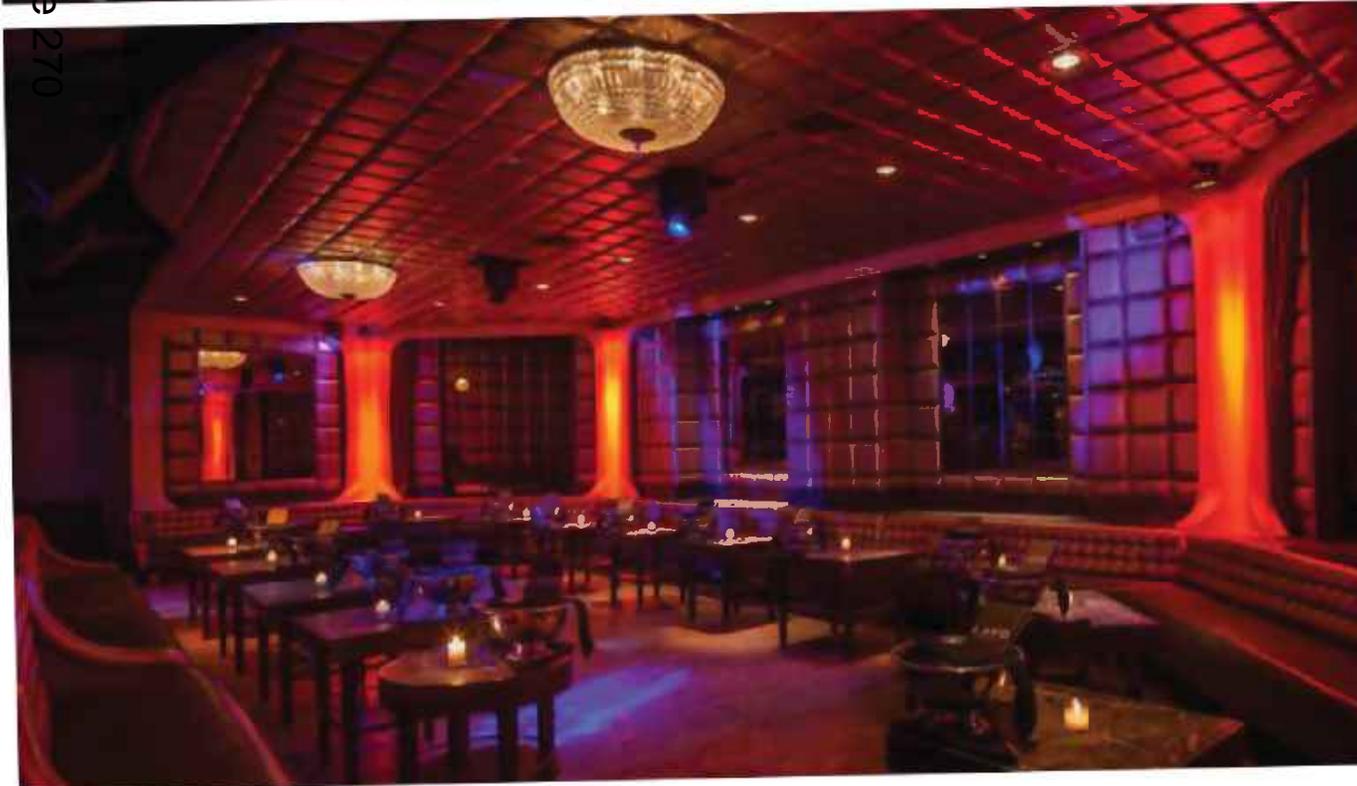
289 Tenth Ave, New York, NY 10001
marqueeny.com



LAVO

NIGHTCLUB

Below LAVO Restaurant, guests will find the ultimate subterranean playground, LAVO Nightclub. Designed with a multi-layered, voyeuristic approach, it is ideal for both after dinner entertaining and late night revelry. The intimate, yet energetic dance floor is anchored by the state-of-the-art DJ booth, home to some of the most recognized DJ's in the world. Two full-service bars and decadent banquette seating complete the space.



Hours:
Thu, Fri & Sat 11pm to 4am
39 E 58th St, New York, NY 10022
lavony.com



AVENUE

NEW YORK

Avenue is a two-story lounge and event venue conveniently located at the intersection of Chelsea and the Meatpacking District in NYC. Known as the go-to meeting place for bold-faced names and scenesters alike, Avenue has also hosted private events for Marc Jacobs, Kim Kardashian and Derek Jeter, to name just a few.

The rotating line-up of crowd pleasing DJs keeps the room jumping and like all Tao Group Hospitality venues, guests should expect nothing but the highest caliber of hospitality and service when they enter.



Hours:
Mon, Tue, Thu – Sat 11pm to 4am

116 Tenth Ave, New York, NY 10011
Avenue-newyork.com



TAO[®]

DOWNTOWN
NIGHTCLUB

From the atmosphere to the music at TAO Downtown, guests will find all of the elements of a quintessential New York night. Expect all of the hits from New York City's favorite DJs and a packed dance floor exploding with energy. Dance the night away under the watchful eye of our Geisha Girls and bask in the glow of Manhattan's largest disco ball.

With a capacity of 250, the nightclub offers an intimate setting to revel among the social elite of New York City with a who's who of the social set. TAO Downtown boasts a cool, sophisticated atmosphere of an Upper East Side crowd coupled with a downtown vibe.



Hours:
Tue, Thu, Fri & Sat 11pm to 4am
369 W 16th St, New York, NY 10011
taodowntown.com



PHD

PENTHOUSE AT DREAM

PHD Rooftop Lounge is the ultimate penthouse, featuring timeless, luxurious finishes including Italian Portoro marble, Macassar ebony, nickel finish walls and amber Venini glass chandeliers. The exquisite panoramic Manhattan skyline view includes direct lines of sight to the Hudson River and Empire State Building. Seating is at custom-built Italian leather banquettes with marble tables, and cozy niches on the terrace. The Sunset Menu offers delectable small bites prepared by Chef Mike Armstrong that partner perfectly with bespoke cocktails, ideal for any special occasion.

PHD Rooftop's amenities include two full-service bars, fully-equipped DJ booth, state of the art lighting, audio, internet & multimedia capabilities, & retractable canopy for outdoor terrace.

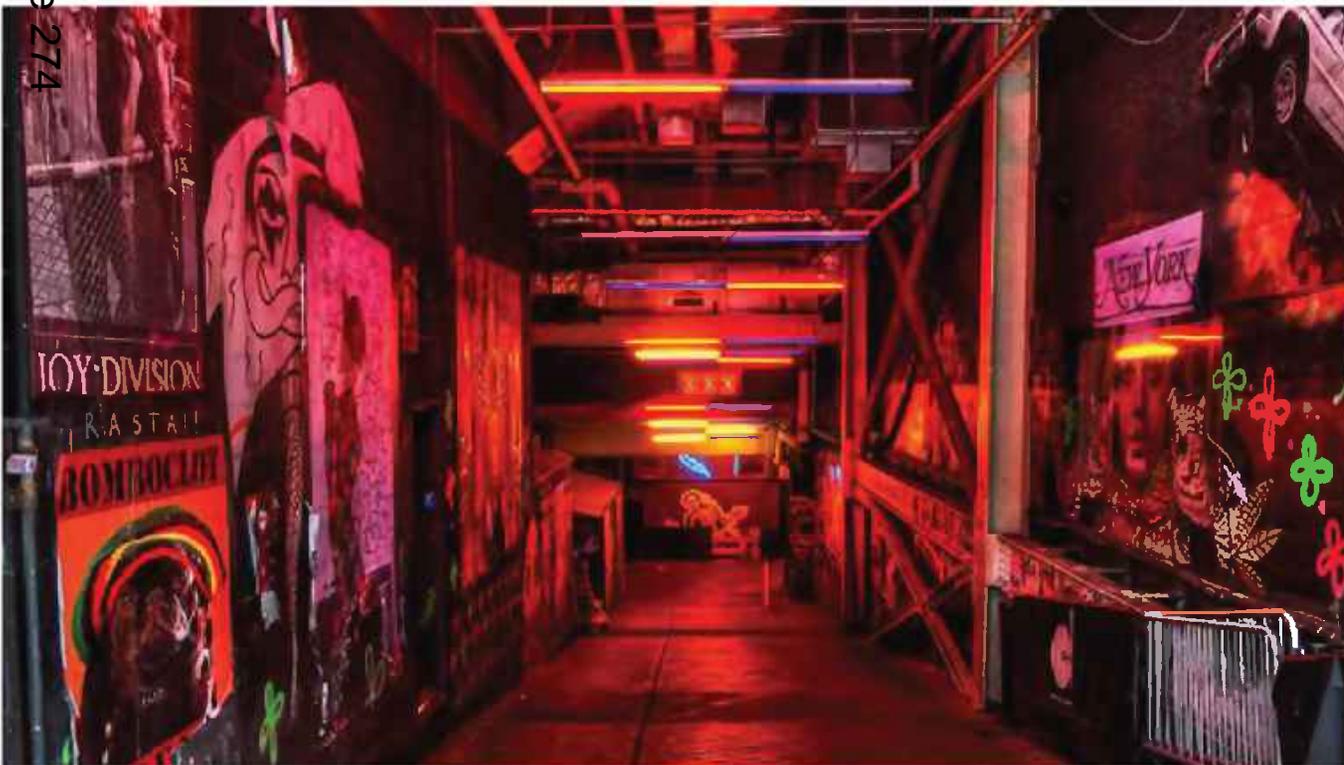


Hours:
Mon – Sat 5pm to 4am
Sun 5pm to 4am

355 W 16th Street, New York, NY 10011
phdlounge.com



The Electric Room is an intimate lounge on the lower level of the Dream Downtown Hotel. Guests descend a dramatic entrance decorated by street artist Harif Guzman that leads to the private entrance of this hidden gem. The room has a distinct, Britannic feel with sofas featuring the Union Jack Flag and two gothic-inspired chandeliers. Custom back-painted antique mirrors by artist Chris Stain complement photography and artwork by Sante D'Orazio and Marilyn Minter. Equipped with a full sound system and a 108" high-definition TV, the Electric Room is as functional as it is fashionable.



Hours:
Mon – Sun 11pm to 4am

355 West 16th Street, New York, NY 10011
electricroomnyc.com



The Beach at Dream Downtown provides a tranquil escape from the busy city. Spanning over 4,800 square feet, it is the ideal location for a summertime soirée. This hidden oasis flaunts a glass-bottom pool, full-service bar, imported sand beach, private cabanas, and over 50 Cote D'Azur-inspired chaise lounges. DJs spin a mix of poolside favorites as guests enjoy a variety of refreshing cocktails and small bites from the seasonal menu.



Hours:
Mon – Sun 11:30am to 11pm (seasonal)
355 West 16th Street, New York, NY 10011
dreambeach.club



PHD

TERRACE

at DREAM MIDTOWN

This luxe penthouse is a sophisticated rooftop lounge perched above Midtown Manhattan with panoramic views of the city. In this bi-level space, guests can either enjoy cocktails in the lush and more intimate indoor lounge, or head to the roof to dance under the stars. Open year round, PHD Terrace is centrally located and provides the perfect setting to start or end any evening.



Hours:
Sun – Wed 5pm to 1am
Thu – Sat 5pm to 4am

210 W 55th St, New York, NY 10019
phdterrace.com



The latest addition to the Dream Midtown Hotel is an inviting craft cocktail lounge with an unconventional, yet mildly familiar drink menu. The Rickey features an impressive wine list that pairs wonderfully with a seasonal small bites menu. Appointed with plush velvet sofas, this sumptuous lounge with brass and copper accents is anchored by an elegant marble bar.



Hours:
Mon – Sun 4pm to 2am

210 W 55th St, New York, NY 10019
therickey.com



FISHBOWL

BAR • LOUNGE • GAME ROOM

Welcome to Fishbowl, where Midtown Manhattan meets upscale game room. Upon entering the 2,500 square foot venue guests descend a grandiose gold spiral staircase where they are greeted by a 5,000-gallon fish tank, home to over 150 exotic salt water fish, and a large exposed brick bar. A reprieve after a long day in the office, Fishbowl is the ideal place to watch a sporting event, host a private engagement, or bowl a round or two while enjoying your favorite beverage.

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Hours:
Fri 7pm to 4am
Sat 10pm to 4am

210 W 55th St, New York, NY 10019
Fishbowlnyc.com



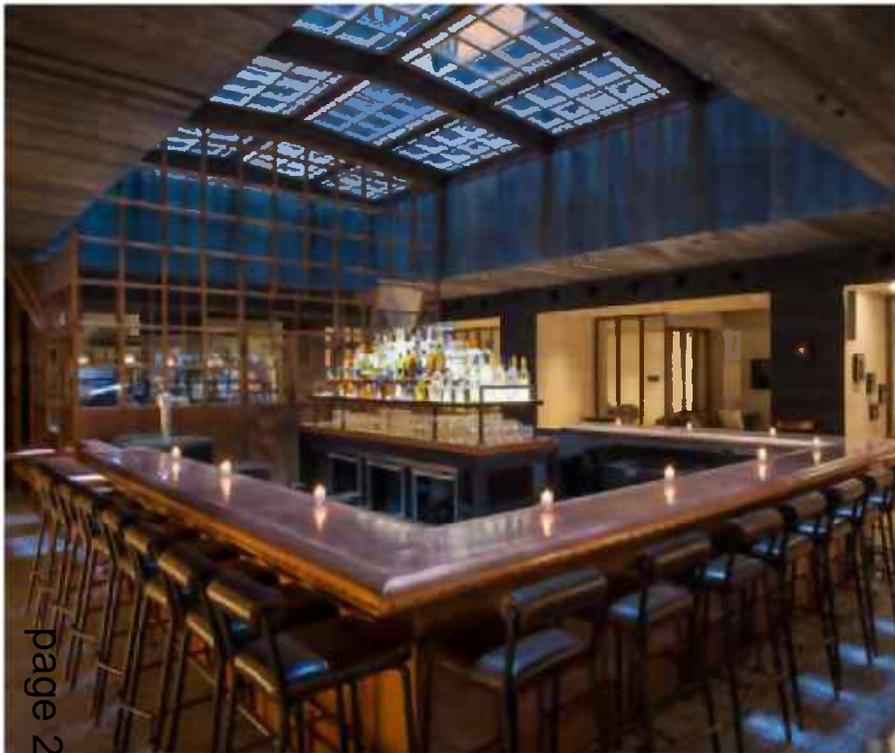
VANDAL

Beneath the restaurant at Vandal, a serpentine bar melds traditional barstool seating with sumptuous inbuilt banquettes. Crystal-covered pendant lights weave themselves to the shape of the bar, bathing the lounge in a soft glow. The room's crystalized appearance is only magnified by the bold, graphic wallcoverings on the walls and ceiling. This exclusive lounge is the perfect spot for an after dinner drink or an entire evening unto itself.



Hours:
Daily 7pm to 3am

199 Bowery, New York, NY 10002
Vandalnewyork.com



Bar MOXY

Flooded with natural light thanks to a dramatic, triple-height atrium, the second-floor Bar Moxy is the social heart of the hotel, featuring an inviting all-day menu of small bites and cocktails. entered around a magnificent copper-wrapped bar, its flexible seating areas make collaborative workspaces during the day, then transition into a buzzing lounge as the sun goes down.

Flooded with natural light thanks to a dramatic, triple-height atrium, the second-floor Bar Moxy is the social heart of the hotel, featuring an inviting all-day menu of small bites and cocktails. entered around a magnificent copper-wrapped bar, its flexible seating areas make collaborative workspaces during the day, then transition into a buzzing lounge as the sun goes down.

Hours:
Daily 6:30am to Midnight

485 7th Ave, New York, NY 10018
moxytimesquare.com



MAGIC HOUR

ROOFTOP BAR & LOUNGE

New York City's largest indoor/outdoor hotel rooftop bar and lounge features an "urban amusement park" with adult sensibilities, epic Empire State Building views, a rotating carousel, an oversized topiary garden, and Foreplay—a putt-putt golf course populated by flirty animal sculptures. A menu inspired by state fairs offers shareable light bites including Sausage & Peppers, Maine Lobster Roll, Duck Carnitas Tacos, and the Carnival Burger. Nightly live DJs and a decadent beverage list add to the sense of indulgence and amusement.



Hours:
Daily 4pm to Late

485 7th Ave, New York, NY 10018
magichourny.com



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BAR FEROCE

The second-floor lobby Italian snack bar and lounge offers a modern twist on traditional spuntini, little bar bites, and merende, the afternoon snacks your mother used to make; shareable Roman comfort dishes; oven-fired pizzas; and classic cocktails. In a dynamic space that transforms throughout the day, Bar Feroce caters to the early riser grabbing a cup of coffee, the neighborhood solopreneurs sipping their post-meeting Negronis, or the guest who pops down for a late-night cannoli. At Bar Feroce's Backyard, get a little spirited with aromatic cocktails and a game of made-for-Moxy bocce—loser buys next round!



Hours:

Sun - Wed 11am to 12am
Thu - Sat 11am to 1am

105 W 28th St, New York, NY 10001
moxychelsea.com



THE FLEUR ROOM

The glass-encased lounge on Moxy Chelsea's 35th floor has showstopping, 360-degree views of the Manhattan skyline, from the Statue of Liberty to the Empire State Building. The design by Rockwell Group adds a glamorous touch to the botanical theme with rich floral fabrics, a copper-clad bar, a water droplet chandelier, and a massive vintage disco ball that once graced the infamous LA club Vertigo. At the touch of a button, the glass walls of the lounge retract to create an alfresco sky veranda.



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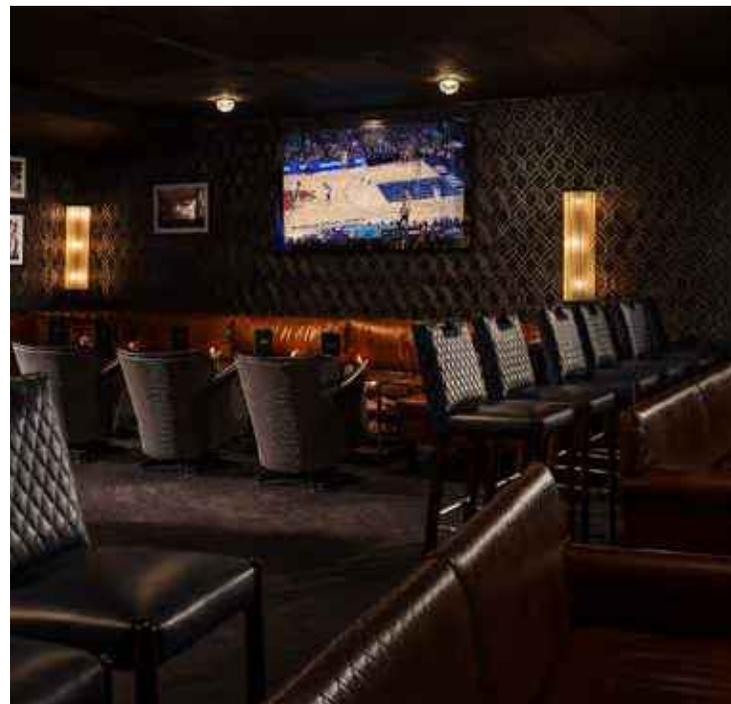
Hours:
Mon 5pm to 1am
Tue - Sat 5pm to 4am

105 W 28th St, New York, NY 10001
moxychelsea.com



SUITE SIXTEEN

Suite Sixteen is Tao Group Hospitality's members-only lounge located inside The World's Most Famous Arena, Madison Square Garden. Suite Sixteen delivers a one-of-a-kind experience that combines TAO-style luxury with top MSG sports and entertainment. Suite amenities include opulent décor, complimentary menu items from Tao Group Hospitality restaurants, as well as a custom-built cash bar serving an array of premium spirits, wine, and champagne. Membership tiers range from Access level, for those who already have event tickets, to top-of-the-line memberships, which include reserved priority seating, exclusive marketing/branding opportunities, and private access to the Suite.



Madison Square Garden
4 Pennsylvania Plaza, New York, NY 10001
suitesixteenlounge.com



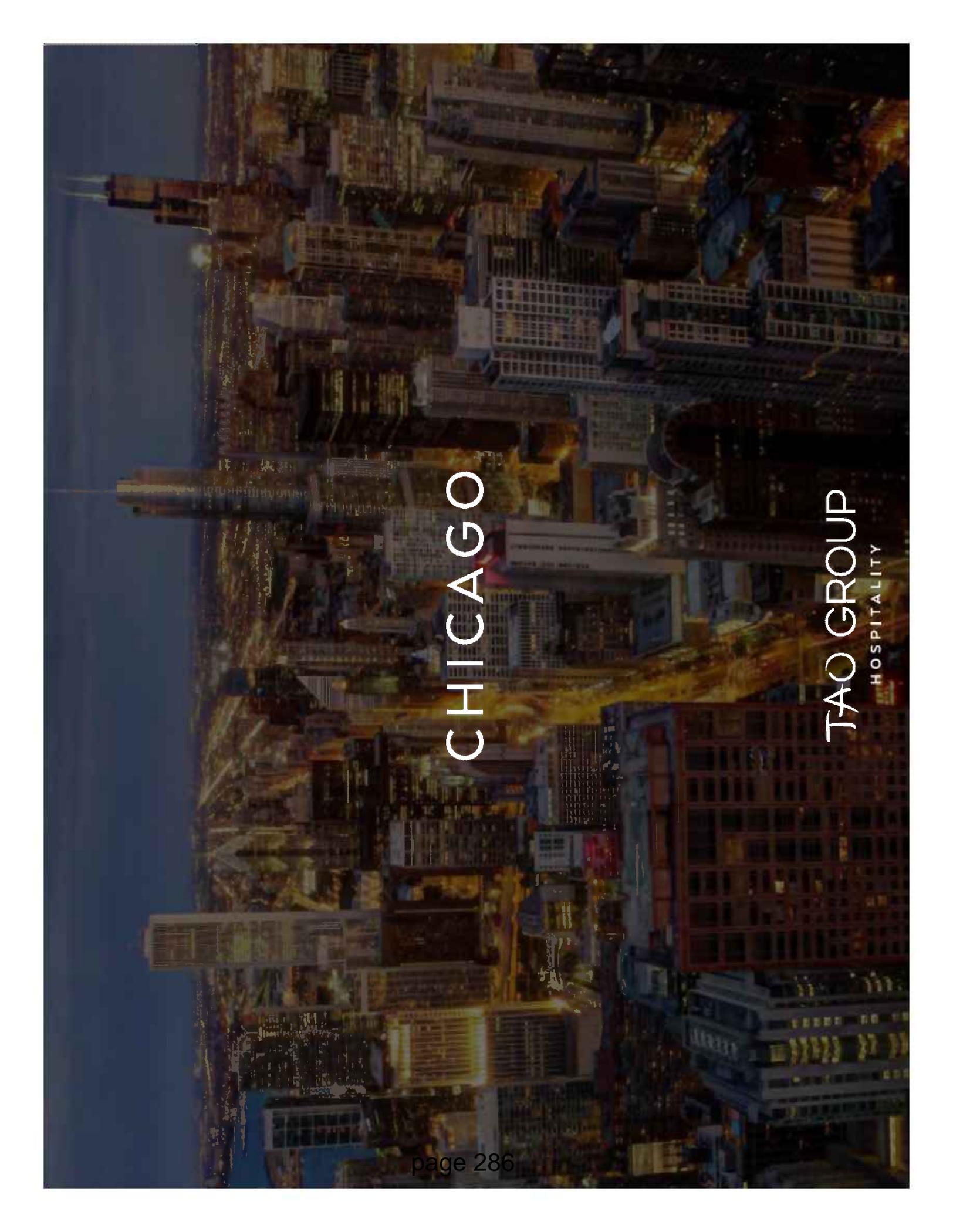
little sister

LOUNGE

Located on the lower level of Moxy East Village, this intimate nightclub is a sexier, more sophisticated update on the underground clubs that defined East Village nightlife in the 1990s. The room's clandestine, cavern-like feel recalls the East Village's legendary underground nightlife with plush banquettes, a copper-accented bar, and custom light fixtures including a disco ball, conspire to create an exclusive, in-the-know vibe. A mural depicting a bucolic, forested scene—what the neighborhood might have looked like when the early settlers began to inhabit the land in the 1600's further distinguishes the speakeasy-style nightclub.

Hours:
Thu – Sun 11pm to 4am

112 E 11th St, New York, NY 10003
littlesisterny.com



CHICAGO

TAO GROUP
HOSPITALITY



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TAO

CHICAGO

Cuisine: Pan-Asian

Tao Group Hospitality makes its Midwest debut with the launch of TAO Chicago. Sitting in the midst of the lively River North District, the Romanesque Revival granite-clad building was once home to the Chicago Historical Society, the Chicago Institute of Design, recording studios and a series of nightclubs. Inspired by the original locations, TAO Chicago features multiple levels, creating dynamic dining & nightlife experiences surely to blow away even the 'windiest of cities!'



Hours:

Restaurant: Open Daily at 5pm
Nightclub: Fri & Sat 10pm to 5am

632 N Dearborn St, Chicago, IL 60654
taochicago.com

LAS VEGAS

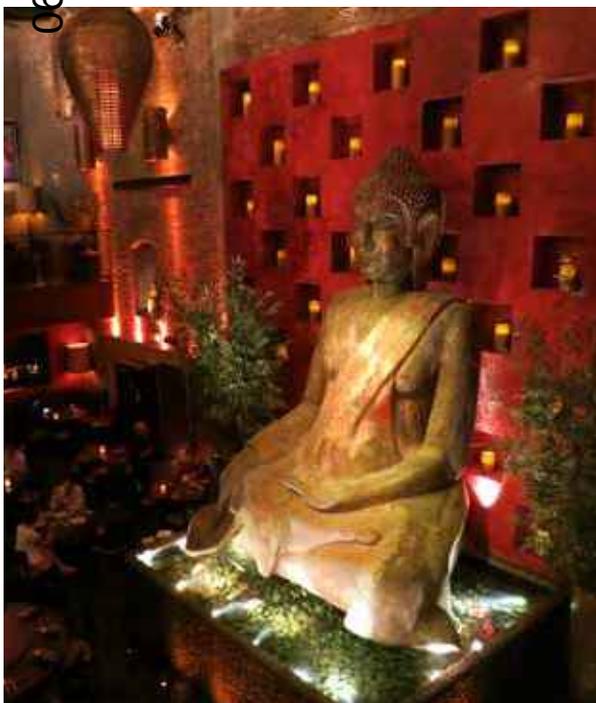
TAO GROUP
HOSPITALITY



A close-up photograph of a woman with long dark hair, wearing a white top and a gold necklace with a large turquoise pendant. She is holding chopsticks and eating a piece of food. The image is dimly lit and serves as a background for the text.

LAS VEGAS RESTAURANTS

TAO GROUP
HOSPITALITY



TAO

ASIAN BISTRO & NIGHTCLUB

Cuisine: Pan-Asian

TAO Restaurant is an unparalleled Asian-inspired restaurant in the heart of the Las Vegas Strip. Conveniently located inside The Venetian Resort and Casino, this is the perfect place to wind down after a memorable day and, adjacent to TAO Nightclub, the perfect place to kick off an unforgettable night.

Stepping through the door takes you out of Las Vegas and into an Asian paradise complete with an infinity pool that is home to beautiful Japanese Koi. Lush silks and century-old stones only add to the incredible ambiance. Every table in our 400-seat, two-level dining area is the best seat in the house under the watchful eyes of our 20-foot Buddha statue, and every guest is guaranteed to leave feeling completely satisfied.

Hours:

Sun – Thu 5pm to Midnight
Fri & Sat 5pm to 1am

The Grand Canal Shoppes
3377 S Las Vegas Blvd, Las Vegas, NV 89109
taolasvegas.com/restaurant



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LAVO

RESTAURANT

Cuisine: Italian

LAVO Italian Restaurant & Nightclub is the hottest spot on the Las Vegas Strip from the creators of TAO Asian Bistro, TAO Nightclub & TAO Beach.

Located at The Palazzo, LAVO has become Las Vegas' celebrity haunt that has already hosted a long list of star studded evenings.

Located directly on Las Vegas Boulevard, LAVO's terrace (available for dinner, cocktails and private events) overlooks The Strip, affording one of the best views in all of Las Vegas. With over 20,000 square feet of space, LAVO offers a multitude of indulgent entertainment experiences. Guests can start or end the night with cocktails in one of the sexiest lounges in town, or enjoy incredible Italian cuisine in a warm, fun-filled dining room.

Hours:
Daily 5pm to Midnight

The Palazzo
3325 S Las Vegas Blvd, Las Vegas, NV 89109
lavolv.com



BEAUTY & ESSEX

RESTAURANT • LOUNGE • PAWN SHOP

Cuisine: Multi-Ethnic Share Plates

What happens when Lower East Side grit meets Las Vegas Strip glam? You get an energetic dining experience unlike any other. Beauty & Essex Las Vegas is Chef Chris Santos' first foray out of New York City, and since opening in May 2016, it has consistently been ranked as one of the hottest new restaurants on the strip for its food, drinks, service, and ambiance. Enjoy handcrafted cocktails in our Pearl Lounge before moving into one of our two jewelry-box-themed dining rooms, where you'll be treated to an extensive selection of shareable plates, fine wines, and the world-class service that has made Tao Group Hospitality a leader in Las Vegas dining and entertainment.

Hours:

Mon, Fri, Sat 5pm to 1am
Beauty Mondays: Mon 9pm to 1am
Tue – Thu, Sun 5pm to Midnight

3708 S Las Vegas Blvd, Las Vegas, NV 89109
beautyandessex.com

LAS VEGAS NIGHTLIFE & DAYCLUBS

TAO GROUP
HOSPITALITY



MARQUEE

NIGHTCLUB & DAYCLUB

Marquee Nightclub at The Cosmopolitan is the premier location for the Las Vegas nightlife experience. Located

on Las Vegas Blvd, Marquee is a 40,000 square-foot

Dave Rockwell designed venue containing seven different bars and three rooms—The Main Room, The Boom Box, and The Library—each with a distinct musical experience. Perfect for a corporate event, networking function, bachelorette party, or regular weekend night, the stylish and sophisticated venue offers a full range of food services, from passed hors d'oeuvres to buffet style dining, beverage options, and bottle service. Marquee is also the number one destination for the world's best music talent.



Hours;
Mon, Fri & Sat 10pm

The Cosmopolitan of Las Vegas
3708 S Las Vegas Blvd, Las Vegas, NV 89109
marqueelv.com



MARQUEE

NIGHTCLUB & DAYCLUB

Marquee Dayclub at The Cosmopolitan of Las Vegas spans 22,000 square-feet of the expansive multi-level Marquee Nightclub & Dayclub entertainment complex and boasts two pools, several bars and a gaming area. Entertainment is highlighted by Marquee Nightclub & Dayclub resident DJs encompassing the world's premier electronic music talent.

Exclusive experiences can be had in one of the grand cabanas, which feature infinity edge glass dipping pools, flat screen televisions and dedicated cocktail and food service. The ultimate day to night offering can be discovered in the exclusive bungalows dotting the perimeter of the Dayclub, complete with overnight quarters, individual pools and an open-air party deck. Days spent dancing or basking in the sun are made complete with well thought out amenities, while a specialty cocktail and food menu from Corporate Executive Chef Ralph Scamardella fuels the party.

Hours:
Daily 11am to Sunset

The Cosmopolitan of Las Vegas
3708 S Las Vegas Blvd, Las Vegas, NV 89109
marqueelv.com





TAO

ASIAN BISTRO & NIGHTCLUB

When the rich, famous, and devastatingly beautiful let loose in Las Vegas, they all gravitate to one place:

TAO Nightclub. Known the world over as one of the hottest nightclubs on the Las Vegas Strip, TAO delivers non-stop energy and an electric atmosphere that will put you high up on cloud nine. With 44,000

square feet of space spread out between two main rooms, three full-service bars, eight private skyboxes, countless beautiful dancers, and some of the most infectious dance music that the world has to offer, TAO Nightclub has all the makings of an unforgettable night in Sin City and so much more.



Hours:
Thu, Fri, Sat 10pm

The Grand Canal Shoppes
3377 S Las Vegas Blvd, Las Vegas, NV 89109
taolasvegas.com



TAO[®]

BEACH

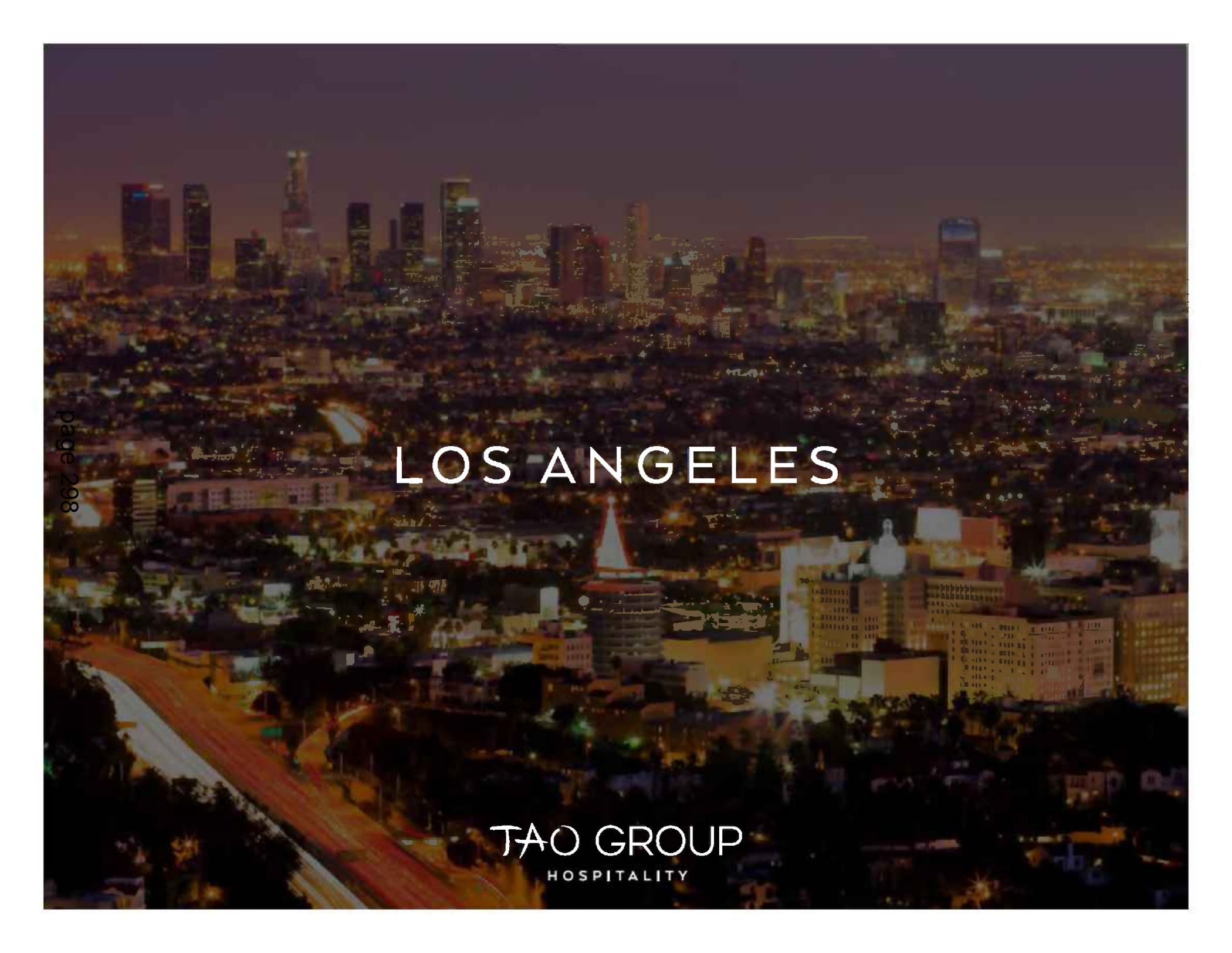
When you visit Las Vegas in the summertime, there's no escaping its characteristic heat, but the temperature isn't the only thing that's heating up on the Strip. TAO Beach, an exotic escape situated atop TAO Asian Bistro and Nightclub, is the hottest pool party in all of Sin City.

The beautiful, rich, and famous of the world flock to the scene all summer for what promises to be the most amazing daytime party you've ever been a part of. You can grab a cold drink at the bar and relax in one of our 12 air-conditioned, luxury cabanas, enjoying a much-needed escape from the sun, or you can jump right in and join the revelry while one of our internationally acclaimed guest DJs gets the party started. Either way, you'll be rubbing elbows with celebrities and truly living the good life.



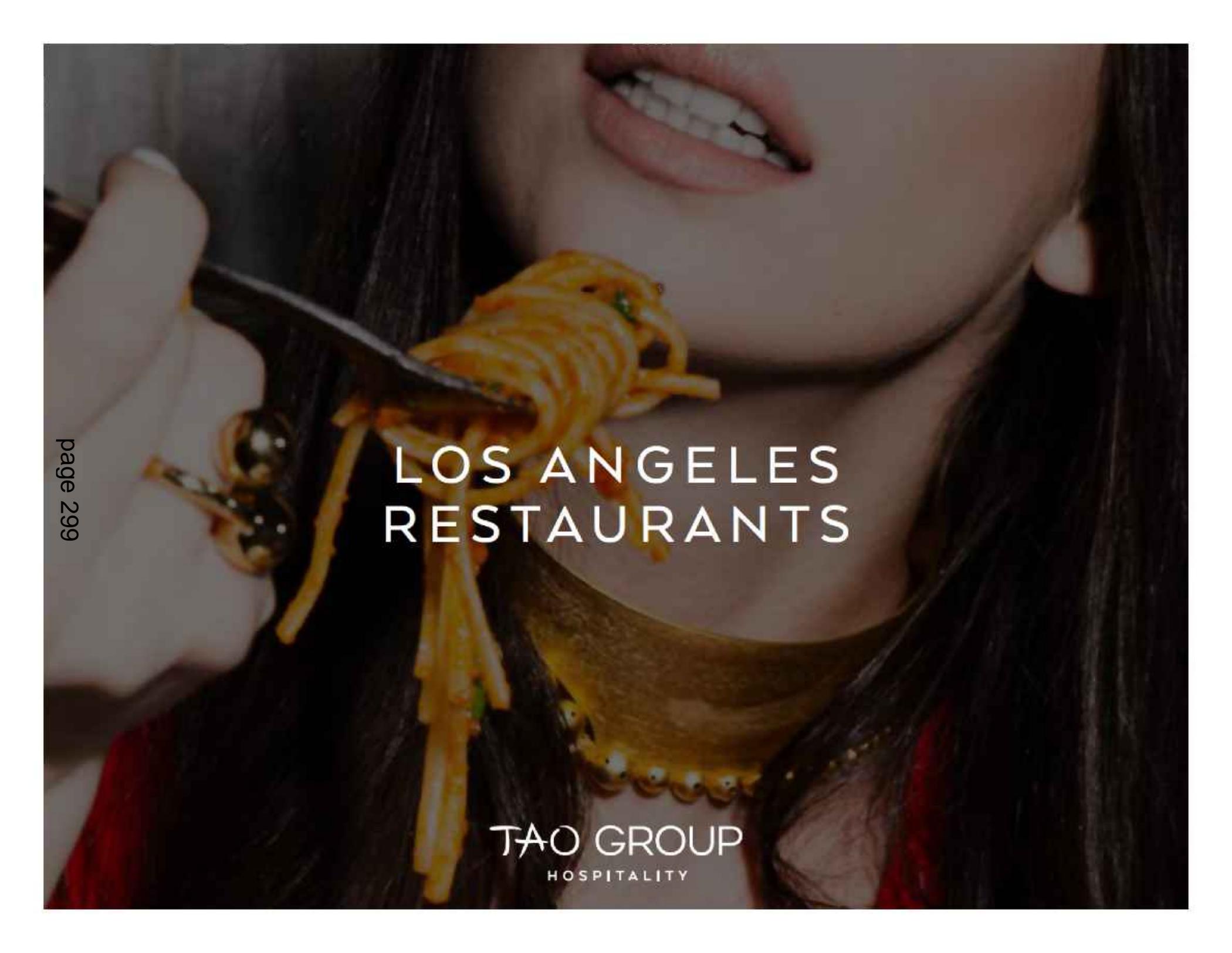
Hours:
Daily 11am to Sunset

The Grand Canal Shoppes
3377 S Las Vegas Blvd, Las Vegas, NV 89109
taolasvegas.com

An aerial night photograph of Los Angeles, California, showing the city's skyline with numerous illuminated skyscrapers and a dense urban landscape. The lights from the buildings and streets create a vibrant, glowing effect against the dark sky. The city extends to the horizon, with a mix of high-rise buildings and lower-density residential areas.

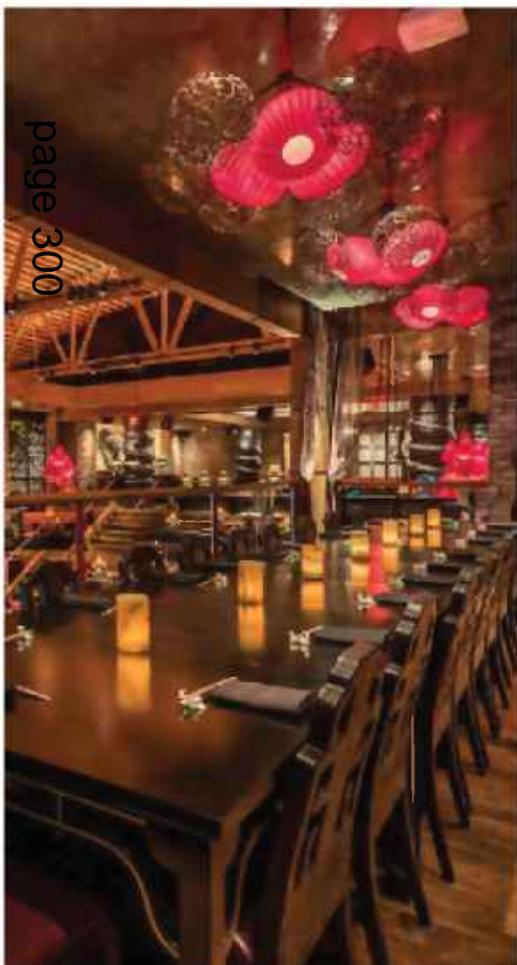
LOS ANGELES

TAO GROUP
HOSPITALITY

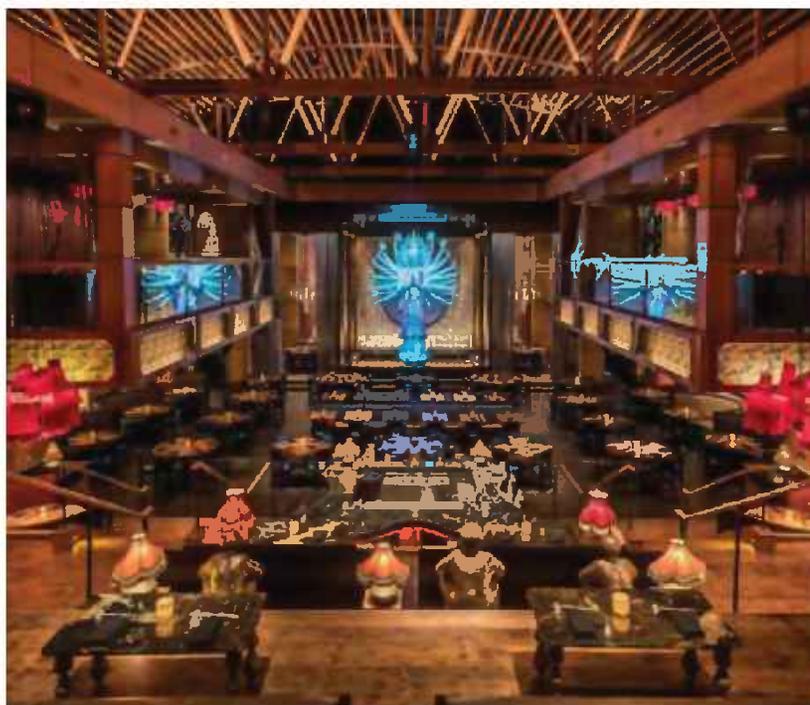


LOS ANGELES
RESTAURANTS

TAO GROUP
HOSPITALITY



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TAO[®]

LOS ANGELES

Cuisine: Pan-Asian

Drawing strong inspiration from TAO Downtown in New York, TAO Los Angeles is a dynamic 250-seat restaurant and lounge, complete with four private dining rooms and a large bar. A grand staircase will connect TAO's two levels of seating, creating the ultimate platform to see and be seen. As in New York, a 20-foot tall Quan Yin statue stands atop a koi pond, where 3D projection mapping technology will create subtle animations to bring this signature statue to life. The menu, developed by Chef/Partner Ralph Scamardella, features a diverse selection of Asian-inspired specialties, focusing on Chinese, Japanese and Thai techniques and ingredients. Signature dishes like Miso Glazed Chilean Sea Bass and Typhoon Lobster complement a range of fresh sushi options and dim sum like, Spicy Tuna on Crispy Rice and Lobster Wontons.

Hours:

Sun, Mon, 5pm to 11pm
Tue – Sat 5pm to Midnight

6421 Selma Ave, Los Angeles, CA 90028
taolosangeles.com



BEAUTY & Essex[®]

LOS ANGELES

Cuisine: Multi-Ethnic Share Plates

At over 10,000 square feet on North Cahuenga Boulevard, Beauty & Essex expands into its third location. The menu features Chef/Partner Chris Santos' signature multi-ethnic dishes including: Grilled Cheese and Tomato Soup Dumplings, Tuna Poke Wonton Tacos, Oven Braised Chicken Meatballs, and Tomato Tartare. The double-height main dining room offers natural light from a 20-foot oval skylight, while an opulent private dining room allows for a more intimate dining experience. The space also incorporates outdoor seating, with an open air ground floor courtyard and patio on the second level.

Hours:
Sun, Mon, 3pm to 9pm
Tue – Sat 5pm to Midnight

1615 Cahuenga Blvd, Los Angeles, CA 90028
beautyandessexla.com



luchini

pizzeria & bar

Cuisine: Italian

Luchini Pizzeria & Bar heralds the launch of a new fast casual concept for Tao Group Hospitality. Combining a 'by-the-slice' pizzeria with a sleek design, comfortable seating, and a full bar; Luchini Pizzeria & Bar offers up red and white New York style pizzas, huge Sicilian slices alongside market salads, avocado crostini and the burger of all burgers. Luchini Pizzeria & Bar also puts a focus on using the highest quality ingredients along with providing great service. Open daily at 5pm, the cafe is the go-to hangout for dinner, delivery and for those who want to grab a bite after-hours.

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Hours:
 Sat & Sun Open at 5pm
 Mon – Fri Open at 6pm

1607 Cahuenga Blvd, Los Angeles, CA 90028
 luchinipizzeria.com

LOS ANGELES NIGHTLIFE & DAYCLUBS

TAO GROUP
HOSPITALITY



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AVENUE

LOS ANGELES

Avenue, New York City's most sought-after late night haunt unveils its first-ever outpost on the West Coast.

Known in New York as the go-to meeting place for bold-faced names, including Kim Kardashian, Rihanna, Marc Jacobs and LeBron James, Avenue LA continues to be the favorite hangout for the elite. Designed by the Rockwell Group, the 4,000 square foot space evokes the intrigue of a grand estate frozen in time. Avenue's intimate feel showcases its traditional lounge elements in unexpected materials and forms, and is filled with camouflaged leather banquettes, as well as black marble, dark wood and bronze accents to enrapture the crowd. Guests enter through a custom glass and metal greenhouse before gradually descending into an intimate club space, which will be connected to the semi-exposed outdoor patio. Equipped with a state-of-the-art sound and lighting system, Avenue LA plays host to world-class DJs, providing the best in entertainment and reigniting parties in Hollywood.

Hours:
Tue, Fri, Sat 11pm

1601 Cahuenga Blvd, Los Angeles, CA 90028
avenuela.com



THE HIGHLIGHT ROOM

AT DREAM HOLLYWOOD

At the apex of the Dream Hollywood is Tao Group Hospitality's newest dining, daylife and nightlife concept, The Highlight Room. The luxe 11,000 square foot outdoor rooftop lounge, pool and grill is set high above Hollywood with unparalleled aerial views of the famed Hollywood sign and the Los Angeles skyline. The Highlight Room is L.A.'s most anticipated new hangout, offering lively experiences day and night, in addition to casual fare in a stylish atmosphere no matter what the weather.

The Highlight Room's chic, modern sundeck is the ideal destination to relax by the pool on plush loungers or in luxurious private cabanas, while enjoying a light menu and handcrafted refreshments.

The Highlight Room's grill serves freshly prepared Californian fare from breakfast through dinner amidst a serene environment of lush cascading foliage and unforgettable city views. At sundown, the Hollywood retreat transforms into a rooftop bar and lounge.

Hours:

Grill & Pool: Open Daily at 7am
Lounge: Thu & Sat 10:30pm to 2am

6417 Selma Ave, Los Angeles, CA 90028
thehighlightroom.com



SYDNEY

TAO GROUP
HOSPITALITY





page

MARQUEE

THE | STAR | SYDNEY

With nearly 20,000 square feet of floor space, Marquee – The Star Sydney houses three distinct spaces to cater for different tastes and moods. With a capacity of 1000+ people, The Main Room is the heartbeat and focal point of the Sydney nightclub, featuring a high performance sound system and a 30 foot projection stage.

The giant LED screen provides a striking back drop to the DJ booth and contains over 200,000 LED lights. Wall features and decor include metallic patterned wallpaper and customized wall-mounted lighting sourced from London. The lighting system also features laser, strobe and smoke technology, combining together with the state-of-the-art sound system for the ultimate of nightclub experiences.



Hours:
Fri & Sat 10pm

Pirrama Rd, Pyrmont NSW 2009, Australia
marqueesydney.com

SINGAPORE

TAO GROUP
HOSPITALITY



A close-up photograph of a woman with long dark hair, wearing a white top and a gold necklace with a large turquoise pendant. She is holding white chopsticks and eating a piece of food. The image is dimly lit and serves as a background for the text.

SINGAPORE RESTAURANTS

TAO GROUP
HOSPITALITY



LAVO

• SINGAPORE •

Cuisine: Italian

Vibe dining with a spectacular view. Set against Singapore's infamous skyline at 57-stories above ground with 180 degree views of the city, LAVO is a sleek and contemporary Italian-American restaurant that flaunts a luxurious lounge, complete with a fully-equipped DJ booth. As the music gets pumping, rock the night away with handcrafted cocktails at the sprawling outdoor bar and terrace.



Hours:
Daily 5pm to 2am

Marina Bay Sands
10 Bayfront Ave, Singapore 018956
Hotel Tower 1, Level 57 Sands Skypark@
lavosingapore.com



KOMA

Cuisine: Japanese

KOMA, an original concept from Tao Group Hospitality, is a Japanese restaurant and sushi bar offering a modern interpretation of Japanese cuisine. Featuring original creations from Executive Chef Kunihiro Mori, KOMA takes a bold and distinct approach in its menu, incorporating fresh and seasonal produce and ingredients from Japan.

Guests enter through a striking 20m passageway lined with orange arches, reminiscent of the Fushimi Inari Shrine in Kyoto, into an intimate lounge where one can experience creative new cocktails or choose from the venue's extensive sake list. A dramatic 2.5m tall one-of-a-kind Japanese "bell," which presides above a traditional Japanese foot bridge, provides a focal point for the main dining room, which is complemented by soaring high ceilings, an oversized sushi bar and a private dining room at the mezzanine.

Hours:

Sun – Thu 5pm to 12am

Fri & Sat 5pm to 2am

Marina Bay Sands

2 Bayfront Ave, B1-67, Singapore 018972

komasingapore.com





SINGAPORE NIGHTLIFE

TAO GROUP
HOSPITALITY



MARQUEE SINGAPORE

Making its debut in Asia and a part of a multi-concept dining and entertainment destination offering at Marina Bay Sands, Marquee Singapore is a fully immersive nightclub experience with a perfect blend of design, technology and cutting-edge sound that spans across three different floors, dramatically high ceilings that soar 70 feet and a full-sized, an eight-armed Ferris Wheel that offers unrivaled views of the nightclub when you ride in its pods.



Hours:
Fri & Sat 10pm

Marina Bay Sands
2 Bayfront Ave, B1-67, Singapore 018956
marqueesingapore.com



AVENUE

LOUNGE

Avenue Singapore is a bespoke hidden gem located within the same complex as Marquee Singapore, but with a distinctly different scene. Decked in plush custom banquettes and fun features like a mini bowling alley, karaoke room, arcade games and a pool table, drawing inspiration from original locations in New York and Los Angeles, Avenue Singapore features curated craft cocktails, live DJ performances, intelligent lighting and top of the line Funktion One sound system. This space will also play host to a distinct hip-hop, sing-alongs, deep house and open-format music experience.



Hours:
Wed – Fri 7pm
Sat 10pm

Marina Bay Sands
2 Bayfront Ave, Basement3, Singapore 018956
avenuesingapore.com

Royalton Park Avenue – example events space

ROYALTON

PARK AVENUE



ROYALTON PARK AVENUE EVENTS MENU

Royalton Park Avenue provides an array of breathtaking, versatile event spaces for all occasions, from a creative product launch to an extravagant rooftop reception.

Every event space boasts floor-to-ceiling windows with natural light, contemporary furnishings, and complimentary high-speed wireless internet.

Food and Beverage is provided in partnership with The TAO Group and it is with pleasure that we present innovative suggestions for your stylish affair.

All menus require a minimum of 15 guests, unless otherwise specified.
All pricing is based per person. All food & beverage charges are subject to applicable taxes & an administrative fee of 24%.

We look forward to embracing your vision.

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BREAKFAST BUFFETS

Price based on one hour service.

All Breakfast Buffets Include: Coffee and Tea Service, Fresh Squeezed Orange & Grapefruit Juices,
Whole Milk, Skim Milk, Half & Half, Soy Milk, Almond Milk

CONTINENTAL BREAKFAST

\$45 per Guest

Seasonal Fruit Plate
Greek Yogurt
Homemade Granola
Assorted Cereal Boxes
Miniature Pastries – Pain Au Chocolate, Croissants, Cheese Danish, Cinnamon Roll
Toast – White, Wheat, Multi-Grain & Assorted Fruit Preserves

AMERICAN BREAKFAST

\$60 per Guest

Seasonal Fruit Plate
Assorted Cereal Boxes
Miniature Pastries – Pain Au Chocolate, Croissants, Cheese Danish, Cinnamon Roll
Miniature Bagels – Plain, Whole Wheat, Everything, Cinnamon Raisin with Traditional & Vegetable Cream Cheeses
Toast – White, Wheat, Multi-Grain & Assorted Fruit Preserves
Home Fries – Potatoes, Onions, Peppers, Paprika
Applewood Bacon
Organic Scrambled Eggs (Substitute Egg Whites \$5 Supplement per Guest)

BEVERAGE BREAKS

TRADITIONAL BEVERAGE BREAK

All Day – Up To 8 Hours | \$45 per Guest

Half Day – Up To 4 Hours | \$25 per Guest

Selection of Pepsi Branded Soft Beverages

San Benedetto Water

Citrus Infused Water

Freshly Brewed Coffee – Regular & Decaf

Whole Milk, Skim Milk, Half & Half, Soy Milk, Almond Milk

Tea

Iced Coffees Available Upon Request

WELLNESS BEVERAGE BREAK

All Day – Up To 8 Hours | \$30 per Guest

Half Day – Up To 4 Hours | \$15 per Guest

Citrus Infused Water

Freshly Brewed Coffee – Regular & Decaf

Whole Milk, Skim Milk, Half & Half, Soy Milk, Almond Milk

Selection of Honey & Sons Tea

Iced Coffees Available Upon Request

COFFEE BAR ENHANCEMENT

All Day – Up To 8 Hours | \$20 per Guest

Half Day – Up to 4 Hours | \$12 per Guest

Espresso, Macchiato, Cappuccino, Latte

Vanilla, Caramel, Hazelnut Syrups

QUENCH MY THIRST ENHANCEMENT

All Day – Up To 8 Hours | \$15 per Guest

Half Day – Up to 4 Hours | \$8 per Guest

Iced Tea

Fresh Squeezed Lemonade

JUICED UP ENHANCEMENT

All Day – Up To 8 Hours | \$30 per Guest

Half Day – Up To 4 Hours | \$16 per Guest

Assortment of Cold Pressed Fruit & Vegetable Juices

BREAKS – STATIONS

DIP IT

\$25 per Guest

Tortilla Chips
Rice Crackers
Guacamole
Pico De Gallo
Hummus
Spinach Artichoke Dip

GET FIT

\$30 per Guest

Steamed Edamame with Sea Salt
Baked Pita Chips with Black Olive Tapenade
Individual Crudité Cups with Hummus
Seasonal Fruit Skewers
Assortment of Cold Pressed Fruit & Vegetable Juice Shooters

SAY CHEESE

\$35 per Guest

Fig & Brie Tarts
Grilled Cheese Sandwiches
White Cheddar Popcorn
Artisanal Cheeses Bread
Assorted Breads, Grapes, Dried Fruits

POP!

\$15 per Guest

Traditional Popcorn
Buttered Popcorn
White Cheddar Popcorn
Curried Popcorn
Smoked Paprika & Cayenne Popcorn
Black Truffle & Rosemary Popcorn

Alice in Wonderland

\$25 per Guest

- Mini Tea Sandwiches
- Mini Scones
- Assorted Butter Cookies
- Mini Eclairs
- Coffee/Tea

Cupcake Break

\$15 per Guest

- Assorted Mini Cupcakes
- Coffee/Tea
- Milk & Chocolate Milk

Black & White

\$25 per Guest

- Assorted Mini Brownies
- Black & White Cookies
- Milk, Chocolate Milk
- White Chocolate Milk
- Coffee/Tea
- Espresso Shots

CUSTOM LUNCH BUFFET

Buffet – \$85 per Guest | Family Style – \$110 per Guest

Includes: Assortment of Dinner Rolls, Butter & Olive Oil

SALADS

Select Two | \$8 per Guest per Additional Selection

Caesar Salad – Romaine, Kale, Cherry Tomatoes, Parmesan, Croutons, Classic Caesar Dressing

Field Greens Salad – Mesclun, Cucumbers, Cherry Tomatoes, Red Peppers, Fennel, Radish

Kale Salad - Kale, Honeycrisp Apple, Cheddar Cheese, Celery, Red Grapes, Fennel, Radish, Orange, Citrus Vinaigrette

Arugula Salad – Farro, Pomegranate, Goat Cheese

Included Dressings: Balsamic Vinaigrette, Honey-Lemon Vinaigrette, Buttermilk Ranch

PASTAS

Select One | \$12 per Guest per Additional Selection

Penne – San Marzano Tomato Sauce, Basil

Orecchiette – Broccoli Rabe & Sausage

Malfadine Pasta - Fresh Cherry Tomato Sauce, Ricotta, Basil

ENTRÉES

Select Two | \$15 per Guest per Additional Selection

Salmon – Lemon, Capers, Dill

Shrimp – Garlic & Smoked Paprika

NY Strip Steak – Chimichurri

Filet Mignon – Chimichurri

Chicken Breast – Salsa Verde

SIDES

Select Two | \$7 per Guest per Additional Selection

Roasted Baby Carrots

Roasted Mushrooms

Grilled Asparagus

Sautéed Broccolini

Fingerling Potatoes

Roasted Cauliflower

MINIATURE DESSERTS

Select Three | \$7 per Guest per Additional Selection | Coffee and Tea Included

Fresh fruit skewers

Carrot cake with cream cheese frosting

Mascarpone Ricotta filled cannolis

Mini Tiramisu

Chocolate chip cookies and milk shots

Mini chocolate cupcakes

Mini funfetti cupcakes

Mini red velvet cupcakes

Mini Italian rainbow cookies

Mini Italian butter cookies

Chocolate brownies with cream and berries

Chocolate dipped strawberries

ROYALTON

PARK AVENUE

SEASONAL CUSTOM PLATED LUNCH – FALL / WINTER (Oct 1 – Mar 31)

Three Courses – \$120 per guest

Includes: Assortment of Dinner Rolls, Butter & Olive Oil

APPETIZERS

Select One | \$12 Supplement per Guest per Additional Option

- Caesar Salad – Romaine, Kale, Cherry Tomatoes, Parmesan, Croutons, Classic Caesar Dressing
- Field Greens Salad – Mesclun, Cucumbers, Cherry Tomatoes, Red Peppers, Fennel, Radish, Balsamic Vinaigrette
- Kale Salad - Kale, Honeycrisp Apple, Cheddar Cheese, Celery, Red Grapes, Fennel, Radish, Orange, Citrus Vinaigrette
- Bibb Lettuce Salad – Radish, Asparagus, Parmesan, Sunflower Seeds, Buttermilk Ranch Dressing
- Herb Salad – Baby Lettuce, Fennel, Radish, Mint, Parsley, Chives, Tarragon, Dill, Honey Mustard

ENTRÉES

Select Two | \$20 Supplement per Guest per Additional Option

- Penne – San Marzano Tomato Sauce, Basil
- Orecchiette – Broccoli Rabe & Sausage
- Malfadine Pasta - Fresh Cherry Tomato Sauce, Ricotta, Basil
- Branzino – Lemon, tomato, fennel, picholiane olives
- NY Strip Steak – Fingerling Potatoes, Porcini Mushroom Crema
- Roasted Chicken Breast – Parsnip, Carrots, Salsa Verde

DESSERTS

Select One | \$10 Supplement per Guest per Additional Option | Coffee and Tea Included

- Fresh fruit skewers
- Carrot cake with cream cheese frosting
- Mascarpone Ricotta filled canollis
- Mini Tiramisu
- Chocolate chip cookies and milk shots
- Mini chocolate cupcakes
- Mini funfetti cupcakes
- Mini red velvet cupcakes
- Mini Italian rainbow cookies
- Mini Italian butter cookies
- Chocolate brownies with cream and berries
- Chocolate dipped strawberries

CUSTOM DINNER BUFFET

Buffet – \$110 per Guest | Family Style – \$140 per Guest

Includes: Assortment of Dinner Rolls, Butter & Olive Oil

SALADS

Select Two | \$10 per Guest per Additional Selection

Caesar Salad – Romaine, Kale, Cherry Tomatoes, Parmesan, Croutons, Classic Caesar Dressing

Field Greens Salad – Mesclun, Cucumbers, Cherry Tomatoes, Red Peppers, Fennel, Radish, Balsamic Vinaigrette

Kale Salad - Kale, Honeycrisp Apple, Cheddar Cheese, Celery, Red Grapes, Fennel, Radish, Orange, Citrus Vinaigrette

Herb Salad – Baby Lettuce, Fennel, Radish, Mint, Parsley, Chives, Tarragon, Dill, Green Goddess Dressing Included

Dressings: Balsamic Vinaigrette, Honey-Lemon Vinaigrette, Buttermilk Ranch

PASTAS

Select One | \$15 per Guest per Additional Selection

Penne – San Marzano Tomato Sauce, Basil

Orecchiette – Broccoli Rabe & Sausage

Malfadine Pasta - Fresh Cherry Tomato Sauce, Ricotta, Basil

ENTRÉES

Select Two | \$20 per Guest per Additional Selection

Salmon – Whole Grain Mustard Sauce

Shrimp – Garlic & Smoked Paprika

NY Strip Steak – Chimichurri

Filet Mignon – Chimichurri

Chicken Breast – Salsa Verde

SIDES

Select Two | \$8 per Guest per Additional Selection

Roasted Mushrooms

Grilled Asparagus

Fingerling Potatoes

Roasted String Beans

Roasted Cauliflower

MINIATURE DESSERTS

Select Three | \$7 per Guest per Additional Selection | Coffee and Tea Included

Fresh fruit skewers

Carrot cake with cream cheese frosting

Mascarpone Ricotta filled canolis

Mini Tiramisu

Chocolate chip cookies and milk shots

Mini chocolate cupcakes

Mini funfetti cupcakes

Mini red velvet cupcakes

Mini Italian rainbow cookies

Mini Italian butter cookies

Chocolate brownies with cream and berries

Chocolate dipped strawberries

CUSTOM PLATED DINNER

\$165 Three Course (Appetizer, Entrée, Dessert)

\$195 Four Course (Appetizer, Pasta, Entree, Dessert)

Includes: Assortment of Dinner Rolls, Butter & Olive Oil

APPETIZERS

Select One | \$15 Supplement per Guest per Additional Option

Caesar Salad – Romaine, Kale, Cherry Tomatoes, Parmesan, Croutons, Classic Caesar Dressing

Field Greens Salad – Mesclun, Cucumbers, Cherry Tomatoes, Red Peppers, Fennel, Radish, Balsamic Vinaigrette

Kale Salad - Kale, Honeycrisp Apple, Cheddar Cheese, Celery, Red Grapes, Fennel, Radish, Orange, Citrus Vinaigrette

Herb Salad – Baby Lettuce, Fennel, Radish, Mint, Parsley, Chives, Tarragon, Dill, Green Goddess Dressing

PASTAS (only included with the four course menu)

Select One | \$18 Supplement per Guest per Additional Option

Penne – San Marzano Tomato Sauce, Basil

Orecchiette – Broccoli Rabe & Sausage

Malfadine Pasta - Fresh Cherry Tomato Sauce, Ricotta, Basil

ENTRÉES

Select Two | \$25 Supplement per Guest per Additional Option

Branzino – Lemon, tomato, fennel, picholiane olives

Salmon – Roasted Beets, Baby Fennel, Leeks, Candied Mustard Seeds

NY Strip Steak – Fingerling Potatoes, Porcini Mushroom Crema Filet Mignon –

Mashed Potatoes, Broccolini, Au Poivre Sauce

Roasted Chicken Breast – Parsnip, Carrots, Salsa Verde

DESSERTS

Select One | \$12 Supplement per Guest per Additional Option | Coffee and Tea Included

Fresh fruit skewers

Carrot cake with cream cheese frosting

Mascarpone Ricotta filled canollis

Mini Tiramisu

Chocolate chip cookies and milk shots

Mini chocolate cupcakes

Mini funfetti cupcakes

Mini red velvet cupcakes

Mini Italian rainbow cookies

Mini Italian butter cookies

Chocolate brownies with cream and berries

Chocolate dipped strawberries

DELI SANDWICH

Buffet – \$65 per Guest | Family Style – \$85 per Guest

APPETIZERS & SIDES

Includes:

Potato Chips

Caesar Salad – Romaine, Cherry Tomatoes, Parmesan, Croutons, Classic Caesar Dressing

Pasta Salad – Fusilli Pasta, Black Olives, Cherry Tomatoes, Basil, Red Onion, Chili Flakes, Parmesan

SANDWICHES

Select Three – \$12 Supplement per Guest per Additional Selection

Cold

Grilled Vegetable – Eggplant, Zucchini, Roasted Peppers, Goat Cheese, Hummus, Focaccia

Smoked Salmon – Cucumber, Red Onion, Arugula, Dill, Crème Fraiche, Pumpernickel

Chicken Salad – Chicken Breast, Apricot, Scallions, Red Onions, Celery, Greek Yogurt, White Bread

Smoked Turkey Wrap – Swiss Cheese, Lettuce, Honey Mustard, Whole Wheat Wrap

Roast Beef – Arugula, Tomatoes, Horseradish Aioli, Brioche Roll

Warm

Roasted Vegetable – Eggplant, Zucchini, Squash, Fresh Mozzarella, Black Olive Paste, Focaccia

Smoked Turkey Croissant – Swiss Cheese, Honey Mustard, Croissant

Grilled Chicken Breast – Cheddar, Red Onion, Grilled Peppers, Chipotle Aioli, Spinach Wrap

Grilled Skirt Steak – Sautéed Spinach, Grilled Onions, Chimichurri, Baguette

DESSERTS

Includes:

Fresh fruit skewers

Carrot cake with cream cheese frosting

Mascarpone Ricotta filled canollis

Mini Tiramisu

Chocolate chip cookies and milk shots

Mini chocolate cupcakes

Mini funfetti cupcakes

Mini red velvet cupcakes

Mini Italian rainbow cookies

Mini Italian butter cookies

Chocolate brownies with cream and berries

Chocolate dipped strawberries

AMERICAN BBQ

Buffet – \$75 per Guest | Family Style – \$100 per Guest

APPETIZERS & SIDES

Includes:

Chopped Salad – Tomatoes, Cucumbers, Peppers, Onions, Feta, Honey Mustard
Coleslaw
Corn Bread
Sweet Potato Wedges
Grilled Seasonal Vegetable Skewers
BBQ Sauces Served on the Side:
 Kansas City (Tomato & Molasses)
 North Carolina (Spicy Vinegar Based)
 South Carolina (Mustard Based)
 Tennessee (Whiskey Based)
 Alabama White Sauce (Mayo, Vinegar, Black Pepper)

ENTRÉES

Select Two | \$15 Supplement per Guest per Additional Selection

Grilled Salmon
Grilled Chicken Breast
Braised Chicken Thighs with Slider Rolls
Pulled Pork with Slider Rolls
Grilled Skirt Steak Beef

DESSERT

Includes:

Fresh fruit skewers
Carrot cake with cream cheese frosting
Mascarpone Ricotta filled canollis
Mini Tiramisu
Chocolate chip cookies and milk shots
Mini chocolate cupcakes
Mini funfetti cupcakes
Mini red velvet cupcakes
Mini Italian rainbow cookies
Mini Italian butter cookies
Chocolate brownies with cream and berries
Chocolate dipped strawberries

ITALIAN GONDOLA RIDE

Buffet – \$75 per Guest | Family Style – \$100 per Guest

APPETIZERS & SIDES

Includes:

Assortment of Dinner Rolls, Butter & Olive Oil
Caesar Salad – Romaine, Kale, Cherry Tomatoes, Parmesan, Croutons, Classic Caesar Dressing
Caprese – Fresh Mozzarella, Heirloom Tomatoes, Basil, Balsamic Vinaigrette
Patate al Forno – Roasted Fingerling Potatoes, Rosemary, Garlic, Olive Oil
Broccolini – Garlic, Olive Oil, Chili Flakes

PASTA

Select One | \$12 Supplement per Guest per Additional Selection

Penne – San Marzano Tomato Sauce, Basil
Orecchiette – Broccoli Rabe & Sausage
Farfalle – Basil Pesto, Sundried Tomatoes, Ricotta Salata

ENTRÉES

Select Two | \$15 Supplement per Guest per Additional Selection

Branzino – White Wine, Lemon, Garlic, Oregano
Salmon – Atlantic Salmon, Roasted Cherry Tomatoes, Garlic, Olives, Capers, Basil
Filetto di Manzo – Filet Mignon, Sangiovese Wine Sauce

DESSERT

Includes:

Fresh fruit skewers
Carrot cake with cream cheese frosting
Mascarpone Ricotta filled canollis
Mini Tiramisu
Chocolate chip cookies and milk shots
Mini chocolate cupcakes
Mini funfetti cupcakes
Mini red velvet cupcakes
Mini Italian rainbow cookies
Mini Italian butter cookies
Chocolate brownies with cream and berries
Chocolate dipped strawberries

DINING ENHANCEMENTS

ARTISANAL CHEESE BOARD

\$20 per Guest

Manchego, Parmigiano Reggiano, Sage Derby, Drunken Goat, Gorgonzola Dolce
Assorted Bread, Grapes, Dried Fruits

CHARCUTERIE BOARD

\$25 per Guest

Prosciutto San Daniele, Bresaola, Capocollo, Cacciatorini, Mortadella with Pistachio, Assorted Bread

SHRIMP COCKTAIL

\$25 Supplement per Guest

Lemons, Limes, Cocktail Sauce, Herb Aioli, Tabasco

CARVING STATION

Minimum of 30 Guests

**Chef Attendant: Up To 50 Guests – \$150 | 51 – 125 Guests – \$300 | 126 – 200 Guests – \$450 | More Than 200 Guests – \$600

\$35 Supplement per Guest

MEATS

Select One | \$25 Supplement per Guest per Additional Selection

Bone-In Pork Loin – Gremolata & Whole Grain Mustard Jus

Peppercorn Crusted Beef Tenderloin – Au Poivre Sauce & Demi-Glace

Prime Rib of Beef – Demi-Glace & Horseradish Cream (\$15 Supplement per Guest)

\$15 Supplement per Guest

SIDES:

Select Two | \$8 Supplement per Guest per Additional Selection

Roasted Baby Carrots

Sautéed Broccolini

Fingerling Potatoes

Haricot Verts

Roasted Cauliflower

Grilled Asparagus

TAO DOWNTOWN SUSHI PLATTERS

\$300 Per Platter

Chef's selection of 18 Assorted Sushi Pieces & 8 Maki Rolls

Continued on next page.

PASTA ACTION STATION

**Chef Attendant: Up To 50 Guests – \$150 | 51 – 125 Guests – \$300 | 126 – 200 Guests – \$450 | More Than 200 Guests – \$600

One Hour – \$45 per Guest | Two Hours – \$65 per Guest

Includes:

Assortment of Dinner Rolls

Olive Oil, Crushed Red Peppers, Parmesan Cheese

Caesar Salad – Romaine, Cherry Tomatoes, Parmesan, Croutons, Classic Caesar Dressing

Pasta – Penne, Orecchiette

Sauces – San Marzano Tomato Sauce, Basil Pesto, Olive Oil & Garlic, Parmesan Cream

Proteins – Shrimp, Bacon, Grilled Chicken

Vegetables – Sundried Tomatoes, Roasted Peppers, Onions, Zucchini, Asparagus

RECEPTIONS – PASSED

HORS D'OEUVRES

One Hour – \$42 per Guest | Each Additional Hour – \$21 per Guest

Select Six – 3 Cold & 3 Warm | Each Additional Selection – \$7 Supplement per Guest (First Hour), \$4 per Guest per Additional Hour

COLD BITES

Caprese Skewers – Red grape tomatoes, ciliengini mozzarella, fresh basil and balsamic syrup.
Hummus Crudité Cups – Zucchini, Peppers, Cherry Tomatoes, Watermelon Radish
Shrimp Cocktail – Citrus Poached Shrimp, Classic Cocktail Sauce, Lemon Wedge
Smoked Salmon – Crème Fraiche, Chives, Capers, Salmon Roe, Lemon
Ahi Tuna Tartare – Avocado Mousse, Lime Zest, Micro Herbs, Rice Cracked Crisp
Steak Crostini – Filet Mignon, Gorgonzola, Red Onion Jam, Arugula
Melon Soup Shooters with Crispy Prosciutto
Greek Salad Skewers
Goat Cheese Cake with Red Onion Jam and Micro Herbs
Feta, Basil, Blackberry and Watermelon Skewers
Ratatouille Crostini's

WARM BITES

Roasted Seasonal Vegetable Skewers
Fried Truffle Mac & Cheese – Béchamel, Parmesan, Cheddar
Crab Cake – Old Bay Aioli
Fried Chicken & Waffle Bites – Fried Chicken, Waffle Cubes, Bacon, and Maple Syrup Jam
Fig & Brie Crostini – Melted Brie Cheese over Fiscelle Crostini and Fig Jam
Chicken Satay With PB Dip
Mini Elote with Queso Fresco and Chili
BBQ Pulled Pork Sliders
Mini Crab Rangoon
Spinach and Feta Spanakopitas
Mini Black Bean Empanadas
Butternut Squash and Sage Soup Shot Glasses

RECEPTIONS STATIONS

GARDEN OF EDEN

One Hour – \$25 per Guest | Two Hours – \$35 per Guest

Raw Seasonal Vegetable Crudité
Blue Cheese Dip, Ranch Dressing, Herb Aioli, Hummus
Grilled Seasonal Vegetable Skewers
Seasonal Fruit Skewers

SAY CHEESE

One Hour – \$35 per Guest | Two Hours – \$55 per Guest

Baked Brie – Puff Pastry, Apricot Jam, Thyme
Grilled Cheese
White Cheddar Popcorn
Parmesan Crisps
Artisanal Cheeses – Manchego, Parmigiano Reggiano, Sage Derby, Drunken Goat, Gorgonzola Dolce
Assorted Breads, Grapes, Dried Fruits

ITALIAN ANTIPASTI

One Hour – \$40 per Guest | Two Hours – \$55 per Guest

Artisanal Cheeses – Manchego, Parmigiano Reggiano, Sage Derby, Drunken Goat, Gorgonzola Dolce
Charcuterie – Prosciutto San Daniele, Bresaola, Capocollo, Cacciatorini, Mortadella with Pistachio
Assorted Bread, Grapes, Dried Fruits
Mixed Nuts
Marinated Olives
Homemade Pickled Vegetables

TACO STAND

One Hour – \$40 per Guest | Two Hours – \$55 per Guest

Includes:

Corn & Flour Tortillas
Sauces – Sour Cream, Pineapple Salsa, Salsa Verde, Pico De Gallo, Tabasco
Toppings – Queso Fresco, Avocado, Shredded Lettuce, Red Onions, Jalapeño, Radish, Scallions, Cilantro, Lime, Lemon

Select Two | \$15 Supplement per Guest per Additional Selection

Grilled Shrimp
Grilled Chicken Breast
Grilled Skirt Steak

DIM SUM STATION

One Hour – \$45 per Guest | Two Hours – \$60 per Guest

Shrimp Shumai
Vegetable Spring Rolls
BBQ Pork Buns
Pork Dumplings
Vegetable Lo Mein
Soy Sauce, Hoisin Sauce, Oyster Sauce, Chili Oil, Ginger–Scallion Oil, Sesame Oil

BALL GAME STATION

One Hour – \$40 per Guest | Two Hours – \$55 per Guest

Peanuts
Traditional & Caramel Popcorns
French Fries
Soft Pretzels
Miniature Hotdogs
Miniature Cheeseburgers
Ketchup, Mustard, Mayonnaise, Pickles

SLIDERS & FRIES

One Hour – \$40 per Guest | Two Hours – \$55 per Guest

Includes:

French Fries
Sweet Potato Fries
Ketchup, Mustard, Mayonnaise, Pickles

Select Two | \$15 Supplement per Guest per Additional Selection

Caprese – Fresh Mozzarella, Tomato, Basil, Black Olive Tapenade
Crab Cake – Pineapple Salsa
Fried Chicken – Bacon, Cheddar, Red Onion Jam
Kobe Beef Burger – Cheddar Cheese, Lettuce, Tomato, Pickle

RECEPTIONS DESSERTS

MINIATURE DESSERTS

One Hour – \$21 per Guest

*May be passed or served stationary.

Select Three | \$7 Supplement per Guest per Additional Selection

- Fresh fruit skewers
- Carrot cake with cream cheese frosting
- Mascarpone Ricotta filled canollis
- Mini Tiramisu
- Chocolate chip cookies and milk shots
- Mini chocolate cupcakes
- Mini funfetti cupcakes
- Mini red velvet cupcakes
- Mini Italian rainbow cookies
- Mini Italian butter cookies
- Chocolate brownies with cream and berries
- Chocolate dipped strawberries

MOVIE NIGHT

One Hour – \$30 per Guest | Two Hours – \$45 per Guest

- Traditional Popcorn Buttered Popcorn
- White Cheddar Popcorn
- Assorted Candy Bars

- Pigs in a Blanket
- Nachos with Queso
- Pretzels with Mustards

PREMIUM BAR

One Hour – \$50 per Guest | Each Additional Hour – \$25 per Guest
One Signature Cocktail Included

VODKA

Ketel One & Flavors • Tito's • Grey Goose • Belvedere

GIN

Tanqueray • The Botanist • Bombay Sapphire • Hendricks

RUM

Bacardi • Captain Morgan • Brugal Anejo • Malibu Coconut

TEQUILA

El Jimador • Avion Silver • Don Julio Blanco • Patron Silver

BOURBON

Jim Beam • Jack Daniels • Bulleit • Woodford Reserve

WHISKEY

Seagram's 7 • Jameson • Bushmills 10yr • Crown Royal

SCOTCH

Johnnie Walker Red • Dewar's • Macallan 12yr • Glenlivet 12yr

BRANDY

Hennesy VS

WHITE WINE & ROSÉ

Pinot Grigio, *Gabbiano* • Sauvignon Blanc, *Brancott*
Chardonnay, *Landmark* • Rosé, *Chateau Minuty*

RED WINE

Malbec, *Terrazas* • Pinot Noir, *Kenwood Yulupa* •
Cabernet Sauvignon, *ChateSt Jean*

BUBBLY

Prosecco, *Valdo* • Rosé, *Chandon*

BEERS

Amstel Light • Corona • Stella Artois • Seasonal Selection

STANDARD BAR

One Hour – \$40 per Guest | Each Additional Hour – \$20 per Guest
Optional Signature Cocktail | \$10 Supplement per Guest

VODKA

Ketel One & Flavors • Tito's

GIN

Tanqueray • The Botanist

RUM

Bacardi • Captain Morgan

TEQUILA

El Jimador • Avion Silver

BOURBON

Jim Beam • Jack Daniels

WHISKEY

Seagram's 7 • Jameson

SCOTCH

Johnnie Walker Red • Dewar's

WHITE WINE

Pinot Grigio, *Gabbiano* • Sauvignon Blanc, *Brancott*

RED WINE

Malbec, *Terrazas* • Pinot Noir, *Kenwood Yulupa*

BUBBLY

Prosecco, *Valdo*

BEERS

Amstel Light • Corona • Stella Artois

WINE & BEER BAR

One Hour – \$30 per Guest | Each Additional Hour – \$15 per Guest
Optional Signature Cocktail | \$10 Supplement per Guest

WHITE WINE

Pinot Grigio, *Gabbiano* • Sauvignon Blanc, *The Castlepoint SB*

RED WINE

Malbec, *Terrazas* • Pinot Noir, *Kenwood Yulupa*

BUBBLY

Prosecco, *Valdo*

BEERS

Amstel Light • Corona • Stella Artois



TAO GROUP
HOSPITALITY
Cares

2019 YEAR IN REVIEW

4,584+

Hours volunteered

supporting children's hospitals, youth homeless shelters, animal welfare organizations, and our local communities.

12,360+

Meals donated

supporting homeless shelters, food rescue organizations, and tasting table events.

\$101,637

Raised for programs supporting students living with **autism** and associated career opportunities.

\$237,029

Raised for cancer research through the **American Cancer Society** Making Strides Against Breast Cancer.

\$74,582

Raised to support the **Covenant House** homeless youth shelter and specifically their mother-child program.

\$134,350

Of **in-kind donations** to help support 501c3 charities in our local communities and organizations our employees support.

136

Charity events and fundraisers held in our venues throughout New York City, Chicago, Los Angeles and Las Vegas.

THANK
YOU

TO ALL OF YOU,
OUR AMAZING EMPLOYEES
WHO HELPED MAKE 2019
OUR MOST IMPACTFUL YEAR!



2020 VOLUNTEER OPPORTUNITIES



ANIMAL WELLNESS
& ADOPTION



SLEEPOUT FOR
HOMELESS YOUTH



SERVE FOOD AT A
CHILDREN'S
HOSPITAL



AUTISM AWARENESS
INCLUSION KICKOFF



GROUP
FITNESS



BREAST CANCER
AWARENESS WALK

★ RSVP AT ★
TAOGROUP.COM/VOLUNTEER

Tao Group Hospitality Awards

Architects Newspaper A/N Best of Design Awards

Editors' Picks, Interior-Hospitality, 2019, The Fleur Room

Blueprint Magazine

Shortlisted, 2017, Best Interior Project (Leisure), TAO LA

FRAME Awards

Long-listed, Spatial Awards, Bar of the Year, 2020, Bar Feroce

Contract Design Magazine

Annual Interiors Awards, Bar/Restaurant, 2019, The Fleur Room

Annual Interiors Awards, Bar/Restaurant, 2019, Bar Feroce

DesignWeek Awards

Shortlisted, Hospitality Interiors, 2016, Vandal

Shortlisted, Hospitality Interiors, 2018, Magic Hour Rooftop Lounge and Bar

SBID International Design Awards (Society of British and International Interior Designers)

Finalist, Restaurant Design, 2016, Vandal

Finalist, Club & Bar Design, 2019, Bar Feroce

International Design Awards

Honorable Mention, Interior, 2014, TAO

Downtown Winner, Gold, Interior Design-Restaurants & Bars, 2019, The Fleur Room

Hospitality Design Magazine

Finalist, Nightclub/Bar/Lounge, 2014, TAO Downtown

Hospitality Design Magazine (Nightlife Awards)

Winner, Hotel Bar or Lounge, 2018, Magic Hour Rooftop Bar and Lounge

FX International Interior Design Awards

Shortlisted Bar or Restaurants, 2016, Vandal

Shortlisted Bar or Restaurants, 2017, TAO LA

Hotels and Boutique Design

Gold Key Awards, Finalist, 2014, Best Nightclub/Lounge, TAO Downtown

Gold Key Awards, Finalist, 2016, Best Restaurant Casual Dining, Vandal

Gold Key Awards, Winner, 2018, Judges So Cool, Magic Rooftop Bar & Lounge

Gold Key Awards, Winner, 2019, Best Hotel Focused Service, Moxy Chelsea

Gold Key Awards, Finalist, 2019, Best Lobby Focused Service, Moxy Chelsea

Interior Design Magazine

Best of Year, Finalist, Bar/Lounge, 2014, TAO Downtown

NYCxDESIGN Awards

Winner, Bar/Lounge, 2018, Magic Hour Rooftop Bar and Lounge

Finalist, Bar/Lounge, 2019, Bar Feroce

Business Week Magazine's Industrial Design Excellence Awards (IDEA)

IDEA Finalist, Environments, 2014, TAO Downtown

Skift Design Award

Finalist, Entertainment Space, 2019, Bar Feroce

Sleeper Magazine

AHEAD (Awards for Hospitality Experience and Design)

Americas

Winner, Bar, Club or Lounge, 2018, Magic Hour Rooftop Bar and Lounge Winner, Bar, Club or Lounge, 2019, The Fleur Room

Restaurant and Bar Design Awards

Shortlisted, Nightclub, 2018, Magic Hour Rooftop Bar and Lounge

<https://www.barandrestaurantexpo.com/operations/rooftop-bar-year-phd-terrace-at-dreammidtown>

<https://www.barandrestaurantexpo.com/people/nightclub-bar-media-group-announces-2020nightclub-bar-award-winners>

Tao Group Security Overview



Tao Group Security

To protect the iconic brand of Tao, a global security program was established to ensure the safety and security of our guests and employees. Headquartered in New York City, Tao Group Security is a corporate function that drives global security initiatives across 48 locations, in 6 cities and 3 countries. Led by corporate and regional leaders, the headquarters element sets forth the governance and policy for the brand. Security is omnipresent throughout the Tao landscape in the form of technology, security personnel and programs. Corporate serves to set forth standards for all venues regarding security matters and supports the business with specialized capabilities as needed. To augment operational capabilities, Tao Security works in parallel with Madison Square Garden Entertainment Corporation (MSG-E).

Our Mission and Organizational Behaviors

The Tao Security mission is to deliver the highest levels of service, through a world class security program that safeguards our guests, employees and the brand of Tao Hospitality Group. To accomplish this mission, we ensure that each member of our team fully understands their responsibilities and is afforded the tools for success.

Equally important are our behaviors that we subscribe in action and word. In order to reinforce the mission of Tao Security, we adhere to a value system that guides our behaviors at work and in our roles as security professionals. These behaviors are: (1) the safety and security of our guests is the highest priority; (2) we treat others with respect and dignity at all time; (3) we are an important part of the guest experience.

Our Approach to Security

The safety and security of our guests and employees is our top priority. Using a risk based approach, the security program at each venue is tailored to fit. We determine risk using a variety of analytics, capabilities and expertise to ensure our security measures are thoughtfully balanced with the local business needs. In partnership with MSG-E, Tao supports a robust protective intelligence capability. Staffed with a myriad of disciplines that include: senior personnel from the US Intelligence, Military and Law Enforcement community, the intelligence unit serves as an asset to support our security operations around the world. This unit is resourced with the most contemporary tools to exploit open source intelligence and actively supports Executive Protection, Threat Management, Travel Security and Global Security Operations. With a deeper understanding of risk, the organization can more effectively deploy a contemporary model of protective layers that are founded in people, programs and technology.

Global Standards and Policies

Tao Security has universal standards that drive the structure, roles, responsibilities and operational guidelines for all security team members. These universal standards apply to both internal Tao employees and contracted workforce that support our operations regardless of location. Key policies that support our security program include: Workplace Violence, Security Operations, Incident Response, Loss Prevention and Professional Conduct.

At the local level, Standard Operating Procedures are developed for each venue and address site specific procedures that include: guest screening, incident response, emergency response, building evacuations, escalations and subjects related to local compliance.

Security Staff

People are our most valued asset. Each member of our security team serves as an extension of our brand and is routinely the first contact our guests have at our venues. Recruiting and retention programs focus on

TAO GROUP

HOSPITALITY

the selection of qualified individuals that deliver the highest levels of customer support, coupled with a balance of sound judgement and professionalism. Tao Security strives to employ a proprietary security team. In some instances, trusted third party resources are used to augment special events and specialized capabilities such as armed security personnel, executive protection specialists, etc.

Training

Beyond the recruitment of world class talent, all team members undergo a formal Tao Security Training Program that address the fundamental skills necessary as a security officer. This training is Tao-centric and occurs independently of any government mandated training and licensing. Culture, Customer Service, Emergency Response and Conflict Resolution are a sample of core topics during this training. Each year officers participate in annual continuing education training on specialty topics such as Active Shooter, Situational Awareness and Incident Response.

Security Technology

Tao uses contemporary and proven security technologies detect, deter, document, investigate and audit. The most prominent technology found at all Tao locations is a state of art surveillance program. Surveillance is an active component of our security posture and is used by security and management to overwatch guest and employee activity in the workplace. In the majority of our spaces, systems are exclusive and provide coverage of all traditional points of interest, egress and transactions are monitored, captured and archived. Each surveillance plan complies with local regulations and incorporates necessary encryption and information security measures to data protection. To ensure system health, Tao Security uses preferred integrators and technicians to support our managed assets, aged asset replacement and routine system audits. This comprehensive approach insures that technology performs at the highest levels to serve as a force multiplier to our security efforts.

Where available and permitted, ID Scanners, Weapon detection and Biometric technologies are deployed to increase capability and confidence when screening all guests and employees. Experience has demonstrated that leveraging technology aids in minimizing risk, safeguards people and protects against misconduct. Our team assume a conservative approach to screening and focuses on prevention of crime and unwanted conduct.

Threat Management and Investigations

When unique circumstances arrive that require specialized tools and skills, local security leaders can escalate matters for handling. These capabilities span threat identification, social media monitoring, protective actions and investigations. This team works in parallel with the local security teams to provide operational support through intelligence and information they can obtain. Working with MSG-E we have found this function to be extremely helpful and allows many of our operational plans a high degree of success based on information shared by this group.

Emergency Response

The ability to effectively respond to an emergency situation requires the alignment of several items working cohesively to one goal. Detection technology coupled with effective plans work hand in hand during emergencies and are an active training topic for all staff. The ability to safely navigate each location requires a deep understanding of venue design, architecture, evacuation and shelter in place options and ultimately decision making depending on the type of event.

External Partners

TAO GROUP

HOSPITALITY

At Tao, building relationships with our communities makes us a more responsible industry partner. Security leaders are expected to maintain a professional relationship with all local, state and federal agencies. These organizations serve to protect our businesses and it is imperative that work collaboratively to promote information sharing, collaborative training and mutually beneficial training opportunities. Members of the Tao Security program actively participate with several private-public partnerships to contribute and share information regarding best practices in the security vertical.

Audit and Testing

To maintain program vigilance, ensure compliance and support the training of all team members, Tao Security uses Active Audit, Spotter/Secret Shopper Programs, Red Team testing and Penetration Testing. These programs coupled with training and exercise programs are regularly used to improve our security posture and identify areas of improvement.

Innovation

The ability to remain cutting edge as a security organization, relies on innovation. Our team consistently tests and evaluates new technologies to improve security operations, and efficiency. In partnership with MSG-E, Tao maintains the capability to perform full spectrum testing of technology, system and security architecture.

David Harville, CPP serves as the Vice President of Security for Tao Group Hospitality with 30 years of private and government experience. Prior to joining Tao, Dave served as Director of Global Security and Resiliency for eBay, Inc supporting a global workforce of over 20,000 employees across 30 countries. He has worked as a senior security executive supporting the global brands of Apple, Amazon, Nike, Facebook, Uber, NFL and Academy of Motion Picture Arts and Science. Dave is a veteran of the US Army and former contractor with the US Government.

Licence offered for surrender as part of licence granted for the Trocadero 12th and 13th floor – 15/02410/LIPT



City of Westminster
64 Victoria Street, London, SW1E 6QP

Schedule 12
Part A

WARD: St James's
UPRN: 010033537369

Premises licence

Regulation 33, 34

Premises licence number:	15/02410/LIPT
Original Reference:	06/00699/LIPT

Part 1 – Premises details

Postal address of premises: One London Third Floor To Fifth Floor 1-4 Leicester Square London WC2H 7NA
Telephone Number:

Where the licence is time limited, the dates: Not applicable
--

Licensable activities authorised by the licence: Performance of Dance Exhibition of a Film Performance of Live Music Playing of Recorded Music Anything of a similar description to Live Music, Recorded Music or Performance of Dance Performance of a Play Late Night Refreshment Sale by Retail of Alcohol
--

The times the licence authorises the carrying out of licensable activities:	
Performance of Dance Monday to Sunday:	09:00 to 03:00
Exhibition of a Film Monday to Sunday:	09:00 to 03:00
Performance of Live Music Monday to Sunday:	09:00 to 03:00
Playing of Recorded Music Monday to Sunday:	09:00 to 03:00
Anything of a similar description to Live Music, Recorded Music or Performance of Dance Monday to Sunday:	09:00 to 03:00

Performance of a Play	
Monday to Saturday:	09:00 to 23:00
Sunday:	12:00 to 22:30
Late Night Refreshment	
Monday to Sunday:	23:30 to 03:30
Sale by Retail of Alcohol	
Monday to Sunday:	10:00 to 03:00

The opening hours of the premises:	
Monday to Sunday:	00:00 to 00:00

Where the licence authorises supplies of alcohol, whether these are on and/or off supplies:

Alcohol is supplied for consumption on the Premises.

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

Central London Investments Limited
13 Peel Road
Douglas
Isle Of Man
IM1 4LR
C/O LT Law
18 Soho Square
London
W1D 3QL
Electronic Mail : C- lana@ltlaw.co.uk
Business Phone Number : C- 020 3755 5138

Registered number of holder, for example company number, charity number (where applicable)

000593V

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Name: Chase McGuinness

Please note: It is the policy of the Licensing Authority not to display the address details of a designated premises supervisor.

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

Licence Number:	BOP_M005760
Licensing Authority:	Poole Borough Council

Date: _____ 22 October 2015 _____

This licence has been authorised by Miss Susan Patterson on behalf of the Director -
Public Protection and Licensing.

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6.
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

7. The responsible person must ensure that –

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8 (i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- (ii) For the purposes of the condition set out in paragraph 8(i) above -
 - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$
 Where -
 - (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

- (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- (iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
9. All persons guarding premises against unauthorised access or occupation or against outbreaks of disorder or against damage (door supervisors) must be licensed by the Security Industry Authority.
10. Admission of children to the premises must be restricted in accordance with the film classification recommended by the British Board of Film Classification or recommended by this licensing authority as appropriate

Annex 2 – Conditions consistent with the operating Schedule

11. All drinking vessels used in the venue shall be polycarbonate. All alcohol in glass bottles are to be decanted into polycarbonate containers or polycarbonate carafes prior to being served, with the exception of champagne or bottles of spirits with a minimum size of 70cl supplied by waiter/waitress service to tables. Staff shall clear all empty champagne and spirit bottles promptly from the tables. Customers shall not be permitted to leave their table carrying any such glass bottles or drink directly from the bottle.
12. Notwithstanding condition 11 above, with the written agreement of the Westminster Licensing Police, a copy of which will be held at the premises reception, glass drinking vessels may be used for private or pre-booked events within the lounge/club area.
13. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police, which will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system or searching equipment or scanning equipment
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service
14. An up to date record of all names, badge numbers and times worked of all door supervisors will be maintained daily and made available on request to the Metropolitan Police and the Licensing Authority.
 15. "All external promotions shall be notified to the Metropolitan Police Service and a form 696 completed and submitted within 14 days prior to the event, or such less time as agreed with the Police from time to time. When carrying out the risk assessment for the event and holding the event the venue will take into account any reasonable advice received from the Westminster Police Licensing Team and the central Clubs/Promoters Police Team who receive the form 696 (or their equivalent) and upon a reasonable request by Police the venue will not run the event.
16. All security employed at the premises shall wear yellow high viz jackets or tabards
No alcohol shall be consumed outside the premises nor glasses/glass bottles removed from the premises by patrons when leaving.
17. (a). There shall be an electronic search arch installed and every patron entering the premises when in use under this licence shall pass through the search arch.

Notwithstanding (a) with the written agreement of the Westminster Licensing Police, a copy of which will be held at the premises reception specifying the event and any time restrictions, patrons may enter the premises without passing through the search arch.
 18. (a) That all customers entering the premises after 21:00 will have their ID scanned on entry.

(b) Notwithstanding (a) with the written agreement of the Westminster Licensing Police for specified event/s, a copy of which will be held at the premises reception patrons may be admitted at the managers discretion without ID being scanned and recorded, and that a legible record of these peoples names shall be retained on the premises for inspection by the licensing authority and police for a period of 31 days.

The name of the manager authorising the entrance without scanning will also be recorded.

19. Whilst the premises are open to the public the CCTV shall be monitored continuously by a dedicated officer with a Level 2 Award in CCTV Operations (Public Space Surveillance).

Annex 3 – Conditions attached after a hearing by the licensing authority

20. This licence is subject to all the former Rules of Management for Places of Public Entertainment licensed by Westminster City Council, in force from 4 September 1998 and incorporating amendments agreed by the Council on 25 October 1999, 30 June 2000, 16 January 2001 and 1 October 2001
21. Notwithstanding the provisions of Rule of Management No. 6 the premises may remain open for the purposes of this licence from 11pm on each of the days Sunday to Saturday to 3am on the day following.
22. The existing sound system shall not be altered or modified without the approval of the Environmental Health Officer.
23. A noise limiter located in a separate and remote lockable cabinet from the volume control must be fitted to the musical amplification system set at a level determined by and to the satisfaction of an authorised officer of the Environmental Health Service's Community Protection Department so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured to the satisfaction of officers from the Environmental Health Service. The keys securing the noise limiter cabinet shall be held by the applicant only, and shall not be accessed by any other person. The limiter shall not be altered without prior agreement with the Environmental Health Service.
24. A sound limiter device shall be fitted to the sound system shall be set to the levels agreed by the Environmental Health Officer. The operational panel shall then be secured and the system will not be altered without the approval of the Environmental Health Officer.
25. No additional sound generation equipment shall be used on the premises without being routed through the sound limiter device.
26. Whenever queuing by customers waiting to enter the premises takes place, that part of the highway shall be swept as often as is necessary to ensure that the area is clean and tidy, and litter and sweepings collected, stored and disposed of in accordance with the approved refuse storage and disposal arrangements.
27. At the close of business each day the premises are open for business, the licensee shall ensure that the highway immediately outside the premises is swept and litter and sweepings collected, stored and disposed of in accordance with the approved refuse storage and disposal arrangements.
28. Queues outside the premises shall be organised by registered door supervisors so that patrons stand no more than two abreast and do not block the pavement or obstruct the entrance or exit to any premises.
29. Loudspeakers shall not be located at or near the entrance to the premises.
30. There shall be suitable and sufficient drug testing equipment available for use by staff.
31. The last hour of trade on each night shall be a winding down period during which:
 - o Subdued music shall be played.
 - o Lighting shall be turned up.
 - o Soft drinks, hot drinks and food shall be available. Hot drinks and water shall be free.
 - o A taxi service shall be available.
 - o Announcements regarding the service shall be made.
 - o Notices concerning the service shall be posted throughout the premises.

32. Door staff shall use reasonable endeavours to encourage customers to keep good order after they leave the premises
33. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period.
34. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member must be able to show a Police or authorised council officer recent data or footage with the absolute minimum of delay when requested.
35. There shall be no payment made by or on behalf of the licensees to any person for bringing customers to the premises directly off the street.
36. No nudity and all persons on the premises to be decently attired.
37. Substantial food and suitable beverages other than intoxicating liquor (including drinking water) shall be available during the whole of the permitted hours in all parts of the premises where intoxicating liquor is sold or supplied.
38. The maximum numbers of persons accommodated at any one time at the premises (excluding staff) shall not exceed;

In Total over all floors - maximum 1000 persons

The maximum numbers of persons accommodated at any one time per floor shall not exceed;

3rd floor - 387 persons

4th floor - 354

5th floor - 259 persons

39. A daily log is to be maintained to ensure that any capacity limit set for the various floors and the overall capacity of the premises is recorded hourly and can be properly monitored. Information regarding the authorised officer will be given to an authorised officer or Police Officer on request.
40. At all times the premises are used under this licence the door staff shall be registered by the Security Industry Authority as appropriate and shall consist of a door supervisor outside the entrance, two members of staff (male or female) conducting/supervising searches, staff on the floor of the licensed area and a supervisor of the door supervisors.
41. The last hours or trade on each night shall be a winding down period during which subdued music shall be played.
42. If any entertainment is provided for children or if an entertainment is provided at which the majority of persons attending are children, then, if the number of children attending the entertainment exceeds 100, it shall be the duty of the holder of the premises licence (or the holder of the club premises certificate):
 - (a) to station and keep stationed wherever necessary a sufficient number of adult attendants, properly instructed as to their duties, to prevent more children or other persons being admitted to the building, or to any part thereof, than the building or part can properly accommodate,

- (b) to control the movement of the children and other persons admitted while entering and leaving the building or any part thereof, and
 - (c) to take all other reasonable precautions for the safety of the children.
43. The sale of intoxicating liquor shall be ancillary to the provision of music and dancing and substantial refreshment.
44. Alcohol may only be sold for consumption on the premises.
45. For the last 30 minutes of trade on each day alcohol shall not be sold.
46. A proof of age scheme (Challenge 21) shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport"
47. In the event that a serious assault is committed on the premises (or appears to have been committed) the management will immediately ensure that:
- (a) The Police (and where appropriate, the London Ambulance Service) are called without delay, using emergency telephone number 999;
 - (b) All measures that are reasonably practicable are taken to apprehend any suspects pending the arrival of the Police;
 - (c) As is reasonably practicable, the crime scene is preserved so as to enable a full forensic investigation to be carried out by the Police; and
 - (d) Such other measures are taken (as appropriate) to fully protect the safety of all persons present on the premises."

'Serious assault' includes (but is not limited to) any assault in which emergency medical treatment is required and any assault in which a weapon is used.

48. The premises shall ensure that they are members of the local pubwatch or other local crime reduction scheme approved by the police, as well as the local radio scheme.

Annex 4 – Plans

Attached



City of Westminster
64 Victoria Street, London, SW1E 6QP

Schedule 12
Part B

WARD: St James's
UPRN: 010033537369

Premises licence
summary

Regulation 33, 34

Premises licence number:

15/02410/LIPT

Part 1 – Premises details

Postal address of premises:

One London
Third Floor To Fifth Floor
1-4 Leicester Square
London
WC2H 7NA

Telephone Number:

Where the licence is time limited, the dates:

Not applicable

Licensable activities authorised by the licence:

Performance of Dance
Exhibition of a Film
Performance of Live Music
Playing of Recorded Music
Anything of a similar description to Live Music, Recorded Music or Performance of Dance
Performance of a Play
Late Night Refreshment
Sale by Retail of Alcohol

The times the licence authorises the carrying out of licensable activities:

Performance of Dance	
Monday to Sunday:	09:00 to 03:00
Exhibition of a Film	
Monday to Sunday:	09:00 to 03:00
Performance of Live Music	
Monday to Sunday:	09:00 to 03:00
Playing of Recorded Music	
Monday to Sunday:	09:00 to 03:00
Anything of a similar description to Live Music, Recorded Music or Performance of Dance	
Monday to Sunday:	09:00 to 03:00

Performance of a Play	
Monday to Saturday:	09:00 to 23:00
Sunday:	12:00 to 22:30
Late Night Refreshment	
Monday to Sunday:	23:30 to 03:30
Sale by Retail of Alcohol	
Monday to Sunday:	10:00 to 03:00

The opening hours of the premises:	
Monday to Sunday:	00:00 to 00:00

Where the licence authorises supplies of alcohol, whether these are on and/or off supplies:

Alcohol is supplied for consumption on the Premises.

Name and (registered) address of holder of premises licence:

Central London Investments Limited
13 Peel Road
Douglas
Isle Of Man
IM1 4LR
C/O LT Law
18 Soho Square
London
W1D 3QL

Registered number of holder, for example company number, charity number (where applicable)

000593V

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol:

Name: Chase McGuinness

State whether access to the premises by children is restricted or prohibited:

Restricted

Date: _____ 22 October 2015 _____

This licence has been authorised by Miss Susan Patterson on behalf of the Director - Public Protection and Licensing.

Licensing Act 2003 History

Application	Details of Application	Date Determined	Decision
18/00656/LIPN	Application for new premises	19.04.2018	Granted by Licensing Sub-Committee



City of Westminster

Schedule 12
Part A

WARD: St James's
UPRN: 100023472806

Premises licence

Regulation 33, 34

Premises licence number:	18/00656/LIPN
Original Reference:	18/00656/LIPN

Part 1 – Premises details

Postal address of premises:

Trocadero Hotel/Sky Bar & Restaurant
Trocadero
13 Coventry Street
London
W1W 7DH

Telephone Number:

Where the licence is time limited, the dates:

Not applicable

Licensable activities authorised by the licence:

Playing of Recorded Music
Late Night Refreshment
Sale by Retail of Alcohol

The times the licence authorises the carrying out of licensable activities:

Playing of Recorded Music Monday to Sunday: Floors)	10:00 to 02:00 (On the 12th and 13th
Late Night Refreshment Monday to Sunday:	23:00 to 02:00
Sale by Retail of Alcohol Monday to Sunday:	10:00 to 02:00

The sale of alcohol to residents and bona fide guests shall be permissible 24 hours a day

The opening hours of the premises:

Monday to Sunday: 00:00 to 00:00

Where the licence authorises supplies of alcohol, whether these are on and/or off supplies:

Alcohol is supplied for consumption on the Premises.

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

Trocadero (London) Hotel Limited
16 Balmaes Street
London
SW1Y 6HD

Registered number of holder, for example company number, charity number (where applicable)

09162589

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Name: Mr Paul Fitzgerald

Please note: It is the policy of the Licensing Authority not to display the address details of a designated premises supervisor.

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

Licence Number: TM/PER/05/00165
Licensing Authority: Tonbridge And Malling Borough Council

Date: 28th January 2019

This licence has been authorised by Kevin Jackaman on behalf of the Director - Public Protection and Licensing.

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6.
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

7. The responsible person must ensure that –

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8 (i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- (ii) For the purposes of the condition set out in paragraph 8(i) above -
 - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$
 Where -
 - (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

- (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- (iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
9. All persons guarding premises against unauthorised access or occupation or against outbreaks of disorder or against damage (door supervisors) must be licensed by the Security Industry Authority.

Annex 2 – Conditions consistent with the operating Schedule

None

Annex 3 – Conditions attached after a hearing by the licensing authority

- 9a. Premises Licences 15/02410/LIPT and 14/11478/LIDPSR relating to 1-4 Leicester Square which allow licensable activities until 03:00 hours with a combined capacity of 1,770 will be surrendered, subject to the grant of this application together with two further premises licences for Assembly Hotel, Alhambra House, 27-31 Charing Cross Road, London WC2H 0LS and Hotel Indigo, 1-4 Leicester Square, London WC2H 7NA. The licences to be surrendered before the opening of the Trocadero Hotel at which time this condition shall be removed by the Licensing Authority.
10. There shall be no sales of hot food or hot drink for consumption 'off' the premises after 23:00 hours.
11. The maximum number of persons permitted on the premises at any one time (excluding staff) shall not exceed:
- a. 12th floor 750 persons
b. 13th floor 250 persons

Maximum capacity to be determined on final works clearance.

12. On the 12th floor, seating shall be provided for all customers with the exception of 10% (no more than 75 customers) of the capacity who may be within the bar area. Customers using the internal bar and restaurant areas will be seated. It is acknowledged that customers will walk around the external terrace/seasonal garden.
13. There shall be no facilities for dancing on the 12th and 13th floors.
14. The Premises on the 13th floor shall only operate as a restaurant:
- (i) in which customers are shown to their table,
(ii) where the supply of alcohol is by waiter or waitress service only,
(iii) which provide food in the form of substantial table meals that are prepared on the premises and are served and consumed at the table using non disposable crockery,
(iv) which do not provide any take away service of food or drink for immediate consumption,
(v) which do not provide any take away service of food or drink after 23.00, and
(vi) where alcohol shall not be sold or supplied, otherwise than for consumption by persons who are seated in the premises and bona fide taking substantial table meals there, and provided always that the consumption of alcohol by such persons is ancillary to taking such meals.
(vii) A maximum of 75 persons will be permitted in the holding bar area awaiting to dine.

Notwithstanding this condition customers are permitted to take from the premises part consumed and resealed bottles of wine supplied ancillary to their meal.

15. For any pre-booked event or occasion when a guest list is in operation, only a Director, the Premises Licence Holder, the Designated Premises Supervisor or the Duty Manager will be authorised to add additional names to the guest list. Any additions less than 48 hours before the pre-booked event or occasion must be legibly entered on the list and signed for by the Director, the Premises Licence Holder, the Designated Premises Supervisor or the Duty Manager. This list will be kept for a period of 28 days following the event and will be made available immediately for inspection upon request by a Police Officer or Council Officer.
16. Other than the provision of recorded music, all regulated entertainment shall be restricted to the function room/rooms on the 13th floor.

17. All windows and external doors leading to the 12th floor roof terrace shall be kept closed after 23:00 hours, except for the immediate access and egress of persons.
18. Admission to the 12th and 13th floor licensed areas from the street by members of the public shall be via the entrance adjacent to the hotel reception area only.
19. No alcohol shall be consumed by the customers more than 30 minutes after the permitted terminal hour for the supply of alcohol.
20. There shall be at least one SIA registered member of door staff on duty in the lobby area at all times. This shall increase to 2 from 21:00 hours. There shall be at least 1 SIA registered member of door staff on duty on the 12th and 13th floors while the premises are open for licensable activities. This shall increase to a ratio as follows:
 - i) 1:100 customers from 22:00 hours on the 13th floor until close; and
 - ii) 1:50 customers from 22:00 hours on the 12th floor until close.
 From 17:00 hours a member of staff shall be located in the ground floor reception area to greet and direct patrons to the 12th and 13th floor bar area and restaurant.
21. The admission of customers to the 12th and 13th floor restaurant areas after 23:00 hours shall be subject to vetting as agreed from time to time by the police. Such agreement to be in writing and available for inspection upon request to the Police or Licensing Authority.
22. From 17:00 hours, one member of SIA registered door staff shall be deployed to the ground floor entrance lobby and shall wear a Body Worn Video Camera.
23. From 21:00 at least 1 SIA registered door supervisor door supervisor deployed to each floor (12th and 13th) shall wear a Body Worn Video, capable of recording audio and video in any light condition as per the minimum requirements of the Westminster Police Licensing Team. All recordings for BWV shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31-day period.
24. When Body worn video systems are in use then they will be deployed immediately during any verbal altercation or use of force by any member of staff.
25. All staff engaged in the use of Body Worn Video shall receive relevant training to ensure they are confident in its use. A record will be kept on the premises of which staff have been trained. This record will be available to the relevant authority for inspection upon request.
26. The premises shall install and maintain a comprehensive CCTV and Body Worn Video system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points, lifts (internal area) and lift areas will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31-day period.
27. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premise is open for licensable activities. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested (including where applicable any Body Worn Video system).

28. There shall be a personal licence holder on duty on the premises at all times when the premises are authorised to sell alcohol.
29. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
 - a) all crimes reported to the venue,
 - b) all ejections of patrons,
 - c) any complaints received concerning crime and disorder,
 - d) any incidents of disorder,
 - e) any faults in the CCTV system,
 - f) any refusal of the sale of alcohol,
 - g) any visit by a relevant authority or emergency service.
30. A Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
31. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
32. A noise limiter must be fitted to the musical amplification system set at a level determined by and to the satisfaction of an authorised officer of the Environmental Health Service so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured by key or password to the satisfaction of officers from the Environmental Health Service and access shall only be by persons authorised by the Premises licence holder. The limiter shall not be altered without prior agreement with the Environmental Health Service. No alteration or modification to any existing sound system(s) should be effected without prior knowledge of an authorised officer of the Environmental Health Service. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.
33. Loudspeakers shall not be located in the entrance lobby or outside the premises building. (This shall not apply to the 12th floor roof terrace.) Recorded music and live music shall not be performed beyond 22:00 hours on the 12th floor external terrace.
34. There shall be no striptease or nudity, and all persons shall be decently attired at all times, except when the premises are operating under a Sexual Entertainment Venue Licence.
35. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
36. The approved arrangements at the premises, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.
37. The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.
38. All emergency exit doors shall be available at all material times without the use of a key, code, card or similar means.
39. All emergency doors shall be maintained effectively self-closing and not held open other than by an approved device.

40. The edges of the treads of steps and stairways shall be maintained so as to be conspicuous.
41. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.
42. During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.
43. No waste or recyclable materials, including bottles, shall be moved, removed from or placed in outside areas between 23.00 hours and 08.00 hours on the following day.
44. With the exception of fresh produce, linen and newspapers no deliveries to the premises shall take place between 23:00 and 08:00 hours the following day.
45. The licence holder shall enter into an agreement with a hackney carriage and/or private carriage firm to provide transport for customers, with contact numbers made readily available to customers who will be encouraged to use such services.
46. Before the premises open to the public the plans as deposited will be checked by the Police and Environmental Health Consultation Team to ensure they are an accurate reflection of the premises constructed. Where the premises layout has changed during the course of construction new plans shall be provided to the Environmental Health Consultation Team and the Licensing Authority. This condition shall be removed by the Licensing Team once satisfied.
47. No licensable activities shall take place at the premises until the capacity of the premises has been determined by the Environmental Health Consultation Team and the Licensing Authority has replaced this condition on the licence with a condition detailing the capacity so determined.
48. Any events which are not pre-booked private or corporate events but are externally promoted events shall be notified to the Metropolitan Police service. A risk assessment will be completed (696 or equivalent) and submitted within 14 days prior to the event, or such less time as agreed with the Police. When carrying out the risk assessment for the event and holding the event, the premises will take into account any reasonable advice received from the Westminster Police Licensing Team and the Central Clubs/Promoters Police Team who receive the Form 696 (or equivalent) and upon reasonable request by Police the venue will not run the event.
49. The licence holder shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised by SIA trained personnel so as to ensure that there is no public nuisance or obstruction to the public highway.
50. There shall be no payment made by or on behalf of the licence holder to any person for bringing customers to the premises directly off the street.
51. Any externally promoted events held at the venue shall be notified to the Metropolitan Police Service. A form 696 (or equivalent) will be completed and submitted within 14 days prior to the event, or such less time as agreed with the Police. When carrying out the risk assessment for the event and holding the event, the premises will take into account any reasonable advice received from the Westminster Police Licensing Team and the Central Clubs/Promoters Police Team who receive the Form 696 (or equivalent) and upon reasonable request by Police the venue will not run the event.

52. A representative of the premises licence holder shall attend the local Pub watch meetings.
53. No entry/Re-entry (excluding persons exiting to smoke) to the premises after 01:00 hours or such time as agreed in writing by Westminster Police Licensing Unit (and a copy of any agreement to be held at reception).
54. All persons/bags entering or re-entering the premises after 21.00hrs shall be searched by a SIA licensed member of staff and monitored by the premises CCTV system.
55. All smoking areas to be designated on the 12th floor Terrace shall be monitored by at least one door supervisor and covered by the venue's CCTV system as indicated on the Premises Plan.
56. An attendant shall be on duty in the cloakroom during the whole time that it is in use.
57. An attendant shall be on duty in the male and female toilets areas (within the licenced area) from 21:00 hours.
58. No advertisements of any kind (including placard, poster, sticker, flyer, picture, letter, sign or other mark) that advertises or promotes the establishment, its premises, or any of its events, facilities, goods or services shall be inscribed or affixed upon the surface of the highway, or upon any building, structure, works, street furniture, tree, or any other property, or be distributed to the public.
59. Staff shall clear all empty champagne and spirit bottles promptly from the tables. Customers shall not be permitted to leave their table carrying any such glass bottles or drink directly from the bottle.
60. From Monday to Sunday after 21:00 all patrons attempting to gain entry or re-entry will be subject to a search.
61. After 21:00 Monday to Sunday, upon entry all bags are to be opened and searched. A general search policy shall be implemented as agreed with the Westminster Police Licensing Team and documented. In accordance with the general search policy, searching will be supplemented by the use of two functional metal detecting wands operated by a male and female door supervisor dedicated to that duty either until the end of permitted hours or until there are no further admissions.
62. In the event that an assault involving an injury or of a sexual nature is committed on the premises (or appears to have been committed), the management will immediately ensure that:
 - a. the Police (and, where appropriate, the London Ambulance Service) are called without delay;
 - b. all measures that are reasonably practicable are taken to apprehend any suspects pending the arrival of the Police;
 - c. the crime scene is preserved so as to ensure a full forensic investigation to be carried out by the Police;
 - d. such other measures are taken (as appropriate) to fully protect the safety of all persons on the premises.
63. After 21:00, or as agreed with the Westminster Police Licensing Team in writing (and a copy of any agreement to be held at reception) any designated queuing and smoking area shall be enclosed within appropriate barriers to ensure that the footway is kept clear and constantly monitored by security personnel and/or staff.

64. After 21:00 Monday to Sunday an attendant shall be on duty in any designated male and female toilets.
65. No entry / Re-entry (excluding persons exiting to smoke) to the premises after 01:00 hours or such time as agreed in writing by Westminster Police Licensing Unit (and a copy of any agreement to be held at reception).

The Sub-Committee raised as an informative that the Applicant is to produce and submit a dispersal plan in close consultation with the Police, EH, Licensing Authority to ensure the promotion of both the Public Nuisance and Crime and Disorder Licensing Objectives.

Annex 4 – Plans

Attached



City of Westminster

Schedule 12
Part B

WARD: St James's
UPRN: 100023472806

Premises licence
summary

Regulation 33, 34

Premises licence number:

18/00656/LIPN

Part 1 – Premises details

Postal address of premises:

Trocadero Hotel/Sky Bar & Restaurant
Trocadero
13 Coventry Street
London
W1W 7DH

Telephone Number:

Where the licence is time limited, the dates:

Not applicable

Licensable activities authorised by the licence:

Playing of Recorded Music
Late Night Refreshment
Sale by Retail of Alcohol

The times the licence authorises the carrying out of licensable activities:

Playing of Recorded Music	
Monday to Sunday:	10:00 to 02:00 (On the 12th and 13th Floors)
Late Night Refreshment	
Monday to Sunday:	23:00 to 02:00
Sale by Retail of Alcohol	
Monday to Sunday:	10:00 to 02:00

The sale of alcohol to residents and bona fide guests shall be permissible 24 hours a day

The opening hours of the premises:

Monday to Sunday: 00:00 to 00:00

Where the licence authorises supplies of alcohol, whether these are on and/or off supplies:

Alcohol is supplied for consumption on the Premises.

Name and (registered) address of holder of premises licence:

Trocadero (London) Hotel Limited
16 Babmaes Street
London
SW1Y 6HD

Registered number of holder, for example company number, charity number (where applicable)

09162589

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol:

Name: Mr Paul Fitzgerald

State whether access to the premises by children is restricted or prohibited:

Restricted

Date: 28th January 2019

This licence has been authorised by Kevin Jackaman on behalf of the Director - Public Protection and Licensing.

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 8(ii) For the purposes of the condition set out in paragraph 8(i) above -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -
- $$P = D + (D \times V)$$
- Where -
- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
9. All persons guarding premises against unauthorised access or occupation or against outbreaks of disorder or against damage (door supervisors) must be licensed by the Security Industry Authority.

Conditions consistent with the operating schedule

10. There shall be no sales of hot food or hot drink for consumption 'off' the premises after 23:00 hours except to hotel residents and their bona fide guests.
11. The maximum number of persons permitted on the premises at any one time (excluding staff) shall not exceed:
 - a. 12th floor xxx persons;
 - b. 13th floor xxx persons .

With no more than 1000 persons at any one time.

12. On the 12th floor, seating shall be provided internally and on the terrace for a minimum of 60% of those that can be accommodated in that area. Waiter/waitress service shall be available to all customers seated throughout the 12th floor. On the 13^h floor, the sale of alcohol shall be ancillary to music and dancing and substantial refreshment within the Clubroom and, within the Flex Event Space it shall be ancillary to pre-booked or ticketed events and/or functions and dining.
13. Where permitted to use the entrance on Rupert Street for admission to the premises beyond midnight and until the terminal hours for admissions then the area hatched green (on the right of Rupert Street entrance lobby) shall be secured as an overflow holding area that can be used by management and the door team to increase the available space for customers to queue internally whilst waiting for admission to the 12th and 13th floors.
14. There shall be no facilities for dancing on the 12th floor roof terrace.
15. For any pre-booked event or occasion involving a licensable activity when a guest list is in operation, only a Director of the managing company, the Premises Licence Holder, the Designated Premises Supervisor or the Duty Manager will be authorised to add additional names to the guest list. Any additions less than 48 hours before the pre-booked event or occasion must be legibly entered on the list and signed for by the Director, the Premises Licence Holder, the Designated Premises Supervisor or the Duty Manager. This list will be kept for a period of 28 days following the event and will be made available immediately for inspection upon request by a Police Officer or authorised Council Officer.
16. All windows and external doors leading to the 12th floor roof terrace shall be kept closed after 23:00 hours, except for the immediate access and egress of persons.
17. Admission to the 12th and 13th floor licensed areas from the street by members of the public shall only be via the ground floor Sky Bar lift lobby.
18. No alcohol shall be consumed by customers more than 30 minutes after the permitted terminal hour for the supply of alcohol. (This shall not apply to hotel residents and their bona fide guests).
19. (a) From 21:00 hours a minimum of 2 door staff shall be on duty in the ground floor lobby area and a minimum of 1 on duty on the 12th and 13th floors whilst open to the public (excludes hotel residents and bona fide guests) for licensable activities. This shall be increased to a ratio of 1:100 (or part thereof) from 22:00 hours on the 12th and 13th floors until those areas are closed to the public for licensable activities.

(b) Prior to 21:00 hours, the need for door staff shall be determined by risk assessment carried out by the DPS.

- (c) On any occasion prior to 21:00 hours where the premises are open to the public and no door staff are on duty then a member of staff shall be on duty in the ground floor lobby area to meet and greet customers.
20. The admission of customers to the 12th and 13th floor restaurant areas after 23:00 hours shall be subject to vetting as agreed from time to time by the police. Such agreement to be in writing and available for inspection upon request to the Police or Licensing Authority.
 21. At least one member of door staff deployed to the ground floor and to each floor (12th and 13th) from 21:00 hours (as required by condition xx) shall wear a Body Worn Video Camera capable of recording audio and video in any light condition as per the minimum requirements of the Westminster Police Licensing Team. All recordings for BWV shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of police or authorized officers throughout the preceding 31 day period.
 22. When Body Worn Video systems are in use then they will be deployed immediately during any verbal altercation or use of force by any member of staff.
 23. All staff engaged in the use of Body Worn Video shall receive relevant training to ensure they are confident in its use. A record will be kept on the premises of which staff have been trained. This record will be available to the relevant authority for inspection upon request and shall be retained for a minimum of 12 months.
 24. The premises shall install and maintain a comprehensive CCTV and Body Worn Video system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points, lifts (internal area) and lift areas will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31-day period.
 25. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premise is open for licensable activities. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested (including where applicable any Body Worn Video system) subject to Data Protection requirements.
 26. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police subject to Data Protection requirements. It must be completed within 24 hours of the incident and will record the following:
 - a) all crimes reported to the venue,
 - b) all ejections of patrons,
 - c) any complaints received concerning crime and disorder,
 - d) any incidents of disorder,
 - e) any faults in the CCTV or Body Worn Video system,
 - f) any refusal of the sale of alcohol,
 - g) any visit by a relevant authority or emergency service.

27. A Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport, military ID, biometric resident permit or proof of age card with the PASS Hologram.
28. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
29. A noise limiter must be fitted to the musical amplification system set at a level determined by and to the satisfaction of an authorised officer of the Environmental Health Service so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured by key or password to the satisfaction of officers from the Environmental Health Service and access shall only be by persons authorised by the Premises licence holder. The limiter shall not be altered without prior agreement with the Environmental Health Service. No alteration or modification to any existing sound system(s) should be effected without prior knowledge of an authorised officer of the Environmental Health Service. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.
30. (a) Loudspeakers shall not be located in the ground floor entrance lobby unless there is a sound lobby, or outside the premises building.

(b) On the 12th floor external terrace, live music (which does not involve percussion) shall be permitted until 22:00 hours and recorded music permitted until 00:00 hours. Live music, (including percussion) and recorded music shall however be permitted beyond these times and until 03:00 hours if the external terrace is enclosed with a retractable roof to the satisfaction of EH.
31. There shall be no striptease or nudity, and all persons shall be decently attired at all times, except when the premises are operating under a Sexual Entertainment Venue Licence.
32. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
33. The approved arrangements at the premises, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.
34. The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.
35. All emergency exit doors shall be available at all material times without the use of a key, code, card or similar means.
36. All emergency doors shall be maintained effectively self-closing and not held open other than by an approved device.
37. The edges of the treads of steps and stairways shall be maintained so as to be conspicuous.
38. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.

39. During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.
40. No waste or recyclable materials, including bottles, shall be moved, removed from or placed in outside areas between 23.00 hours and 08.00 hours on the following day.
41. With the exception of fresh produce, no deliveries to the premises shall take place between 23:00 hours and 08:00 hours the following day.
42. The licence holder shall enter into an agreement with a hackney carriage and/or private carriage firm to provide transport for customers, with contact numbers made readily available to customers who will be encouraged to use such services.
43. The licence holder shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised by SIA trained personnel so as to ensure that there is no public nuisance or obstruction to the public highway.
44. There shall be no payment made by or on behalf of the licence holder to any person for bringing customers to the premises directly off the street.
45. Any events which are not pre-booked private or corporate events but are externally promoted events shall be notified to the Metropolitan Police service. A risk assessment will be completed (696 or equivalent) and submitted within 14 days prior to the event, or such less time as agreed with the Police. When carrying out the risk assessment for the event and holding the event, the premises will take into account any reasonable advice received from the Westminster Police Licensing Team and the Central Clubs/Promoters Police Team who receive the Form 696 (or equivalent) and upon reasonable request by Police the venue will not run the event.

The Metropolitan Police Service proposes that the above condition 45 be deleted and replaced with the following:

Any events which are not pre-booked private or corporate events but are externally promoted events shall be risk assessed. A documented risk assessment will be completed 14 days prior to the event and retained for a minimum of 31 days afterwards and be made immediately available for viewing by the Responsible Authorities upon request. When carrying out the risk assessment for the event and holding the event, the premises will take into account any reasonable advice received from the Metropolitan Police.

46. A representative of the premises licence holder shall attend the local Pub watch meetings.
47. There shall be No entry/Re-entry (excluding persons exiting to smoke) to the premises after 02:00 hours on each day.
48. An attendant shall be on duty in the cloakroom during the whole time that it is in use.

49. An attendant shall be on duty in the male and female toilets areas (within the licensed area) from 21:00 hours daily until the premises are closed to the public (excluding hotel residents and bona fide guests).

The Metropolitan Police Service proposes that the above condition 49 be deleted and replaced with the following:

An attendant shall be on duty in the male and female toilets areas (within the licensed area) from 21:00 hours daily until the premises are closed to the public (excluding hotel residents and bona fide guests). Attendants shall be equipped with a means of alerting security without delay, e.g. radio, BWV, or personal alarm which shall be kept on their person.

50. No advertisements of any kind (including placard, poster, sticker, flyer, picture, letter, sign or other mark) that advertises or promotes the establishment, its premises, or any of its events, facilities, goods or services shall be inscribed or affixed upon the surface of the highway, or upon any building, structure, works, street furniture, tree, or any other property, or be distributed to the public.
51. Staff shall clear all empty champagne and spirit bottles promptly from the tables. Customers shall not be permitted to leave their table carrying any such glass bottles or drink directly from the bottle.

The Metropolitan Police Service proposes that the above condition 51 be deleted and replaced with the following:

After midnight, all drinking containers used within the premises area shall be polycarbonate. All glass bottles to be decanted into polycarbonate glassware or polycarbonate glassware carafes, with the exception of champagne and bottles of spirits of a minimum size of 70cl, supplied by waiter/waitress service to tables. Staff will clear all empty champagne and spirit bottles from the tables promptly. Customers will not be permitted to self serve or remove bottles from the tables. Customers will not be permitted to drink directly from champagne or spirit bottles. For the avoidance of any doubt, this condition does not apply to the restaurant area of the premises, as marked on the plans attached to the licence.

Notwithstanding condition above, with the written agreement of the Westminster Licensing Police, a copy of which will be held at the premises reception, glass drinking vessels may be used after midnight for private or pre-booked events within the lounge/club area.

52. After 23:00 hours Monday to Sunday, all bags are to be opened and searched. A written search policy shall be implemented as agreed with the Westminster Police Licensing Team. In accordance with the search policy, searching will be supplemented by the use of two functional metal detecting wands operated by a male and female door supervisor dedicated to that duty either until the end of permitted hours or until there are no further admissions. All searches will be covered by the premises CCTV system.

The Metropolitan Police Service proposes that the above condition 52 be deleted and replaced with the following:

From Monday to Sunday until closure, upon arrival all customer's bags are to be opened and searched. From 23:00 hours, a full pat-down search of all entrants, shall be conducted by properly trained security staff of the appropriate gender. Searching will be supplemented by the use of two functional metal detecting wands. All searches will be covered by the premises CCTV system. Prior to 23:00, searching shall be based on a risk assessment by designated security staff.

53. After 21:00 hours, or as agreed with the Westminster Police Licensing Team in writing (and a copy of any agreement to be held at reception) any designated queuing and smoking area shall be enclosed within appropriate barriers to ensure that the footway is kept clear and constantly monitored by security personnel and/or staff.

The Metropolitan Police Service proposes that the above condition 53 be deleted and replaced with the following:

After 21:00 hours, designated queuing and smoking areas on the ground floor, shall be enclosed within appropriate barriers to ensure that the footway is kept clear and constantly monitored by security personnel. This will be following agreement with Westminster City Council.

54. In the event that an assault involving an injury or of a sexual nature is committed [on the premises (or appears to have been committed)], the management will immediately ensure that:
- a. the Police (and, where appropriate, the London Ambulance Service) are called without delay;
 - b. all measures that are reasonably practicable are taken to apprehend any suspects pending the arrival of the Police;
 - c. the crime scene is preserved so as to ensure a full forensic investigation to be carried out by the Police;

such other measures are taken (as appropriate) to fully protect the safety of all persons on the premises.

55. No licensable activities shall take place at the premises until the premises has been assessed as satisfactory by the Environmental Health Consultation Team at which time this condition shall be removed from the Licence by the licensing authority.
56. Before the premises open to the public the plans as deposited will be checked by the Police and Environmental Health Consultation Team to ensure they are an accurate reflection of the premises constructed. Where the premises layout has changed during the course of construction new plans shall be provided to the Environmental Health Consultation Team and the Licensing Authority. This condition shall be removed by the Licensing Team once satisfied.
57. No licensable activities shall take place at the premises until the capacity of the 12th and 13th floors have been determined by the Environmental Health Consultation Team and the Licensing Authority has replaced this condition on the licence with a condition detailing the capacity so determined.
58. Premises Licences 15/02410/LIPT and 14/11478/LIDPSR relating to 1-4 Leicester Square which allow licensable activities until 03:00 hours with a combined capacity of 1,770 together with Premises Licence 18/00656/LIPN relating to the Trocadero Hotel/Sky Bar and Restaurant which allow licensable activities until 02:00 (24 hours for residents and guests) with a proposed capacity of 1,000 will be surrendered, subject to the grant of this application.

Conditions proposed by the Police

59. When the premises are open, all customers entering after 23:00 hours shall have their ID scanned on entry or be subject to a biometric scanning system (when fingerprint scanning will be required for all customers who have previously shown identification at the premises). All customers entering shall have their facial image captured by the ID scanner camera, except for persons who enter using fingerprint scanning and have

provided a recent live facial image within the last 3 months, and it was captured by the ID Scanner. The above requirement is subject to the following exceptions, namely that a maximum number of (35) guests per night may be admitted at the Managers discretion without their ID necessarily being scanned. Their full details must be recorded, and the record made available to the Responsible Authorities upon request. The record must be retained for a minimum of 31 days

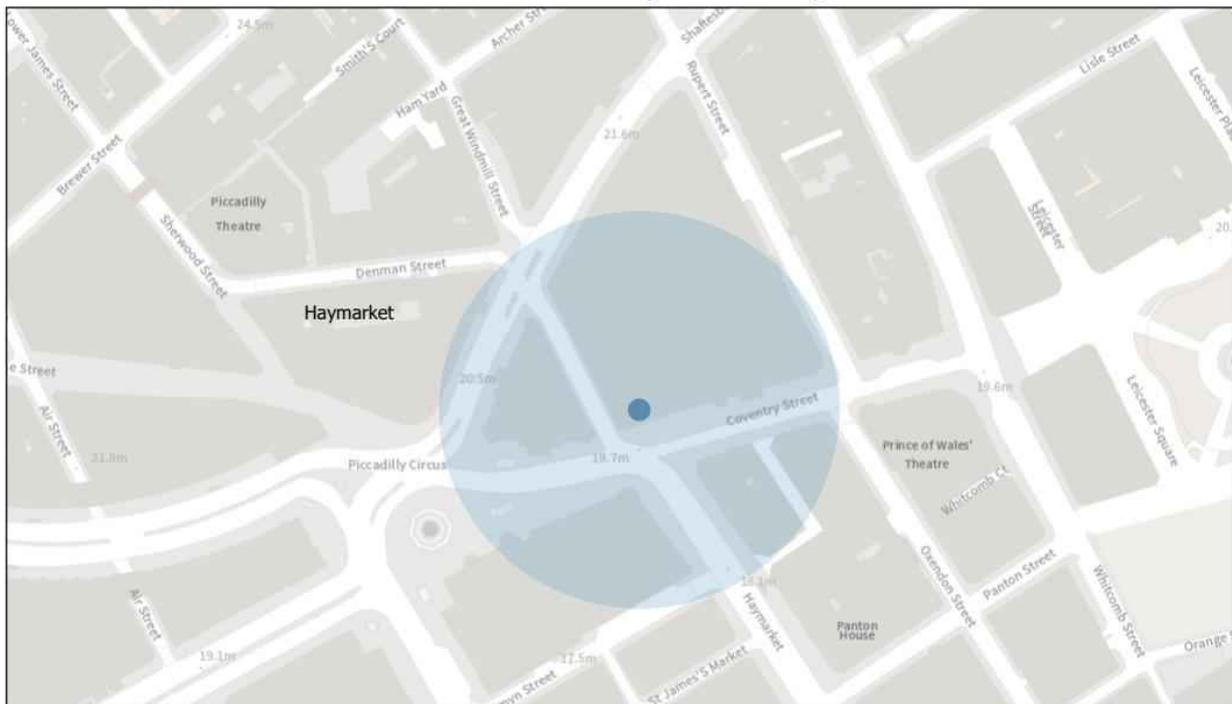
Notwithstanding (a) above, patrons who are attending a pre-booked private event at the premises do not need to have their ID Scanned on entry and instead a written guest list shall be held at reception for the event, and will be retained for 31 days after the event for inspection by the police and responsible authorities upon request.

60. After 22:00, all security engaged outside the entrance to the premises, or supervising or controlling queues, shall wear high visibility yellow jackets or vests. Security staff shall display their SIA licence at all times when on duty. At the commencement of duty, all security personnel must have their names and licence number logged with date and time. Names must be legible and appropriate for a legal document. The log shall be made available for the inspection of the Responsible Authorities upon request and be retained for a minimum of 31 days.
61. After 22:00 Registered Door Supervisors shall ensure that the specified capacities are adhered to at all material times. Before 21:00 Registered Door Supervisors and/or staff shall ensure that the specified capacities are adhered to at all material times. A daily log is to be maintained to ensure that any capacity limit set is recorded hourly and can be properly monitored. Information regarding the capacity will be given to an authorised officer or police officer on request.
62. A traffic marshal shall be employed by the management from 22:00 on Friday, Saturday and any other time deemed necessary. until all customers have left the immediate vicinity of the premises to ensure, as far as reasonably practicable, there is no obstruction on Rupert Street in the immediate vicinity of the premises from customers or vehicles linked to customers. The Traffic marshal shall wear a high visibility jacket of a different colour to those worn by SIA door staff and marked 'traffic marshal' so as to be clearly identifiable in this role and equipped with a radio linked to security.
63. The CCTV system shall provide coverage of the external area outside all public entrances. It shall provide coverage of queues to enter the premises and designated smoking areas, customer search areas, nearby vehicle drop off areas and provide a view of persons passing through the ID Scan facility.
64. All front of house staff shall receive at least basic training in Conflict Management, provided by a qualified source and it shall be to a recognised national standard. Training records for such staff shall be kept on the premises and provided to the Responsible Authorities for viewing upon their request.

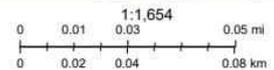
Conditions proposed by the Environmental Health

None

Trocadero Hotel - Sky Bar & Lounge



08/04/2021, 11:51:46



Resident count = 27

<u>Licensed Premises within 75 metres of the Trocadero Hotel - Sky Bar & Lounge</u>			
<u>Licence Number</u>	<u>Trading Name</u>	<u>Address</u>	<u>Time Period</u>
18/00656/LIPN	Trocadero Hotel/Sky Bar & Restaurant	Trocadero 13 Coventry Street London W1D 7DH	Monday to Sunday; 00:00 - 00:00
20/07563/LIPDPS	Five Guys	Trocadero 13 Coventry Street London W1D 7DH	Sunday; 10:00 - 22:30 Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00
17/08106/LIPN	Unit 4 - Happy Bar And Grill	Trocadero 13 Coventry Street London W1D 7DH	Sunday; 08:00 - 22:30 Monday to Thursday; 08:00 - 23:30 Friday to Saturday; 08:00 - 00:00
20/02784/LIPCH	Picturehouse Central	Trocadero 13 Coventry Street London W1D 7DH	Monday to Sunday; 00:00 - 23:59

18/12412/LIPN	Not Recorded	The London Pavillion 1 Piccadilly London W1J 0DA	Monday to Sunday; 10:00 - 00:30
15/03210/LIPDPS	Ripley's Believe It Or Not!	The London Pavillion 1 Piccadilly London W1J 0DA	Monday to Sunday; 10:00 - 00:00
20/09885/LIPDPS	Not Recorded	Ground Floor Unit G2 The London Pavillion 1 Piccadilly London W1J 0DA	Monday to Sunday; 00:00 - 00:00
20/07366/LIPCH	Aberdeen Steak House	21-22 Coventry Street London W1D 7AE	Sunday; 10:00 - 00:00 Monday to Saturday; 10:00 - 01:00 Sundays before Bank Holidays; 10:00 - 01:00
20/09323/LIPDPS	Hard Rock Cafe	Criterion Building 225-229 Piccadilly London W1J 9HR	Friday to Saturday; 10:00 - 02:30 Sunday to Thursday; 10:00 - 01:30
19/05762/LIPDPS	Hard Rock Cafe	Criterion Building 225-229 Piccadilly London W1J 9HR	Friday to Saturday; 10:00 - 02:30 Sunday to Thursday; 10:00 - 01:30
20/02193/LIPRW	Happy Bar & Grill	25-29 Coventry Street London W1D 7AG	Sunday; 12:00 - 00:30 Monday to Saturday; 10:00 - 01:30 Sundays before Bank Holidays; 12:00 - 01:00
19/16538/LIPDPS	Rainforest Cafe	20-24 Shaftesbury Avenue London W1D 7EU	Monday to Sunday; 09:00 - 04:00
20/09511/LIPDPS	Crystal Maze	20-24 Shaftesbury Avenue London W1D 7EU	Monday to Sunday; 09:00 - 04:00
20/03425/LIPDPS	Rainforest Cafe	20-24 Shaftesbury Avenue London W1D 7EU	Sunday; 09:00 - 03:00 Monday to Saturday; 09:00 - 03:30
17/02769/LIPDPS	The Comedy Store	Ground Floor Right Haymarket House 1A Oxendon Street London SW1Y 4EE	Sunday; 09:00 - 01:00 Monday to Saturday; 09:00 - 05:00

19/11154/LIPV	Criterion Brasserie	224 Piccadilly London W1J 9HP	Monday; 10:00 - 05:00 Tuesday; 10:00 - 05:00 Wednesday; 10:00 - 05:00 Thursday; 10:00 - 05:00 Friday; 10:00 - 05:00 Saturday; 10:00 - 05:00 Sunday; 12:00 - 05:00
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